

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, June 20, 2018

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on June 20, 2018 in the Board Room at the District Office located at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 3:50 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Gil

Student Trustee Gil joined the meeting at 5:05 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session to discuss the following:

a. Public Employee Performance Evaluation

(Pursuant to *Government Code* Section 54957)

Position: Chancellor

b. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. One case: U.S. Department of Education/Coastline Community College.

c. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Two cases.

d. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

e. Public Employment
(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part-time Faculty
4. Approval of Appointment of Educational Administrators
 - Acting Athletic Director
 - Acting Dean, Math and Sciences
 - Associate Dean, CTE
 - Dean, Enrollment Services
 - Dean of Students
 - Director, Disabled Student Services
 - Director, Extended Opportunity Programs & Services
5. Approval of Appointment of Classified Management
 - Director, Enrollment Services
 - Director, Equity and Title IX
 - Interim Director, Campus Security
6. Approval of Appointment of Classified Staff
 - Athletic Trainer
 - Café Specialist
 - Financial Aid Accounting Specialist
 - Outreach Program Specialist – Adult Education Block Grant

7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Child Development Specialist
 - Executive Assistant
 - IT Business Processes Analyst, Sr.
12. Ratification of Project Specific Assignment, Classified Staff
 - Maintenance Specialist 1
 - Sr. Research Analyst
 - Writer Copy Editor
13. Ratification of Appointment of Short Term Hourly Staff
14. Ratification of Appointment of State Mandated Substitute, Classified Staff
15. Medical Professional Hourly Personnel
16. Ratification of Appointment of Student Workers

f. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al.,
California Court of Appeal Case No. C076809

City of Fountain Valley et al. vs. Michael Cohen et al., California Court of
Appeal Case No. C081661

City of Westminster vs. Cohen et al., Sacramento County Superior Court
Case No. 34-2013-80001665

Coast Community College District et al. vs. Commission on State Mandates,
Sacramento County Superior Court Case No. 34-2014-8001842

Constance George vs. Coast Community College District et al., Orange
County Superior Court Case No. 30-2016-00865168

Coast Community College District vs. Robert McDougal, Orange County
Superior Court Case No. 30-2017-00907612

Coast Community College District vs. Robert McDougal, Orange County Superior Court Case No. 30-2018-00988270
Robert McDougal vs. Orange Coast College et al., Orange County Superior Court Case No. 30-2018-00977431
Ailene Nguyen and Christine Nguyen vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2017-00939524
Nicholas French vs. Arturo Salgado et al., Orange County Superior Court Case No. 30-2018-00974923
Susan Winterbourne vs. Coastline Community College, Orange County Superior Court Case No. 30-2018-00980452
Emma Adams vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2018-00983692
Workers' Compensation Appeals Board ("WCAB") Cases:
Jeffrey Anthony vs. Coast CCD, WCAB Case No. 11185187
Beatriz Cruz vs. Coast CCD, WCAB Case No. 10253686
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Ofelia Garcia vs. Coast CCD, WCAB Case No. 11095742
Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125
Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972
Christana Montes vs. Coast CCD, WCAB Case No. 10401239
Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906
Kathy Suarez vs. Coast CCD, WCAB Case No. 10629467
Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113
Christy McNichols vs. Coast CCD, WCAB Case No. 11344128

g. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources
Dr. John Weispfenning, Chancellor

Employee Groups:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/
National Education Association (CCCA-TA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Hornbuckle at 5:05 p.m.

1.06 Pledge of Allegiance

Trustee Moreno led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 d. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the resignation and release agreement with Richard Pittman.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: Student Trustee Gil
Abstain: None

For **Item 1.04 d. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to ratify the termination of employment of an accounting technician.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: Student Trustee Gil
Abstain: None

For **Item 1.04 d. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to ratify the failure to pass probationary period of an admissions and records technician.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: Student Trustee Gil
Abstain: None

For **Item 1.04 f. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Grant seconded by Trustee Moreno, the Board voted to approve the settlement agreement with Constance George.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: Student Trustee Gil
Abstain: None

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session of the Special Meeting held at 2:45pm:

For **Item 1.04 e. Public Employment**, on a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve the public employment items as amended. (See Appendix pages 32-40)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: Student Trustee Gil
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to ratify the following Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers:

- 18-3, GWC Cosmetology/Esthetician Department Coordinator
- 18-4, GWC Distance Education Faculty Coordinator
- 18-5, Equity Faculty Coordinator
- 18-6, Faculty Flex Coordinator
- 18-7, GWC Student Learning Outcomes (SLO) Coordinator
- 18-8, Open Educational Resources Coordinator
- 18-9, GWC Faculty Professional Development Coordinator

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: Student Trustee Gil
Abstain: None

1.08 Public Comment

Walter Hammerwold, Pat McKean, Gary Metzker, Sylvia Rico Sanchez, Patrick Schmidt and Javier Venegas addressed the Board.

1.09 Oath of Office for Student Trustee

President Hornbuckle administered the Oath of Office to Student Trustee Amber Gil.

1.10 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

- Gregory Conner, OCC, Instructor, retirement effective May 28, 2018
- Jeffrey Courchaine, GWC, Dean of Business and Information, retirement effective July 1, 2018
- Karen McLucas, CCC, Division Coordinator, retirement effective July 1, 2018
- Allison Paine, OCC, Administrative Secretary, retirement effective May 14, 2018

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

1.11 Service Acknowledgment to the Measure M Citizens' Oversight Committee

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services acknowledged the three members of the Measure M Citizens' Oversight Committee who termed out effective June 30, 2018. The members were as follows:

- Ira Toibin
- Carolyn Cavecche
- Robert Dettloff

2.00 Public Hearing/Study Session

2.01 Public Hearing on Coast Community College District Final Budget for Fiscal Year 2018-2019 and Adoption of Coast Community College District Tentative Budget for 2018-2019

Board President Hornbuckle opened the Public Hearing at 5:38 p.m. There were no public comments.

Vice Chancellor Dunn provided a staff report and presentation to the Board on 2017-2018 Budget Development, and responded to comments from Trustees and the Chancellor. The 2018-2019 Tentative Budget was presented for adoption.

Background

The Tentative Budget was prepared as prescribed by Title 5 of the California Code of Regulations, Section 58305. Funding for the budget was based upon information available as of May 11, 2018. Any changes based on the enacted state budget signed by the Governor would be included in the 2018-2019 Final Budget.

Beginning Balance

The Tentative Budget beginning balance was estimated to be \$36,144,305 (including \$2,063,941 for entity balances). The Tentative Budget reflected a balanced set of revenues and expenses. The beginning balance would fluctuate up or down due to final calculation of State apportionment. A firm figure for the beginning balance would not be available until the year-end closing was completed in mid-July.

Revenue Estimate

Total 2018-2019 General Fund revenues were projected to be \$277,857,126. The revenue estimate included 2.51% COLA and 0% growth funds. Student fees remained at \$46 per unit.

Expenditure Estimate

The Tentative Budget included \$400,000 for step and column estimated increases. Partial information regarding the cost of delivering health benefits for active and retired employees included the increased renewal fees, Stop-Loss Coverage, and administrative fees for health benefit plans, totaled \$701,170. The California Public Employee Retirement System (CalPERS) contribution rate was increased from 15.53% to 18.06% for the 2018-2019 FY. Additionally, the State Teachers Retirement System (CalSTRS) employer rate was increased from 14.43% to 16.28%. The combined increase of the pension system match requirements was estimated at \$3,354,970.

Undistributed Reserve

The Tentative Budget, consistent with Board Policy 6300, included an unappropriated reserve of 10% of prior year unrestricted general fund expenditures, consisting of a 5% Reserve for Contingencies, pursuant to Title 5, Section 58307, and a 5% Ancillary Reserve. Embedded in the Fund Balance were other designated and undesignated amounts. Total Beginning Fund Balance was projected at \$36,144,305.

The estimates of Fund Balance would be refined with year-end closing and actual figures presented to the Board with the Final Budget. Consistent with the above mentioned requirements, Coast's Final Budget for the 2018-2019 FY was scheduled for presentation and adoption on September 5, 2018 at 5:00PM in the Coast Community College District Board Room located at 1370 Adams Avenue, Costa Mesa, CA 92626. The annual Financial and Budget Report (CCFS 311) would then be sent to the California Community College Chancellor's Office (CCCCO) on or before October 10, 2018.

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to adopt the Tentative Budget for the 2018-2019 Fiscal Year.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

The Public Hearing was closed at 5:57 p.m.

3.00 Informational Reports

3.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided reports to the Board:

Natalie Tran, Coastline Community College
Madrid Ruiz, Golden West College
Leanna Gutierrez, Orange Coast College

3.02 GWC - Report for Information and Discussion: Signage and Restrooms

Chancellor Weispfenning summarized the ongoing maintenance and facility renovation needs of Golden West College, relative plans to address those needs, and the relationship of those projects to restricted funding sources. Additionally, he addressed current collaborative efforts to fund and dispense feminine hygiene products on campus. Trustees Moreno and Prinsky expressed that they were not satisfied with the report, specifically the steps that had been taken to date related to feminine hygiene products, and felt more could be done to accommodate students' needs. Vice President of Administrative Services Janet Houlihan responded to their comments.

3.03 DIS - Update on the Orange Coast College Planetarium

Doug Bennett, Executive Director of College Advancement and Foundation at Orange Coast College and Scott Mitchell, Planetarium Director presented an informational report and video on the Orange Coast College Planetarium.

3.04 DIS - Internal Audit Quarterly Report

Rachel Snell, Director of Internal Audit provided the following quarterly and annual reports:

1. Internal Audit Quarterly Report (June 2018)
2. 2017-2018 Accomplishments and 2018-2019 Annual Strategic Work Plan
3. Audit Universe Project Part I (District Office)
4. Implementation Status Guidelines (OCC)

3.05 DIS - Enterprise Annual Report and Assessment of Good Standing

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to accept the Annual Report and Assessment of Good Standing of the Coast Community College District Enterprise.

Janet Houlihan, President of the Coast Community College District Enterprise provided an annual report, and self-assessment. The self-assessment was used to make a determination of good standing in accordance with Board Policy and Administrative Procedure 3600 Auxiliary Organizations. The Chancellor had reviewed the report and concurred its good standing. As there were no changes, it did not need to be submitted to the State Chancellor's Office, per Administrative Procedure 3600 Auxiliary Organizations and sub-section "e" of Section 59265 of Title 5 of the California Code of Regulations.

Trustee Patterson requested that an Enterprise mission statement be drafted and a report detailing annual tax activity and revenue distribution be provided to the Board.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

3.06 DIS - Report of Auxiliary Organizations, Associated Student Organizations Assessment of Good Standing

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to accept the determination of good standing of the college Associated Student Bodies.

In accordance with Board Policy and Administrative Procedure 3600 Auxiliary Organizations, the college Associated Student Bodies submitted their self-assessments which were used to make a determination of good standing.

Chancellor Weispfenning had reviewed the reports and concurred with each auxiliary that they were in good standing.

- Associated Student Government of Coastline Community College
- Associated Students of Golden West College
- Associated Students of Orange Coast College

As there were no changes to the list of organizations in good standing, the list did not need to be submitted to the State Chancellor's Office, per Administrative Procedure 3600 Auxiliary Organizations and sub-section "e" of Section 59265 of Title 5 of the California Code of Regulations.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

3.07 DIS - Annual Report of Chancellor's Outside Assignments

Chancellor Weispfenning provided a report summarizing voluntary assignments to organizations, boards, or community services entities that are outside the duties of the Chancellor's Office. The Chancellor was engaged in three such assignments, as described below:

1. California Community Colleges CEO (CCCCEO) Accreditation Workgroup on Improving ACCJC Structure, Function, and Relations: This workgroup was charged with reviewing and making recommendations for changes relative to the accrediting association's structure, function, and method of managing relations in the context of accreditation engagement. Chancellor Weispfenning served as one of 12 California Community College CEOs.

2. OC Human Relations, Community Partners Advisory Board: In an effort to make Orange County a better place for all people to live, work, go to school, and do business. Chancellor Weispfenning served as one of the Advisory Board leaders, providing perspectives and advice on human relations from the position of an educational leader in and resident of Orange County.

3. Orange County Coastkeeper, Board of Directors: Coastkeeper works collaboratively with diverse groups in the public and private sectors to achieve healthy, accessible, and sustainable water resources for the region by implementing programs in education, advocacy, restoration, research, and enforcement. Chancellor Weispfenning was involved with Coastkeeper as a member of its Board of Directors, attending quarterly board meetings and providing direction on the policies and programs the organization implements to achieve its mission.

3.08 DIS - Special Recognition from Congressperson J. Luis Correa

On May 25, 2018, Coastline Community College hosted its annual Memorial Day Barbecue and Celebration. At this event, 46th Congressional District Representative, J.

Luis Correa, was in attendance and awarded Certificates of Recognition to the Coast Community College District and Coastline Community College for efforts to educate and serve student veterans in Orange County. Chancellor Weispfenning recognized Congressperson Correa's partnership in providing a high quality community college education to student veterans, and affirmed the Coast Community Colleges' support for student veterans and all students through high quality instruction and student support services.

4.00 Matters for Review, Discussion and/or Action

4.01 DIS - Appointment to Citizens' Oversight Committee to Fill Vacant Positions

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to appoint candidates for the Taxpayers' Association member, College Support Organization member and Senior Citizen Organization member of the Measure M Citizens' Oversight Committee.

The Measure M Citizens' Oversight Committee had three membership vacancies stemming from terms that expired on June 30, 2018.

The three vacancies included:

- One Taxpayers' Association member
- One College Support Organization member
- One Senior Citizen Organization member

To seek replacements, consistent with the committee by-laws, the District advertised in the Orange County Register seeking community members interested in serving on this committee. The opportunity was advertised from March 12 - 25, with letters of interest due to the Chancellor's Office no later than Monday, March 26, 2018. By the stated deadline, the Chancellor's Office received one response from a potential Senior Citizen Organization member. There was no response received for the vacancy of the Taxpayers' Association or College Support Organization seats.

Staff continued outreach and identified three interested parties. The candidates were as follows:

- Joshua Stone (Taxpayers' Association Organization)
- David Barneich (College Support Organization)
- Ralph Bauer (Senior Citizen Organization)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

4.02 CCC - Approval for the Associated Student Government of Coastline Community College 2018-2019 Annual Budget

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the 2018-2019 budget for the Associated Student Government of Coastline Community College as presented.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

4.03 OCC - Approval for the Associated Student Government of Orange Coast College 2018-2019 Annual Budget

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the 2018-2019 budget for the Associated Students of Orange Coast College as presented.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

4.04 Board Meeting Dates

The Board reviewed upcoming meeting dates.

4.05 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

4.06 Board Directives Log

The Board reviewed the Board Directives Log.

5.00 Consent Calendar (Items 6.01 - 20.01)

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

21.00 Discussion Calendar

22.00 Approval of Standard Agreements in Excess of \$90,200

22.01 GWC - Amendment #1 to Standard Independent Contractor Agreement with Alex Nino D. Lajada

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve Amendment #1 to Standard Independent Contractor Agreement with Alex Nino D. Lajada.

Amendment #1 increased the contract amount from \$150,000 to \$200,000 to cover an increased number of certified nurse assistant exams.

Term: July 1, 2017 – June 30, 2018

Fiscal Impact: Not to exceed \$200,000 to administer exams authorized under the contract. Compensation based on the number of exams administered at the established rates of \$30 per manual exam, \$10 per written exam and \$15 per oral written exam from RHORC RTC Trust funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

22.02 DIS - Approval of Amendment No. 1 to Standard Contractor Services Agreement with Malcom Drilling Co., Inc.

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve Amendment No. 1 to the Standard Contractor Services Agreement with Malcom Drilling Co., Inc.

On June 21, 2017 the Board of Trustees awarded Bid No. 2090 Phase II, Bid Package 5-Piles, to Malcom Drilling Co., Inc. to procure construction services on the second phase

of the Math and Science Building Project at Golden West College. The scope originally outlined in the bid package had since been completed by the contractor and the financial closing process for these services had begun. The original bid amount included \$120,000 in allowances to cover costs during construction such as unforeseen conditions, design omissions, trade damage and owner changes. Of this allocation, \$57,661 was used in the field. The remaining \$62,339 of this unused allowance as well as an additional \$623 credit for unused allowance was afforded to the District, totaling \$62,962 in credits.

Term: June 28, 2017 – February 28, 2019. The scope of work was completed.

Fiscal Impact: A credit of \$62,962 to the General Obligation Bond.
Original Project Contract Amount: \$3,294,301
Total Project Change Orders: -\$62,962 (1.91% Decrease)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes: None
Absent: None
Abstain: None

23.00 Revenue Generating Agreements/Contracts Over \$90,200

23.01 CCC - Amendment to Non Standard Lease Agreement with CSUF

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the amendment to the non-standard lease agreement between California State University, Fullerton and the Coast Community College District.

The extension to the original one-year lease agreement allowed CSUF to continue to use approximately 2,100 square foot area (3 classrooms) at the Garden Grove Campus, for their Extended Education Program.

Term: August 1, 2017 - June 30, 2019

Fiscal Impact: \$298,000 total income to the District. Base rent was amended to \$50,000 for the entirety of the extended 11-month period.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes: None
Absent: None
Abstain: None

23.02 DIS - Funded Programs

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve participation and the associated contracts for the following funded programs:

Coast Community College District received a grant from the California Community Colleges Chancellor's Office under the California Community College Mental Health Services Grant titled: "**Coast Mental Health Impact Program.**" The funding was used to establish mental health services at Coastline Community College, enhance the mental health services at Golden West College and Orange Coast College, and implement new technology, training, and outreach at the three colleges.

Fiscal Impact: Coast Community College District received \$350,000 from July 1, 2018 to June 30, 2020. The grant was matched by in-kind funding on a \$1.00 for \$1.00 match.

Coastline Community College received a grant award from the National Science Foundation titled "**Cyber Up! Digital Forensics and Incident Response.**" The project created adoptable educational resources; formed academic, government, and industry partnerships; and prepared qualified cybersecurity technicians and professionals for entry into or advancement in the workforce.

Fiscal Impact: Coastline Community College received \$224,296 from October 1, 2018 to September 30, 2021. No matching funds required.

Orange Coast College received a renewal for the California Department of Education, Child Development Division grant titled "**Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-8339).**" The Children's Center received funds to subsidize childcare for low-income student-parents since 1978. Orange Coast College provided comprehensive child development services that included: quality childcare for student-parents enrolled at Orange Coast College, a food and nutrition program, parent enrichment and resource/referral services. This funding provided child care services for preschool children ages 3-5 years of low-income students enrolled in a minimum of 6 units while attending Orange Coast College, Golden West College or Coastline Community College. Resolution 18-27 was also required as part of this grant.

Fiscal Impact: Orange Coast College received \$167,372 from July 1, 2018 to June 30, 2019. No matching funds required.

Orange Coast College received a renewal for the California Department of Education, Child Development Division grant titled, "**Harry & Grace Steel Children's Center General Child Care & Development Program Grant (CCTR-8156).**" The Children's Center received funds to subsidize childcare for low-income student-parents since 1978. Orange Coast College provided comprehensive child development services that included: quality childcare for student-parents enrolled at Orange Coast College, a food and nutrition program, parent enrichment and resource/referral services. This funding provided child care services for infants and toddlers of low-income students enrolled in a minimum of 6 units while attending Orange Coast College, Golden West College or Coastline Community College. Resolution 18-28 was also required as part of this grant.

Fiscal Impact: Orange Coast College received \$251,965 from July 1, 2018 to June 30, 2019. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

24.00 Approval of Non Standard Agreements in Excess of \$90,200

24.01 CCC - Non-Standard Professional Services Agreement with BarkleyREI, LLC.

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the Non-Standard Agreement with BarkleyREI, LLC.

The design firm allowed Coastline to enable additional staff to make web updates, as opposed to the former method of directing all content to one webmaster. The design firm conducted a review of top competitors, key audiences, and various and standard web materials, to ensure Coastline had the necessary content on the web site as well as information architecture.

Term: June 21, 2018 to June 30, 2019

Fiscal Impact: \$161,000, to be paid from General Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

24.02 DIS - Amendment #1 to the Non-Standard Agreement with WTC Consulting, Inc.

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve Amendment #1 to the Non-Standard Agreement with WTC Consulting, Inc.

Coast Community College District engaged WTC Consulting, Inc. to assess and establish the Technology Condition Index (TCI) of the District by completing Phase 1: Assessment and Inventory. The index provided the District with:

- A complete inventory of primary and application specific network elements in use at all District sites.
- Foundational data needed prioritize device replacement based on usage, role and condition of the devices.

During the completion of Phase 1, additional Telecommunication Rooms beyond the expected scope of work were discovered. As these rooms were necessary in completing the surveying process, WTC expanded their work to include them in the TCI.

Term: Upon Board Approval - June 30, 2018

Fiscal Impact: \$15,000 paid from Measure M Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

24.03 DIS - Non-Standard Retainer Agreement with Callahan and Blaine

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Non-Standard Retainer Agreement with Callahan and Blaine.

The District retained the law firm of Callahan and Blaine to represent the District's interests in a litigated matter.

Term: Upon Board signature until the resolution of the matter.

Fiscal Impact: Legal costs were based on the complexity of the issue and the amount of time involved to thoroughly represent the District, and bring the case to resolution. Legal fees were paid from funds budgeted for legal services

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

24.04 DIS - Non-Standard Agreement with Ellucian

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Non-Standard Agreement with Ellucian.

The Board of Trustees approved the Software License and Services Agreement between Ellucian and the District on September 2, 2015 for the Banner Enterprise Resource

Planning (ERP) system and related applications. The agreement expired on September 30, 2019. In the Agreement, the annual contract escalation rate was 5%. The District and Ellucian renegotiated this annual contract escalation rate down to 3%, which was a reduction of 2% from the original rate. The contract dates were re-aligned to coincide with the fiscal year.

Term: July 1, 2018 - June 30, 2023

Fiscal Impact: \$721,307 for contract year July 1, 2018 – June 30, 2019
\$742,947 for contract year July 1, 2019 – June 30, 2020
\$765,235 for contract year July 1, 2020 – June 30, 2021
\$788,192 for contract year July 1, 2021 – June 30, 2022
\$811,838 for contract year July 1, 2022 – June 30, 2023
General Funds

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes: None
Absent: None
Abstain: None

24.05 DIS - Non-Standard Agreement with RingCentral, Inc.

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Non-Standard Agreement with RingCentral, Inc.

The agreement was contingent upon the passage of the Governor's 2018-19 Fiscal Year Budget and the allocation of one-time funds for the Scheduled Maintenance Program (SMP)/State Funded Equipment (SFE) Block Grant. CCCD and RingCentral utilized California Cooperative Agreement (Contract) No.: 7-17-70-40-03.

The system served students and faculty across a broad range of services, including Student Registration, Counseling appointments, Transcripts, Financial Aid, and Help Desk support. Services also included support for various mobile device applications including video conferencing, web conferencing, instant messaging, Bring Your Own Device (BYOD), Bring Your Own Application (BYOA), real-time voice services, and other emerging mobile applications.

Term: Upon Board Approval - 5 Year Contract.

Fiscal Impact: Paid with General Funds

- Year 1: Not to exceed \$550,156.06 (Software, fees and estimated taxes)
- Year 2: Not to exceed \$550,156.06 (Software, fees and estimated taxes)
- Year 3: Not to exceed \$550,156.06 (Software, fees and estimated taxes)

- Year 4: Not to exceed \$550,156.06 (Software, fees and estimated taxes)
- Year 5: Not to exceed \$550,156.06 (Software, fees and estimated taxes)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
 Noes: None
 Absent: None
 Abstain: None

25.00 Ratification/Approval of General Items of Business

25.01 CCC - Authorization for Coastline Community College Name Change

The item was pulled to be returned in August with a detailed report and timeline.

25.02 GWC - Approval of Revision of College Mission, Vision, and Values

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to approve Golden West College's revised Mission, Vision, and Values.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
 Noes: None
 Absent: None
 Abstain: None

25.03 GWC - Authorization to Conduct a Short-Term Study Abroad Program in London, England

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to authorize a study abroad program in London, England from June 24 - July 24, 2019.

Fiscal Impact: NTE \$7,759. Funded by the College, and the course generated FTES.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
 Noes: None
 Absent: None
 Abstain: None

25.04 OCC - Authorization to Conduct a Short-term Study Abroad Program in Florence, Italy

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to authorize a study abroad program in Florence, Italy, from June 27 - July 27, 2019.

Fiscal Impact: NTE \$8,372. Funded by the College, and the course generated FTES.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

25.05 OCC - Authorization to Extend a Temporary Waiver of the Prohibition of Skateboarding on OCC Campus

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to authorize the extension of the temporary waiver of the prohibition of skateboarding on Orange Coast College campus through December 31, 2018.

At the May 2, 2018, Board meeting, the Board of Trustees authorized a temporary waiver of the prohibition of skateboarding on OCC campus from April 19 through June 30, 2018 to allow participation in the City of Costa Mesa's Explore Merrimac Cycling Event on April 21, 2018, as well as a safety project temporarily featuring protected bike/skateboard lanes on Merrimac Way and around the perimeter of the OCC campus. At the April 21 event, the use of bike/skateboard lanes was demonstrated, surveys were taken, and data/feedback was collected.

The OCC Facilities Planning Committee held a regular meeting on May 3, 2018 and made a recommendation to the College President to continue the use of the bike/skateboard lanes through the end of the Fall 2018. The additional time would allow the campus to evaluate the proposed Active Transportation Plan (pedestrian, bike, and skateboards).

Fiscal Impact: NTE \$2,500 for educational material, signage, and paint, upon approval of invoices. Paid from Ancillary fund.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

25.06 DIS - Approval of Educational Administrator Employment Agreement (Farah Sogo, OCC)

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Employment Agreement with Farah Sogo, setting forth the terms of her employment. Compensation to be \$642.83 per duty day worked based on the appropriate step placement.

On May 16, 2018, the Board approved the appointment of Farah Sogo to the position of Acting Dean, Math and Sciences, at Orange Coast College commencing on August 1, 2018 and ending on January 11, 2019.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

25.07 DIS - Approval of Instructional Material Fees

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve instructional material fee revisions, deletions and/or new fees for inclusion in or deletion from the curriculum as presented.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

25.08 DIS - Approval of Amendment to the Executive Educational Administrator Employment Agreement (Tim McGrath, GWC)

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the amended Executive Educational Employment Agreement between the Coast Community College District and Tim M. McGrath to revise the effective date from July 1, 2018 to June 29, 2018.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

25.09 DIS - Bid Tabulations and Award of Contract for Contractor Services for Orange Coast College Clark Center HVAC Project, Bid #2125

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to award Bid No. 2125 to Liberty Climate Control, Inc.

Orange Coast College sought contractor services to install new mechanical equipment at the Clark Center. The building had five self-contained, single package HVAC units that exceeded the end of their useful life. Installation of a new HVAC system with air balancing and commissioning services would restore the normal functionality of the units. Notices were published in the Daily Pilot on May 4, 2018 and May 11, 2018. Additionally, notices were sent out to 117 vendors utilizing the Planet Bids portal. A mandatory job walk was held on May 14, 2018 and fourteen prospective bidders were in attendance. Two bids were received and opened on May 16, 2018.

The bid results were as follows:

<u>Bid Received From:</u>	<u>Total Bid:</u>
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Liberty Climate	\$377,000
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2447 North Chico Avenue
South El Monte, CA 91733

RAN Enterprises	\$534,000
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Huntington Beach, CA

Term: June 21,- July 21, 2018

Fiscal Impact: \$377,000 which included \$60,000 in project allowance paid with 2017-18 Scheduled Maintenance Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil

Noes: None

Absent: None

Abstain: None

25.10 DIS - Authorization to File Notices of Completion and Release Retention Funds

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to authorize the Chancellor, or designee, to file Notices of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement.

Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services and Finance, Notices of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notices of Completion and public notifications to all subcontractors, the Chancellor, or designee, was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District would withhold from the retention an amount not to exceed 150 percent of the disputed amount.

GWC - Student Services Project, Bid 2063, Package 22- HVAC
Contractor: PPC Air Conditioning Inc.

GWC - Math & Science Building Project, Bid 2090 Phase II, Package 5- Piles
Contractor: Malcom Drilling Co., Inc.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes: None
Absent: None
Abstain: None

25.11 DIS - Approval of Standard Professional Services Agreements with UCMI, Inc., RFP #DSA-OCC

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the Standard Professional Services Agreements with UCMI, Inc. for the Orange Coast College Kinesiology/Athletics Complex, the Language Arts/Social Sciences Building, and the Maritime Academy.

On March 29, 2018, the District issued RFP #DSA-OCC for DSA Inspection Services on three upcoming Orange Coast College General Obligation Bond Projects to include the Kinesiology/Athletics Complex, the Language Arts/Social Sciences Building, and the Maritime Academy. Inspectors were required for public works projects to ensure compliance with Title 24 as well as compliance with the Division of the State Architect (DSA) approved construction documents. UCMI, Inc. will (1) inspect of all portions of the construction compliance with DSA approved construction documents, (2) identify, document, and report and deviations in the construction from the approved construction documents, and (3) submit verified observation reports to DSA for the duration of the project. Forty-six vendors were contacted directly using the PlanetBids portal and eleven proposals were received on March 29, 2018. The Purchasing Department established a selection committee, consisting of OCC and District Office personnel to review and

evaluate all respondents. Respondents were evaluated and scored based on (1) approach to the project and management plan, (2) experience of the team proposed (3) cost (4) local business participation, (5) references, and (6) overall firm capability and resources. Based on the initial scoring, the three firms were short-listed and invited to participate in the interview phase. The following firms were interviewed on May 22, 2018:

1. UCMI, Inc.
2. TYR, Inc.
3. Vital Inspection Services

The following respondents (alphabetical) were not selected as finalists for these services:
C.E.M. Lab, Compass Inspection, Hayer Consultants, Knowland, Martin Brothers, Premier Inspection, Sandy Pringle, and Stephen Payte DSA.

Term: July 1, 2018 - June 30, 2023

Fiscal Impact: Paid from General Obligation Bond Funds.

Orange Coast College Language Arts/Social Sciences Building: \$332,808

Orange Coast College Kinesiology/Athletics Complex: \$263,467

Orange Coast College Maritime Academy and Bridge: \$332,808

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

25.12 DIS - Ratification of Successor Collective Bargaining Agreement with Coast Federation of Educators/American Federation of Teachers Local 1911 from July 1, 2018 through June 30, 2020

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the successor collective bargaining agreement between the District and CFE/AFT Local 1911.

Appendices were being finalized and would be brought to a future Board Meeting for ratification.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

26.00 Resolutions

26.01 Resolution #18-25 Establishing the Appropriation Limit, Gann Initiative for 2018-2019

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #18-25 establishing the Appropriation Limit, Gann Initiative for 2018-2019

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes: None
Absent: None
Abstain: None

26.02 Resolution #18-26 To Allow the County Superintendent of Schools to Make routine Budget Transfers, As Needed, at the close of Coast Community College District's Fiscal Year 2017-2018 and During Fiscal Year 2018-2019

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #18-26 to allow the County Superintendent of Schools to make routine budget transfers, as needed, at the close of Coast Community College District's fiscal year 2017-2018 and during fiscal year 2018-2019.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes: None
Absent: None
Abstain: None

26.03 Resolution #18-27 To Enter Into An Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center California State Preschool Grant (CSPP - 8339)

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adopt Resolution #18-27 to enter into an agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center California State Preschool Grant (CSPP - 8339).

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes: None
Absent: None
Abstain: None

26.04 Resolution #18-28 To Enter Into An Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center General Child Care & Development Program Grant (CCTR-8156)

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adopt Resolution #18-28 to enter into an agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center General Child Care & Development Program Grant (CCTR-8156).

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes: None
Absent: None
Abstain: None

26.05 Resolution #18-29 To Name the Track at Orange Coast College the Jim McIlwain Track & Field

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to adopt Resolution #18-29 to name the track at Orange Coast College the "Jim McIlwain Track & Field".

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes: None
Absent: None
Abstain: None

26.06 Resolution #18-30 To Procure Hardware and Professional Services for VoIP & Unified Communications Projects

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #18-30 to procure hardware and professional services for VoIP & unified communications projects.

The resolution was contingent upon the passage of the Governor's 2018-19 Fiscal Year Budget and the allocation of one-time funds for the Scheduled Maintenance Program (SMP)/State Funded Equipment (SFE) Block Grant.

The District Purchasing Manager reviewed the following pricing agreements and determined the pricing to be fair and reasonable:

- ePlus Inc. using Cisco NASPO ValuePoint DataCom Master Pricing Agreement # AR233 (14-19) and California PA # 7-14-70-04
 - \$1,077,615.50 = \$461,819.06 + \$615,796.44
- Computer Power Solutions, Inc.
 - \$143,719.53
- ACS
 - \$44,500

Fiscal Impact: NTE \$1,265,835.03 paid from Measure M General Obligation Bond Fund.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

27.00 Policy Approval/ Procedure Ratification

27.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve and ratify the following Board Policies and Administrative Procedures:

Chapter 1. The District

BP 1200 District Mission

Chapter 3. General Institution

BP 3600 Auxiliary Organizations

AP 3600 Auxiliary Organizations

BP 3722 Accessibility Standards for Electronic and Information Technology

AP 3722 Accessibility Standards for Electronic and Information Technology

Chapter 4. Academic Affairs

BP 4230 Grading and Academic Record Symbols

AP 4230 Grading and Academic Record Symbols

BP 4250 Probation, Disqualification, and Readmission

AP 4250 Probation, Disqualification, and Readmission

Vice Chancellor of Educational Services and Technology Dr. Andreea Serban noted that missing verbiage would be added to correct AP 4230.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

28.00 Approval of Minutes

28.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the minutes of the following meetings:

- Regular Meeting of May 16, 2018
- Special Meeting of May 16, 2018
- Special Meeting of May 21, 2018

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

29.00 Informational Reports II

29.01 Report from the Chancellor

The Chancellor provided a report to the Board.

29.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Kate Mueller on behalf of Dr. Loretta Adrian, Coastline Community College
Dr. Richard Pagel on behalf of Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

29.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Jaima Bennett, Golden West College
Lee Gordon, Orange Coast College

29.04 Reports from Presidents of Employee Representative Groups

The following President of an Employee Representative Group provided a report to the Board:

Rob Schneiderman, Coast Federation of Educators/American Federation of Teachers

29.05 Reports from the Board of Trustees

Trustees provided individual reports.

30.00 Close of Meeting

30.01 Public Comment

Carlos Bahena, Gary Metzker and Joseph Nielsen addressed the Board.

30.02 Adjournment

On a motion by Trustee Grant seconded by Trustee Moreno, the Board voted to adjourn the meeting at 8:00 p.m. in memory of Dr. John Renley.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	32-40

CLOSED SESSION 6/20/18 - Board Approved

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Ahmed, Nadia	OCC	Instructor, Computer Science	08/24/18	A-I-01	13-O-19
Brown, Brandon	CCC	Instructor, Computer Service Technology (CST)	08/24/18	A-I-01	1-C-19
Craig, Erin	GWC	Instructor, Learning Skills (Math)	08/24/18	A-V-10 +Doc	8-G-19
Dalton, Natalie	GWC	Instructor, Nursing (Medical-Surgical)	08/24/18	A-II-07	5-G-19
Kelley, Heather	GWC	Instructor, Communication Studies	08/24/18	A-II-03	12-G-19
Rosado, Melissa	OCC	Counselor, EOPS/CARE	07/01/18	Q-I-01	2-O-19
Thomas, Erin	CCC	Instructor, Business, Career and Technical Education	08/24/18	A-I-01	2-C-19

Revision to placement due to additional education or experience

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Hamamura, Mark	OCC	Instructor, Physics	08/24/18	A-V-03 + Doc**	3-O-19
Ottoson, Kathryn	OCC	Counselor, CTE	05/01/18	Q-IV-4*	11-O-19
Shimazu, Matthew	GWC	Instructor, Chemistry	08/24/18	A-III-02**	7-G-19
Simpkin, Philip	OCC	Instructor, Philosophy & Religious Studies	08/24/18	A-II-02**	5-O-19
Tanio, Stephanie	GWC	Instructor, Biological Sciences	08/24/18	A-V-02 + Doc**	3-G-19
Ternes, Linda	OCC	Instructor, Mathematics	08/24/18	A-V-13**	1-O-19
Thomason, Mark	GWC	Instructor, Physics	08/24/18	A-V-7 + Doc**	2-G-19
Vu, Nam	GWC	Instructor, Biology	08/24/18	A-II-07**	16-G-19

*Revised from Q-I-01

**Revised from A-I-01

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2017-18 academic year.

Golden West College

Gianunzio, Jennifer

Jereb, Claudia

Schenk, Lauren

3. Ratification of Appointment of Part Time Faculty

None

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 05/01/18 to 06/30/19, not to exceed 498 hours:

Harvey, Michael

Solorza, Linda

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Plcmt</u>	<u>Vacancy</u> <u>#</u>
Alvarado, Cecilia	OCC	Director, Extended Opportunity Programs & Services	07/01/18 – 06/30/20	DG-8-4	35-O-18
Capoccia- White, Rozanne	OCC	Dean, Enrollment Services	06/25/18 – 06/30/20	DG-12-3	34-O-18
Dominguez, Vanessa	OCC	Director, Disabled Student Services	07/09/18 – 06/30/20	DG-8-2	36-O-18
Johnson, Daniel	GWC	Acting Athletic Director	06/21/18 – 06/30/20	DG-10-1	NA
Kim, Merry	CCC	Associate Dean, CTE	08/01/18 – 06/30/20	DG-10-2	12-C-18

	OCC	Director, Extended Opportunity Programs & Services	TBA	TBA	35-O-18
*Sogo, Farah	OCC	Acting Dean, Math & Sciences	08/01/18 - 01/11/19	DG-12-4 + Doc	NA

*Revised from DG-12-3 +Doc

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Rudy, James	OCC	Interim Director Campus Security	06/21/18	DG-8-3	O-048-18
Fleming, Leighia	CCC	Director, Equity and Title IX	07/02/18	DG-8-3	C-024-18
West, James	CCC	Director, Enrollment Services	06/25/18	DG-9-2	C-027-18

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Marony, Kirsten	GWC	Athletic Trainer	06/21/18	E-118-1	G-030-18
Pham, Jason	OCC	Café Specialist	06/21/18	E-109-3	O-056-18
Suarez, Kathy	OCC	Financial Aid Accounting Specialist	06/21/18	E-117-9	O-053-18
Sarabia, Raul	GWC	Outreach Program Specialist, Adult Education Block Grant	05/21/18 *	E-119-1	G-022-18

*Revision to Start Date from 05/17/18

7. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

None

9. Ratification of Temporary Out of Class Assignments, Classified Management

None

10. Ratification of Project-Specific Assignment, Classified Management

None

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Rigney, Timothy	DIST	IT Business Processes Analyst	IT Business Processes Analyst	06/01/18	09/30/18	E-126-9
Garcia, Tracey	OCC	Child Care Assistant	Senior Child Development Specialist	06/01/18	07/31/18	E-113-3

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Hall, Chris	DIST	Administrative Secretary	Executive Assistant	<u>Extend from</u> 06/01/18 – 07/31/18	J-5-1

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Carranzo, Oscar	OCC	Maintenance Specialist I	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	04/01/18	06/30/18	7.5%

Rangno, Andrea	OCC	Writer Copy Editor	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	10/01/17	03/01/18	7.5%
Valerius, Matthew	GWC	Senior Research Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	06/04/18	8/03/18	7.5%

13. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Bell, Glenda	OCC	Counseling	05/21/18	07/09/18	110001-249501	M,T,W,Th,F
Lee, Glenda	OCC	Counseling	06/04/18	07/09/18	124135-249302	M,T,W,Th,F
Ly, Trang	OCC	Career Edu	05/21/18	09/07/18	124445-250300	M,T,W,Th,F
Ngo, Mary	OCC	Counseling	06/04/18	07/09/18	124135-279302	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Casterjon, Jose	OCC	Adult Edu	05/01/18	07/09/18	124131-159501	M,T,W,Th,F
Chavez, Kennya	OCC	Adult Edu	05/07/18	07/09/18	124131-159501	M,T,W,Th,F
Daye, Hannah	OCC	Chemistry	05/17/18	07/09/18	110001-200300	M,T,W,Th,F
Diem, Katie	OCC	Fine Arts	05/07/18	07/09/18	110001-210100	M,T,W,Th,F
Phan, Trinh	OCC	Math&Sciences	06/09/18	07/09/18	110001-201501	M,T,W,Th,F
Shaw, Carly	OCC	Adult Edu	04/25/18	07/09/18	124131-159501	M,T,W,Th,F

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Alaei, Sanaz	OCC	Child Care Center	04/10/18	07/09/18	330001-259101	M,T,W,Th,F
Alvarado, Rachel	OCC	Cafeteria	05/21/18	07/09/18	812020-205404	M,T,W,Th,F
Diaz, Anthony	OCC	M&O	05/22/18	07/09/18	110001-285201	M,T,W,Th,F
Elsehity, Fatma	OCC	Child Care Center	06/10/18	07/09/18	330001-259101	M,T,W,Th,F
Maclean, Rebecca	OCC	Child Care Center	05/29/18	07/09/18	330001-259101	M,T,W,Th,F
Morris, Cheyenne	OCC	Community Edu	05/30/18	07/09/18	812025-240023	M,T,W,Th,F
Pineda, Nora	OCC	Child Care Center	05/29/18	07/09/18	330003-259101	M,T,W,Th,F
Thompson, Emily	OCC	Cafeteria	05/10/18	07/09/18	812020-205401	M,T,W,Th,F

Tiso, Deborah	OCC	Child Care Center	05/31/18	07/09/18	330001-259101	M,T,W,Th,F
Trujillo, Alyssa	OCC	Child Care Center	05/29/18	07/09/18	330001-259101	M,T,W,Th,F
Williamson, Heather	OCC	Child Care Center	05/29/18	07/09/18	33001-25910	M,T,W,Th,F

Hourly/Temporary/Skilled Crafts, to perform highly specialized, detailed tasks such as transporting, segregating and storing hazardous materials, constructing and rigging stage equipment, or design event lighting for stage productions supporting one or more campus departments and/or divisions: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Abascal, Naomi	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Bobadilla, Susan	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Borton, Anna	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Boyd, William	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Delgleize, Alex	OCC	Athletic	05/30/18	07/09/18	812025-240023	M,T,W,Th,F
Do, Emily	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Falcon, Dominic	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Fisher, Emma	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Hill, Alison	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Hill, Sara	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Hooker, Natalie	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Huynh, Derek	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Hyham, Kalista	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F

Hyham, Marina	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Lawrence, Rheanna	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Long, Allison	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Martin, Amanda	GWC	Theater	04/10/18	05/27/18	813001-324704	M,T,W,Th,F
Nguyen, Ammy	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Preciado, Marissa	GWC	Student Equity	02/07/18	07/09/18	124446-349608	M,T,W,Th,F
Schroeder, Stephanie	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Stark, Hayden	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Tran, Jamie	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Tran, Sara	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Truong, Heather	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Van Tiborg, Natalie	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Vanwaardenburg, E.	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F
Vu, Andy	GWC	Athletic	06/01/18	08/15/18	813001-137117	M,T,W,Th,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

None

14. Ratification of Appointment of State Mandated Substitute Classified

None

15. Ratification of Medical Professional Hourly Personnel

None

16. Ratification of Appointment of Student Workers

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Golden West College

Ascencio, Alondra

Orange Coast College

Aburokba, Raihana

Todevasc, Ioan