

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, February 7, 2018

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 7, 2018 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 3:45 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Venegas

Student Trustee Venegas joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session to discuss the following:

- a. Public Employee Discipline/Dismissal/Release**
(Pursuant to *Government Code* Section 54957)

b. Public Employment (Pursuant to *Government Code 54957(b)(1)*)

1. Approval of Appointment of Full-Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Military Contract Education Part-time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
Interim Dean, Counseling
Interim Director, DSP&S
Project Director, Adult Ed Block Grant
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
Division Area Office Coordinator
Project Assistant, Measure M
Registered Nurse - Charge
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Administrative Clerk Sr.
Office Services Assistant
Program Manager, Measure M
Printing and Publishing Specialist, Lead
Printing and Publishing Specialist 1
Printing and Publishing Specialist II
9. Ratification of Temporary Out of Class Assignments, Classified Staff
10. Ratification of Project-Specific Assignment, Classified Staff
Maintenance Specialist 1
Contract Ed Associate
Instructional Assistant
11. Ratification of Appointment of Short-Term Hourly Staff
12. Ratification of Appointment of State Mandated Substitute, Classified Staff
13. Ratification of Medical Professional Hourly Personnel
14. Ratification of Appointment of Student Workers

c. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al., California Court of Appeal Case No. C076809

City of Fountain Valley et al. vs. Michael Cohen et al., California Court of Appeal Case No. C081661

City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665

Kimlan Nguyen vs. Coast Community College District et al., Equal Employment Opportunity Commission Charge No. 480- 2014-00049

Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842

Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003

John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677

Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168

Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724

Michelle Wang vs. Coast Community College District, Equal Employment Opportunity Commission Case No. 480-2017-01086

Coast Community College District vs. Robert McDougal, Orange County Superior Court Case No. 30-2017-00907612

Ronald Pryor vs. Coast Community College District, Department of Fair Employment and Housing Case No. 826405-282725

Diana Sharp vs. Coast Community College District, Arbitration

Ailene Nguyen and Christine Nguyen vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2017-00939524

Joseph Woidzik vs. Coast Community College District, Orange County Superior Court Case No. 30-2017-00959150

d. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Two cases including threatened litigation by Kevin Shenkman and by William Hoang.

e. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9: Two cases.

f. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: John Tortarolo, Interim Vice Chancellor Human Resources, and Dr. John Weispfenning, Chancellor

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Hornbuckle at 5:00 p.m.

1.06 Pledge of Allegiance

Trustee David Grant led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 d. Conference with Legal Counsel: Anticipated Litigation**, on a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the release with Shenkman and Hughes.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Absent: Student Trustee Venegas

Abstain: None

For **Item 1.04 b. Public Employment**, on the motion by Trustee Prinsky, seconded by Trustee Patterson, the Board approved to approve and ratify the public employment items. (See Appendix pages 23-33)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Absent: Student Trustee Venegas

Abstain: None

For **Item 1.04 c. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Settlement Agreement with Ronald Pryor.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: Student Trustee Venegas
Abstain: None

1.08 Public Comment

Mr. Tyler Stallings addressed the Board.

2.00 Informative Reports

2.01 Reports from the Presidents of Student Government Organizations

The following Presidents of Student Government Organizations provided reports to the Board:

Carlos Bahena, Coastline Community College
Katie Cormier on behalf of Nuran Alteir, Golden West College
Leanna Gutierrez, Orange Coast College

2.02 DIS – Annual Report on District-wide Facility Rental Fees for 2016-2017 Fiscal Year

The use of college and District facilities, including fee schedules for commercial and non-profit facility users, is governed by BP/AP 6700 - Civic Center and Other Facilities Use, utilizing rates established by the Chancellor and approved by the Board of Trustees. The District and its colleges may co-sponsor the use of its facilities for activities that provide a clear benefit to the District. The District-wide Facility Rental Report for the 2016-2017 Fiscal Year below was provided for the Trustees' review.

District-wide Facility Rental Report - 2016-2017 Fiscal Year

SITE	USAGE FEES FOR CCCD FACILITIES/EQUIPMENT	ACTUAL CHARGE (REVENUE)	COMMUNITY SERVICE/SUPPORT
Coastline College	\$104,108.00	\$6,530.00	\$97,578.00
Golden West College	\$388,092.50	\$194,892.50	\$193,200.00
Orange Coast College	\$441,009.43	\$290,868.43	\$150,141.00
District Office	\$9,000.00	\$0.00	\$9,000.00
Total	\$942,209.93	\$492,290.93	\$449,919.00

2.03 DIS – Student Loan Default Rates

Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban, provided an update to the Board on Student Loan Default Rates.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed upcoming Board Meeting dates. It was noted that Service Awards would be held on April 11, 2018 at 5:30 p.m., a Board Retreat/Advance would be planned for April, and a legislative trip scheduled tentatively for April 24-26, 2018.

3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 DIS – Board Policy Recommended to be Deleted

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to delete BP 2903 Board Involvement in Personnel Matters.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	Trustee Patterson

3.04 DIS – Board Policies for First Reading

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to move the following policies forward to a future agenda for second reading:

Chapter 2. Board of Trustees

BP 2725 Board Member Compensation – revision.

BP 2730 Board Member Health Benefits – review, no changes proposed.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Venegas
Noes:	Trustee Patterson
Absent:	None
Abstain:	None

3.05 Board Directives Log

The Board reviewed the Board Directives Log.

4.00 Consent Calendar (Items 5.01 – 18.01)

At the request of Trustee Moreno, **Item 9.11 DIS – Amendment No 1. to Independent Contractor Agreement with Forensic Analytical Consulting Services** was pulled.

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the balance of the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve **Item 9.11, Amendment to No. 1 to IC Agreement with Forensic Analytical Consulting Services.**

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

19.00 Discussion Calendar

20.00 Approval of Standard Agreements in Excess of \$90,200

20.01 DIS – Approval of Standard Design Build Contract with Ohno Construction for the Golden West College Softball Field Project, RFQ No. 2118

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to award to Ohno Construction the Golden West College Softball Field Project, having determined that this arrangement was in the District's best interest. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

On November 20, 2017 RFQ #2118 solicited qualifications from 372 Design – Build entities via the PlanetBids notification system for design and construction services for a new softball field at Golden West College. This softball field would be an NCAA regulation softball field, outfitted to include dugouts, bull pens, batting cages, bleachers, scorer's tables and seating, score board, field netting and a backstop. The scope of work also included removing a man-made earth berm and replacing it with a graded grass area outside the center field fence.

Site investigation opportunities were open to potential bidders from November 20 - December 15, 2017. On January 3, 2018 two submissions of qualifications were received. The District Office of Purchasing established a selection committee and after a comprehensive review, the committee shortlisted both respondents and invited them to participate in the Request for Proposal process. On January 10, 2018 final interviews were conducted. Proposals were evaluated based on the following criteria: (1) Technical Expertise, (2) Skilled Labor Force Availability, (3) Acceptable Safety Record (4) Life Cycle Cost, (5) Project Cost, (6) Confidential Meetings. Based on the scoring of the above listed criteria, the selection committee unanimously recommended that the Board select Ohno Construction as the Design-Build Entity for the Golden West College Softball Field Project. The interviewees included:

1. Ohno Construction
2. Byrum-Davey

Term: February 9, 2018 – January 4, 2019

Fiscal Impact: Design/Build estimated contract pricing as follows:

1. \$279,000 - Design and Pre-Construction Services
2. \$160,000 - Construction Services
3. \$245,000 - Fee
4. \$1,575,000 - Hard Cost (including 5% Design-Build Contingency)

Total Project Cost \$2,259,000 to be paid utilizing GWC Capital Outlay Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

20.02 DIS- Amendment No.1 to Standard Contractor Services Agreement with M.S. Construction Management Group

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve Amendment No. 1 to the Standard Contractor Services Agreement with M.S. Construction Management Group.

On May 18, 2016 the Board of Trustees awarded Bid No. 2081 to M.S. Construction Management Group for Construction Services on the Le-Jao Student Success Center Expansion and Coastline Community College. During the early construction phase of the project, the contractor was presented with a significant unforeseen condition as the existing concrete foundation extended beyond what was reflected on the as-built drawings. As a result, the existing foundation had to be chipped out and removed in preparation for the new structural system installation. With approval of this change order, this project would be closed and certified with the Division of State Architects.

Term: May 19, 2016 through January 31, 2018. There were no proposed changes to the term length of the contract. Construction was completed.

Fiscal Impact: \$63,325.88 to be paid using General Obligation Measure M Bond Funds. This would provide the remaining funds to pay the final payment application and allow project close-out to begin.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

The Chancellor was directed to work with General Counsel and Vice Chancellor Dunn to provide a brief overview of the process for awards to the lowest responsive bidder.

20.03 DIS – Amendment No. 1 to the Standard Independent Contractor Agreement with Strata Information Group (SIG)

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve Amendment No. 1 to the Standard Independent Contractor Agreement with Strata Information Group.

On September 6, 2017, the Board approved Strata Information Group (SIG) to provide their functional and technical consulting services for Banner Human Resources consulting to leverage ePAF and Workflow functionality for automating HR-related processes, and assess and create appropriate electronic and automated document processes to complete the integration of the NeoGov system with the Banner system.

There was a need to extend the period of SIG's engagement to allow their continued assistance to complete an efficient and seamless integration process for New Employee Information that would be a beneficial improvement to all campuses, the District Office and District HR staff members.

Term: September 1, 2017 - July 21, 2018

Fiscal Impact: The dollar amount of the original Standard Independent Contractor Agreement was increased in the sum of \$29,880, resulting in a total contract amount not to exceed \$100,940 to be paid from Capital Outlay Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

21.00 Revenue Generating Agreements/Contracts Over \$90,200

21.01 DIS – Funded Programs

On a motion by Trustee Prinsky, seconded by Student Trustee Venegas, the Board voted to approve participation in the following funded program, and to approve the associated contract.

Golden West College received a sub-grant from the Santa Clarita Community College District under the California Community College Chancellor's Office Innovation and Effectiveness Grant. Golden West College would use the grant funds to enhance four areas of focus: 1) enrollment management; 2) English as a second language; 3) long-range financial planning/budget allocation model; and 4) pathways and community education.

Fiscal Impact: Golden West College would receive \$200,000 from March 1, 2018 to February 28, 2019. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.00 Ratification/Approval of General Items of Business

22.01 DIS - Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to authorize the Chancellor, or designee, to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services and Finance, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor, or designee, was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

CCC– Le Jao Student Success Center Expansion Project, Bid No. 2081
Contractor: M.S. Construction Management Group

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.02 DIS - First Amendment to Non-Exclusive Access Agreement with Jeffrey Cohen, DBA Newport Beach Veterinary Hospital

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the First Amendment to the Non-Exclusive Access Agreement with Jeffrey Cohen, DBA Newport Beach Veterinary Hospital.

On September 26, 2012 the Orange County Sanitation District entered into a Non-Exclusive Access Agreement with Jeffrey Cohen, DBA Newport Beach Veterinary Hospital, granting temporary access to Lot 61, a parcel of land in the City of Newport Beach. On July 14, 2016 the Orange County Sanitation District sold Lot 61 to the Coast Community College District as the new construction site of the Orange Coast College Maritime Academy Expansion Project. Jeffrey Cohen, DBA Newport Beach Veterinary Hospital requested continued use of the access area on a limited, non-exclusive, short-term basis. Approval of the First Amendment to the Non-Exclusive Access Agreement modified the terms of the original agreement to terminate thirty days upon written notice from either party. Upon termination, the Newport Beach Veterinary Hospital would no longer have access to the area.

Term: January 3, 2018 - 30 days after written notification from the Coast Community College District of the termination of the non-exclusive access agreement.

Fiscal Impact: No cost to the District.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.03 DIS- Amendment No. 2 to Standard Architectural Services Agreement with Hill Partnership, Inc.

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve Amendment No. 2 to the Standard Architectural Services Agreement with Hill Partnership, Inc.

At their March 16, 2016 meeting the Board approved a standard architectural services agreement with Hill Partnership, Inc. (HPI) to procure architectural and engineering services for the Orange Coast College Maritime Expansion Project. It appeared that in order to secure the proper permitting for the proposed pedestrian bridge, 65% construction documents needed to be provided to CalTrans. To complete this, a geotechnical investigation for the south abatement of the pedestrian bridge at the Orange Coast College Maritime Academy Expansion site was completed. The results of this investigation illuminated the need for additional services from HPI to include structural analysis, additional calculations and drawing revisions of the original construction documents. Approval of Standard Amendment No. 2 to District Standard Architectural Agreement between Hill Partnership, Inc. would allow for these additional services to be completed as outlined.

Term: March 18, 2016 - December 30, 2019. There were no proposed changes to the term dates set forth in the original standard architectural services agreement.

Fiscal Impact: Previous Contract Amount: \$1,628,780; Increase Amount: \$19,673.00; New Contract Amount: \$1,648,453 (Measure M Bond Funds)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.04 DIS - Amendment No. 1 to the Standard Contractor Services Agreement with Climatec, LLC

On a motion by Trustee Prinsky, seconded by Student Trustee Venegas, the Board voted to approve the Amendment No. 1 to the Standard Contractor Agreement with Climatec, LLC.

At the July 13, 2016 meeting of the Board of Trustees the Board awarded Bid No. 2064 to Climatec, LLC for contractor services related to the Golden West College Physical Security System Upgrade Project. The project was completed and the final system turned over to the college for use. Approval of Standard Amendment No. 1 would fund outstanding expenses incurred by the contractor as a result of unforeseen conditions not outlined in the original project scope, including additional scope requests made by the college to the contractor as issues with the existing doors and existing pathways were discovered through the construction phase of the project. These additional funds would reimburse the contractor for their additional site-work, originally not included in the project scope. With approval of this change order this project would be closed and certified with the Division of State Architects.

Term: July 15, 2016 - January 31, 2018. There was no proposed change to the term length originally set forth in the Standard Contractor Agreement.

Fiscal Impact: \$35,000 to be paid using General Obligation Measure M Bond Funds. This would provide the remaining funds to pay the final payment application and allow project close-out to begin.

Original Project Contract Amount: \$ 2,907,980.00

Total Project Change Orders: \$ 35,000.00 (1.20% Increase)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.05 DIS – Standard Independent Contractor Agreement with Predictive Technologies, Inc. (PTI)

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Standard Independent Contractor Agreement with Predictive Technologies, Inc. (PTI) to provide Coast with their Oracle expertise and consulting services with respect to the design, architecture, implementation, management and support for the Ellucian Banner ERP Oracle database and Oracle operating systems.

Term: February 8, 2018 to February 8, 2019

Fiscal Impact: Not to exceed \$10,000 to be paid using General Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.06 DIS - Approval of Employment Agreement (Kathryn Mueller, CCC)

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the Employment Agreement with Kathryn Mueller, CCC. Compensation to be \$186,596.00 annually based on the appropriate step placement. On January 17, 2018, the Board approved the appointment of Kathryn Mueller to the position of Vice President, Student Services at Coastline College, commencing January 18, 2018 and ending on June 30, 2019. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.07 DIS – Approval of Employment Agreement (Raul Rodriguez, CCC)

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board approved the Employment Agreement with Raul Rodriguez, CCC. Compensation to be \$127,619.00 annually based on the appropriate step placement. On December 13, 2017 the Board had approved the appointment of Raul Rodriguez to the position of Interim Dean, Student Services & Equity at Coastline College commencing on January 16, 2018 and ending on April 16, 2018. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.08 DIS - Amendment to Educational Administrator Employment Agreement (Mary Lee Vance, OCC)

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Amendment to the Interim Educational Administrator Employment Agreement with Mary Lee Vance, OCC. Section 5 of the Agreement was revised to change the term end date from February 28, 2018 to May 31, 2018. All other terms and conditions of the Agreement remained the same.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.09 DIS - Approval of Revised Academic Calendar and Administrative Holiday Calendar for 2018-19

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to adopt the revised Academic Calendar and Administrative Holiday Calendar for 2018-19. The proposed changes were as follows:

- Change the winter break start date from December 24, 2018 to December 19, 2018
- Change the winter break end date from January 6, 2019 to January 1, 2019
- Change the winter intersession start date from January 7, 2019 to January 2, 2019 (the end date remains the same – January 25, 2019)

The number of days for the winter break remained the same – 10 days.

This proposed change provided:

- The ability to schedule classes during the winter intersession over a longer period of time and over a higher number of class meetings. Without this change, classes would need to be scheduled with a higher number of hours per class meeting making it more difficult for students to enroll in more classes and reducing the time students have to complete class requirements.
- The ability to schedule a more robust winter intersession in terms of course offerings.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

22.10 DIS – Letter in Support of Trustee Jim Moreno for President of CCCT Board

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to send a letter in support of Trustee Jim Moreno for President of the CCCT Board.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	Trustee Moreno

22.11 DIS - Authorization to Enter into a Memorandum of Understanding with the Orange County Clerk-Recorder for the Use of the Secure Government to Government (G2G) Portal Access

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to enter into a Memorandum of Understanding with the Orange County Clerk-Recorder for use of the Secure Government to Government (G2G) Portal. The Chancellor, or designee, was authorized to sign related documents for submission.

Upon concluding every public works project, the Board authorized and the District Facilities Department subsequently filed Notice(s) of Completion (NOC) with the County of Orange. The recording of a NOC triggered important statutory requirements required by public contract code. Historically, each NOC was manually drafted, signed, notarized, and mailed to the County of Orange for recording. In lieu of traditional mail processing, the County offered an electronic recording program which would provide the following benefits to our business process:

1. Cost Avoidance. The Coast Community College District required all Notices of Completion to be filed utilizing certified mail services. The proposed portal would enable the Coast Community College District to file its Notices of Completion at no cost.
2. Electronic Records and Tracking Capabilities. The District had a limited ability to track the status of an NOC once it left the premises. Enrolling in this system would allow the District to track a document as it moved through the approval process and maintain a digital archive of all such records.
3. Increased Efficiency. In reviewing our historic records, 5-10 business days typically passed from signature to recording of an NOC. Since the statutory closeout process was initiated by the recording date, this processing time directly impacted the closeout duration and delayed the release of retention to contractors. By filing a Notice of Completion electronically, transmission and processing would become instantaneous, reducing this impact.

Comments: This MOU was reviewed by General Counsel on January 3, 2018. General Counsel opined that the section regarding "Limitations of Liability" was overly broad and presented potential risk exposure. Counsel's suggested revisions were presented to the County of Orange for consideration at which time the County of Orange indicated they were not amenable to the suggested changes as the agreement was standardized across multiple municipalities and agencies. In further evaluating the potential risks addressed in Counsel's comments, it was determined that potential data security exposure would be the main risk afforded to the District. To mitigate this, the County required the District to establish a dedicated computer terminal which would not be connected to the District's computer network infrastructure.

Term: To commence upon Board Approval of the Memorandum of Understanding and continue until the Coast Community College District indicated the desire to terminate usage.

Fiscal Impact: No cost to the District

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

23.00 Resolutions

23.01 DIS - Resolution #18-02 Authorization to Purchase Audio Visual Equipment and Installation Services for the Student Services Center Project at Golden West College

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #18-02 to purchase audio visual equipment and installation services for the Student Services Center Project at Golden West College.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

23.02 DIS - Resolution #18-03 Authorization to Purchase Bulbs, Lamps, and Fixtures for the Lighting Retrofit Project at Golden West College

On a motion by Student Trustee Venegas, seconded by Trustee Prinsky, the Board voted to adopt Resolution #18-03 to purchase bulbs, lamps and fixtures for the Lighting Retrofit Project at Golden West College.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

23.03 DIS – Resolution #18-04 Authorization to Purchase HP Computer Hardware and Professional Services for the Student Services Center Project at Golden West College

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #18-04 to purchase HP Computer Hardware and Professional Services for the Student Services Center Project at Golden West College.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

23.04 DIS - Resolution #18-05 Authorization to Purchase Canon Camera Equipment and Accessories for the Strong Workforce Program at Orange Coast College Utilizing E & I Cooperative Services Contract #CNR01341

On a motion by Trustee Moreno, seconded by Student Trustee Venegas, the Board voted to adopt Resolution #18-05 to purchase Canon camera equipment and accessories for the Strong Workforce Program at Orange Coast College utilizing E & I Cooperative Services Contract #CNR01341.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

23.05 DIS - Resolution #18-06 of the Board of Trustees of the Coast Community College District to Approve July-September 2017 Budget Transfers for 2017-2018

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adopt Resolution #18-06 to approve July-September 2017 Budget Transfers for 2017-2018.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

23.06 DIS - Resolution #18-07 of the Board of Trustees to Increase Income and Expenditure Budget for 2017-2018

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #18-07 to increase the income and expenditure budget for 2017-2018.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

23.07 DIS - Resolution #18-08 of the Board of Trustees to Increase Income and Expenditure Budget October - December for 2017-2018

On a motion by Trustee Prinsky, seconded by Student Trustee Venegas, the Board voted to adopt Resolution #18-08 to increase the income and expenditure budget October – December for 2017-2018.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

23.08 DIS - Resolution #18-09 of the Board of Trustees to Approve October - December 2017 Budget Transfers for 2017-2018

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #18-09 to approve October – December 2017 budget transfers for 2017-2018.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

24.00 Minutes

24.01 Approval of Minutes

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the minutes of the Regular Meeting of January 17, 2018.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None

25.00 Informative Reports II

25.01 Report from the Chancellor

The Chancellor provided a report to the Board.

25.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

25.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Dr. Stephen Barnes, Coastline Community College
Jaima Bennett, Golden West College
Lee Gordon, Orange Coast College

25.04 Reports from Presidents of Employee Representative Groups

The following Presidents of Employee Representative Groups provided reports to the Board:

Connie Marten, Coast Federation of Classified Employees (CFCE)
Rob Schneiderman, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

25.05 Reports from the Board of Trustees

The Trustees gave individual reports.

26.00 Close of Meeting

26.01 Public Comment

There were no requests to address the Board.

26.02 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adjourn the meeting at 6:30 p.m. in memory of Colin Halleland, Andrea Rilli, Paul Rich, and Patrick Turner.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Venegas
Noes:	None
Absent:	None
Abstain:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	23-33

CLOSED Session 2/7/2018 Board approved

1. Approval of Appointment of Full Time Faculty

None.

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2017-18 academic year.

Coastline Community College

Burger, Alice

Niehaus, Rachel

Golden West College

Abella, Dori

Bomemann, Chung

Cordiero, Judy

Cuhlno, Hannah

Heavener, Connie

Hernandez, Benjamin

Long, Judith

Ly, Lillian

Moreno, Oscar

Rangel, Grace

Smith, Lynda

3. Ratification of Appointment of Military Contract Education Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

Coastline Community College

SPRING "A" SESSION Onshore Program at Coastline Community College

Part Time Faculty Appointments during the period **01/29/18 to 05/27/18**.

Name

Discipline

Dertsakyan, Petros

Biology

Friedman, Julia	Art History
Friend, Rachel	Communications
Goss, Debbie	ESL
Ortiz, Stephanie	ESL
Ryan, Donald	Ceramics
Smith, Ronald	Process Tech
Tavantzis, Mara	ESL
Worley, Michelle	Psychology

SPRING "B" SESSION Onshore Program at Coastline Community College

Part Time Faculty Appointments during the period of **04/02/18 to 06/30/18.**

<u>Name</u>	<u>Discipline</u>
Candelaria, Patricia	Spanish
Del Carmen, George	Business
Escobar, Amy	Psychology
Kelsey, David	Philosophy
Nichols, Kristen	English
Niehaus, Rachel	Health
Ruppert, Kelly	Geology
Tran, Chau	Math
Waller, Ellis	Gerontology
Wooten, Darlene	Psychology
Zentner, Aeron	Business

Navy Onshore and NCPACE for Military Contract Education during the Spring semester

Part Time Faculty Appointments during the period **01/01/18 to 05/27/18.**

Barnes, Ralph	Philosophy
Candelaria, Patricia	Spanish
Carlucci, Michael	Communications
Curtis, Michael	Marine Science
Freeman, Willian	History
Go, Marianne	Sociology

Matar, Fadi	Management
Menzing, Todd	History
Najera, Mike	Political Science
Oelstrom, Jeanne	Business
Ondracek, Ted	Business
Ostrowski, Kenneth	Astronomy
Ruppert, Kelly	Geology
Villalobos, Jose	Math
Walling, Dianne	Art
Windsor, Adrian	Humanities
Wooten, Darlene	Psychology

4. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointment be ratified for:

INTERSESSION

Appointments during the period **01/02/18 to 01/26/18**.

Coastline Community College

<u>Name</u>	<u>Discipline</u>
D'Aquino, Veronica	Librarian
Lopez, Rachelle	Counseling
Lopez, Yesenia	Counseling
Romero, Eric	Counseling
Sanchez, Sylvia	Counseling
Tran, Chau	Counseling
Virgen, Edder	Counseling

SPRING

Appointments during the period **01/29/18 to 05/27/18**.

Coastline Community College

D'Aquino, Veronica	Librarian
Do, Anh	Counseling
Do, Coco	Counseling

Edison, Melissa	Counseling
Escobedo, Maria	Counseling
Gonzalez, Matt	Counseling
Krai, Kristine	Counseling
Lopez, Rachelle	Counseling
Lopez, Yesenia	Counseling
Nguyen, Steve	Counseling
Perrine, Nicole	Counseling
Salimi, Layla	Counseling
Sanchez, Sylvia	Counseling
Virgen, Edder	Counseling

5. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>
Nishime, Jeanie	OCC	Interim Dean, Counseling	02/15/18-06/30/18	DG-12-3 Doc

Revise End Date for Interim Director

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>
Vance, Mary Lee	OCC	Interim Director DSP&S	03/01/18-05/31/18	DG-8-6 Doc

REAPPOINTMENT

EDUCATIONAL ADMINISTRATOR REAPPOINTMENTS

The Coast Community College District employs educational administrators. During this reappointment cycle, effective 07/01/18, the following administrators are recommended for reappointment. These reappointments are subject to subsequent ratification of new employment agreements.

<u>Name</u>	<u>Position</u>	<u>Placement</u>	<u>Doctoral Stipend</u>	<u>Site</u>	<u>Chancellor's Review</u>	<u>Reappointment Term</u>
Scott, Michael	Project Dir., Adult Ed Block Grant	DG-7-8		CCC	X	07/01/18-06/30/19

6. Approval of Appointment of Classified Management

None.

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Cirfuentes, Karen	OCC	Division Area Office Coordinator	02/08/18	EE-117-1	O-027-18
Fonseca, Frank	DIST	Project Asst., Measure M	02/08/18	EE-117-9	D-029-18

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Favis, Rachelle	DIST	Project Manager, Measure M (DG-7)	Program Manager, Measure M (DG-8)	02/8/18
Flint, Randy	DIST	Project Manager, Measure M (DG-7)	Program Manager, Measure M (DG-8)	02/8/18
Patel, Jasvanti	GWC	Administrative Clerk Senior, 62.5% (EE-111)	Office Services Assistant, 100% (EE-113)	02/8/18
Slagle, Dale	GWC	Offset Press Operator, Senior (EE-115)	Printing & Publishing Specialist, Lead (EE-116)	02/8/18

Reclassification

Andrews, Pamela	GWC	Mail & Document Publishing Specialist (EE-111)	Administrative Clerk Senior (EE-111)	02/8/18
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Kawamura, Janet	GWC	Offset Press Operator (EE-113)	Printing & Publishing Specialist I (EE-113)	02/8/18
Nguyen, Don	GWC	Offset Press Operator, Senior (EE-115)	Printing & Publishing Specialist II (EE-115)	02/8/18

9. Ratification of Temporary Out of Class Assignments, Classified Staff

None.

10. Ratification of Project-Specific Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Carranza, Oscar	OCC	Maint Spec I	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/18	03/31/18	EE-114-9
Kleppe, Vicky	CCC	Contr Ed Assoc	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/18	03/31/18	EE-114-7
Stephenson, Thomas	OCC	Instr Asst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	10/18/17	01/18/18	EE-113-7

11. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence,

maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Arguello, Carlos	CCC	12/11/17	07/09/18	110001-847401	M,T,W,Th,F
Davis, Matthew	CCC	12/11/17	07/09/18	818030-847515	M,T,W,Th,F
Garza, Xyanya	CCC	01/10/18	07/09/18	818030-820541	M,T,W,Th,F
Gonzalez, Sandra	OCC	01/10/18	06/30/18	124135-249302	M,T,W,Th,F
Lopez, Mextli	OCC	01/01/18	06/30/18	124412-246000	M,T,W,Th,F
Miller, Julian	CCC	12/18/17	12/29/17	818030-847519	M,T,W,Th,F
Parker, Valerie	OCC	01/01/18	06/30/18	124412-246000	M,T,W,Th,F
Perez, Jenna	OCC	01/01/18	06/30/18	124412-246000	M,T,W,Th,F
Roberts, Corie	CCC	11/01/17	01/12/18	813030-847515	M,T,W,Th,F
Zablan, Fritzie	CCC	01/16/18	07/09/18	8181030-82054	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Aguirre, Guadalupe	OCC	01/10/18	07/09/18	110001-210100	M,T,W,Th,F
*Ai, Stephanie	CCC	01/23/18	07/09/18	110001-804513	M,T,W,Th,F

Burn, Mark	CCC	01/29/18	07/09/18	124007-856101 124002-856201	M,T,W,Th,F
Carter, Kristi	CCC	01/29/18	07/09/18	124007-856101	M,T,W,Th,F
Cox, Jeremy	CCC	01/23/18	07/09/18	124002-856201 124007-856101	M,T,W,Th,F
Crahan, Christine	CCC	01/23/18	07/09/18	110001-804513	M,T,W,Th,F
Dang, Hugh	CCC	01/23/18	07/09/18	124002-856201 110001-804513	M,T,W,Th,F
Erickson, Brett	OCC	01/25/18	07/09/18	124127-253800	M,T,W,Th,F
Griffin, Angel	GWC	01/29/18	07/09/18	110001-324104	M,T,W,Th,F
Hernandez, Victor	OCC	01/25/18	07/09/18	124127-253800	M,T,W,Th,F
Hong, Kristopher	OCC	01/10/18	07/09/18	812035-210202	M,T,W,Th,F
Levish, Michelle	GWC	01/16/18	07/09/18	110001-311203	M,T,W,Th,F
Nissley, Robert	OCC	01/25/18	07/09/18	124127-253800	M,T,W,Th,F
Phan, Kristoffer	OCC	01/16/18	07/09/18	812035-210202	M,T,W,Th,F
Presson, Linda	GWC	01/29/18	05/31/18	124073-353224	M,T,W,Th,F
Tran, Michelle	OCC	01/24/18	07/09/18	110001-248501	M,T,W,Th,F
Tran, Phuong	CCC	01/10/18	07/09/18	110001-301305	M,T,W,Th,F

Vo, Angela	CCC	01/25/18	07/09/18	110001-804513	M,T,W,Th,F
Vo, Nam	CCC	01/23/18	07/09/18	110001-804513	M,T,W,Th,F
Vu, Jimmy	CCC	01/23/18	07/09/18	110001-804513	M,T,W,Th,F
Weinland, Ann	OCC	01/29/18	07/09/18	124445-250300	M,T,W,Th,F
Yates, Jonathan	CCC	01/29/18	07/09/18	124007-856101	M,T,W,Th,F

*Exception to BP7310

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Colunga-Vega, Matthew	OCC	01/23/18	07/09/18	127005-258900	M,T,W,Th,F
Crozer, Jill	OCC	01/22/18	07/09/18	812020-205401	M,T,W,Th,F
Espinachio, Richard	OCC	01/22/18	07/09/18	812020-205401	M,T,W,Th,F
Lu, Yu Cheng	OCC	01/22/18	07/09/18	812020-205405	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Brown, Andrew	GWC	01/29/18	07/09/18	110001-361512	M,T,W,Th,F
Erickson, Carol	OCC	01/10/18	07/09/18	110001-204503	M,T,W,Th,F
Hernandez, Joshua	GWC	01/26/18	07/09/18	110001-361512	M,T,W,Th,F

Miranda, Amelia-Charlene	GWC	01/29/18	07/09/18	110001-361512	M,T,W,Th,F
Ridgway, Vivien	GWC	01/26/18	07/09/18	110001-361512	M,T,W,Th,F
Romero, Claudia	GWC	01/29/18	07/09/18	110001-321202	M,T,W,Th,F
Tseng, Hao	OCC	10/31/17	07/09/18	110001-240400	M,T,W,Th,F
				120120-257400	

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Bakhtiariadz, Mojtaba	OCC	01/26/18	07/09/18	110001-249200	M,T,W,Th,F
De Nicola, Christine	OCC	11/27/17	02/28/18	110001-204001	M,T,W,Th,F
Gomez, Armando	GWC	01/17/18	07/09/18	110001-385201	M,T,W,Th,F
Miller, Julian	CCC	01/02/18	02/28/18	818030-847519	M,T,W,Th,F
Norman, Bruce	GWC	01/17/18	07/09/18	110001-385201	M,T,W,Th,F
Velazquez, Kimberly	CCC	01/16/18	01/28/18		

12. Ratification of Appointment of State Mandated Substitute Classified

None.

13. Ratification of Medical Professional Hourly Personnel

None.

14. Ratification of Appointment of Student Workers

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Coastline College

Bui, Elsa

Cotton, Karon

Pham, Oanh

Tauaivale, Fraser

Golden West College

Favella, Carlye

Montgomery, Richard

Nguyen, Richard

Soliman, Marsil

Orange Coast College

Asami, Kayo

Celis, Linda

Hoang, Alice

Kent, Teara

Kinnear, Emily

Lane, Shadow

Leyba, Alicia

Matuch, Cindy

Morales, Atziri

Person, Denice

Quinn, Ashley

Ramos, Max

Sotoodeh, Katharine

Thompson, Aalayah