

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, May 1, 2019

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 1, 2019 in the Board Room at the District Office located at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 3:45 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Trustees Absent: Student Trustee Gil joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session to discuss the following:

a. Public Employee Performance Evaluation (Pursuant to *Government Code* Section 54957)

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release (Pursuant to *Government Code* Section 54957)

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Four cases including threatened litigation by Dr. Tarin Olson and claim of Diana Lorretz.

d. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. One case.

e. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Westminster vs. Cohen et al., Sacramento County Superior Court
Case No. 34-2013-80001665

Coast CCD et al. vs. Commission on State Mandates, Sacramento County
Superior Court Case No. 34-2014-8001842

Coast CCD vs. Robert McDougal, Orange County Superior Court Case Nos.
30-2017-00907612 and 30-2018-00988270

Nicholas French vs. Arturo Salgado et al., Orange County Superior Court
Case No. 30-2018-00974923

Susan Winterbourne vs. Coastline Community College, Orange County
Superior Court Case No. 30-2018-00980452

Emma Adams vs. Coast CCD et al., Orange County Superior Court Case No.
30-2018-00983692

Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department
of Fair Employment and Housing Case No. 2018-01-00738810

Workers' Compensation Appeals Board ("WCAB") Cases:

Jeffrey Anthony vs. Coast CCD, WCAB Case No. 11185187

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Beatriz Cruz vs. Coast CCD, WCAB Case No. 10253686

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Ofelia Garcia vs. Coast CCD, WCAB Case No. 11095742

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Christana Montes vs. Coast CCD, WCAB Case No. 10401239

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Henry Pacheco vs. Coast CCD, WCAB Case No. 12071215

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

f. Public Employment

(Pursuant to *Government Code 54957(b)(1)*)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Ratification of Approval of Appointment of Retired CalPERS Annuitants
6. Approval of Appointment of Classified Management
Interim Public Safety Supervisor
7. Approval of Appointment of Classified Staff
A & R Tech Senior
Administrative Assistant to the Vice President
Student Success and Equity Specialist
8. Approval of Appointment of Confidential Staff
9. Approval of Reclassification and Reorganization/Reassignment,
Classified Staff
Human Resources Recruit Coordinator
Administrative Assistant 1
Theater Technical Specialist
IT User Support Analyst
Admissions and Records Technician Sr.
Office Services Assistant
Accounting Technician
10. Ratification of Temporary Out of Class Assignments, Classified
Management
11. Approval of Reclassification and Reorganization/Reassignment,
Classified Management
Director, Employee Relations and Compliance
Director, Chancellor's Office Operations and Government Relations
12. Ratification of Project-Specific Assignment, Classified Management
13. Ratification of Temporary Out of Class Assignments, Classified Staff

14. Ratification of Project-Specific Assignment, Classified Staff
Human Resources Analyst
Student Life and Leadership Specialist
15. Ratification of Appointment of Short Term Hourly Staff
16. Ratification of Appointment of State Mandated Substitute, Classified Staff
17. Ratification of Appointment of Medical Professional Hourly Personnel
18. Ratification of Appointment of Student Workers

g. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources
Dr. John Weispfenning, Chancellor
Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/
National Education Association (CCCA-TA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Classified Managers and Educational
Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:00 p.m.

1.06 Pledge of Allegiance

Dr. Miles Nevin led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 f. Public Employment**, on a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve and ratify the public employment items as revised. (See Appendix pages 18-24)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the following Memoranda of Understanding between Coast Community College District and Coast Federation of Educators/American Federation of Teachers Local 1911:

MOU #19-5: OCC Institutional Effectiveness Coordinators (3 Positions)
MOU #19-6: GWC Distance Education Coordinator
MOU #19-8: GWC Transfer Center Coordinator

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

For **Item 1.04 g. Conference with Labor Negotiator**, it was reported that on March 6, 2019 on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board had voted to deny tenure to a contract faculty member. This report was delayed pursuant to the Brown Act until after the time to file a grievance had expired.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Absent: None
Abstain: None

1.08 Public Comment

Quentin Powell addressed the Board.

1.09 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Lori Wood, Administrative Assistant II, CCC, retirement effective June 4, 2019
Denise Sekins, Nursing Instructor, GWC, retirement effective May 26, 2019
Davi Loren, English Professor, OCC, retirement effective May 26, 2019
Kimberly Pascoe, Sign Language & Interpreting Instructor, GWC, retirement effective May 26, 2019

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

1.10 Ceremonial Resolution Honoring Classified Employees Appreciation Week

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adopt the resolution proclaiming May 20-24, 2019 as "Classified Employees Appreciation Week."

Connie Marten accepted the resolution on behalf of Classified employees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

2.00 Informational Reports

2.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided reports to the Board:

Natalie Tran, Coastline Community College
Matthew Bagale on behalf of Jessie Lopez, Orange Coast College

2.02 DIS - CyberSecurity Update

Fred Rocha, Executive Director of Information Technology, and Craig Oberlin, Senior Director of Help Desk & User Support, provided an update on current Information Security initiatives at Coast and presented an overview of the types of malicious activity underway worldwide.

2.03 DIS - Presentation of Initial Negotiation Proposals from Coast Federation of Classified Employees Local 4794 (CFCE) to the Coast Community College District and from the District to CFCE for a Successor Collective Bargaining Agreement Commencing July 1, 2018

In compliance with the Educational Employment Relations Act, Government Code Section 3547 (a), CFCE and the District presented their initial proposals to reopen for negotiations for a successor collective bargaining agreement commencing on July 1, 2019. A Public Hearing would be scheduled at the Regular Board Meeting of May 15, 2019, regarding the Board's consideration of the adoption of the District's Initial Proposal.

3.00 Matters for Review, Discussion and/or Action

3.01 DIS - Nomination of Trustee Jim Moreno for ACCT Trustee Leadership Award

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to endorse the nomination of Trustee Jim Moreno to receive the Regional ACCT Trustee Leadership Award.

The Association of Community College Trustees (ACCT), in its regional awards program, annually recognizes one trustee, equity program, chief executive officer, faculty member, and professional board staff member in each of its five regions for their tremendous contributions to community colleges. Up to 25 ACCT Regional Awards were announced each year immediately prior to the Annual ACCT Leadership Congress. Regional Awardees were presented with their awards during the ACCT Leadership Congress, and then one awardee from each of the five categories was recognized with ACCT's Annual Association Awards during the Annual ACCT Awards Gala.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

3.02 Board Meeting Dates

The Board reviewed upcoming meeting dates.

3.03 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

3.04 Board Directives Log

The Board reviewed the Board Directives Log.

4.00 Consent Calendar (Items 5.01 - 18.01)

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the Consent Calendar as revised.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

19.00 Discussion Calendar

20.00 Approval of Standard Agreements in Excess of \$90,200

20.01 - 20.05

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the following five Standard Independent Contractor Agreements to coordinate and administer certified nurse assistant exams and hire, train and pay qualified staff:

Term: July 1, 2019 - June 30, 2020

20.01 GWC - Approval of Standard Agreement with Alex Nino D. Lajada

Fiscal Impact: NTE \$150,000 sufficient to administer exams authorized under the contract. Compensation based on the number of exams administered at the established rates of \$30 per manual exam, \$10 per written exam, and \$15 per oral written exam upon receipt of invoice for RHORC RTC Trust funds.

Term: July 1, 2019 - June 30, 2020

20.02 GWC - Approval of Amendment #1 to the Standard Agreement with Alex Nino D. Lajada

Amendment #1 was to increase the amount from \$150,000 to \$250,000 to cover an increased amount of exams.

Fiscal Impact: NTE \$250,000 sufficient to administer exams authorized under the contract. Compensation based on the number of exams administered at the established rates of \$30 per manual exam, \$10 per written exam, and \$15 per oral written exam upon receipt of invoice for RHORC RTC Trust funds.

Term: July 1, 2018 – June 30, 2019

20.03 GWC - Approval of Standard Agreement with Ford Golden Pathway c/o Priscilla Ford

Fiscal Impact: NTE \$100,000 sufficient to administer exams authorized under the contract. Compensation based on the number of exams administered at the established rates of \$30 per manual exam, \$10 per written exam, and \$15 per oral written exam upon receipt of invoice for RHORC RTC Trust funds.

Term: July 1, 2019 - June 30, 2020

20.04 GWC - Approval of Standard Agreement with Envision Education c/o Wendy Deras

Fiscal Impact: NTE \$150,000 sufficient to administer exams authorized under the contract. Compensation based on the number of exams administered at the established rates of \$30 per manual exam, \$10 per written exam, and \$15 per oral written exam upon receipt of invoice for RHORC RTC Trust funds.

Term: July 1, 2019 - June 30, 2020

20.05 GWC - Approval of Standard Agreement with Sheri Saretsky

Fiscal Impact: NTE \$150,000 sufficient to administer exams authorized under the contract. Compensation based on the number of exams administered at the established rates of \$30 per manual exam, \$10 per written exam, and \$15 per oral written exam upon receipt of invoice for RHORC RTC Trust funds.

Term: July 1, 2019 - June 30, 2020

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

21.00 Revenue Generating Agreements/Contracts Over \$90,200

21.01 CCC - Ratification of Non-Standard Agreement with SEIU-United Healthcare Workers-West and Joint Employer Education Fund

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to ratify the Non-Standard Agreement with SEIU-United Healthcare Workers-West and Joint Employer Education Fund.

SEIU-United Healthcare Workers-West and Joint Employer Education Fund (Education Fund) was a multi-employer national union that supported the career/educational development of health care workers. Since 2015, Coastline's Extended Learning Division had been delivering online, credit-bearing courses to eligible fund participants leading to approved certificates, majors and degrees as mutually agreed upon by both Coastline and Education Fund. All courses were taught by Coastline faculty and offered through the division's 8-week online program.

Term: March 15, 2019 - December 31, 2019

Fiscal Impact: Revenue to District based on enrollments at \$210/credit hour; total contract amount NTE \$619,020.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

21.02 DIS - Funded Programs

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve participation in the funded programs outlined below and to approve the associated contracts or amendments.

Golden West College received a grant from the Peace Officer Standards and Training (POST) titled "POST Innovations Grant: Use of Force and De-escalation Training Program." The Regional Criminal Justice Training Center at Golden West College used the Use of Force and De-escalation Training Program to reduce the number of officer-involved shootings in California. The grant objectives were: 1) Develop Use of Force/De-escalation Training curriculum; 2) Deliver the training; 3) Conduct comprehensive course evaluation.

Fiscal Impact: Golden West College received \$126,653 from April 1, 2019 to March 31, 2020. No matching funds required.

Golden West College received a grant from the California Community Colleges Chancellor's Office titled "Veterans Resource Center Grant Program." Golden West College used these funds to increase access to retention programs for all veterans enrolled at the College and expand services provided through the Veterans Resource Center,

Fiscal Impact: Golden West College received \$100,000 from October 1, 2018 to December 31, 2020. No matching funds required.

Golden West College received from Rancho Santiago Community College District a modification of the Strong Workforce Program (SWP) Participation Agreement for the 2018-19 SWP Regional Funding. Rancho Santiago Community College District serves as the fiscal agent for the Orange County SWP funding. Under this modification, Golden West College released \$17,200 of its funds to Cypress College to conduct research on data science occupations. Golden West College also released \$164,000 of its funds to Orange Coast College for the Drone Project. Golden West College continued to participate in the Drone Project with no funding.

Fiscal Impact: Golden West College received \$234,446 from July 1, 2018 to December 31, 2020. No matching funds required.

Orange Coast College received from Rancho Santiago Community College District a modification of the Strong Workforce Program (SWP) Participation Agreement for the 2018-19 SWP Regional Funding. Rancho Santiago Community College District served as the fiscal agent for the Orange County SWP funding. Under this modification, Golden West College released \$164,000 of its funds to Orange Coast College for the Drone Project. Golden West College continued to participate in the Drone Project with no funding.

Fiscal Impact: Orange Coast College received \$670,553 from July 1, 2018 to December 31, 2020. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

22.00 Ratification/Approval of General Items of Business

22.01 OCC - Authorization to Conduct a Short-term Study Abroad Program in Cambridge, England

On a motion by Trustee Moreno, seconded by Trustee Gil, the Board voted to authorize a study abroad program to be conducted in Cambridge, England, from June 27 - August 3, 2020. Erik Rangno, OCC professor, would serve as faculty. All logistical arrangements would be handled by program service provider Reach Study Abroad.

Fiscal Impact: NTE \$20,300 funded by the College, and the course generated FTES.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

22.02 DIS - Approval of Instructional Material Fees

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve instructional material fee revisions, deletions and/or new fees for inclusion in or deletion from the curriculum as presented.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

22.03 DIS - Approval of Sole Source Procurement Olympus CX23 & SZ61 Student Microscopes with DP-27 Cameras for GWC's Math and Science Building

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to authorize the purchase of instructional laboratory microscopes from Olympus America Inc. for the Math and Sciences Building Project at Golden West College, having found that Olympus America, Inc. was the sole distributor of the purchased equipment and that the pricing was fair and reasonable, and that the purchase of this equipment was in the District's best interest.

Fiscal Impact: \$255,916.93 paid utilizing General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

23.00 Resolutions

23.01 DIS - Resolution #19-14 Authorization to Purchase Dell Equipment for the Career and Technical Education Program

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #19-14 authorizing the utilization of cooperative purchasing agreements to purchase Dell supply technology and equipment for the Career and Technical Education Program at Coastline Community College.

The equipment would provide Cybersecurity pathway students with a cutting-edge environment for practice of network, application, and system security skills to prepare for jobs in the quickly evolving Cybersecurity and Computer Services Technology industry. Further, students would develop skills to compete in industry-sponsored competitions and be provided the opportunity to gain knowledge and training in class and to expand their skills outside of the classroom.

Fiscal Impact: \$180,829.98 paid from Strong Workforce Grant Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

23.02 DIS - Resolution #19-15 Authorization to Purchase Audio/Visual Technology Equipment for the Golden West College Math & Science Project

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to adopt Resolution #19-15 authorizing the utilization of cooperative purchasing agreements to purchase information technology equipment for the Math and Sciences Building Project at Golden West College.

The Audio/Visual technology package was inclusive of projectors, classroom instructor stations, Extron AV switching equipment, classroom computers, document cameras and the required install labor to have functioning classrooms, labs, and faculty/staff offices in the new Math & Science facility at Golden West College.

Fiscal Impact: \$900,713.53 paid from General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

23.03 DIS - Resolution #19-16 Authorization to Purchase Audio/Visual Technology Equipment for the Golden West Classroom Improvements Project

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adopt Resolution #19-16 authorizing the utilization of cooperative purchasing agreements to purchase AV technology equipment for 35 classrooms across the Golden West Campus.

The Audio/Visual technology package was inclusive of projectors, classroom instructor stations, Extron AV switching equipment, instructor computers, document cameras, speakers and the required install labor to upgrade and improve the existing AV technology in 35 classrooms across the Golden West College campus.

Fiscal Impact: \$619,757.65 paid from both General Obligation Measure M Bond Funds and Career Technical Education Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

23.04 DIS - Resolution #19-17 Authorization to Purchase Fisher Scientific Equipment for the Golden West College Math & Science Project

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #19-17 authorizing the utilization of cooperative purchasing agreements to purchase information technology equipment for the Math and Sciences Building Project at Golden West College.

The Fisher scientific package was inclusive of gas chromatographs, the Digimelt MPA 160 and a Thermos IS5 IR spectrometer. Additionally, Math & Science faculty had identified other equipment needed for instructional purposes such as incubators, anatomical models and freezers.

Fiscal Impact: \$241,030.55 paid utilizing General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

24.00 Approval of Minutes

24.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the Regular Meeting of April 17, 2019.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None

25.00 Informational Reports II

25.01 Report from the Chancellor

The Chancellor provided a report to the Board.

25.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College
Kevin Ballinger, Orange Coast College
Tim McGrath, Golden West College

25.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Ann Holliday, Coastline Community College
Martie Ramm Engle, Golden West College
Loren Sachs, Orange Coast College

25.04 Report from the Classified Senate President

Mireille Halley, Orange Coast College, provided a report to the Board.

25.05 Reports from Presidents of Employee Representative Groups

The following Presidents of Employee Representative Groups provided reports to the Board:

Connie Marten, Coast Federation of Classified Employees (CFCE)
Dana Emerson, Coast District Management Association (CDMA)

25.06 Reports from the Board of Trustees

The Trustees provided individual reports.

26.00 Close of Meeting

26.01 Public Comment

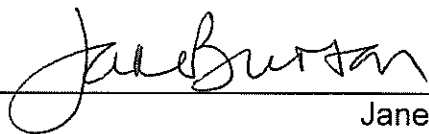
There were no requests to address the Board.

26.02 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 6:22 p.m. in memory of Lori Gilbert-Kaye

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Gil
Noes:	None
Absent:	None
Abstain:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	18-24

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Vacancy #</u>
Bitong, Leslie	GWC	Instructor, Dance	08/23/19	5-G-20
Farahat, Elaf	CCC	Instructor, Health Sciences, Food & Nutrition	08/23/19	4-C-20
Haghighat, Hannah	OCC	Instructor, Communication Studies	08/23/19	3-O-20
Nguyen, Yvette	OCC	Counselor	07/01/19	9-O-20
Park, Annette	GWC	Instructor, Math	08/23/19	14-G-20
Ruiz, Dan	GWC	Counselor	07/01/19	2-G-20
Smith, Justin	GWC	Instructor, History	08/23/19	7-G-20
Tahir, Mujib	GWC	Instructor, English	08/23/19	6-G-20
Taylor, Shawn	GWC	Instructor, Math	08/23/19	9-G-20

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2018-19 academic year.

GWC

Redfield, Michael

Discipline

Art

OCC

Dubrovskiy, Stanislav

Lloyd, Douglas

Pipion, Christiaan

Ternes, Linda

Timmons, Nicholas

Voicu, Mariana

Discipline

Math

Math

Communication Studies

Math

Astronomy

Math

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

SPRING 2019

Appointments for the period of 01/28/19-05/25/19

GWC

Fitzpatrick, John

Discipline

Political Science

The following **GWC** **Part-time Police Academy** Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/18 to 06/30/19, not to exceed 498 hours:

Romitti, Christian

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

5. Ratification of Appointment of Retired CalPERS Annuitants

In accordance with Board policies and procedures, the following retired CalPERS annuitants are recommended by the Vice Chancellor of Human Resources for appointment to positions, subject to subsequent ratification of employment agreements. Retired annuitants may perform work of limited duration, to work on a special project, to eliminate a backlog, and/or to perform work that is in excess of what regular staff can do. This work has a beginning date and an end date, up to a maximum of 960 hours per fiscal year.

None

6. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Staneart, David	GWC	Interim Public Safety Supervisor	05/02/19	GM-008-19

7. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Banales, Christy	GWC	A&R Tech Senior	05/02/19	G-017-19

Oh, Connie	OCC	Student Success & Equity Specialist	05/02/19	O-030-19
Simpson, Sheri	GWC	Administrative Assistant to the Vice President	05/20/19	G-011-19

8. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Confidential Staff are recommended for appointment to advertised positions:

None

9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified with an effective date of May 1, 2019:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
Barber, Shaunick	CCC	HR Coordinator	HR Recruit Coordinator	EE-119	EE-120
Durkin, Pete	GWC	IT User Support Tech Sr	IT User Support Analyst	EE-121	EE-123
Recalde, Edwina	OCC	HR Coordinator	HR Recruit Coordinator	EE-119	EE-120
Williams, Brandi	GWC	HR Coordinator	HR Recruit Coordinator	EE-119	EE-120

10. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

11. Approval of Reclassification and Reorganization/Reassignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified with an effective date of May 1, 2019:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
McCutcheon, Crystal	DIST	Employee Relations Manager	Director Employee Relations & Compliance	DG-7	DG-9
Nevin, Miles	DIST	Director Chancellor's Office Operations & Projects	Director, Chancellor's Office Operations & Government Relations	DG-10	DG-11

12. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

13. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

14. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Bentley, Kyla	DIST	HR Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/08/19	06/30/19
DePretto, Diane	DIST	HR Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/08/19	06/30/19
Hipp-Mirhashemi, Kasie	CCC	Student Life & Leadership Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	07/01/17	06/30/18

15. Ratification of Appointment of Short Term Hourly Staff

It is recommended by the Vice Chancellor of Human Resources that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
McGuigan, Devin	GW C	Veterans' Center	04/15/19	07/09/19	124175- 361601
Tran, Alex	GW C	Veterans' Center	03/18/19	07/09/19	124175- 361601

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Antenucci, Angela	CCC	Special Programs	04/15/19	07/09/19	124007- 856101
Fifita, Melenaite	OCC	Student Success Center	04/10/19	07/09/19	812001- 201592
Kandybina, Heidi	OCC	Student Success Center	04/01/19	07/09/19	812001- 201592
Skorka, Christopher	GWC	Tutoring Center	04/04/19	07/09/19	110001- 347101

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Department</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>
Arellano, Jennifer	OCC	Children's Center	04/08/19	07/09/19	330001- 259101
Gutierrez Garcia, Maria	GWC	Public Safety	04/05/19	07/09/19	127006- 385102
Lam, Jenny	OCC	Children's Center	04/12/19	07/09/19	330003- 259101

Nguyen, Cherie Ngoc	OCC	Children's Center	04/12/19	07/09/19	330003- 259101
Smith, Dane	OCC	Public Safety	04/17/19	07/09/19	127005- 258900
Wooldridge, Allison	OCC	Children's Center	04/05/19	07/09/19	330003- 259101

Hourly/Temporary/Skilled Crafts, to perform highly specialized, detailed tasks such as transporting, segregating and storing hazardous materials, constructing and rigging stage equipment, or design event lighting for stage productions supporting one or more campus departments and/or divisions: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

None

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence, or to fill a vacancy during recruitment for the time frame noted below.

None

16. Ratification of Appointment of State Mandated Substitute, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses be ratified.

None

17. Ratification of Appointment of Medical Professional Hourly Personnel

It is recommended by the Vice Chancellor of Human Resources that the following appointment of Medical Professional Hourly Personnel be ratified.

None

18. Ratification of Appointment of Student Workers

It is recommended by the Vice Chancellor of Human Resources that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

GWC

Student Assistant

Ngoc Thi Hanh Pham

Student Assistant, Federal Work Study

Gonzalez, Vanessa

Mayorga, Emily

OCC

Student Assistant

Cornejo Hernandez, Fernanda

Hussein, Maher

Li, Kejin

Ly, Karla

Pham, Huy Nguyen Thien

Spriggs, Nicolas

Vu, Chau

Zarzur Curi, Kevin

Student Assistant, CalWorks

Ramirez, Lillieana