

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, March 20, 2019

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on March 20, 2019 in the Board Room at the District Office located at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 3:46 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Gil joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session to discuss the following:

a. Public Employee Performance Evaluation

(Pursuant to *Government Code* Section 54957)

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Three cases including U.S. Department of Education.

d. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. One case.

e. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Westminster vs. Cohen et al., Sacramento County Superior Court
Case No. 34-2013-80001665

Coast CCD et al. vs. Commission on State Mandates, Sacramento County
Superior Court Case No. 34-2014-8001842

Coast CCD vs. Robert McDougal, Orange County Superior Court Case Nos.
30-2017-00907612 and 30-2018-00988270

Nicholas French vs. Arturo Salgado et al., Orange County Superior Court
Case No. 30-2018-00974923

Susan Winterbourne vs. Coastline Community College, Orange County
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Emma Adams vs. Coast CCD et al., Orange County Superior Court Case No.
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Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department
of Fair Employment and Housing Case No. 2018-01-00738810

Workers' Compensation Appeals Board ("WCAB") Cases:

Jeffrey Anthony vs. Coast CCD, WCAB Case No. 11185187

Beatriz Cruz vs. Coast CCD, WCAB Case No. 10253686

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

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Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Virginia Regnier vs. Coast CCD, WCAB Case No. 11393484

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

f. Public Employment

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Retired CalPERS Annuitants
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
Administrative Clerk
8. Approval of Appointment of Confidential Staff
9. Approval of Reclassification and Reorganization/Reassignment,
Classified Staff
10. Ratification of Temporary Out of Class Assignments, Classified
Management
11. Ratification of Project-Specific Assignment, Classified Management
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13. Ratification of Project-Specific Assignment, Classified Staff
Human Resources Coordinator
14. Ratification of Appointment of Short Term Hourly Staff
15. Ratification of Appointment of State Mandated Substitute, Classified Staff
16. Ratification of Appointment of Medical Professional Hourly Personnel
17. Ratification of Appointment of Student Workers

g. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/
National Education Association (CCCA-TA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:09 p.m.

1.06 Pledge of Allegiance

Trustee Grant led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 b. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve the resignation agreement with Pamela Andrews.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 f. Public Employment**, on a motion by Trustee Paterson, seconded by Trustee Hornbuckle, the Board voted to approve and ratify the public employment items. (See Appendix pages 20-26)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify Memorandum of Understanding 19-3 with Coast Federation of Classified Employees regarding Article 21.1 Retirement.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify Memorandum of Understanding 19-1 with Coast Community College Association-California Teachers Association/National Education Association regarding Faculty Compensation and Load for Career Development College Readiness ("Enhanced") and Regular Noncredit Classes.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify Memorandum of Understanding 19-4 with Coast Federation of Educators/American Federation of Teachers regarding Federation Release Time.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

1.08 Public Comment

There were no requests to address the Board.

1.09 Acceptance of Retirements

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to accept the following retirements of employees with 10 or more years of service to the District:

- Hung Nguyen, DIS, Maintenance Specialist II, retirement effective April 1, 2019
- Deborah Nibeel, CCC, Instructional Load and Pay Analyst, retirement effective May 1, 2019

- Susan Aube, OCC, Instructional Associate, retirement effective May 25, 2019

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

2.00 Informational Reports

2.01 CCC - Faculty/Student/Program Highlight

Ray Moorehead, President and CEO; Jason Vogel, Founder; David Duddy, Chief Operations Officer and Founder of Career Expansion and Judy Garvey, Manager of Coastline Community College Workforce Development and Production provided a report highlighting Coastline Community College's Construction, Utilities, Energy and Safety (CUES) Program. Graduate of the CUES Program, Cory Norman, also spoke about his success with the program.

22.02 DIS - Award of Contract for Construction Management Services for Orange Coast College Language Arts & Social Sciences Building, RFP No. 2137

At the request of Trustee Moreno, and with unanimous consent of the Board, item #22.02 was moved forward on the agenda. Chancellor Weispenning and Senior Director of Facilities, Planning and Construction, Jerry Marchbank responded to questions and comments from the Board regarding the request-for-proposal and selection processes.

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the Standard Construction Management Agreement and award RFP No. 2137 to C.W. Driver, LLC for pre-construction services for the Orange Coast College Language Arts & Social Sciences Building. It was further recommended that the President of the Board of Trustees, or designee, be authorized to sign any related documents indicating approval by the Board of Trustees.

Orange Coast College sought construction management services for the Language Arts & Social Sciences Building. This included services from pre-construction phase through project closeout for the new 3-story, 107,760 gross square foot, building. Due to this project being partially State-funded, the District was only authorized to proceed with pre-construction services until the State approved commencement of construction. The contract would be amended to reflect the continuing phases of work. Construction was expected to begin in October 2019 with an estimated completion in August 2021.

Notices were published in the Daily Pilot on November 21, 2018 and November 28, 2018. Additionally, 518 vendors were notified via the PlanetBids portal. Forty-Nine perspective

bidders reviewed the bid requirements, and eight proposals were received and opened on December 12, 2018.

Based on the “best value” selection criteria reviewed by the Board in February 2018, respondents were evaluated and scored on:

- (1) Depth and relevance of experience of the proposed team (20 points)
- (2) Approach to the project and management plan (20 points)
- (3) Cost (20 points)
- (4) Reference/Relevant experience of the Firm (20 points)
- (5) Local Business Participation (10 points)
- (6) Consultant’s overall capability, stability, and resources (10 points)

Based on the initial scoring, three firms were short-listed and invited to participate in the interview phase. Interviews were held on February 13, 2019 at which time the committee, after extensive deliberations, recommended C.W. Driver, LLC for selection for this project. The interviewees included:

1. C.W. Driver, LLC
2. Sundt
3. TELACU

The following respondents (alphabetical) were not selected as finalists for this project:
California Construction Management, California Professional Management, Cordoba Corp., Ledesma & Meyer Construction, and W.E. O’Neil Construction Co. of California

Term: March 7, 2019 - August 2021

Fiscal Impact:

\$68,249.00 (OCC- Measure M General Obligation Bond Fund)

\$56,521.00 (State Proposition 51 Funds)

Total: \$124,770.00

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

Trustee Moreno was excused from the meeting at 5:40 p.m.

2.02 DIS - Internal Audit Quarterly Report

Rachel Snell, Director of Internal Audit, provided a quarterly report that included projects completed, projects in progress, the Districtwide Employee Separation Process and review of the OCC Woodshop Materials Process.

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to receive and file the Internal Audit Quarterly Report.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

3.00 Matters for Review, Discussion and/or Action

3.01 DIS - Board Legislative Affairs Committee Recommendation

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to approve letters of support for the following legislative bills:

H.R. 1 (Lofgren) For the People Act
S. 197 (Heinrich) Protect DREAMer Confidentiality Act of 2019
H.R. 656 (Correa) DREAMers, Immigrants, and Refugees (DIRE) Legal Aid Act
S. 416 (Cardin) and **HR 1075** (Cummings) FAFSA Fairness Act
H.R. 640 (Doggett) Student Aid Simplification Act
A.B. 239 (Salas D) Community Colleges: Registered Nursing Programs
A.B. 542 (Gabriel D) Student Financial Aid: Competitive Cal Grant A and B Awards
A.B. 595 (Medina) Community Colleges: Apprenticeship Programs

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

3.02 DIS - Board Policy and Administrative Procedure for First Reading

The following Board Policy and Administrative Procedure were brought to the Board for first reading, and would be returned to the next agenda for further review and action:

BP 4240 Academic Renewal
AP 4240 Academic Renewal

3.03 Board Meeting Dates

The Board reviewed upcoming meeting dates.

3.04 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

3.05 Board Directives Log

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to add a report from the Chancellor to the Board Log on the status of cyber security and recovery preparedness at a future date to be determined.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

4.00 Consent Calendar (Items 5.01 - 18.01)

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

19.00 Discussion Calendar

20.00 Approval of Standard Agreements in Excess of \$90,200

20.01 DIS - Approval of Amendment No. 1 to the Standard Professional Services Agreement with M. Arthur Gensler, Jr. and Associates, Inc.

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve Standard Amendment No. 1 to the Standard Professional Services Agreement with M. Arthur Gensler, Jr. and Associates.

Deborah Shepley, Principal of M. Arthur Gensler, Jr. and Associates, addressed the Board and responded to questions from Trustees.

On December 12, 2018, the Board approved the Standard Professional Services Agreement with M. Arthur Gensler, Jr. and Associates, Inc. to initiate preparatory work

and meetings related to the development of Vision 2030. This phase allowed Gensler to work with each college to more clearly define the scope of their respective master planning efforts and as a result establish cost proposal for their overall Vision 2030 development services. Based on the “discovery phase” work Gensler continued to work with each college and the District in analyzing, exploring, and developing the Vision 2030 master plan and produced written, graphic, and digital documentation for adoption by the District’s Board of Trustees.

Term: March 21, 2019 - December 31, 2019

Fiscal Impact: \$932,800 from Measure M General Obligation Bond Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

21.00 Revenue Generating Agreements/Contracts Over \$90,200

21.01 CCC - Ratification of Non-Standard MOU Agreement with Rio Hondo Community College District

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify the Non-Standard MOU Agreement with Rio Hondo Community College District.

Coastline Community College housed and funded the Region’s NETLAB HUB, which allowed remote access of lab environments to serve as teaching resources for instructors and training resources for students. The MOU served to identify the parameters and cost of usage for participating Los Angeles Colleges.

Term: February 21, 2019 - December 31, 2020

Fiscal Impact: \$103,986 collected by Coastline Community College.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

22.00 Ratification/Approval of General Items of Business

22.01 DIS - Bid Tabulations and Award of Contracts for Orange Coast College Professional Mariner Training Center Project- Bid No. 2135

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to award the Standard Contractor Services Agreements for Bid No. 2135 to the lowest responsive and responsible bidder for all bid packages.

Orange Coast College constructed the OCC Professional Mariner Training Center, consisting of a new 21,000 sf, second story classroom building above surface parking. Additionally, the construction of a new pedestrian bridge spanning approximately 113 feet and made of architecturally exposed structural steel connected facilities across Pacific Coast Highway. The project was constructed via 14 "multiple prime" contractors with TELACU serving as the District's Construction Manager. The anticipated Construction schedule was from April 2019 to May 2021.

Notices were published in the Daily Pilot on November 7, 2018 and November 14, 2018 notifying potential bidders of the prequalification opportunity. In addition, notices of this pre-qualification were sent to 862 potential bidders via the direct bid notification system through the Planet Bids Portal. Ninety-six (96) prequalification applications were submitted, of which ninety (90) bidders were pre-qualified. Forty-Seven (47) bids were received and opened on February 20th, 2019.

Bid Results were as follows:

<u>Bid Package 01 – General Conditions & Specialties</u> Bogh Engineering Inc. 401 W. 4th Street, Beaumont, CA 92223 Keystone Builders Inc. Inland Building Construction RVH Constructors Inc. Hamel Contracting Inc.	<u>Bid Amount</u> \$2,264,000 \$2,539,000 \$3,198,900 \$3,275,000 \$3,294,008
<u>Bid Package 02 – Earthwork & Demolition</u> James McMinn Inc. 21801 E. Barton Rd., Grand Terrace, CA 92313 Earth Construction & Mining Salsbury Engineering, Inc. Crew Inc. Southern California Grading Inc.	<u>Bid Amount</u> \$440,000 \$488,700 \$489,000 \$497,320 \$887,000
<u>Bid Package 03 – Shoring & Caissons</u> Malcolm Drilling 4926 N. Azusa Canyon Rd., Irwindale, CA 91706	<u>Bid Amount</u> \$1,922,250

<u>Bid Package 04 – Structural and Site Concrete</u> K.A.R. 1306 W Brooks Street, Ontario, CA 91762	<u>Bid Amount</u> \$3,127,000
<u>Bid Package 05 – Structural Steel, Misc. Metals, Metal Decking</u> Columbia Steel 2175 N. Linden Ave., Rialto, CA 92377 RND Contractors, Inc. T&M Manufacturing, Inc.	<u>Bid Amount</u> \$3,409,118 \$3,469,000 \$3,900,000
<u>Bid Package 06 – Roofing and Sheet Metal</u> Best Contracting Services, Inc. 19027 S. Hamilton Avenue, Gardena, CA 90248 Challenger Sheet Metal, Inc.	<u>Bid Amount</u> \$1,457,749 \$1,489,900
<u>Bid Package 07 – Metal Framing, Insulation, Drywall, Plaster</u> Infinity Drywall Contracting, Inc. 225 S. Loara Street, Anaheim, CA 92802 A.J. Fistes Corporation Caston, Inc. Sierra Lathing Standard Drywall, Inc. DMS Drywall & Interior Systems, Inc. Church & Larson Inc. (withdrawn due to clerical error)	<u>Bid Amount</u> \$1,715,700 \$1,757,000 \$1,885,585 \$1,904,400 \$2,128,000 \$2,926,787 \$1,575,000
<u>Bid Package 08 – Windows and Glazing</u> Queen City Glass Company 42210 Roick Drive, Suite 6, Temecula, CA 92590 Rainbow Glazing, Inc.	<u>Bid Amount</u> \$599,300 \$675,000
<u>Bid Package 09 – Acoustics / Ceilings</u> Preferred Ceilings 475 Capricorn Street, Brea, CA 92821 CG Acoustics, Inc. Southcoast Acoustical Interiors Elljay Acoustics, Inc.	<u>Bid Amount</u> \$237,777 \$238,800 \$307,405 \$399,950

<u>Bid Package 10 – Fire Suppression</u> J.G. Tate Fire Protection Systems, Inc 13771 Danielson Street, Suite I, Poway, CA 92064 Apex Fire Protection JPI Development Group Qualco Fire Protection, Inc. Fischer, Inc. Continental Plumbing, Inc.	<u>Bid Amount</u> \$134,567 \$148,600 \$172,000 \$178,459 \$189,000 \$512,506
<u>Bid Package 11 – Site Utilities and Building Plumbing</u> Interpipe Contracting 10870 Hartley Road, Santee, CA 92071 JPI Development Group, Inc. Fischer, Inc. Verne's Plumbing, Inc.	<u>Bid Amount</u> \$407,980 \$428,000 \$494,900 \$755,500
<u>Bid Package 12 – HVAC</u> Simco Mechanical, Inc. 2222 Foothill Blvd., #E119, La Canada, CA 91011 Liberty Climate Control, Inc. . RAN Enterprises, Inc. Air-Ex Air Conditioning, Inc. Meadows Sheet Metal & Air Conditioning due to clerical error)	<u>Bid Amount</u> \$564,500 \$684,000 \$708,000 \$768,060 \$463,446
<u>Bid Package 13 – Electrical and Low Voltage</u> Rancho Pacific Electric, Inc 9603 Santa Anita Ave., Rancho Cucamonga, CA 91730 Gilbert & Stearns Electrical AJ Kirkwood & Associates, Inc.	<u>Bid Amount</u> \$1,372,700 \$1,568,919 \$1,903,524
<u>Bid Package 14 – Landscape and Irrigation</u> Pierre Landscape 5455 2nd Street, Irwindale, CA 91706 Marina Landscape	<u>Bid Amount</u> \$83,744 \$213,286

Term: April 19, 2019 – May 27, 2021

Fiscal Impact: \$17,736,385 from General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes: None
Absent: Trustee Moreno
Abstain: None

22.02 DIS - Award of Contract for Construction Management Services for Orange Coast College Language Arts & Social Sciences Building, RFP No. 2137

Item 22.02 was heard earlier in the meeting.

22.03 DIS - Approval of Second Amendment to Educational Administrator Employment Agreement (Tara Giblin, OCC)

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the second amendment to the Educational Administrator Employment Agreement with Tara Giblin as Acting Vice President of Instruction at Orange Coast College.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes: None
Absent: Trustee Moreno
Abstain: None

23.00 Resolutions

23.01 DIS - Resolution #19-08 of the Board of Trustees of the Coast Community College District to Authorize Purchase of ePlus Technology Inc. Supply Technology and Equipment for the Career and Technical Education Program

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #19-08 of the Board of Trustees of Coast Community College District authorizing the purchase of ePlus Technology Inc. supply technology and equipment, as well as installation, configuration, and servicing of supply technology and equipment for the Career and Technical Education Program at Coastline Community College.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes: None
Absent: Trustee Moreno
Abstain: None

24.00 Policy Approval/Procedure Ratification

24.01 DIS - Administrative Procedure for Ratification

On a motion by Trustee Hornbuckle, seconded by Trustee Gil, the Board voted to ratify the following Administrative Procedure:

Chapter 4. Academic Affairs

AP 4222 Remedial Coursework (associated with BP 4220 Standards of Scholarships)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

25.00 Approval of Minutes

25.01 DIS - Minutes

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the following meetings:

- Regular Meeting of March 6, 2019
- Special Meeting of March 6, 2019

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 5:53 p.m. to discuss the following:

c. Public Employee Performance Evaluation (Pursuant to *Government Code* Section 54957)

Position: Chancellor

d. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

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f. Public Employment

(Pursuant to *Government Code* 54957(b)(1))

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4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Retired CalPERS Annuitants
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
Administrative Clerk
8. Approval of Appointment of Confidential Staff
9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management
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Human Resources Coordinator
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16. Ratification of Appointment of Medical Professional Hourly Personnel
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District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

Employee Groups:

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National Education Association (CCCA-TA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Classified Managers and Educational Administrators

Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 6:32 p.m.

Report of Action in Closed Session

There was no report of action in closed session.

26.00 Close of Meeting**26.01 Public Comment**

There were no requests to address the Board.

26.02 Adjournment

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to adjourn the meeting at 6:33 p.m. in memory of the victims of the New Zealand shooting.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson and Prinsky
Noes:	None
Absent:	Trustees Moreno and Gil
Abstain:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session 3/20/19

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Vacancy #</u>
Brito, Francisco	OCC	Instructor, English	08/23/19	16-O-20
Hall, Jennifer	OCC	Counselor, Enrollment and Retention	04/01/19	21-O-19
Picchi, Andrea	OCC	Instructor, Kinesiology – Head Women's Basketball Coach	08/23/19	12-O-20
Vidal, Francisco	OCC	Counselor, Transfer Center	07/01/19	17-O-20

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2018-19 academic year.

<u>CCC</u>	<u>Discipline</u>
Damschen, Sandra	Special Education
Grove, Timothy	ESL

<u>GWC</u>	<u>Discipline</u>
Martinez, Michael	Physical Science
Pappano, Katherine	Physical Science
Tavonatti, Tara	Art

<u>OCC</u>	<u>Discipline</u>
Bartlett, Christian	Interior Design
Bourouis-Benyassine, Aisha	Mathematics
Guerra, Jorge	Mathematics
Hendrix, Jeffrey	Art
Hurtado, Arleen	Dance
McMahan, David	Dance
Menaker, Shana	Dance
Mitchell, Michele	English
Nguyen, Huy	Math
Scheall-Mehling, Holly	Dance

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

SPRING 2019

Appointments for the period of 01/28/19-05/25/19

CCC

McLucas, Karen

Discipline

Psychology

OCC

Anaya, Luis

Discipline

Avionics

The following **GWC Part-time Police Academy** Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/18 to 06/30/19, not to exceed 498 hours:

Garcia, Elizabeth

Ramos, Carlos

Shin, Daniel

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

5. Ratification of Appointment of Retired CalPERS Annuitants

In accordance with Board policies and procedures, the following retired CalPERS annuitants are recommended by the Vice Chancellor of Human Resources for appointment to positions, subject to subsequent ratification of employment agreements. Retired annuitants may perform work of limited duration, to work on a special project, to eliminate a backlog, and/or to perform work that is in excess of what regular staff can do. This work has a beginning date and an end date, up to a maximum of 960 hours per fiscal year.

Name

Doty, Wanda

LOC

DIST

Assignment

Limited Duration Work in
Budget

Start Dt

03/21/19

End Dt

06/30/19

6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>	<u>Plcmt</u>
Luna, Stephania	GWC	Administrative Clerk	03/21/19	G-012-19	EE-109-1

8. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

10. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

11. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

12. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

13. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Barber, Shaunick	CCC	HR Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	03/04/19	06/30/19

14. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Morrill, Danielle	GWC	A&R	02/27/19	07/09/19	124147-353800
Munoz, Kimberly	CCC	Financial Aid	02/22/19	07/09/19	124044-859301
Sta Ana, Allan	OCC	A&R	02/28/19	07/09/19	110001-249002

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Aguirre, Luis	GWC	Tutoring	03/04/19	07/09/19	110001-347101
Belardi, Richard	CCC	DSPS	02/11/19	07/09/19	124007-856101
Campos, Juan	GWC	Tutoring	02/22/19	07/09/19	110001-347101
Dang, Danny	GWC	Tutoring	02/11/19	07/09/19	110001-347101
Eam, Sokhen	GWC	Public Safety	03/06/19	07/09/19	127006-385102
Glover-Newsom, Morgan	GWC	Tutoring	01/28/19	05/25/19	124038-356044
Grajeda, Brandon	GWC	Tutoring	02/11/19	07/09/19	110001-347101
Granite, Joshua	CCC	Student Success	02/26/19	07/09/19	110001-804513

Groves, Christy	GWC	Tutoring	01/28/19	05/25/19	124038-356044
Haley, Steven	GWC	Tutoring	02/11/19	07/09/19	110001-347101
Hawk, Makayla	GWC	Tutoring	01/28/19	05/25/19	124038-356044
Heinlein, Gregory	CCC	Tutoring	02/21/19	07/09/19	110001-804513
Legaspi, Kevin	GWC	Tutoring	01/28/19	05/25/19	124038-356044
Lisardi, Erika	GWC	Tutoring	01/28/19	05/25/19	124038-356044
Lopez, Gabriel	GWC	Public Safety	03/01/19	07/09/19	127006-385102
Newton, Sydney	GWC	Student Success	02/11/19	07/09/19	110001-347101
Ngo, Theresa	GWC	Student Success	02/11/19	07/09/19	110001-347101
Rabideau, Robert	CCC	Special Programs	02/25/19	07/09/19	124007-856101
Raja, Dani	GWC	Student Health Center	03/04/19	07/09/19	127002-361404
Sabzeh Parvar, Sadaf	CCC	Tutoring	02/21/19	07/09/19	110001-804513
Saremi, Arvin	OCC	Student Success	03/04/19	07/09/19	812001-201592
Sysawang, Channy	GWC	Tutoring	02/27/19	07/09/19	110001-347101
Torres, Isabella	GWC	Tutoring	03/01/19	07/09/19	110001-347101
Winchell, Alexis	CCC	Tutoring	03/05/19	07/09/19	110001-804513

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Mansfield, Anthony	OCC	Public Safety	03/04/19	07/09/19	127005-258900
Sanchez, Manuel	OCC	M&O	03/05/19	07/09/19	110001-285201

Hourly/Temporary/Skilled Crafts, to perform highly specialized, detailed tasks such as transporting, segregating and storing hazardous materials, constructing and rigging stage equipment, or design event lighting for stage productions supporting one or more campus departments and/or divisions: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Bertella, Francesca	OCC	Community Education	03/04/19	07/09/19	110000-247900
Lopez, Mextli	OCC	Student Equity	02/11/19	07/09/19	124402-246000
Champion, Paula	CCC	Office of Instruction	02/12/19	07/09/19	110001-840001

15. Ratification of Appointment of State Mandated Substitute, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses be ratified.

16. Ratification of Appointment of Medical Professional Hourly Personnel

It is recommended that the following appointment of Medical Professional Hourly Personnel be ratified.

None

17. Ratification of Appointment of Student Workers

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

CCC

Student Assistant

Giang T. Pham

GWC

Student Assistant

Nguyen, Duc Minh Nhat

Vo, Katherine

Student Assistant, Federal Work Study
Tran, Phuc Thien

OCC

Student Assistant

Alonso Passos, Clara
Caldwell, Bailey
Hoang, Nguyen
Kobayahshi, Aoi
Matemate, Aaron
Meng, Ramy
Mohammed, Rwan
Mondragon Macias, Vladimir
Nhem, Roselinda
Phung, Khue
Solis, Kayla
Tran, Vy Thi Quynh

Student Assistant, Federal Work Study
Bostouros, Abanob
Hammoud, Danah