

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, September 18, 2019

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 18, 2019 in the Board Room at the District Office located at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 3:46 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Trustees Absent: Student Trustee Finkbeiner joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session to discuss the following:

a. Conference with Real Property Negotiator

(Pursuant to *Government Code* Section 54956.8)

Property:	Parcel on campus of Golden West College
District's Negotiator:	Dr. W. Andrew Dunn
Negotiating Party:	Deca Companies, LLC
Under Negotiation:	Price and terms of payment

b. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. One case: Claim by Saori Hasegawa Hamilton.

d. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal
Case No. C080349

Nicholas French vs. Arturo Salgado et al., Orange County Superior Court
Case No. 30-2018-00974923

Susan Winterbourne vs. Coastline Community College, Orange County
Superior Court Case No. 30-2018-00980452

Emma Adams vs. Coast CCD et al., Orange County Superior Court Case No.
30-2018-00983692

Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department
of Fair Employment and Housing Case No. 2018-01-00738810

In Re Coast CCD, Office of Administrative Hearings Case No. 2019060647

Workers' Compensation Appeals Board ("WCAB") Cases:

Jeffrey Anthony vs. Coast CCD, WCAB Case No. 11185187

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildelfonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Ofelia Garcia vs. Coast CCD, WCAB Case No. 11095742

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Jesse Montanez vs. Coast CCD, WCAB Case No. 12320466

Christana Montes vs. Coast CCD, WCAB Case No. 10401239

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Henry Pacheco vs. Coast CCD, WCAB Case No. 12071215

Mercedes Pacheco vs. Coast CCD, WCAB Case No. 12281988

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

e. Public Employment

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
 - Administrative Clerk
 - Administrative Secretary – Board of Trustees' Office
 - Grounds & Landscape Specialist
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
12. Ratification of Project-Specific Assignment, Classified Staff
 - Café Specialist
 - HR Recruitment Coordinator
 - IT User Support Analyst

f. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:00 p.m.

1.06 Pledge of Allegiance

Trustee Jerry Patterson led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 e. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve and ratify the public employment items. (See Appendix pages 17-19)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Absent:	None
Abstain:	None

For **Item 1.04 f. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify Memorandum of Understanding 19-13 with Coast Federation of Classified Employees regarding Reclassification for 2019-20.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Absent:	None
Abstain:	None

For **Item 1.04 f. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify Memorandum of Understanding 19-19 with Coast Federation of Educators/American Federation of Teachers regarding the Part-Time Faculty BB Salary Schedule.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Absent:	None
Abstain:	None

1.08 Public Comment

There were no requests to address the Board.

1.09 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the District:

Richard Ullrich, ESL Instructor, GWC, Retirement Effective July 21, 2019

On a motion by Trustee Moreno, seconded by Student Trustee Finkbeiner, the Board voted to accept the retirement.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Absent:	None
Abstain:	None

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 GWC - Faculty/Student/Program Highlight

The following presenters from Golden West College highlighted the new men's and women's basketball athletic programs.

Danny Johnson, Acting Athletics Director
Tony Jimmerson, Men's Basketball Head Coach
Barry Migliorini, Women's Basketball Head Coach

2.02 DIS - Update on the Status of Board Directive Log: BP/AP 6700 Civic Center and Other Facilities Use

Chancellor Weispfenning provided an update on the status of Board Directive Log: BP/AP 6700 Civic Center and Other Facilities. A formal report would be forthcoming at a future meeting,

2.03 DIS - Approach and Timeline for Conducting the Board Self-Evaluation

On a motion by Trustee Hornbuckle, seconded by Student Trustee Finkbeiner, the Board voted to accept and implement the evaluation instruments and timeline for conducting the biennial evaluation as presented.

Per Board Policy 2745, the Board conducted a self-evaluation during fall of each odd numbered year. In accordance with the policy, the Board conducted its most recent self-evaluation in fall 2017. The self-evaluation consisted of:

- An online survey provided to all District employees
- An online survey provided to the Board members
- Discussion of the survey results
- Discussion of the status of the Board goals for 2017-2019
- Discussion and establishment of new Board goals for 2019-2021

The following were topics for discussion and decision for the Board of Trustees:

Survey Instruments

- Review and decide on the survey instruments used for the self-evaluation to be conducted in fall 2019

Recommended Timeline

- If the survey instruments remain the same as in 2017
 - deploy the online survey to all employees no later than September 30, 2019 with a deadline to complete of October 11, 2019
 - deploy the online survey to all Board members no later than September 30, 2019 with a deadline to complete of October 11, 2019
- District Research, Planning and Institutional Effectiveness would prepare reports of survey results by October 21, 2019 and provide the reports to the Board Secretary
- Board would discuss survey results at the November 6, 2019 meeting and, if needed, continue discussion at the November 20, 2019 meeting
- Board would discuss the status of the Board goals for 2018-2019 and consider establishing new Board goals for 2020-2021 at the November 6, 2019 meeting and, if needed, continue discussion at the November 20, 2019 meeting

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Absent:	None
Abstain:	None

2.04 DIS - Equity & Diversity Hiring Report 2018 - 2019

Dr. Marco Baeza, Vice Chancellor of Human Resources provided an overview of the Equity & Diversity Hiring Report 2018 - 2019 and responded to comments from Trustees.

2.05 DIS - Review of the Pension Rate Stabilization Program

Dr. Andy Dunn, Vice Chancellor of Finance & Administration provided a brief overview and update of the plan assets and District's investment portfolio. In 2017, the Board of

Trustees authorized an agreement with the Community College League of California (CCLC), in conjunction with the Public Agency Retirement Services (PARS) organization, to join in a Pension Rate Stabilization Program with the intent of prefunding increasing pension obligations. The program was established to address long-term costs, maintain compliance with GASB liability, and to stabilize pension costs while achieving better returns.

Eric O'Leary, Senior Vice President of PARS provided a summary of the investment the District made in the Pension Rate Stabilization Program in 2017 and addressed Trustees' questions.

2.06 DIS - 2018-19 Accolades and Accomplishments

Erik Fallis, District Director of Public Affairs and Marketing provided a report recognizing districtwide accolades and accomplishments for 2018-2019.

2.07 DIS - Board Policies and Administrative Procedures for First Reading

The following Board Policies and Administrative Procedures were brought to the Board for first reading, and would be returned for further review and action:

BP 2305 Annual Organizational Meeting
BP 2310 Regular Meetings of the Board

2.08 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.09 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.10 Board Directives Log

The Board reviewed the Board Directives Log.

3.00 Consent Calendar (Items 4.01 - 15.01)

On a motion by Trustee Moreno, seconded by Student Trustee Finkbeiner, the Board voted to approve the Consent Calendar as revised.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Absent:	None
Abstain:	None

16.00 Discussion Calendar

17.00 Approval of Standard Agreements in Excess of \$90,200

17.01 DIS - Standard Professional Services Agreement with DMc Engineering

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Standard Professional Services Agreement with DMc Engineering.

On August 29, 2019, The District received Proposals for the Construction Surveying Professional Services Scope of Work. Proposals solicited and received were the lump sum for a defined scope of services. A total of 3 proposals were received, which ranged from \$134,680 to \$169,000. The District reviewed all three proposals and interviewed the respondents to verify scope. The “as-opened” low proposer was DMc Engineering. These services included a topographic survey, layout for over-excavation limits, grade verification, site contours & utility verification per the trade scope of work.

Term: September 19, 2019 - June 1, 2021

Fiscal Impact: \$134,680 paid from General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Absent:	None
Abstain:	None

18.00 Revenue Generating Agreements/Contracts Over \$90,200

18.01 CCC - Amendment #1 to Non-Standard Lease Agreement with Eighteen Supplies Company dba Red Nail Design, LLC

On a motion by Student Trustee Finkbeiner, seconded by Trustee Hornbuckle, the Board voted to approve the amendment to the non-standard lease agreement between Eighteen Supplies Company dba Red Nail Design LLC and the Coast Community College District, and authorized the Board President, or designee to sign any related documents, indicating approval by the Board of Trustees.

Coastline College sought authorization to extend the lease of Unit C (approximately 11,017 sq. ft) of the District's real property located at 17075 Newhope Street, Fountain Valley, CA 92708 to Eighteen Supplies Company *dba* Red Nail Design, LLC. The term of the renewal lease was for the period of five years, commencing on January 1, 2020 and expiring on January 1, 2024.

The base rent receivable during the extended term was as follows:

January 1 – December 31, 2020	\$8,814.00/month
January 1 – December 31, 2021	\$9,167.00/month
January 1 – December 31, 2022	\$9,533.00/month
January 1 – December 31, 2023	\$9,915.00/month
January 1 – December 31, 2024	\$10,311.00/month

The District's retained Broker, Lee & Associates (John Martin) would receive a 4% commission of total gross value of the lease for his fee in negotiating the renewal lease with the tenant. The total commission was the sum of \$22,915.20.

Term: January 1, 2020 - December 31, 2024

Fiscal Impact: Lease revenue \$572,880, less the broker commission of \$22,915.20

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Absent:	None
Abstain:	None

19.00 Ratification/Approval of General Items of Business

19.01 OCC - Authorization to Conduct a Short-term Study Abroad Program in Baja California Sur, Mexico

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to authorize a study abroad program in Baja California Sur, Mexico, from February 14-17, 2020. Kelli Elliott, OCC professor, would serve as faculty. All logistical arrangements would be handled by program service provider Andiamo Travel.

Fiscal Impact: NTE \$3,786. Funded by the College. The course generated FTES

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Absent:	None
Abstain:	None

19.02 OCC - Ratification of Non-Standard Agreement with Truth Initiative Foundation

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to ratify the approved Non-Standard Agreement with Truth Initiative Foundation.

OCC was an awardee of a Truth Initiative grant to assist the College in becoming a smoke and tobacco free campus. Truth Initiative Foundation hosted a road show event promoting smoke free efforts to participating colleges. OCC was selected for the 2019 road show. The agreement allowed Truth Initiative Foundation to host the event on campus.

Term: September 1- 23, 2019

Fiscal Impact: No cost to the District.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Absent:	None
Abstain:	None

19.03 DIS - Approval to Participate and Approval of Agreements for Blue Shield of California and HealthNow

On a motion by Trustee Hornbuckle, seconded by Student Trustee Finkbeiner, the Board voted to approve the District's participation and the agreements for Blue Shield of California and HealthNow.

Agreements:

Blue Shield of California Access+ HMO Plan - Group Health Service Contract

Blue Shield of California Access+ HMO Plan provided medical benefits for eligible employees and their dependents who chose the Blue Shield option. The contract was effective October 1, 2019 for a 12-month term.

Blue Shield of California Trio HMO Plan - Group Health Service Contract

The health plan was offered alongside the Blue Shield Access+ HMO Plan and the Blue Shield PPO Plan to eligible employees and their dependents. The contract was effective October 1, 2019 for a 12-month term.

Brokerage Concepts, Inc. DBA HealthNow Administrative Services - Client Services Agreement

The agreement with HealthNow was entered into September 19, 2019 with an effective date of October 1, 2019 for one year.

Insurance Policy:

Blue Shield of California Life & Health Insurance Company - Group Vision Insurance Policy

The agreement with Blue Shield of California Life & Health Insurance Company was in conjunction with the Trio HMO Plan. It was Vision Standard (Trio Only). The contract was effective October 1, 2019 for a 12-month term.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Absent:	None
Abstain:	None

20.00 Resolutions

20.01 Resolution #19-39 Approval for the Coast District Management Association and the Associated Confidential Employees to Participate in the Trio Network Enrollment Incentive

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adopt Resolution #19-39 for Approval of the Coast District Management Association (CDMA) and Associated Confidential Employees (ACE) to participate in the Trio Network Enrollment Incentive.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Absent:	None
Abstain:	None

21.00 Approval of Minutes

21.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the Regular Meeting of September 4, 2019.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Absent:	None
Abstain:	None

22.00 Close of Meeting

22.01 Public Comment

There were no requests to address the Board.

Student Trustee Finkbeiner was excused at 6:01 p.m.

Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The Board recessed to Closed Session at 6:02 p.m. to discuss the following:

a. Conference with Real Property Negotiator

(Pursuant to *Government Code* Section 54956.8)

Property:	Parcel on campus of Golden West College
District's Negotiator:	Dr. W. Andrew Dunn
Negotiating Party:	Deca Companies, LLC
Under Negotiation:	Price and terms of payment

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. One case: Claim by Saori Hasegawa Hamilton.

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal
Case No. C080349

Nicholas French vs. Arturo Salgado et al., Orange County Superior Court
Case No. 30-2018-00974923

Susan Winterbourne vs. Coastline Community College, Orange County
Superior Court Case No. 30-2018-00980452

Emma Adams vs. Coast CCD et al., Orange County Superior Court Case No. 30-2018-00983692

Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department of Fair Employment and Housing Case No. 2018-01-00738810

In Re Coast CCD, Office of Administrative Hearings Case No. 2019060647

Workers' Compensation Appeals Board ("WCAB") Cases:

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Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Ofelia Garcia vs. Coast CCD, WCAB Case No. 11095742

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Jesse Montanez vs. Coast CCD, WCAB Case No. 12320466

Christana Montes vs. Coast CCD, WCAB Case No. 10401239

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Henry Pacheco vs. Coast CCD, WCAB Case No. 12071215

Mercedes Pacheco vs. Coast CCD, WCAB Case No. 12281988

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

e. Public Employment

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
 - Administrative Clerk
 - Administrative Secretary – Board of Trustees' Office
 - Grounds & Landscape Specialist
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management

11. Ratification of Temporary Out of Class Assignments, Classified Staff

12. Ratification of Project-Specific Assignment, Classified Staff

Café Specialist

HR Recruitment Coordinator

IT User Support Analyst

f. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational
Administrators

Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 7:00 p.m.

Report of Action in Closed Session

There was no report of action in Closed Session

22.02 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 7:02 p.m.

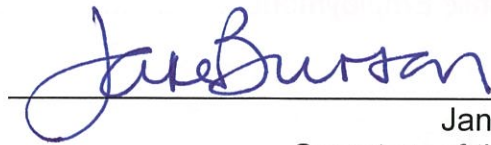
Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Absent: None

Abstain: None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	17-19

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2019-20 academic year.

GWC

Culhno, Hannah

Martin, Debra

Nguyen, Teresa

Discipline

Cosmetology

ELL

ELL

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

The following **GWC Part-time Police Academy** Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/19 to 06/30/20, not to exceed 498 hours:

Gilbert, Cynthia

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Albarran, Pablo	OCC	Grounds & Landscape Specialist	09/23/19	O-019-19
Grady, Mary	DIST	Administrative Secretary – Board of Trustees' Office	10/01/19	D-004-20
Jacobs, Stephanie*	GWC	Administrative Clerk	09/23/19	G-011-20
Michael, Philemon*	GWC	Administrative Clerk	09/23/19	G-011-20
Moreno, Jorge*	GWC	Administrative Clerk	09/19/19	G-011-20
Than, Sandy*	GWC	Administrative Clerk	09/23/19	G-011-20

*47.5 % FTE for all positions

7. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Heffelman, William	CCC	IT User Support Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	09/03/19	12/31/19
Pham, Jason	OCC	Café Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	07/01/19	09/30/19

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Recalde, Edwina	OCC	HR Recruitment Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	08/01/19	11/30/19

