

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, May 6, 2020

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 6, 2020 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Grant called the meeting to order at 3:56 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Finkbeiner joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal
Case No. C080349

Stephen O'Connor vs. Coast CCD, EEOC Charge #480-2020-00802

Mercedes Pacheco vs. Coast CCD, California Department of Fair Employment and
Housing Case No. 2019-09-07517111

Workers' Compensation Appeals Board ("WCAB") Cases:

Mitra Aghaei vs. Coast CCD, WCAB Case No. 12954390

Jamie Blair vs. Coast CCD, WCAB Case No. 12973118

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Jesse Montanez vs. Coast CCD, WCAB Case No. 12320466

Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Mercedes Pacheco vs. Coast CCD, WCAB Case No. 12281988

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

c. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
 - Administrative Clerk
 - Student Services Specialist Sr. – International and Out of State
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Approval of Involuntary Transfers
 - Environmental Health and Safety Specialist

10. Ratification of Temporary Out of Class Assignments, Classified Management
Manager, Community Boating Programs
Director, College and Community Services

11. Ratification of Project-Specific Assignment, Classified Management

12. Ratification of Temporary Out of Class Assignments, Classified Staff
Accounting Technician Sr.
Administrative Secretary
Budget Technician

13. Ratification of Project-Specific Assignment, Classified Staff
Accessible Media Specialist
Admissions and Records Team Leader
IT User Support Analyst
IT User Support Tech, Sr.
Program Coordinator, STEM
Public Relations Specialist
Student Success and Equity Specialist Sr.

d. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/
National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational

Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 5:00 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve and ratify the public employment items. (See Appendix pages 17-20)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 d. Conference with Labor Negotiator** on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify the following tentative agreements with the Coast Federation of Educators:

Article V Rights of the Federation
Article X, Section 10.3 Department Chairs
Article XI, Section 11.1.a Work Week
Article XI, Section 11.8 Counselors
Article XI, Section 11.12 and Appendix A-5 Athletic Coaches
Article XII, Sections 12.1, 12.3, 12.9 and 12.14 Working Conditions and Duties
Article 12.13.b and 12.13.d Scheduling
Article XXVI Agreement Conditions and Duration
Appendix B - Evaluation Forms Performance Improvement Plan

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 d. Conference with Labor Negotiator** on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify Memorandum of Understanding 20-5 with Coast Community College Association-California Teachers Association/ National Education Association regarding Collective Bargaining Agreement Term.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

1.07 Public Comment

There were no requests to address the Board.

1.08 Ceremonial Resolution Honoring Classified Employees Appreciation Week

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to adopt the Ceremonial Resolution Honoring Classified Employees Appreciation Week.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided written reports to the Board:

Alex Ta, Coastline College
J. Toby Venegas, Golden West College
Raymond Tu, Orange Coast College

2.02 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.03 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.04 Board Directives Log

The Board reviewed the Board Directives Log.

3.00 Consent Calendar (Items 4.01 - 16.01)

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

17.00 Discussion Calendar

18.00 Ratification/Approval of General Items of Business

18.01 CCC - Ratification of Non-Standard Trademark License Agreement with National Security Agency

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to ratify the Non-Standard Agreement with National Security Agency.

Coastline used the “GenCyber” trademark in connection with reproduction materials for its branded cybersecurity camp activities. The GenCyber logo was used for marketing and promotional materials which included the web page, flyers, and promotional materials, as outlined in the Trademark License.

Term: May 1, 2020 - April 30, 2021

Fiscal Impact: No cost to College or District.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

18.02 DIS - Approval of Educational Administrator Employment Agreement (Alice Martanegara, GWC)

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve the employment agreement with Alice Martanegara as Associate Dean/Director of Nursing at Golden West College at an annual salary of \$154,564.

On April 22, 2020 the Board approved the appointment of Alice Martanegara to the position of Associate Dean/Director of Nursing at Golden West College, commencing on May 4, 2020 and ending on June 30, 2022.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

18.03 DIS - Ratification of Revised Job Descriptions for Classified Management and Classified Staff Employee Positions

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify the updated job descriptions for the following classified management and classified staff employee positions effective May 7, 2020:

Program Director, Student Leadership, Engagement and Global Citizenship
IT Database Analyst
Telecourse Assistant

The District Office of Human Resources and the Coast Federation of Classified Employees had consulted and mutually agreed to select McKnight Associates to revise the job descriptions associated with the comprehensive classification and compensation study started by JB Rewards that was implemented beginning with the 2016-2017 fiscal year.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

18.04 DIS - Ratification of Standard Professional Services Agreement with M. Arthur Gensler, Jr. and Associates, Inc.

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the Standard Agreement with M. Arthur Gensler Jr. & Associates Inc.

M. Arthur Gensler Jr. & Associates Inc provided capital outlay and design planning services to develop the Five-year Construction Plan (FYCP) and Initial Project Proposal (IPP). Additionally, they furnished Final Project proposals (FPP) for the GWC Fine Arts Renovation & OCC Skills Center renovation.

Term: April 6, 2020 - August 1, 2020

Fiscal Impact: \$196,000 paid with District Capital Outlay Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
 Noes: None
 Abstain: None
 Absent: None

18.05 DIS - Approval of Change Order and Final Contract Adjustments for 17 Trade Contractors, Golden West College Math & Science, Bid No. 2090

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the change orders to the following 17 trade contracts, in the amounts listed and authorized the President of the Board of Trustees or designee to sign any related documents, indicating approval:

Company	Bid Package #	Purchase Order #	Trade	Current Contract Value	Change Order Amount	Final Contract Value
ISEC	#01	P0343692	General Requirements	\$2,369,746	(\$89,574)	\$2,280,172.00
Empyrean Plumbing	#03	P0343691	Site Utilities	\$848,485.00	(\$15,586.00)	\$832,899.00
Bogh Engineering	#06	P0347075	Structural, Site Concrete & Waterproofing	\$4,842,000.00	(\$159,167.00)	\$4,682,833.00
Best Contracting Services Inc	#08	P0347064	Roofing	\$759,895.00	(\$49,880.00)	\$710,015.00
Best Contracting Services Inc	#09	P0347065	Composite Panels & Sheet Metal	\$2,372,000.00	(\$176,186.00)	\$2,195,814.00
DOW Diversified	#10	P0347076	Lab Casework & Equipment, Non-Lab Casework	\$2,815,330.00	(\$74,123.00)	\$2,741,207.00
Tower Glass	#11	P0347066	Glazing	\$3,382,500.00	(\$20,649.00)	\$3,361,851.00
Inland Building Construction Companies	#12	P0347067	Doors, Frames, Hardware	\$764,200.00	(\$84,869.00)	\$679,331.00
Borbon Inc	#13	P0347068	Painting	\$518,000.00	(\$24,229.00)	\$493,771.00
MS Rouse	#14	P0347069	Flooring	\$1,625,000.00	(\$9,069.00)	\$1,615,931.00
Inland Pacific Tile	#15	P0347070	Tile	\$655,000.00	(\$34,587.00)	\$620,413.00

Brady Company	#16	P0347077	Metal Framing, Drywall, Insulation, Fireproofing & Firestopping	\$6,705,103.00	\$10,000.00	\$6,715,103.00
Inland Building Construction Companies	#18	P0347072	Elevator	\$782,700.00	(\$55,833.00)	\$726,867.00
Kimble and Company	#19	P0347078	Fire Protection	\$704,390.00	(\$11,578.00)	\$692,812.00
Baker Electric	#22	P0347079	Electrical	\$8,661,635.00	\$265,877.00	\$8,927,512.00
Marina Landscapes	#23	P0347073	Landscape	\$385,000.00	(\$43,486.00)	\$341,514.00
AO Reed	#25	P0347118	HVAC/Plumbing Combo	\$9,739,174.00	(\$49,584.00)	\$9,689,590.00
Totals:				\$48,367,158	\$622,523.00	\$47,744,635.00

Fiscal Impact: \$622,523 (1.3% decrease in overall construction cost)
Measure M Bond Funds - GWC Math & Science Building

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

18.06 DIS - Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District would withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Golden West College Bookstore & Sidewalk Repairs; Bid No. 2150R
Contractor: Leonida Builders

Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Bogh Engineering – Bid Package 06

Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: MS Rouse – Bid Package 14

Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Kimble and Company – Bid Package 19

Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Baker Electric – Bid Package 22

Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: AO Reed – Bid Package 24

Orange Coast College Chiller Replacement; Bid No. 2146
Contractor: Meadows Mechanical

Orange Coast College Kinesiology/Athletics/Adaptive PE/Aquatics Project; Bid No. 2130
Contractor: JPI Development – Bid Package 04

Orange Coast College Kinesiology/Athletics/Adaptive PE/Aquatics Project; Bid No. 2130
Contractor: Malcolm Drilling – Bid Package 05

Orange Coast College Kinesiology/Athletics/Adaptive PE/Aquatics Project; Bid No. 2130
Contractor: JPI Development – Bid Package 22

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.00 Resolutions

19.01 Resolution #20-24 Authorization to Purchase Haas Factory Outlet's ST-10 and MiniMill Machines for OCC's Manufacturing Department

On a motion by Trustee Moreno, seconded by Trustee Pinsky, the Board voted to adopt Resolution #20-24 authorizing the purchase of Haas Factory Outlet's ST-10 and MiniMill machines for the Orange Coast College's Manufacturing Department.

Orange Coast College purchased Haas Factory Outlet's ST-10 and MiniMill machines for the College's Manufacturing Department, which served as Haas Technical Education Center (HTEC) and offered the highest quality teacher training available for Haas CNC machines and related technology. Adding more machines to the campus increased the student to machine ratio and provided a higher instructional quality to the Program.

Fiscal Impact: \$209,784.45 paid with OCC's Strong Workforce Local Funding

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.02 Resolution #20-27 Authorizing the Issuance of Bonds to Refund a Portion of the District Retirement Incentive Plan

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt Resolution #20-27 authorizing the issuance of bonds to refund a portion of the District's Retirement Incentive Plan, approving the form and authorizing the execution of a Trust Agreement, authorizing judicial validation proceedings relating to the issuance of such bonds and approving additional actions related thereto.

The Coast Community College District (the "District") previously elected to become a contracting member of the California State Teachers Retirement System ("CalSTRS"). California Education Code Sections 22714 and 87488 provided that a community college district may grant members of CalSTRS who retire two additional years of service credit at the time of retirement (the "Retirement Incentive Plan"). On January 15, 2020, the Board of Trustees adopted Resolution No. 20-02, pursuant to which it determined that it would be in the best interests of the District to adopt the CalSTRS Retirement Incentive Plan, contingent upon the final enrollment in such plan meeting the District's financial and operational objectives.

The District desired to refinance its estimated not-to-exceed \$5,000,000 financial obligation to CalSTRS in connection with the Retirement Incentive Plan through the issuance of Taxable Pension Obligation Bonds, Series 2020A.

Fiscal Impact: The proposed refunding of the costs of the Retirement Incentive Plan through the issuance of the Bonds enabled the District to manage its cash flow through the issuance of short-term financing to refinance this lump sum payment obligation.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

19.03 Resolution #20-28 Denouncing Xenophobia and the Anti-Asian Sentiment Arising Due to Fears of the COVID-19 Pandemic and Affirming CCCD's Commitment to the Well-Being and Safety of Asian American Communities

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adopt Resolution #20-28 Denouncing Xenophobia and the Anti-Asian Sentiment Arising Due to Fears of the COVID-19 Pandemic and Affirming CCCD's Commitment to the Well-Being and Safety of Asian American Communities.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

19.04 Resolution #20-29 Authorization to Purchase Furniture for the Orange Coast College Student Union Complex

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #20-29 authorizing the utilization of cooperative purchasing agreements to purchase furniture for the Student Union Complex at Orange Coast College.

Public Contract Code Section 20652 provides authority for the governing boards of any community college district without advertising for bids, the use of other public agencies contracts for the lease or purchase of equipment when the Board has determined it to be in the best interest of the District.

Ballroom seating and lecterns were procured for the new Orange Coast College Student Union Complex. The campus established furniture selection committee to evaluate several specialty furnishing options. The District Purchasing Manager reviewed all applicable pricing agreements and determined the pricing to be fair and reasonable.

Fiscal Impact: \$168,372.13 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes: None
Abstain: None
Absent: None

20.00 Policy Approval/Procedure Ratification

20.01 DIS - Board Policy for Approval and Administrative Procedure for Ratification

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve/ratify the following Board Policies and Administrative Procedures:

Chapter 3. General Institution

BP 3560 Alcoholic Beverages

AP 3560 Alcoholic Beverages

Chapter 5. Student Services

BP 5015 Residence Determination

AP 5015 Residence Determination

BP 5050 Student Success and Support Program

AP 5050 Student Success and Support Program

BP 5055 Enrollment Priorities

AP 5055 Enrollment Priorities

BP 5500 Student Code of Conduct

AP 5500 Student Code of Conduct

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner

Noes: None

Abstain: None

Absent: None

21.00 Approval of Minutes

21.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the following meetings:

April 22, 2020 Regular Meeting

April 22, 2020 Special Meeting

April 28, 2020 Special Meeting

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner

Noes: None

Abstain: None

Absent: None

22.00 Informational Reports

22.01 Report from the Chancellor

The Chancellor provided a report to the Board.

22.02 Reports from the Presidents

The following College Presidents provided written reports to the Board:

Dr. Lori Adrian, Coastline College
Dr. Angelica Suarez, Orange Coast College
Tim McGrath, Golden West College

22.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided written reports to the Board:

Deborah Henry, Coastline Community College
Martie Ramm Engle, Golden West College
Loren Sachs, Orange Coast College

22.04 Reports from the Classified Senate Presidents

The following Classified Senate Presidents provided written reports to the Board:

Andrea Rangno, Orange Coast College
Therese Grande, Golden West College
Kasie Hipp, Coastline College

22.05 Reports from Presidents of Employee Representative Groups

Dana Emerson of the Coast District Management Association provided a written report to the Board.

22.06 Reports from the Board of Trustees

The Trustees provided individual reports.

23.00 Close of Meeting

23.01 Public Comment

There were no requests to address the Board.

23.02 Adjournment

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board acknowledged the nation's nurses and adjourned the meeting in memory of RN Rosemary Lackie at 5:42 p.m.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	17-20

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Vacancy #</u>
Powell, Joel	GWC	Instructor, Political Science	08/21/20	1-G-21

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2019-20 academic year.

None

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

The following **GWC Part-time Police Academy** Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/19 to 06/30/20:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

Temporary Special Assignment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>
*Alvarado, Cecilia	OCC	Director, EOPS	04/06/20	06/30/20

*Temporary, special assignment reporting to the Vice President of Student Services, to perform assignments that are significantly beyond the scope of the classification and compose more than a majority of the work time, while changes in organizational structure, staffing, and operations are under assessment.

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Barerra, Sheryl	GWC	Administrative Clerk 47.5 FTE	05/07/20	G-026-20
Nakama, Kaori	GWC	Student Services Specialist	05/15/20	G-027-20
		Senior- International and Out-of-State		
Tran, Dominique	GWC	Administrative Clerk, 47.5 FTE	05/11/20	G-026-20

7. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

9. Approval of Involuntary Transfers

It is recommended by the Vice Chancellor of Human Resources that the following involuntary transfer(s) for Classified Staff be ratified:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Chauhan, Deepak	DIST, Energy Conservation Specialist	DIST, Environmental Health and Safety Specialist	06/01/20

10. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Barriga, Ruben	OCC	College & Community Services Supervisor	Director, College & Community Services	04/01/20	06/30/20

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Segeberblom, Mette	OCC	Sailing Program Coordinator	Manager, Community Boating Programs	01/01/20	03/16/20

11. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

12. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Auduong, Michelle	OCC	Medical Assistant	Administrative Secretary	04/01/20	05/31/20
Brahmbhatt, Harshad	GWC	Accounting Technician, Sr.	Budget Technician	04/01/20	06/30/20
Pham, Dao	GWC	Accounting Assistant Senior	Accounting Technician, Sr.	04/01/20`	06/30/20

13. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Barger, Angelina	OCC	Program Coordinator, STEM	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	05/01/20	06/30/20
Borkenhagen, Brian	DIST	IT User Support Tech, Sr.	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	12/16/19	06/30/20

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Heffelman, Roy	DIST	IT User Support Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/20	06/30/20
Hong, Neil	OCC	Accessible Media Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/20	06/30/20
Mai, Maria	OCC	Admissions & Records Team Leader	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/20	06/30/20
Pirio, Jeanamarie	OCC	Student Success & Equity Specialist, Sr.	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/15/20	06/30/20
Rangno, Andrea	OCC	Public Relations Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/20	06/30/20