

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, February 5, 2020

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 5, 2020 in the Board Room at the District Office located at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Grant called the meeting to order at 3:50 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Finkbeiner joined the meeting at 5:04 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Performance Evaluation (Pursuant to *Government Code* Section 54957)

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9: one case.

d. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal
Case No. C080349

Nicholas French vs. Arturo Salgado et al., Orange County Superior Court
Case No. 30-2018-00974923

Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department
of Fair Employment and Housing Case No. 2018-01-00738810

Stephen O'Connor vs. Coast CCD, EEOC Charge #480-2020-00802

Mercedes Pacheco vs. Coast CCD, California Department of Fair Employment and
Housing Case No. 2019-09-07517111

Workers' Compensation Appeals Board ("WCAB") Cases:

Jamie Blair vs. Coast CCD, WCAB Case No.

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Jesse Montanez vs. Coast CCD, WCAB Case No. 12320466

Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Mercedes Pacheco vs. Coast CCD, WCAB Case No. 12281988

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schrieffer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

e. Public Employment
(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management

6. Approval of Appointment of Classified Staff
 - Accounting Coordinator
 - Administrative Assistant
 - Administrative Clerk
 - Admissions & Records Technician II
 - Café Associate
 - Financial Aid Specialist
 - Outreach Specialist- CTE
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
 - Athletic Trainer Senior
 - Printing & Publishing Team Leader
 - Public Safety Technical Officer
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Approval of Reclassification and Reorganization/Reassignment, Classified Management
 - Program Director, Student Life & Leadership Development
11. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Accounting Technician
 - Accounting Technician, Sr.
 - Administrative Secretary
 - Budget Technician
 - Child Care Specialist
 - Classification & Compensation Analyst
 - Executive Assistant
 - Interpreter Services Coordinator
12. Ratification of Project-Specific Assignment, Classified Staff
 - Administrative Assistant II
 - Administrative Secretary
 - Admissions & Records Team Leader
 - Construction Support Coordinator
 - Division Office Coordinator
 - Facilities Logistics Assistant
 - HR Analyst
 - Program Coordinator- STEM
 - Student Services Specialist

f. Conference with Labor Negotiator
 (Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources
 Dr. John Weispfenning, Chancellor
 Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/
National Education Association (CCCA-TA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Classified Managers and Educational
Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 5:04 p.m.

1.06 Pledge of Allegiance

Trustee Mary Hornbuckle led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 d. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the settlement agreement with Nicholas French.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 e. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve and ratify the public employment items.
(See Appendix pages 18-21)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 f. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify Memorandum of

Understanding 20-1 Coastline Employee Transition Plan with Coast Federation of Classified Employees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 f. Conference with Labor Negotiator**, on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the following revised Memoranda of Understanding:

- 20-2 Faculty Retirement Incentive Program with Coast Federation of Educators/American Federation of Teachers
- 9-16 Retirement Incentive Program with Coast Federation of Classified Employees

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

1.08 Public Comment

Suzanne Crawford addressed the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided reports to the Board:

Alex Ta, Coastline College
J. Toby Venegas, Golden West College
Raymond Tu, Orange Coast College

2.02 DIS - Annual Report on Districtwide Facility Rental Fees for 2018-2019 Fiscal Year

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided the Districtwide Facility Rental Report for the 2018-2019 Fiscal Year containing gross fees, the portion, if any, the college or District office had underwritten and the net fees collected.

2.03 DIS - Annual Report on Risk Management and Insurance

Kevin Pegg, Director of Risk Services, provided the Annual Report on Risk Management and Insurance which described the District's insurance structure within the Joint Powers Authorities, Statewide Association of Community Colleges and Protected Insurance Program in Schools, experience modification factors, and efforts the District took to reduce overall risk.

2.04 DIS - Financial Aid Highlights and Student Loan Default Rates

Dr. Andreea Serban, Vice Chancellor of Educational Services provided the Financial Aid Highlights and Student Loan Default Rates report containing information and analysis of the most recent student loan default rates and an overview of financial aid services available in the District.

2.05 DIS - Student Health Services

Dr. Andreea Serban, Vice Chancellor of Educational Services provided the Student Health Services report containing an overview of the operation of student health services at the colleges including types of services offered, funding, number of students served, current and planned hours of operation.

2.06 Board Meeting Dates

The Board reviewed upcoming meeting dates. President Grant noted that the Annual Service Awards would be held on Wednesday, April 29, 2020.

2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.08 Board Directives Log

The Board reviewed the Board Directives Log.

3.00 Consent Calendar (Items 4.01 - 17.01)

Item 10.03 OCC - Amendment #1 to the Standard Independent Contractor Agreement with Cham-Ya Enterprise Corp was pulled by staff.

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the balance of the Consent Calendar as revised.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

18.00 Discussion Calendar

19.00 Approval of Standard Agreements in Excess of \$95,200

19.01 DIS - Amendment #1 to the Standard Professional Services Agreement with TYR

On a motion by Trustee Hornbuckle, seconded by Student Trustee Finkbeiner, the Board voted to approve Amendment #1 to the Standard Professional Services Agreement with TYR, Inc. and authorized the President of the Board of Trustees, or designee to sign related documents, indicating approval by the Board of Trustees.

On June 20, 2018, the Board of Trustees approved the standard professional services agreement for TYR, Inc. in the amount of \$68,160 for DSA Inspection service for the Golden West College softball field. During construction, additional offsite inspections were required for the restroom facilities. This combined with other contractor driven project delays resulted in further inspections not estimated in the original proposal.

Term: June 20, 2018 – February 29, 2020; Approval of Amendment #1 extended the term of the agreement, which originally expired on December 31, 2019.

Fiscal Impact: \$34,807; Previous Contract Amount: \$68,160; New Contract Amount: \$102,967.92 (Golden West College Capital Outlay Funds)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.02 DIS - Amendment #2 to the Standard Construction Management Agreement with Sundt Construction Inc.

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve Amendment #2 to the Standard Construction Management Services Agreement with Sundt Construction.

Amendment #2 to the Standard Construction Management Services Agreement with Sundt Construction extended the contract expiration date for construction management

services on the Golden West College Math & Science project from July 17, 2019 to December 31, 2019. Extension of the original term for the Construction Management contract retained Sundt Construction services through the completion of construction and closeout with DSA at no additional cost to the District.

Term: May 20, 2014 - December 31, 2019

Fiscal Impact: No additional cost to the District.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.03 DIS - Amendment #4 to the Standard Independent Contractor Agreement with Dyntek Services, Inc.

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Amendment #4 to the Standard Independent Contractor Agreement with Dyntek Services, Inc.

On March 1, 2017, the Board approved a Standard Independent Contractor Agreement with Dyntek to provide professional services to assist in the Project Management portion of the Banner Discovery Project. Dyntek assisted the District with the initiation, planning, rollout, execution monitoring and control of the project. As the District moved toward the completion of the Banner 9 Transformation Project, there was a need to extend the term to June 30, 2020 and increase the cost by \$177,600.

Term: March 16, 2017 – June 30, 2020

Fiscal Impact:	\$243,000	Original Agreement
	\$301,200	Amendment #1 Increase
	\$207,200	Amendment #2 Increase
	\$229,400	Amendment #3 Increase
	\$177,600	Amendment #4 Increase
	\$1,158,400	New Total. Billed at \$185/hour with Capital Outlay Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.00 Ratification/Approval of General Items of Business

20.01 OCC - Non-Standard Terms and Conditions of Sale with Philips Healthcare and Resolution #20-04 to Authorize Purchase of Philips Respironics V60 Ventilator and Trilogy 202 Ventilator

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Terms and Conditions of Sale with Philips Healthcare, and adopt Resolution #20-04 authorizing purchase of Respironics V60 Ventilator and Trilogy 202 Ventilator from Philips Healthcare for OCC's Respiratory Care Program.

The Terms and Conditions of Sale with Philips Healthcare allowed the purchase of Philips' Respironics V60 Ventilator and Trilogy 202 Ventilator for OCC's Respiratory Care Program. The Respironics V60 Ventilator and the Trilogy 202 Ventilator could be purchased only from Philips Healthcare. Additionally, Resolution #20-04 allowed the purchase of Respironics V60 Ventilator and Trilogy 202 Ventilator from Philips Healthcare, a sole source provider of the equipment.

Term: January 2, 2020 – April 10, 2020

Fiscal Impact: \$45,887.50 (\$31,294.45 for Respironics V60 and \$14,593.05 for Trilogy 202 Ventilator) funded from 2019-2020 Perkins fund.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.02 OCC - Non-Standard Master Service Agreement with American DataBank, LLC

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the Master Service Agreement with American DataBank, LLC.

The Master Service Agreement with American DataBank, LLC provided the Orange Coast College Allied Health Program with the Complio System, a proprietary software system and database for tracking and reviewing individual health records and background screening reports of students who were accepted into the program.

Term: October 2, 2019 – December 31, 2022

Fiscal Impact: No cost to the District.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

20.03 DIS - Approval for the County of Orange Registrar of Voters to use the Coast Community College District Office Board Room as a Vote Center

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to authorize the County of Orange Registrar of Voters to use the Coast Community College District Office Board Room as a vote center for the Presidential Primary Election.

Fiscal Impact: No cost to the District.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

20.04 DIS - Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement:

1. Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Empyrean Plumbing – Bid Package 03
2. Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Premiere Engineering – BP 04
3. Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Best Contracting – BP 08
4. Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Best Contracting – BP 09
5. Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Tower Glass – BP 11

6. Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Borbon – Bid Package 13
7. Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Inland Pacific Tile – Bid Package 15
8. Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: ISEC – Bid Package 17
9. Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Inland Building – Bid Package 18

Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District could withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.05 DIS - Bid Tabulations and Award of Contracts for Golden West College Bookstore & Sidewalk Repair - Bid No. 2150R

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to award the Standard Contractor Services Agreement for Bid No. 2150R to the lowest responsive and responsible bidder: Leonida Builders Inc.

Golden West College sought contractor services to repair the floor settlement problem of the campus bookstore as well as replace the perimeter damaged sidewalk and nonbearing metal stud wall. Advertisements were published in the Daily Pilot on December 5, 2019 and December 12, 2019. Additionally, notices were sent out to 150 vendors utilizing the Planet Bids portal. A mandatory job walk was held on December 13, 2019 and 32 prospective bidders were in attendance. Seven bids were received and opened on January 3, 2020.

The bid results were as follows:

<u>Bid Received From:</u>	<u>Total Bid:</u>
Leonida Builders Inc 15821 Live Oak Springs Canyon Rd. Santa Clarita, CA 91387 United States	\$329,510.00
MSH Construction	\$378,888.00
The Stone Collector	\$381,500.00
Golden Gate Steel Inc.	\$434,661.99
Builtall	\$444,955.00
R Dependable Construction	\$462,000.00
Firestone Builders, Inc.	\$486,393.00

Fiscal Impact: \$329,510 which included \$25,000 in project allowance paid with GWC 2017/2018 Scheduled Maintenance Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

21.00 Resolutions

21.01 Resolution #20-08 Authorization for the Orange County Treasurer Office to Close the Measure M Bond Program Series 2013A Fund

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #20-08 authorizing the Orange County Treasurer Office to close out the Measure M Bond Program Series 2013A fund.

In May 2013, the Measure M Series 2013A, was authorized and established in the amount of \$190 Million. The Orange County Treasurer Office was authorized to establish Fund 21-24 for the recording of the financial transactions of the 2012 Measure M, Series 2013A, General Obligation Bonds. The proceeds of the Measure M Series 2013A were exhausted and there would be no further financial transactions.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

21.02 Resolution #20-09 Authorization to Purchase and Install Audio/Visual Technology Equipment for the Golden West Classroom Improvements Project

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #20-09 as revised authorizing the utilization of a cooperative purchasing agreement to purchase AV technology equipment from Golden Star Technology for seven classrooms at the Golden West College Campus.

The Audio/Visual technology package included projectors, classroom instructor stations, Extron AV switching equipment, instructor computers, document cameras, speakers and the required install labor to upgrade and improve existing AV technology.

Fiscal Impact: \$90,856.46 paid with General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

22.00 Policy Approval/Procedure Ratification

22.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve/ratify the following Board Policies and Administrative Procedures:

Chapter 5. Student Services

BP 5035 Withholding of Student Records

AP 5035 Withholding of Student Records

Chapter 6. Business and Fiscal Affairs

BP 6905 Payment Card Industry Data Security Standards Compliance

AP 6905 Payment Card Industry Data Security Standards Compliance

Chapter 7. Human Resources

BP 7310 Anti-Nepotism

AP 7310 Anti-Nepotism

BP 7342 Holidays

BP 7908 Lactation

AP 7908 Lactation

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner

Noes: None

Abstain: None

Absent: None

23.00 Approval of Minutes

23.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the following meetings:

Special Meeting of January 15, 2020

Regular Meeting of January 15, 2020

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner

Noes: None

Abstain: None

Absent: None

24.00 Informational Reports

24.01 Report from the Chancellor

The Chancellor provided a report to the Board.

24.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline College

Dr. Angelica Suarez, Orange Coast College

Tim McGrath, Golden West College

24.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Deborah Henry, Coastline Community College
Martie Ramm Engle, Golden West College
Loren Sachs, Orange Coast College

24.04 Report from the Classified Senate President

Andrea Rangno, Orange Coast College, provided a report to the Board.

24.05 Reports from Presidents of Employee Representative Groups

The following Presidents of Employee Representative Groups provided reports to the Board:

Rob Schneiderman, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
Dana Emerson, Coast District Management Association (CDMA)

24.06 Reports from the Board of Trustees

The Trustees provided individual reports.

25.00 Close of Meeting

25.01 Public Comment

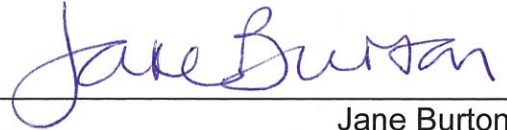
Justin Brewer addressed the Board.

25.02 Adjournment

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 6:42 p.m. in memory of John, Keri and Alyssa Altobelli. Also, to adjourn in memory of Kobe Bryant, Gianna Bryant, Christina Mauser, Ara Zobayan, Sarah and Payton Chester.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	18-21

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Vacancy #</u>
Antunez, Heather	GWC	Counselor, Financial Aid/General	02/06/20	2-G-20

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2019-20 academic year.

CCC
Zilkow, Christina

Discipline
ESL

GWC
Ali, Adam
Cordiero, Judy
Davidson, Anne
Guter, Bruce
Halchishak, Regina
Heavener, Connie
Hernandez, Benjamin
Long, Judith
Ly, Lillian
Moreno, Oscar
Pak, Sandra
Vargas, Melina
West, Lara
Widman, Kristin
Youn, Yumi

Discipline
Nursing
Cosmetology
Cosmetology
Library
Cosmetology
Cosmetology
Cosmetology
Cosmetology
Cosmetology
Cosmetology
Nursing
Cosmetology
Nursing
Nursing
Cosmetology

OCC
Boutillier, Ann Marie
Isaac, Darryl
Riggio, Alison
Tapia, Anita
Timmons, Nicholas
Vaucher, Alexander
Voicu, Mariana
Whitlow, Lane

Discipline
Medical Assisting
Medical Assisting
Medical Assisting
Allied Health Medical Terminology
Physics
Physics
Math
Biology

3. Ratification of Appointment of Part Time Faculty

The following **GWC Part-time Police Academy** Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/19 to 06/30/20, not to exceed 498 hours:

Gates, Michael
Pratt, Delany
Whitham, Sean

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Anchondo, Christina	OCC	Outreach Specialist- CTE	02/10/20	O-018-20
Bui, Ivane	OCC	Admissions & Records Technician II	02/06/20	O-017-20
De Flores Noriega, Brenda	OCC	Café Associate	02/10/20	O-020-20
Gonzalez, Sandra	OCC	Administrative Assistant	02/10/20	O-027-20
Morales, Erica	GWC	Financial Aid Specialist	02/10/20	G-024-20
Olivier, Kathleen	OCC	Admissions & Records Technician II	02/06/20	O-014-20
Quiroz Moreno, Jorge	GWC	Admissions & Records Technician II	02/10/20	G-025-20
Trieu, Paulina	OCC	Accounting Coordinator	02/10/20	O-022-20
Ulloa, Shaida	GWC	Administrative Clerk, 47.50 FTE	02/11/20	G-026-20
Yan, Julie	OCC	Admissions & Records Technician II	02/10/20	O-002-20

7. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Nakahara, Michael	OCC	Athletic Trainer	Athletic Trainer Senior	01/01/20
Winer, Timothy	OCC	Public Safety Officer Senior	Public Safety Technical Officer	01/01/20
Yagerman, Christopher	OCC	Reprographics Ops Tech Sr	Printing & Publishing Team Leader	01/01/20

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Approval of Reclassification and Reorganization/Reassignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Cirioni, Frank	GWC	Manager Student Life & Leadership Development	Program Director, Student Life & Leadership Development	01/01/20
Morvice, Michael	OCC	Manager, Student Life & Leadership Development	Program Director, Student Life & Leadership Development	01/01/20

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Auduong, Michelle	OCC	Medical Assistant	Administrative Secretary	01/01/20	03/31/20
Boehringer, Rebecca	OCC	Child Care Assistant	Child Care Specialist	01/01/20	03/31/20
Brahmbhatt, Harshad	GWC	Accounting Technician, Sr.	Budget Technician	01/21/20	03/31/20
DePretto, Diane	DIST	HR Analyst	Classification and Compensation Analyst	01/01/20	03/31/20
Hong, Neil	OCC	Accessible Media Specialist	Interpreter Services Coordinator	01/01/20	03/31/20

Pham, Dao	GWC	Accounting Assistant, Sr.	Accounting Technician, Sr.	01/21/20	03/31/20
Tran, Emylie	OCC	Administrative Secretary	Accounting Technician	07/01/19	02/29/20

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Retes, Diana	GWC	Administrative Secretary	Executive Assistant	01/01/20	03/31/20

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Bentley, Kyla	DIST	HR Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/20	03/31/20
Bitar, Mirna	GWC	Student Services Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/13/20	03/31/20
Mai, Maria	CCC	Admissions & Records Team Leader	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	07/01/19	03/31/20

Extension of End Dates for Project-Specific Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Barger, Angelina	OCC	Program Coordinator-STEM	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	02/01/20	04/30/20
Dunckel, Laurie	DIST	Facilities Logistics Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/20	03/31/20
Girard, Susan	GWC	Division Office Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/20	03/31/20
McNevin, Brett	DIST	Construction Support Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/20	03/31/20
Ozuna, Michelle	OCC	Administrative Assistant II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/20	02/29/20
Wellengard, Sean	OCC	Administrative Secretary	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days	01/01/20	03/31/20