

# **REGULAR MEETING MINUTES\***

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, April 17, 2019

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 17, 2019 in the Board Room at the District Office located at 1370 Adams Avenue, Costa Mesa, CA.

## **1.00 Preliminary Matters**

### **1.01 Call to Order**

Board President Prinsky called the meeting to order at 3:45 p.m.

### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Trustees Absent: Student Trustee Gil joined the meeting at 5:00 p.m.

### **1.03 Public Comment** (Items on Closed Session Agenda)

There were no requests to address the Board.

### **1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session to discuss the following:

#### **a. Public Employee Performance Evaluation** (Pursuant to *Government Code* Section 54957)

Position: Chancellor

**b. Public Employee Discipline/Dismissal/Release**  
(Pursuant to *Government Code* Section 54957)

**c. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. One case.

**d. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. One case.

**e. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

*City of Westminster vs. Cohen et al.*, Sacramento County Superior Court  
Case No. 34-2013-80001665

*Coast CCD et al. vs. Commission on State Mandates*, Sacramento County  
Superior Court Case No. 34-2014-8001842

*Coast CCD vs. Robert McDougal*, Orange County Superior Court Case Nos.  
30-2017-00907612 and 30-2018-00988270

*Nicholas French vs. Arturo Salgado et al.*, Orange County Superior Court  
Case No. 30-2018-00974923

*Susan Winterbourne vs. Coastline Community College*, Orange County  
Superior Court Case No. 30-2018-00980452

*Emma Adams vs. Coast CCD et al.*, Orange County Superior Court Case No.  
30-2018-00983692

*Archie Kaaua vs. Diagnostic Medical Sonography et al.*, California Department  
of Fair Employment and Housing Case No. 2018-01-00738810

Workers' Compensation Appeals Board ("WCAB") Cases:

*Jeffrey Anthony vs. Coast CCD*, WCAB Case No. 11185187

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849

*Beatriz Cruz vs. Coast CCD*, WCAB Case No. 10253686

*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588

*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849

*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536

*Ofelia Garcia vs. Coast CCD*, WCAB Case No. 11095742

*Constance George vs. Coast CCD*, WCAB Case No. 9152145

*Michael Hemphill vs. Coast CCD*, WCAB Case No. 10708125

*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972

*Christana Montes vs. Coast CCD*, WCAB Case No. 10401239

*Luis Ortiz vs. Coast CCD*, WCAB Case No. 8113171

*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

*Evangelina Rosales vs. Coast CCD*, WCAB Case No. 12018020

*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906

*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

**f. Public Employment**

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
  - Counselor, Athletics
  - Instructor, Communication Studies
  - Instructor, Kinesiology – Head Football Coach
  - Instructor, Welding
  - Librarian
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrator
  - President
5. Ratification of Approval of Appointment of Retired CalPERS Annuitants
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
  - Student Success and Equity Specialist
8. Approval of Appointment of Confidential Staff
9. Approval of Reclassification and Reorganization/Reassignment,  
Classified Staff
10. Ratification of Temporary Out of Class Assignments, Classified  
Management
11. Ratification of Project-Specific Assignment, Classified Management
12. Ratification of Temporary Out of Class Assignments, Classified Staff
13. Ratification of Project-Specific Assignment, Classified Staff
  - A & R Technician II
  - Course Assistant
  - HR Coordinator
14. Ratification of Appointment of Short Term Hourly Staff
15. Ratification of Appointment of State Mandated Substitute, Classified Staff
16. Ratification of Appointment of Medical Professional Hourly Personnel

## 17. Ratification of Appointment of Student Workers

### **g. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

#### **District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

#### **Employee Groups:**

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational  
Administrators

### **1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Prinsky at 5:00 p.m.

### **1.06 Pledge of Allegiance**

Trustee Jim Moreno led the Pledge of Allegiance.

### **1.07 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 f. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve and ratify the public employment items as amended. (See Appendix pages 16-20)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Absent: None

Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to ratify the following Memoranda of Understanding between Coast Community College District and Coast Federation of Classified Employees, Local 4794:

MOU #19-5: Classified Employees and Part-Time Faculty Priority Assignment Lists

MOU #19-6: Temporary Employee Transition Plan  
MOU #19-7: 2018-19 Professional Development for Classified Community College  
Employee Funding

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Absent: None  
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to appoint Dr. Angelica Suarez as President of Orange Coast College, subject to subsequent approval of the employment agreement.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Absent: None  
Abstain: None

#### **1.08 Public Comment**

Rob Schneiderman and Dr. Angelica Suarez addressed the Board.

#### **1.09 Approval of Employment Agreement for President of Orange Coast College**

The Executive Educational Administrator Employment Agreement for Dr. Angelica Suarez was made available to the public.

The Board President made the following announcement: "The Chancellor's recommendation is for the Board to approve the Agreement which provides for a salary of \$232,527 plus a monthly doctoral stipend of \$250."

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Employment Agreement for Dr. Angelica Suarez as President of Orange Coast College.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Prinsky and Gil  
Noes: Trustee Patterson  
Absent: None  
Abstain: None

## **1.10 Acceptance of Retirement**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to accept the following retirement of an employee with 10 or more years of service to the District:

Joycelyn Groot, CCC, Executive Dean, retirement effective May 19, 2019

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

## **2.00 Informational Reports**

### **2.01 DIS - Presentation from Congressman Harley Rouda**

Elected to the U.S. House of Representatives November 6, 2018, Congressman Harley Rouda represented California's 48th Congressional District, which included Huntington Beach, Seal Beach, Sunset Beach, Midway City, parts of Westminster, Fountain Valley, Garden Grove, Santa Ana, San Juan Capistrano, Costa Mesa, Newport Beach, Aliso Viejo, Laguna Beach and Laguna Niguel. Congressman Rouda provided an update on proposed Federal legislation and other topics impacting community colleges. He responded to questions and comments from Trustees.

### **2.02 OCC - Faculty/Student/Program Highlight**

Representatives from Orange Coast College presented highlights of the Garrison Honors Center.

Moderator: Raymond Tu

Speakers: Chelsea Gonzalez, Green Coast Day Coordinator  
Mahek Yerunkar, Clean Tech Vehicle Showcase Manager  
Sena Nistanaki, President of the Business Students' Honor Society

### **2.03 DIS - Semi Annual Report on Chancellor's Goals for the District 2017-19**

Chancellor Weispfenning provided a status update on his Goals for the District 2017-19.

Goal #1: Grow Enrollments

Goal #2: Focus on Student Success and Equity

Goal #3: Maintain Fiscal Integrity

Goal #4: Leverage Educational Technology

Goal #5: Strengthen Employee, Student and Community Relations

He responded to comments and questions from Trustees relative to online enrollment and guided pathways.

## **2.04 DIS - Annual Report on Measure M**

Derrick Nguyen, Chair of the Measure M Citizens' Oversight Committee, presented the Board of Trustees with the Annual Report.

## **3.00 Matters for Review, Discussion and/or Action**

### **3.01 DIS - Qualification Based Consultant Selection Process**

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adopt the proposed RFP evaluation criteria when soliciting consulting services for capital program related activities.

Drawing on the discussion at the Board of Trustees meeting held March 20, 2019, the change was proposed to include a score for those businesses that were certified as Minority Owned, Woman Owned, or Disabled Veteran Owned.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

### **3.02 DIS - Board Legislative Affairs Committee Recommendation**

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to approve letters of support for the following legislative bills:

**A.B. 612 (Weber D)** CalFresh: Restaurant Meals Program

**A.B. 720 (Muratsuchi D)** Community Colleges: Funding: Instructional Services Agreements with Public Safety Agencies

**A.B. 1727 (Weber D)** Community Colleges: Career Development and College Preparation Courses

**S.B. 575 (Bradford)** Second Chance Cal Grants

Additionally, the Board voted to approve a letter of opposition for the following bill:

**A.B. 1364 (Rubio, Blanca D)** Nursing: Schools and Programs

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil  
Noes: None  
Absent: None  
Abstain: None

### **3.03 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

Trustee Patterson noted that he would be absent for the May 15, 2019 meeting.

### **3.04 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

### **3.05 Board Directives Log**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to add a presentation from the Chancellor on Guided Pathways to the Board Log, with a date to be determined by the Chancellor.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil  
Noes: None  
Absent: None  
Abstain: None

### **4.00 Consent Calendar (Items 5.01 - 17.01)**

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil  
Noes: None  
Absent: None  
Abstain: None

Trustee Moreno was excused from the meeting at 6:00 p.m.



## **18.00 Discussion Calendar**

## **19.00 Approval of Standard Agreements in Excess of \$90,200**

### **19.01 DIS - Approval of Standard Professional Services Agreement with Twining Consulting**

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the standard professional services agreement with Twining Consulting.

Orange Coast College planned to construct the OCC Professional Mariner Training Center, which consisted of a new 21,000sf, second story classroom building above surface parking. Additionally, the construction of a new pedestrian bridge spanning approximately 113 feet and made of architecturally exposed structural steel would connect facilities across Pacific Coast Highway. In accordance with Title 24 §4336, school construction projects required the observation, testing, and reporting of Special Inspection Verified Reports to the Division of State Architects. These specific requirements were inclusive of multiple laboratory-based and field-based tests in order to ensure the structural integrity of construction.

On March 26, 2019 fifty-nine vendors were afforded the opportunity to submit proposals for these services via the PlanetBids Portal. Six proposals were received and reviewed by the project management team. After review, Twining Consulting was recommended as the lowest responsive service provider pursuant to Title 24 §4336.

**Term:** April 18, 2019 - April 30, 2021

**Fiscal Impact:** Not to exceed \$300,175.80 paid pursuant to the rate detailed in Exhibit A utilizing General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

## **20.00 Approval of Non Standard Agreements in Excess of \$90,200**

### **20.01 DIS - Approval of Non-Standard Agreement with Townsend Public Affairs, Inc.**

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to approve the agreement with Townsend Public Affairs, Inc., for advocacy services.

Townsend Public Affairs, Inc., a public affairs and government relations firm, provided local, state, and federal advocacy services. The firm represented the Coast Community

College District on public policy matters pertaining to community colleges at the State Capitol in Sacramento, CA, and in Washington, DC. The firm supported District management and Trustees in developing and implementing legislative strategies, building relationships with elected and appointed officials, tracking proposed legislation, coordinating advocacy trips, communicating District positions to policy-makers, and supporting the work of the Board Legislative Affairs Committee and Orange County Legislative Task Force.

Austin Webster, Townsend Public Affairs Senior Associate, addressed the Board.

**Term:** April 23, 2019 - April 30, 2022

**Fiscal Impact:** \$6,550 per month fee for the 36 months of the agreement paid from Legislative Advocacy General Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

## **21.00 Ratification/Approval of General Items of Business**

### **21.01 CCC - Ratification of Non-Standard Agreement with Meltwater News US Inc.**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify the Non-Standard Agreement with Meltwater, News US Inc.

Meltwater was a software as a service (SaaS) company that developed and marketed media monitoring and business intelligence software. Coastline would receive accurate online and timely online content delivered from the largest database in the industry monitoring social media and news. It also provided the best journalists data base to amplify messages, based on beat, name, publication, coverage and location. This allowed for optimal press release distribution and access to analytics and reports.

**Term:** April 1, 2019 - April 30, 2020

**Fiscal Impact:** \$12,500. \$7,000 paid from Innovation & Effectiveness-IEPI grant and \$5,500 paid from Workforce Development grant.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil  
Noes: None  
Absent: Trustee Moreno  
Abstain: None

#### **21.02 GWC - Ratification of Non-Standard Agreement with Hannon Hill**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify the Non-Standard Agreement with Hannon Hill.

Hannon Hill provided content management software for website training, maintenance and support. The agreement was to renovate Golden West College's website in response to the need to have a state of the art website to recruit students. In addition to being experts in website design with competitive pricing, Hannon Hill was the current contractor for Orange Coast College and Coastline Community College, which created consistency throughout the District.

**Term:** March 18, 2019 until cancelled by the college

**Fiscal Impact:** \$50,000 flat fee; \$36,000 for software license, \$8,000 for 1 year of maintenance and support, and \$6,000 for two days of on-site training paid from CTE funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil  
Noes: None  
Absent: Trustee Moreno  
Abstain: None

#### **21.03 OCC - Approval of Sole Source Procurement of Logiq E10 System**

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to recognize GE Healthcare as the original equipment manufacturer of and the sole source provider of the Logiq E10 System, the price for the equipment to be fair and reasonable, and authorized the purchase of the Logiq E10 System from GE Healthcare for OCC's CVT and DMS Programs. The President of the Board of Trustees, or designee, was authorized to sign any related documents.

Two of OCC's Allied Health programs, Cardiovascular Technology (CVT) and Diagnostic Medical Sonography (DMS), shared ultrasound equipment which was required to meet the shared platform capability in sonography. It was determined that GE and Phillips provided these shared platforms, however, CVT and DMS Programs had GE equipment in their existing lab. The purchase of GE's Logiq E10 system would upgrade the outmoded

GE technology. GE had an established and historical positive relationship with OCC in supporting educational goals. The use of GE equipment was industry standard and necessary for OCC students to learn and achieve Student Learning Outcomes.

**Fiscal Impact:** \$148,193.00 paid from by Perkins fund.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

## **22.00 Resolutions**

### **22.01 DIS - Resolution #19-12 of the Board of Trustees of the Coast Community College District to Authorize the Purchase of Information Technology Equipment for the Golden West College Math and Science Project**

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to adopt Resolution #19-12 authorizing the utilization of cooperative purchasing agreements to purchase information technology equipment for the Math and Science Project at Golden West College.

**Fiscal Impact:** \$497,652.80 paid from General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

## **23.00 Policy Approval/Procedure Ratification**

### **23.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve/ratify the following Board Policies and Administrative Procedures:

#### **Chapter 3. General Institution**

BP 3410 Prohibition of Discrimination and Harassment

AP 3410 Prohibition of Discrimination and Harassment

## **Chapter 7. Human Resources**

BP 7270 Student Assistants

AP 7270 Student Assistants

BP 7905 Short-Term Employees

AP 7905 Short-Term Employees

BP 7906 Substitute Employees

AP 7906 Substitute Employees

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil

Noes: None

Absent: Trustee Moreno

Abstain: None

### **23.02 DIS - Board Policy and Administrative Procedure Recommended To Be Deleted**

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to delete the following Board Policy and Administrative Procedure:

## **Chapter 3. General Institution**

BP 3430 Prohibition of Harassment

AP 3430 Prohibition of Harassment

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil

Noes: None

Absent: Trustee Moreno

Abstain: None

### **24.00 Approval of Minutes**

#### **24.01 DIS - Minutes**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the Minutes of the following meetings:

Regular Meeting of April 3, 2019

Special Meeting of April 5, 2019

Special Meeting of April 9, 2019

Special Meeting of April 10, 2019

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	None

## **25.00 Close of Meeting**

### **25.01 Public Comment**

There were no requests to address the Board.

### **25.02 Adjournment**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 6:15 p.m. in Memory of Frank Barbaro, Esq..

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Patterson, Prinsky and Gil
Noes:	None
Absent:	Trustee Moreno
Abstain:	Trustee Grant

  
\_\_\_\_\_  
Jane Burton  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

## ***APPENDIX***

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Public Employment.....	16-20

## APPENDIX

### Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session 4/17/19

#### 1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Vacancy #</u>
Budwig, Eric	OCC	Instructor, Welding	08/23/19	19-O-20
Gonzalez, Joel	OCC	Instructor, Kinesiology – Head Football Coach	07/01/19	7-O-20
Gratz, Erin	OCC	Librarian	08/23/19	8-O-20
Miles, Michael	GWC	Counselor, Athletics	07/01/19	1-G-20
Nguyen, Christina	CCC	Instructor, Communication Studies	08/23/19	1-C-20

#### 2. Ratification of Appointment of Substitutes, Academic Staff

##### Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2018-19 academic year.

<u>GWC</u>	<u>Discipline</u>
Buehler, Jamie	English

#### 3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

##### SPRING 2019

Appointments for the period 01/28/19-05/25/19

<u>GWC</u>	<u>Discipline</u>
Daniel, Jorge	Digital Media

<u>OCC</u>	<u>Discipline</u>
Graffis, Nick	Coaching
Mang, Dorri	Communication

The following **GWC Part-time Police Academy** Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/18 to 06/30/19, not to exceed 498 hours:

None



#### 4. Approval of Appointment of Educational Administrator

In accordance with applicable Board Policies and Administrative Procedures, the following educational administrator is recommended by the Chancellor for appointment, subject to subsequent Board approval of the respective employment agreement.

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Effective Date</u>	<u>Vacancy #</u>
Suarez, Angelica	OCC	President	07/01/19	OM-001-20
Loera				

#### 5. Ratification of Appointment of Retired CalPERS Annuitants

In accordance with Board policies and procedures, the following retired CalPERS annuitants are recommended by the Vice Chancellor of Human Resources for appointment to positions, subject to subsequent ratification of employment agreements. Retired annuitants may perform work of limited duration, to work on a special project, to eliminate a backlog, and/or to perform work that is in excess of what regular staff can do. This work has a beginning date and an end date, up to a maximum of 960 hours per fiscal year.

<u>Name</u>	<u>LOC</u>	<u>Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Helmick, Michael	OCC	Limited Duration Work in Public Safety	02/01/19	07/09/19

#### 6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

#### 7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

None

#### 8. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

#### 9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

### 10. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

### 11. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

### 12. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

### 13. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Recalde, Edwina	OCC	HR Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/19	06/30/19

#### Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Bui, Kimberly	CCC	Course Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/10/19	06/30/19
Munoz-Sanchez, Martha	OCC	A&R Tech II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/19	06/30/19

#### 14. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

**Hourly/Temporary/Clerical/Secretarial**, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Figueroa, Daniel	OCC	Admissions & Records	03/25/19	07/09/19	110001-260500
Nguyen, Andrew	OCC	Counseling Department	03/25/19	07/09/19	110001-249501

**Hourly/Temporary/Instructional/Research Assistant**, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Calvert, Daniel	CCC	Special Programs	04/08/19	07/09/19	124007-856101
Griego, Ariana	GWC	Art	04/01/19	06/30/19	110001-324104
Perez, Mariangeles	OCC	Student Success Center	04/01/19	07/09/19	812001-201592

**Hourly/Temporary/Professional (Non Faculty)** to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

**Hourly/Temporary/Service/Maintenance**, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

**Hourly/Temporary/Skilled Crafts**, to perform highly specialized, detailed tasks such as transporting, segregating and storing hazardous materials, constructing and rigging stage equipment, or design event lighting for stage productions supporting one or more campus departments and/or divisions: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

**Hourly/Temporary/Technical/Paraprofessional**, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

**Hourly/Temporary Substitutes**, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

None

#### **15. Ratification of Appointment of State Mandated Substitute, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses be ratified.

None

#### **16. Ratification of Appointment of Medical Professional Hourly Personnel**

It is recommended that the following appointment of Medical Professional Hourly Personnel be ratified.

None

#### **17. Ratification of Appointment of Student Workers**

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

### **OCC**

Student Assistant  
Hutson, Johnnie