

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

Via Telephone

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, April 22, 2020

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 22, 2020 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Grant called the meeting to order at 3:45 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Finkbeiner joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Performance Evaluation

(Pursuant to *Government Code* Section 54957)

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section “d-2” of *Government Code* Section 54956.9.

Four cases: Claim by Angie de la Paz; Claim by Anderson Charnesky Structural Steel; and incidents involving Suzanne Crawford and Justin Brewer pursuant to sub-section “e-2” of *Government Code* Section 54956.9

d. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section “d-1” of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-8001842

Stephen O'Connor vs. Coast CCD, EEOC Charge #480-2020-00802

Mercedes Pacheco vs. Coast CCD, California Department of Fair Employment and Housing Case No. 2019-09-07517111

Workers' Compensation Appeals Board (“WCAB”) Cases:

Mitra Aghaei vs. Coast CCD, WCAB Case No. 12954390

Jamie Blair vs. Coast CCD, WCAB Case No. 12973118

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Jesse Montanez vs. Coast CCD, WCAB Case No. 12320466

Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Mercedes Pacheco vs. Coast CCD, WCAB Case No. 12281988

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

e. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators

Associate Dean of Nursing/Director of Nursing
Dean, Distance Learning

5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
 - Café Associate
 - Disability Services Associate
 - Instructional Associate
 - Outreach Specialist- CTE
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Approval of Involuntary Transfers
 - Administrative Assistant
 - Admissions and Records Specialist
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management
12. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Classification and Compensation Analyst
 - Custodian, Sr.
 - Environment Health and Safety Specialist
13. Ratification of Project-Specific Assignment, Classified Staff
 - Administrative Clerk, Senior
 - Allied Health Program Assistant
 - Division/Area Office Coordinator

f. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources
Dr. John Weispfenning, Chancellor
Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/
National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Classified Managers and Educational
Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 5:00 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 b. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to accept the resignation of Mercedes Pacheco.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 b. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the termination of a faculty member.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 b. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to accept the resignation of an Outreach Coordinator.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 b. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the termination of an Admissions & Records Specialist.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 c. Conference with Legal Counsel: Anticipated Litigation**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the settlement agreement with Suzanne Crawford.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 c. Conference with Legal Counsel: Anticipated Litigation**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the settlement agreement with Justin Brewer.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 c. Conference with Legal Counsel: Anticipated Litigation**, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to deny the claim by Angie de la Paz.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 e. Public Employment**, on a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve and ratify the public employment items.
(See Appendix pages 21-24)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 f. Conference with Labor Negotiator**, on a motion by Trustee Moreno, seconded by Trustee Patterson the Board voted to approve Memorandum of Understanding 20-3 with Coast Federation of Educators regarding Part-Time Faculty Priority Assignments.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 f. Conference with Labor Negotiator**, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve Memorandum of Understanding 20-3 with Coast Federation of Classified Employees regarding COVID-19.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 f. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve Memorandum of Understanding 20-7 with Coast Federation of Educators regarding the Cosmetology Academic Calendar 2020-2021.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 f. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Memorandum of Understanding 20-5 with Coast Federation of Classified Employees regarding Measure M Support.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

1.07 Public Comment

There were no requests to address the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 DIS - Measure M Quarterly Report and District Facilities, Planning, Construction Performance and Diversity Report

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services provided the following reports for Trustees' review:

- Measure M Quarterly Report, October 1, 2019 – December 31, 2019
- District Facilities Planning and Construction Report (Local Hiring, Diversity, Labor Compliance, and Payroll Certification).

2.02 DIS - Measure M Annual Report

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services provided the 2018-19 FY Annual Report on Measure M for the Trustees' review.

2.03 DIS - Semi Annual Report on Chancellor's Goals for the District 2019-20

Chancellor Weispfenning provided a status update on goals for the District 2019-20.

2.04 DIS - Board Policies and Administrative Procedures for First Reading

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to advance the following Board Policies and Administrative Procedures to second reading:

Chapter 3. General Institution

BP 3560 Alcoholic Beverages

AP 3560 Alcoholic Beverages

Chapter 5. Student Services

BP 5015 Residence Determination

AP 5015 Residence Determination

BP 5050 Student Success and Support Program

AP 5050 Student Success and Support Program

BP 5055 Enrollment Priorities
AP 5055 Enrollment Priorities
BP 5500 Student Code of Conduct
AP 5500 Student Code of Conduct

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

2.05 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.06 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

Placement of Item on the Agenda Regarding Potential Action Related to the Covid-19 Situation

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to place an item on the agenda that had come to their attention after the agenda had been posted, that required urgent action related to the COVID-19 situation.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to direct the Chancellor to require that all employees and individuals coming onto Coast campuses must wear face coverings during the COVID-19 State of Emergency.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

2.07 Board Directives Log

The Board reviewed the Board Directives Log.

3.00 Consent Calendar (Items 4.01 - 14.01)

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

15.00 Discussion Calendar

16.00 Approval of Standard Agreements in Excess of \$95,200

16.01 DIS - Amendment #2 to the Standard Independent Contractor Agreement with Nicole Miller & Associates, Inc.

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Amendment #2 to the Standard Independent Contract Agreement with Nicole Miller & Associates.

On June 19, 2019, the Board of Trustees ratified the Standard Independent Contractor Agreement with Nicole Miller & Associates, Inc. for investigations of personnel matters as requested by the District, under the direction of General Counsel. This amendment increased the dollar amount, all other terms and conditions remained the same.

Term: July 1, 2019 - June 30, 2020

Fiscal Impact:

\$50,000 Original Agreement approved June 19, 2019

\$40,000 Amendment #1 increase approved November 20, 2019

\$50,000 Amendment #2 increase April 22, 2020

\$140,000 New Total billed at \$150 per hour, using General Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

17.00 Approval of Non-Standard Agreements in Excess of \$95,200

17.01 DIS - Non-Standard Independent Contractor Agreement with Hannon Hill

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approves the Standard Independent Contractor Agreement with Hannon Hill.

Hannon Hill provided a 3-year website (Cascade) CMS user cloud subscription and quick start package.

Term: April 23, 2020 - April 23, 2023

Fiscal Impact: \$96,000 from District wide marketing funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

17.02 DIS - Amendment to the Non-Standard Proposal Agreement with Burlington English Inc.

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Non-Standard Amendment to the Non-Standard Proposal Agreement with Burlington English Inc.

On December 13, 2017, the Board approved the proposal agreement with Burlington English Inc. to acquire access to the products and services provided by Burlington English Inc. and licenses (seats) for students enrolled at members of the Coast Adult Education Consortium to utilize various modules available through this application, including specific tests. This amendment purchased 450 additional licenses (seats) for the Burlington English platform to be utilized by students in noncredit English Language Learner/English as a Second Language classes at Golden West College March 30 - July 30, 2020. The additional licenses supported the transition to distance education of noncredit English Language Learner/English as a Second Language classes due to the coronavirus.

Term: January 1, 2018 – December 31, 2020

Fiscal Impact:

Original contract \$310,320

Amendment \$10,800

Total \$321,120 paid from the Adult Education Program categorical fund.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

18.00 Revenue Generating Agreements/Contracts Over \$95,200

18.01 CCC - Non-Standard Contract Education Agreement with SEIU-United Healthcare Workers-West and Joint Employer Ed Fund

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the Non-Standard Contract Education Agreement with SEIU-United Healthcare Workers-West and Joint Employer Ed Fund.

SEIU-United Healthcare Workers-West and Joint Employer Ed Fund supported the career/educational development of health care workers. Since 2015, Coastline's Extended Learning Division delivered online, credit-bearing courses to eligible fund participants leading to approved certificates, majors and degrees as mutually agreed upon by both parties. All courses were taught by Coastline faculty and offered through the division's 8-week online program.

Term: March 30 – December 31, 2020

Fiscal Impact: Revenue to District based on enrollments at \$210/credit hour; total contract amount NTE \$331,728.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

18.02 DIS - Funded Programs

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve participation in the following funded programs and the associated contracts.

Orange Coast College received from Rancho Santiago Community College District the Participation Agreement for the Strong Workforce Program-Regional Funds 2019-20 for the projects in which the College participated or lead. Rancho Santiago Community College District functioned as the fiscal agent for the California Community Colleges Chancellor's Office Strong Workforce Program for the Los Angeles/Orange County region. Projects receiving funding under the 2019-20 Participation Agreement were:

Automation Pathways: Multi-Sector (\$54,000), OC Biotechnology Regional Collaborative (\$13,500), Regional Director Funding RHT (\$92,000), VSL Advanced Manufacturing (\$60,000), VLS Health (\$46,000), and Regional Marketing (\$30,000).

Fiscal Impact: Orange Coast College received \$295,500 from July 1, 2019 to December 31, 2021. No matching funds were required.

Golden West College received from San Diego Community College District an Agreement under the California Energy Commission – Automotive Technology EV Training Expansion grant to create a new Alternative Fuel Certificate program to meet the needs of local advisory and partners, and the general regional needs for Alternative Fuel technicians.

Fiscal Impact: Golden West College received \$136,283 from January 1, 2020 to February 28, 2021. No matching funds were required.

Coast Community College District received from the Federal Emergency Management Agency (FEMA) a grant under the Hazard Mitigation Grant Program for the District Hazard Mitigation Plan Update.

Fiscal Impact: Coast Community College District received \$125,000 from December 19, 2019 to December 19, 2022. Matching funds of \$42,074 were required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.00 Ratification/Approval of General Items of Business

19.01 CCC - Non-Standard License Agreement with Slack Technologies

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the Non-Standard Agreement with Slack Technologies.

The agreement was to renew the use of the online application, to facilitate the Coastline Pathways teams' communication, collaboration, and tracking of project deliverables in a distributed campus environment.

Term: April 17, 2020 - April 16, 2021

Fiscal Impact: NTE \$1,000, to be paid from grant funds upon receipt of invoice, to be billed annually.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.02 CCC - Non-Standard Education Partnership Agreement with American Public University

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to ratify the Non-Standard Agreement with American Public University.

The education partnership agreement served as a foundation for the parties to articulate department and programmatic-level student transfers from Coastline College to American Public University where the parties agreed their respective academic programs aligned for student transfer.

Term: January 1, 2020 - December 31, 2022

Fiscal Impact: No cost to the District

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.03 DIS - Approval of Educational Administrator Employment Agreement (Harrell, Chermaine, CCC)

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve the Employment Agreement with Chermaine Harrell setting forth the terms of her employment as Dean, Extended Learning at Coastline Community College at an annual salary of \$137,993, based on the appropriate Range and Step placement on the DG Salary Schedule.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.04 DIS - Approval of Change Order No. 1; Orange Coast College Kinesiology & Adaptive P.E. Project; Bid No. 2130 - Bid Package 6; and Adoption of Resolution #20-22

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Change Order No. 1 for the Orange Coast College OCC Kinesiology & Adaptive P.E. Project, Bid No. 2130 BP06 - Landscaping; adopt Resolution #20-22, approving and authorizing change order in excess of the 10% for Pierre Landscape as described therein; and authorize the President of the Board of Trustees or designee to sign any related documents, indicating approval and adoption by the Board of Trustees.

Change order No. 1 included site improvements of the existing slope at the stadium outside the limits of the original project. The cost included clearing and grubbing of existing vegetation, grading and contouring, irrigation and ice plant rooting on the existing slope area. The project team recommended completing the work during construction of the Kinesiology Project because adjacent site improvements would reduce access to the area, resulting in higher costs should the work be performed at a later time.

Term: December 3, 2018 - June 29, 2020

Fiscal Impact:

Original Project Contract Amount: \$309,477

Total Change Order No. 1: \$78,903

New Total: \$388,380

Paid from Measure M Bond Funds, OCC Kinesiology & Adaptive P.E. Project

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.05 DIS - Change Order No. 2 for Orange Coast College Language Arts and Social Sciences Building - Bid No. 2141 - Bid Package 3; and Adoption of Resolution #20-25

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve Change Order No. 2 for the Orange Coast College Language Arts & Social Sciences, Bid No. 2141 Bid Package #3 – Site Utilities; adopt Resolution #20-25, approving and authorizing change order in excess of the 10% for Interpipe Contracting, Inc as described therein; and authorize the President of the Board of Trustees or designee to sign any related documents, indicating approval and adoption by the Board of Trustees.

During the course of construction, an existing water line was found to be severely deteriorated and it was further determined that it would be unable to reliably provide the additional water demand of the new building. Change Order No. 2 would replace approximately 300' of existing 6" cast iron water line and investigate, replace and reconnect unknown existing lateral water lines that were discovered during the initial work.

Term: October 1, 2019 - June 1, 2021

Fiscal Impact:

Original Project Contract Amount: \$657,000

Total Change Order No. 1: \$32,342

Total Change Order No. 2: \$102,521

New Contract Total: \$791,863

To be split between General Obligation Measure M Bond Funds & State Proposition 51 Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner

Noes: None

Abstain: None

Absent: None

19.06 DIS - Approval of Instructional Materials Fees

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the presented instructional material fee revisions, deletions and/or new fees for inclusion in or deletion from the curriculum.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner

Noes: None

Abstain: None

Absent: None

19.07 DIS - Election of Members to the California Community College Trustees (CCCT) Board

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the recommendation to support the following candidates on the ballot for the 2020 California Community College Trustees Board: Adrienne Grey, Andra Hoffman, Pam Haynes, Barbara Dunsheath, Thomas J. Prendergast, III, Marisa Perez, Larry Kennedy, Barry Snell, and Loren Steck.

The CCCT held its annual election for nine (9) vacancies on the Board, with six (6) incumbents running, and three (3) vacancies due to the three-term limit. A roster of candidates was submitted to each community college district in California.

2020 CCCT Board Election

Candidates listed in order based on Secretary of State's January 23, 2020 random drawing.

1. Adrienne Grey, West Valley-Mission CCD*
2. Andra Hoffman, Los Angeles CCD*
3. Pam Haynes, Los Rios CCD*
4. Barbara Dunsheath, North Orange County CCD
5. Suzanne Lee Chan, Ohlone CCD
6. Barbara Jean Calhoun, Compton CCD
7. Cindi Reiss, Peralta CCD
8. Thomas J. Prendergast, III, South Orange County CCD
9. Marisa Perez, Cerritos CCD*
10. Larry Kennedy, Ventura County CCD*
11. Barry Snell, Santa Monica CCD
12. Loren Steck, Monterey Peninsula CCD*

* Incumbent

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.08 DIS - Authorization to File a Notice of Completion and Release Retention Funds

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District would withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Inland Building Construction Cos Inc, – Bid Package 12

Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Brady Company Los Angeles, – Bid Package 16

Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Marina Landscape – Bid Package 23

Orange Coast College Horticulture Greenhouse; Bid No. 2144-R
Contractor: Golden Gate Steel Inc.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.00 Resolutions

20.01 DIS - Resolution #20-26 Authorization to Purchase Furniture for the New Orange Coast College Student Union Complex

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #20-26 authorizing the utilization of cooperative purchasing agreements to purchase furniture for the Student Union Complex at Orange Coast College.

Custom-built in casework and accompanying Humanscale ergonomic accessories would be procured for the new Orange Coast College Student Union Complex. The campus established furniture selection committee to evaluate several specialty furnishing options. After evaluating several “mock-up” installations, the campus furniture selection committee supported the recommendation. The District Purchasing Manager reviewed all applicable pricing agreements and determined the pricing to be fair and reasonable.

Fiscal Impact: \$301,998.23 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

21.00 Policy Approval/Procedure Ratification

21.01 DIS - Board Policy for Approval and Administrative Procedure for Ratification

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve/ratify the following Board Policies and Administrative Procedures:

Chapter 5. Student Services

BP 5030 Fees

AP 5030 Fees

Chapter 6. Business and Fiscal Affairs

BP 6320 Investments

AP 6320 Investments

Chapter 7. Human Resources

BP 7125 Verification of Eligibility for Employment

AP 7125 Verification of Eligibility for Employment

BP 7510 Domestic Partnership

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner

Noes: None

Abstain: None

Absent: None

22.00 Approval of Minutes

22.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Minutes of the following meetings:

Special Meeting March 13, 2020

Special Meeting March 18, 2020

Regular Meeting March 18, 2020

Special Meeting April 8, 2020

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner

Noes: None

Abstain: None

Absent: None

23.00 Close of Meeting

23.01 Public Comment

There were no requests to address the Board.

23.02 Adjournment

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 5:56 p.m.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	21-24

4/22/20

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2019-20 academic year.

GWC

Allen, Suzanne
Jereb, Claudia
Marquez, Jessica
Matulis, Daniel
Samokhina, Natalya

Discipline

English
English
Communication Studies
Kinesiology
ELL

OCC

Becker, Lauren
Blake, Elizabeth
Dickens, Donna
Flecky, Allison
Frechen, Richard
Gonzales, Shirley
Guerra, Jorge
Hussain, Syed
Moniz, Pamela
Norfolk, Kristy

Discipline

Fashion
Food & Nutrition
Fashion
Culinary Arts
Chemistry
Chemistry
Mathematics
Mathematics
Biology
Diagnostic Medical Sonography

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

SPRING 2020

Appointments for the period 01/27/20-05/23/20

GWC

Chau, Tien
Ziemann, Earl

Discipline

Nursing
College Success

OCC

Cooper, Barbara

Discipline

Instructional Innovation Center

The following **GWC Part-time Police Academy** Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/19 to 06/30/20:

Engen, Julia

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Vacancy#</u>
*Harrell, Chermaine	CCC	Dean, Distance Learning	*03/19/20-06/30/21	CM-002-20
Martanegara, Alice	GWC	Associate Dean of Nursing/Director of Nursing	05/04/20-06/30/22	GM-001-20

*Revised Contract Dates

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
*Alvarez, John	OCC	Café Associate	03/09/20	O-009-20
*Anchondo, Christina	OCC	Outreach Specialist- CTE	02/21/20	O-018-20
*Gonzales, Zachary	OCC	Instructional Associate	03/30/20	O-001-20
*Mendoza, Amy	OCC	Disability Services Associate	04/07/20	O-032-20

*Revised Start Date

7. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

9. Approval of Involuntary Transfers

It is recommended by the Vice Chancellor of Human Resources that the following involuntary transfer(s) for Classified Staff, as referenced in the CFCE MOU #20-1, be ratified:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Miller, Julian	CCC, Contract Educational Associate	GWC, Admissions & Records Specialist	04/06/20
Vaughan, Marie	CCC, Administrative Assistant	OCC, Administrative Assistant, STEM	05/01/20

10. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

11. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

12. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Aper, Dorothy	DIST	Environmental Health and Safety Technician	Environmental Health and Safety Specialist	04/01/20	05/31/20
Cruz, Beatriz	OCC	Custodian	Custodian, Sr.	04/01/20	06/30/20
DePretto, Diane	DIST	HR Analyst	Classification and Compensation Analyst	04/01/20	06/30/20
Martinez, Maribel	OCC	Custodian	Custodian, Sr.	04/01/20	06/30/20

13. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Cutting, Kristopher	OCC	Administrative Clerk, Senior	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	03/01/20	05/31/20
De Los Santos, Theresa	OCC	Division/Area Office Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	08/01/19	10/30/19
Wood, Alexia	OCC	Allied Health Program Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	06/01/19	08/31/19