

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, March 6, 2019

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on March 6, 2019 in the Board Room at the District Office located at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 3:45 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Trustees Absent: Student Trustee Gil joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session to discuss the following:

- a. Public Employee Performance Evaluation**
(Pursuant to *Government Code* Section 54957)

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Five cases including U.S. Department of Education.

d. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. One case.

e. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Fountain Valley et al. vs. Keely Bosler et al., California Court of Appeal
Case No. C081661

City of Westminster vs. Cohen et al., Sacramento County Superior Court
Case No. 34-2013-80001665

Coast CCD et al. vs. Commission on State Mandates, Sacramento County
Superior Court Case No. 34-2014-8001842

Coast CCD vs. Robert McDougal, Orange County Superior Court Case Nos.
30-2017-00907612 and 30-2018-00988270

Nicholas French vs. Arturo Salgado et al., Orange County Superior Court
Case No. 30-2018-00974923

Susan Winterbourne vs. Coastline Community College, Orange County
Superior Court Case No. 30-2018-00980452

Emma Adams vs. Coast CCD et al., Orange County Superior Court Case No.
30-2018-00983692

Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department
of Fair Employment and Housing Case No. 2018-01-00738810

Tarin Olson vs. Coast CCD, Arbitration

Workers' Compensation Appeals Board ("WCAB") Cases:

Jeffrey Anthony vs. Coast CCD, WCAB Case No. 11185187

Beatriz Cruz vs. Coast CCD, WCAB Case No. 10253686

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Ofelia Garcia vs. Coast CCD, WCAB Case No. 11095742

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Christana Montes vs. Coast CCD, WCAB Case No. 10401239

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Virginia Regnier vs. Coast CCD, WCAB Case No. 11393484

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

f. Public Employment

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Retired CalPERS Annuitants
6. Approval of Appointment of Classified Management
 - Acting Manager, Facilities, Planning and Construction
 - District Director, Public Affairs & Marketing
 - Interim Deputy Sector Navigator
 - Manager, Enrollment Services
7. Approval of Appointment of Classified Staff
 - Athletic Trainer
 - Student Life and Leadership Specialist
8. Approval of Appointment of Confidential Staff
9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management
12. Ratification of Temporary Out of Class Assignments, Classified Staff
13. Ratification of Project-Specific Assignment, Classified Staff
 - Facilities Logistics Assistant
14. Ratification of Appointment of Short Term Hourly Staff
15. Ratification of Appointment of State Mandated Substitute, Classified Staff
16. Ratification of Medical Professional Hourly Personnel

17. Ratification of Appointment of Student Workers

g. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational
Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:00 p.m.

1.06 Pledge of Allegiance

Trustee Patterson led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 b. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted not to renew the employment of a dean.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Absent: None

Abstain: None

For **Item 1.04 b. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the resignation agreement with Tarin Olson.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 f. Public Employment**, on a motion by Trustee Moreno, seconded by Trustee Hornbuckle the Board voted to approve and ratify the public employment items as amended. (See Appendix pages 16-24)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify Memorandum of Understanding 19-2 with Coast Federation of Educators/American Federation of Teachers regarding Faculty Compensation and Load for Career Development College Readiness ("Enhanced") and Regular Noncredit Classes.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to ratify Memorandum of Understanding 19-1 with Coast Federation of Educators/American Federation of Teachers regarding Tenure Extension for Rebecca Ogaz.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to ratify a Tentative Agreement with Coast Community College Association-California Teachers

Association/National Education Association regarding Article XV: Scheduling Part-Time Faculty Assignments.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to ratify a Tentative Agreement with Coast Community College Association-California Teachers Association/National Education Association regarding Successor Agreement Terminology.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

1.08 Public Comment

Eric Nong addressed the Board.

1.09 Acceptance of Retirements

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to accept the following retirement of an employee with 10 or more years of service to the District:

Diane Restelli, Associate Dean/Director of Nursing Program, GWC, retirement effective July 1, 2019

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes: None
Absent: None
Abstain: None

2.00 Informational Reports

2.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided reports to the Board:

Natalie Tran, Coastline Community College
Student Trustee Amber Gil on behalf of Joseph Nielsen, Golden West College
Jessie Lopez, Orange Coast College

Chancellor Weispfenning introduced and welcomed Pamela Broschear, District Director of Public Affairs and Marketing who will begin on March 18, 2019.

2.02 DIS - Annual Report from CCCD Enterprise, Inc.

Per Administrative Procedure 3600 Auxiliary Organizations, the CCCD Enterprise Inc. submitted an annual report to their respective Board of Directors and to the Board of Trustees on activities, financials, and plans for the upcoming year. The President of CCCD Enterprise Inc., Dr. Rich Pagel, provided the report which included:

- Audited Financial Statements submitted to the CCC Chancellor's Office
- A description of major accomplishments of the organization
- A description of improvements proposed for operation of the organization
- A description of programs and associated budgets for current and/or future fiscal year
- A description of funds derived from indirect cost payments and the uses of such funds

2.03 DIS - Review of Quarterly Financial Status Report

Vice Chancellor of Finance and Administrative Services Dr. Andy Dunn provided a review of the Quarterly Financial Status Report ending December 31, 2018. Section 58310 of Title 5 of the California Code of Regulations requires that the District file a Quarterly Financial Status Report (Form CCFS-311Q) with the State of Chancellor's Office each quarter. The report contained the CCFS-311Q State Chancellor's Report, a General Fund Status Report and Fund Balance Report for all funds.

Dr. Dunn responded to comments and questions from Trustees regarding strategies to increase enrollment, retention, free tuition programs and the practice of borrowing FTES from summer enrollment to stabilize spring and fall enrollments.

2.04 DIS - Annual Report and Presentation on International Education Programs and Students

Vice Chancellor of Educational Services and Technology Dr. Andreea Serban; Mr. Nathan Jensen, Orange Coast College Associate Dean of Global Engagement; Ms. Carla Martinez, Golden West College Dean of Student Life; and Dr. Vince Rodriguez, Coastline Community College Vice President of Instruction, provided a presentation and report on International Education and Student Programs.

3.00 Matters for Review, Discussion and/or Action

3.01 DIS - Administrative Procedure for First Reading

Revised Administrative Procedure 4222 Remedial Coursework was brought to the Board for first reading, and would be returned to the next agenda for further review and action.

3.02 Board Meeting Dates

The Board reviewed upcoming meeting dates.
President Prinsky noted the date of the Annual Service Awards was April 10, 2019.

3.03 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

3.04 Board Directives Log

The Board reviewed the Board Directives Log.
President Prinsky noted the date of the Quarterly Measure M report was moved to April 17, 2019.

4.00 Consent Calendar (Items 5.01 - 17.01)

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

18.00 Discussion Calendar

19.00 Ratification/Approval of General Items of Business

19.01 OCC - Ratification of the Approved OCC's Early Childhood Lab School Tuition Increase

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to ratify the approved Orange Coast College's Early Childhood Lab School tuition increase.

The Orange Coast College's Early Childhood Lab School approved an approximate 10% increase of tuition rates for the 2019-2020 academic year. The 10% increase equated to an increase of \$400 on an annual basis. The last increase in tuition rates was during the 2012-2013 academic year. The increase of 10% would help offset the projected increase in health and welfare benefits and staff advancement on the salary schedule.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

19.02 DIS - Change Order No. 1 for Orange Coast College Kinesiology/Athletics/Adaptive PE/Aquatics Project- Bid No. 2130 - Bid Package 8

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve Change Order; No. 1 for Orange Coast College Kinesiology/Athletics/Adaptive PE/Aquatics Project- Bid No. 2130 – Bid Package 8: Structural Concrete, Reinforcing Steel, and that the Board President or designee be authorized to sign any related documents, indicating approval by the Board of Trustees.

On November 21, 2018, the Board awarded Bid No. 2130; Bid Package 8, in the amount of \$2,605,500, to Bogh Engineering, Inc., for structural concrete and reinforcing steel of the Orange Coast College Kinesiology/Athletics/Adaptive PE/Aquatics Project. Orange Coast College planned to construct a new 104,000 square foot single-story Kinesiology and Athletics facility.

Persistent rainfall impacted the ability to meet the required soil compaction and thus a “certified pad” was not attained in which to build the new facility. Several attempts to dry the existing soil were unsuccessful. In consultation with project management, DSA, and engineering professionals, a cement treatment solution was recommended to mitigate further project delay.

Fiscal Impact: \$188,854 paid from Measure M Bond Funds

Change Order #1 Amount:	\$188,854
Original Contract:	\$2,605,500
New Contract Amount:	\$2,794,354 (7.2% increase)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

19.03 DIS - Bid Tabulations and Award of Contract for Approval of Standard Construction Management Agreement

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to return the Standard Construction Management Agreement and RFP No. 2137 for pre-construction services for the Orange Coast College Language Arts & Social Sciences Building to the March 20, 2019 meeting for further discussion and review of the proposals from the top six candidates.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

19.04 DIS - Approval of Instructional Material Fees

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve instructional material fee revisions, deletions and/or new fees for inclusion in or deletion from the curriculum as presented.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

19.05 DIS - Election of Members to the California Community College Trustees (CCCT) Board

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the recommendation to support the following candidates on the ballot for the 2019 California Community College Trustees Board: Kenneth A. Brown, Sally Biggin, Mark Evilsizer, Tracey Vackar, Linda S. Wah, Mary Jane Sanchez and Brigitte Davila.

The CCCT held its annual election for seven vacancies on the Board, with three incumbents running, two vacancies due to the three term limit, and two trustees not seeking re-election. A roster of candidates was submitted to each community college district in California. The Board of Trustees could vote for up to seven candidates. Votes were due to the CCCT Office in Sacramento by April 25, 2019.

2019 CCCT Board Election

Candidates listed in order based on Secretary of State's February 1, 2019 random drawing.

1. Raymond Macareno, Sequoias CCD
2. Thomas J. Prendergast, III, South Orange County CCD
3. Michael Baldini, Napa Valley CCD
4. *Kenneth A. Brown, El Camino CCD
5. *Sally Biggin, Redwoods CCD
6. Greg Bonaccorsi, Ohlone CCD
7. Mark Evilsizer, Palomar CCD
8. Tracey Vackar, Riverside CCD
9. Michelle R. Jenkins, Santa Clarita CCD
10. Gary Chow, Mt. San Antonio, CCD
11. *Linda S. Wah, Pasadena Area CCD
12. Mary Jane Sanchez, Desert CCD
13. Brigitte Davila, San Francisco CCD

*Incumbent

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

20.00 Resolutions

20.01 DIS - Resolution #19-05 to Approve October-December Budget Transfers for 2018-2019

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #19-05 of the Board of Trustees of the Coast Community College District to approve October-December budget transfers for 2018-2019.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

20.02 DIS - Resolution #19-06 to Increase Income and Expenditure Budget October-December 2018 for 2018-2019

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adopt Resolution #19-06 of the Board of Trustees of the Coast Community College

District to increase the income and expenditure budget October-December 2018 for 2018-2019.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

21.00 Policy Approval/Procedure Ratification

21.01 DIS - Board Policy for Approval and Administrative Procedure for Ratification

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve/ratify the following Board Policy and Administrative Procedure:

Chapter 6. Business and Fiscal Affairs

BP 6750 Parking and Traffic

AP 6750 Parking and Traffic

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

22.00 Approval of Minutes

22.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Minutes of the Regular Meeting of February 20, 2019.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

Trustee Hornbuckle was excused from the meeting at 6:25 p.m.

23.01 Budget Study Session

Vice Chancellor of Finance and Administrative Services Dr. Andy Dunn presented a preliminary budget development report that included the following:

- 2017-2018 FY summary and status of audit findings
- Overview of the Governor's Proposed Budget for the 2018-19 fiscal year
- 2018-2019 FY budget development status
- Projections, trends and assumptions for 2019-2020 and beyond

Dr. Dunn responded to Trustees' comments and questions.

24.00 Informational Reports II

24.01 Report from the Chancellor

The Chancellor provided a report to the Board.

24.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College
Kevin Ballinger, Orange Coast College
Tim McGrath, Golden West College

24.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Ann Holliday, Coastline Community College
Martie Ramm Engle, Golden West College
Loren Sachs, Orange Coast College

24.04 Report from the Classified Senate President

James Hulbert, Golden West College, provided a report to the Board.

24.05 Reports from Presidents of Employee Representative Groups

The following Presidents of Employee Representative Groups provided reports to the Board:

Connie Marten, Coast Federation of Classified Employees (CFCE)
Dana Emerson, Coast District Management Association (CDMA)

24.06 Reports from the Board of Trustees

The Trustees provided individual reports.

25.00 Close of Meeting

25.01 Public Comment

There were no requests to address the Board.

25.02 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adjourn the meeting in memory of Luke Perry at 7:30 p.m.

Motion carried with the following vote:

Ayes:	Trustees Grant, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Hornbuckle
Abstain:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	16-24

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Faculty Tenure-Track Advancement

A. Advancement to Second-Year. Pursuant to Sections 87607 and 87608 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a one-year contract for the 2019-2020 academic year as a probationary faculty member, pursuant to Section 87608(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87605, 87468, or 87469 of the *Education Code*, for some of these employees, the recommendation may include an improvement plan as recommended by the Tenure Review Committee.

<u>Last Name</u>	<u>First</u>	<u>LOC</u>	<u>Discipline</u>
Berg	Christopher	OCC	Geology
Berman	Rachel	OCC	Dance
Blystone	Allissa	OCC	Biological Sciences
Brown	Brandon	CCC	Computer Service Technology
Dalton	Natalie	GWC	Nursing
DeShano	Tina	OCC	Travel Services
Hamamura	Mark	OCC	Physics
Jennings	Amy	GWC	Psychology
Kelley	Heather	GWC	Communication Studies
Montano	Christina	OCC	Respiratory Care (Director of Clinical Education)
Rosado	Melissa	OCC	Counseling EOPS
Shimazu	Matthew	GWC	Chemistry
Simpkin	Phillip	OCC	Philosophy and Religious Studies
Tanio	Stephanie	GWC	Biological Sciences
Thomas	Erin	CCC	Business
Thomason	Mark	GWC	Physics
Tiernes Cruz	Cristina	GWC	Spanish
Vu	Nam	GWC	Biological Sciences
Wagner	Laura	OCC	English
Wang	Yilin	OCC	Chemistry
Yates	Alexandra	OCC	Culinary Arts/Food Technology

B. Advancement to Third-Year. Pursuant to Sections 87607 and 87608.5 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a two-year contract for the 2019-2020 & 2020-2021 academic years as a probationary faculty member, pursuant to Section 87608.5(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87468 or 87469 of the *Education Code*,

for some of these employees, the recommendation may include an improvement plan as recommended by the Tenure Review Committee.

<u>Last Name</u>	<u>First</u>	<u>LOC</u>	<u>Discipline</u>
Adhanom	Abraham	CCC	Business
Alcala	Claudia	GWC	Counselor
Boyd	Ryan	CCC	ESL
Bridges	Stephanie	CCC	English
Brinkman-Marheine	Maxim	GWC	Automotive
Callum	Oceana	CCC	English
Craig	Erin	GWC	Learning Skills (Mathematics)
Craner	Michelle	OCC	Fashion Merchandising
Denney	Matthew	OCC	Air Conditioning, Refrigeration, Heating
Dubrovskiy	Stanislav	OCC	Mathematics
Esposito	Angelo	OCC	Engineering
Green	Ulrike	OCC	Anthropology
Hitchings	Jamie	OCC	Film & Television
Ho	Kristy	GWC	Counselor
Jovanovich	Monica	GWC	Art History
Judd	Frederick	OCC	Business & Business Law
Kerins	John	OCC	Commercial Art
Ketcham	Christopher	OCC	Kinesiology & Head Coach Men's/Women's Tennis
Kirby	Gary	GWC	Mathematics
Lane	Andrea	OCC	Counselor
McCarroll	Katie	OCC	English-Basic Skills & Writing Center Facilitator
Miranda	Pedro	OCC	Counselor
Mochizuki	Jon	OCC	History
Norfolk	Kristy	OCC	Inst/Coord Clinical Education- CVT/DMS
Pena	Maximino	OCC	Construction Technology
Quinlan	Matthew	CCC	Psychology
Reese	Laura	OCC	Counselor, Financial Aid
Ruzi	Flavia	OCC	English
Sarafian	Joseph	OCC	Architecture
Stanton	Jordan	OCC	History
Weber	Daniel	CCC	Counselor, Transfer & Articulation
Williams	Jennifer	OCC	Kinesiology, Head Track & Field Coach

C. Award of Tenure. Pursuant to Sections 87607 and 87609 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees award tenure, commencing at the 2019-2020 academic year, pursuant to Section 87609(a) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87468 or 87469 of the *Education Code*.

<u>Last Name</u>	<u>First</u>	<u>LOC</u>	<u>Discipline</u>
Alemansour	Gita	GWC	Learning Skills (Mathematics)
Becker	Lauren	OCC	Fashion
Brown	Cameron	OCC	Kinesiology & Head Men's Crew Coach
Caldwell	Avery	GWC	Digital Arts
Davari	Shahin	OCC	Communication Studies

Diamond	Nicole	GWC	Counselor
Evangelista	Amy	CCC	Counselor
Fang	Jerome	OCC	Astronomy
Forssell	Erik	OCC	Film & Video
Harriman	Stanley	OCC	Aviation
Henderson	Karl	OCC	Manufacturing Technology
Henderson	Monique	GWC	Physical Education
Johnson	Erin	CCC	Psychology
Khakbazan	Maryam	GWC	Learning Skills (Mathematics)
Montagne	Meredith	OCC	Anthropology
Murray	Tanya	CCC	Biological Sciences
Nguyen	Diem	GWC	Counselor
Nguyen	Son	CCC	Mathematics
Parsell	Jill	OCC	Biological Sciences
Runk	Laurie	CCC	Health Education, Food & Nutrition
Sendowsky	Guido	OCC	Kinesiology
Sevi	Kayleigh	OCC	English (Basic Skills)
Smallwood	Graham	GWC	Computer Science
Thill	Brian	GWC	English
Walden-Hurtgen	Leah	GWC	Anthropology
West	Tobi	CCC	Computer Information Systems
Zia	Ayesha	GWC	English

D. Extension of Tenure Track. Pursuant to Section 87606 of the Education Code, and in consideration that the following faculty members did not fulfil their obligation to work 75% of the academic year, the Chancellor recommends that the Board of Trustees extend the tenure track as follows:

Repeat Year 3 During 2019/2020

<u>Last Name</u>	<u>First</u>	<u>LOC</u>	<u>Discipline</u>
Kang	Hannah	OCC	Psychology
Sabaratham	Palak	GWC	Counselor

Repeat Year 4 During 2019/2020

<u>Last Name</u>	<u>First</u>	<u>LOC</u>	<u>Discipline</u>
Ogaz	Rebecca	OCC	Counselor
Paulding	Michael	OCC	Computer Science

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2018-19 academic year.

<u>GWC</u>	<u>Discipline</u>
Bremen, Myra	Physical Education
Carrillo, Marco	Library

Kramer, Bryan	Automotive
Matulis, Daniel	Physical Education
Singh, Bindiya	Library

<u>OCC</u>	<u>Discipline</u>
Antenucci, Celeste	English
Barber, William	Culinary Arts
Civen, Isobel	ESL
Etemad Sarabi, Niloufar	English
Fry, Taylor	Astronomy
Gressier, Pamela	English
Haeri, Shadi	Biology
Ju, Margarida	Culinary Arts
Loya, Daniel	Digital Media & Design
Measures, Jonathan	Digital Media & Design
Raleigh, Samuel	English
Sharp, Cara	English
Shoro, Natasha	Art

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

SPRING 2019

Appointments for the period 01/28/19-05/25/19

<u>GWC</u>	<u>Discipline</u>
Dupaquier, Carolyn	ESL Non-Credit
Jimmerson, Charles	Coaching
Kehoe, Kelly	Communication Studies
Vega, Lorena	ESL Non-Credit

<u>OCC</u>	<u>Discipline</u>
Duhoux, Steven	Coaching

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/18 to 06/30/19, not to exceed 498 hours:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended

for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

5. Approval of Appointment of Retired CalPERS Annuitants

In accordance with Board policies and procedures, the following retired CalPERS annuitants are recommended by the Vice Chancellor of Human Resources for appointment to positions, subject to subsequent approval of employment agreements. Retired annuitants may perform work of limited duration, to work on a special project, to eliminate a backlog, and/or to perform work that is in excess of what regular staff can do. This work has a beginning date and an end date, up to a maximum of 960 hours per fiscal year.

<u>Name</u>	<u>LOC</u>	<u>Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Castillo Lokos, Carmina	DIST	Limited Duration Work in Payroll	03/12/19	06/30/19
Thissell, Lynne	DIST	Limited Duration Work in Facilities	03/07/19	06/30/19

6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Brashear, Pamela	DIST	Dist. Dir. Public Affairs & Marketing	03/18/19	DM-008-19
Dufresne, Sheila	OCC	Interim Deputy Sector Navigator	03/07/19	OM-018-19
McNevin, Brett	DIST	Acting Manager, Facilities, Planning & Construction	03/07/19	DM-014-19
Tumbleson, Bethany	CCC	Manager, Enrollment Services	03/18/19	CM-006-19

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Nakahara, Michael	OCC	Athletic Trainer	03/07/19	O-031-19
*Patel, Grishma	OCC	Student Life & Leadership Specialist	03/07/19	O-026-19

* Revised start date

8. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

10. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

11. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

12. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

13. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Dunckel, Laurie	DIST	Facilities Logistics Asst.	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	02/18/19	06/30/19

14. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated

substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Kliman, Matthew	CCC	IT Security	01/03/19	07/09/19	110001 155400
Plaza-Uriostegui, Joanna	OCC	Outreach	02/11/19	07/09/19	124035 249304

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Bui, Briana M	CCC	Tutorial Svcs	01/28/19	07/09/19	110001 804513
Do, Chi Viet	CCC	Tutorial Svcs	01/28/19	07/09/19	110001 804513
Fernandez, Analise	CCC	Tutorial Svcs	01/28/19	07/09/19	110001 804513
Floth, Christine	GWC	Nursing	02/21/19	06/01/19	124073 353224
Macchiavello, Dawn	CCC	DSPS Programs	02/04/19	07/09/19	124007 856101
Moore, Luke	CCC	DSPS Programs	02/04/19	07/09/19	124007 856101
Murrow, Austin	CCC	Arts & Sciences	01/28/19	07/09/19	124007 856101
Nguyen, Vivi	CCC	Student Success	02/13/19	07/09/19	110001 804513
Nunez, Jim	CCC	Tutorial Svcs	01/28/19	07/09/19	110001 804513
Salomone, Tricia	GWC	Student Success	02/14/19	07/09/19	110001 347101
Singh, Herman	GWC	Student Success	02/14/19	07/09/19	110001 347101

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
O'Neal, Sarah	OCC	Consumer Health Sciences	02/11/19	07/09/19	110001 204204

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Dickerson, Victoria	OCC	Children's Center	02/21/19	07/09/19	330001 259101
Flores, Jose L	CCC	Grounds	01/22/19	07/09/19	110001 186300
Silva-Martinez, Antonio	OCC	Food Services	02/10/19	07/09/19	812020 205401

Hourly/Temporary/Skilled Crafts, to perform highly specialized, detailed tasks such as transporting, segregating and storing hazardous materials, constructing and rigging stage equipment, or design event lighting for stage productions supporting one or more campus departments and/or divisions: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

None

15. Ratification of Appointment of State Mandated Substitute, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses be ratified.

None

16. Ratification of Appointment of Medical Professional Hourly Personnel

None

17. Ratification of Appointment of Student Workers

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education

program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

GWC

Student Assistant, Federal Work Study

Nguyen, Anh

OCC

Student Assistant

Koelzer, Madison

Lona, Christopher

Silves, Meagan

Student Assistant, Federal Work Study

Freed, Nicole

Morales, Cesar