

# **Special Meeting**

## **Board of Trustees**

### **Coast Community College District**

1370 Adams Avenue, Costa Mesa, CA 92626

Wednesday, January 24, 2018

3:00 p.m.

## **MINUTES\***

A Special Meeting of the Board of Trustees of the Coast Community College District was held on January 24, 2018 at the Coast Community College District located at 1370 Adams Avenue, Costa Mesa, CA.

### **1.01 Call to Order**

Board President Hornbuckle called the meeting to order at 3:00 p.m.

### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky, and Student Trustee Venegas

Trustees Absent: None

### **1.03 Pledge of Allegiance**

Trustee Patterson led the Pledge of Allegiance.

### **1.04 Opportunity for Public Comment**

There were no requests to address the Board.

### **1.05 Board Self Evaluation and Possible Action**

Pursuant to BP 2745, the Board conducted a self-evaluation and requested District personnel to participate in the evaluation process. At this time, the Board met to review goals set following the 2015 self-evaluation and results of the 2017 surveys in order to:

- Identify accomplishments and areas of improvement since the last self-evaluation cycle.
- Identify areas in which improvement was needed.

- Devise a process and appropriate measures to address areas in which improvement was needed.
- Begin the process of developing goals for the Board for future years.

The Board discussed the Additional Open-Ended Questions on the 2017 Board Self Evaluation Survey in depth. Trustees commented that the responses reflected the make-up and philosophy of the Board, a dedicated group of individuals working together and supporting the Chancellor in the interests of the District's operations and students.

**Question 57. What are the Board's greatest strengths?**

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to adopt as a full Board the strengths as presented. It was requested that one of the comments be read into the minutes: "We all support the Chancellor, our students and employees. All are prepared for board meetings and events. All support the mission of our colleges and spend ample time on community college business."

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

**Question 58: What are the major accomplishments of the Board in the past year?**

Many accomplishments were noted including oversight of Measure M, planning for residence halls at OCC, hiring the new Chancellor, oversight of negotiations with CFCE, support of construction projects, increase in full time faculty hiring, support for DACA, etc.

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to adopt the major accomplishments listed as the Board's statement of accomplishments.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

**Question 59: What are areas in which the Board could improve?**

Areas for improvement, specifically under Board leadership, trust and the Code of Ethics, were discussed.

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adopt all items listed as areas of improvement.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

**Question 60: As a Trustee, I am most pleased about.**

Trustee comments included efficient and well informed meetings, contributions to the constant improvement of the three colleges, our new Chancellor, improved communication, and use of Measure M funds on campuses.

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to adopt the responses to this question.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

**Question 61: As a Trustee, I have concerns about.**

It was noted that this question was related to Question 59, areas in which the Board could improve such as the Code of Conduct, confidentiality, concern about stabilization, enrollments, fiscal issues, succession planning at the executive level, funding pensions etc.

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt these concerns, to also include ethics, manners, and more tolerance and respect of different views.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

**Question 62: As a trustee, I would like to see the following changes in how the Board operates.**

Comments were discussed including the need for the entire Board to support a decision once it had been made (Code of Ethics), and the need for trust building training/retreat etc.

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to adopt the changes specified with a deletion of the third bullet point, and removal of "without publicly bad-mouthing" from the first bullet point.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

**Question 63: I recommend that the Board has the following goals for the coming year.**

Trustees discussed the comments made including the need to keep close tabs on Measure M, more respect for each other, a concentration on student retention and completion, and the student population we serve, ways to increase trust, a team building retreat, and prioritization of Chancellor/Board Goals.

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to adopt these Board goals for its Self-Evaluation for the two year cycle, and use this as a basis for the Board's Goals for 2017-2019.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to direct the Board President and Board Clerk to refine the Board goals and bring them back to a future board meeting for discussion and approval by the full Board.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to direct the Board President to work with the Chancellor to plan a retreat/advance to be held in the first part of the year, with the topic of trust building, to be led by an outside facilitator.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

#### **1.07 Adjournment**

On a motion by Trustee Grant, seconded by Student Trustee Venegas, the Board voted to adjourn the meeting at 3:54 p.m.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None



Jane Burton  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

