

REGULAR MEETING MINUTES*

Board of Trustees

Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, May 20, 2020

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 20, 2020 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Grant called the meeting to order at 3:48 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Finkbeiner joined the meeting at 5:03 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

Public comments were submitted by Scott Brush, Jonathan Romero, David Gonzalez and Kasey Foley related to the hiring of the swim coach at Orange Coast College. Their e-mails were provided to the Board of Trustees.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Performance Evaluation (Pursuant to *Government Code* Section 54957)

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957

c. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section “d-1” of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal
Case No. C080349

Stephen O'Connor vs. Coast CCD, EEOC Charge #480-2020-00802

Mercedes Pacheco vs. Coast CCD, California Department of Fair Employment and
Housing Case No. 2019-09-07517111

Workers' Compensation Appeals Board (“WCAB”) Cases:

Mitra Aghaei vs. Coast CCD, WCAB Case No. 12954390

Jamie Blair vs. Coast CCD, WCAB Case No. 12973118

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Jesse Montanez vs. Coast CCD, WCAB Case No. 12320466

Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Mercedes Pacheco vs. Coast CCD, WCAB Case No. 12281988

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

d. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
Counselor
Instructor, Computer Science
Instructor, ESL & English Language Learner
Instructor, Food Service Management
Instructor, Journalism
Instructor, Kinesiology & Head Water Polo Coach
Instructor, Marine Science
Instructor, Mathematics
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty

4. Approval of Appointment of Educational Administrators
Dean, Math & Sciences
Program Director, Adult Education
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Accounting Analyst Senior
Accounting Technician
Administrative Assistant I
7. Approval of Appointment of Confidential Staff
Executive Assistant to the President
8. Approval of Reclassification and Reorganization/Reassignment,
Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified
Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
12. Ratification of Project-Specific Assignment, Classified Staff
Construction Support Coordinator
Facilities Logistics Assistant
Student Services Specialist
13. Ratification of Appointment of Short-Term Employees
14. Ratification of Appointment of Retired CalPERS Annuitant Short Term
Employees
15. Ratification of Appointment of Substitute Classified Employees
16. Ratification of Appointment of Retired CalPERS Annuitant Substitute
Classified Employees
17. Ratification of Appointment of Professional Experts
18. Ratification of Appointment of Retired CalPERS Annuitant Professional
Experts
19. Ratification of Appointment of Student Assistants

e. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational
Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 5:03 p.m.

1.06 Report of Action in Closed Session

For **Item 1.04 d. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve and ratify the public employment items as revised. (See Appendix pages 18-20)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Abstain: None

Absent: None

For **Item 1.04 e. Conference with Labor Negotiator**, on a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to ratify Memorandum of Understanding 20-6 with Coast Federation of Classified Employees regarding Coastline College Layoff Impacts and Effects.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Abstain: None

Absent: None

1.07 Public Comment

There were no requests to address the Board.

1.08 Ceremonial Resolution Honoring Student Trustee

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to adopt the Ceremonial Resolution Honoring Student Trustee Spencer Finkbeiner.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Budget Update

Vice Chancellor of Finance and Administrative Services, Dr. Andy Dunn, provided Trustees with an update on the District's 2020-2021 Budget, and responded to Trustees' questions.

2.02 Update on the Implementation of Guided Pathways

Vice Chancellor of Educational Services Dr. Andreea Serban provided a report on the implementation of Guided Pathways.

2.03 Board Policies and Administrative Procedures for First Reading

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to return the following Board Policies and Administrative Procedures to a future meeting for further review and action:

Chapter 2. Board of Trustees

BP 2712 Conflict of Interest Code

Chapter 3. General Institution

BP 3440 Service and Emotional Support Animals

AP 3440 Service and Emotional Support Animals

BP 3570 Smoking and Tobacco Use

AP 3570 Smoking and Tobacco Use

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

2.04 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.05 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.06 Board Directives Log

The Board reviewed the Board Directives Log.

3.00 Consent Calendar (Items 4.01 - 15.01)

Item 9.03 - Non-Standard Online Scheduling Agreement with Twenty Six Design, LLC was pulled for discussion by Trustee Patterson.

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the balance of the Consent Calendar as revised.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve Consent Calendar item 9.03 - Non-Standard Online Scheduling Agreement with Twenty Six Design, LLC, after unresolved legal issues and the delay in submission to the Board for ratification were addressed.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

16.00 Discussion Calendar

17.00 Approval of Standard Agreements in Excess of \$95,200

17.01 GWC - Approval of Amendment #1 to Standard Independent Contractor Agreement with Alex Nino D. Lajada

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Amendment to the Standard Independent Contractor Agreement with Alex Nino D. Lajada.

Mr. Lajada coordinated and administered certified nurse assistant exams, hired, trained and paid qualified testing staff. Amendment #1 increased the total amount from \$150,000 to \$270,000 to cover an increased number of exams.

Term: July 1, 2019 – June 30, 2020

Fiscal Impact: Not to exceed \$270,000 based on the number of exams administered at the established rates of \$30 per manual exam, \$10 per written exam, and \$15 per oral exam. Paid from from RHORC RTC Trust fund. Account funded directly from the fees received by the candidates.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

17.02 DIS - Standard Professional Services Agreement with Ellen Lopez & Associates; Federal Emergency Management Agency (FEMA) Hazard Mitigation Plan

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to authorize the employment of Ellen Lopez & Associates to develop a Districtwide Hazard Mitigation Plan pursuant to the District's Standard Professional Services Agreement. The Board President, or designee, was authorized to sign the agreement and any related documents indicating approval by the Board of Trustees.

The Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program provided agencies with financial assistance to develop a Local Hazard Mitigation Plan (LHMP) meeting the Disaster Mitigation Act of 2000. The plan identified campus specific

hazards and subsequent projects to mitigate risks. Completion of the plan made the District eligible for future federal grant funding in order to resolve the identified hazards.

FEMA approved the Coast Community College District (CCCD) Local Hazard Mitigation Plan in 2014. The plan was valid for 5 years and expired on June 2, 2019. On December 19, 2019, FEMA and the California Office of Emergency Services (Cal OES) approved of an application for the Coast Community College District Hazard Mitigation Plan Update (Hazard Mitigation Grant Program-4382-186-19P). On April 22, 2020, the Board of Trustees approved of the Grant as a funded project.

The Professional Service Agreement renewed the currently expired FEMA-approved Local Hazard Mitigation Plan and retained CCCD's eligibility for future mitigation grant funding.

Term: May 21, 2020 – December 10, 2021

Fiscal Impact: \$120,755 paid from FEMA Hazard Mitigation Grant Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

18.00 Revenue Generating Agreements/Contracts Over \$95,200

18.01 DIS - Funded Programs

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve participation in the following funded programs and the associated contracts:

Coastline Community College received from the U.S. Department of Education, CARES 50% Funds for Student Financial Aid Support Grant, under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, funding to provide emergency financial aid grants to qualified students for expenses related to the disruption of campus operations due to the coronavirus, including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and child care.

Fiscal Impact: Coastline Community College received \$317,105 from April 24, 2020 to April 23, 2021. No matching funds required.

Golden West College received from the U.S. Department of Education, CARES 50% Funds for Student Financial Aid Support Grant, under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, funding to provide emergency financial aid grants to qualified students for expenses related to the disruption of campus operations due to the coronavirus, including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and child care.

Fiscal Impact: Golden West College received \$2,159,071 from April 24, 2020 to April 23, 2021. No matching funds required.

Orange Coast College received from the U.S. Department of Education, CARES 50% Funds for Student Financial Aid Support Grant, under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, funding to provide emergency financial aid grants to qualified students for expenses related to the disruption of campus operations due to the coronavirus, including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and child care.

Fiscal Impact: Orange Coast College received \$4,560,234 from April 24, 2020 to April 23, 2021. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.00 Ratification/Approval of General Items of Business

19.01 CCC - Ratification of Non-Standard Master License and Services Agreement with Full Measure Education

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the Non-Standard Agreement with Full Measure Education.

Full Measure produced a fully streamed virtual commencement ceremony for Coastline College. This included all pre- and post- communication with attendees related to commencement, guidance for the production of celebratory videos from college leadership, generation of slides for each graduate, project management, surveys and alumni group support.

Term: May 4, 2020 – May 3, 2021

Fiscal Impact: Not to exceed \$10,000 paid from Student Services General Funds. \$5,000 Graduation Celebration Experience package; \$4,550 Virtual Graduation Experience package for up to 200 graduating students, plus \$2.75 for each additional student.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.02 DIS - Approval of Change Order No. 1 for Orange Coast College Student Union Complex - Bid No. 2119 - Bid Package 24

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve Change Order No. 1, Orange Coast College Student Union Complex, Bid No. 2119, Bid Package 24, and authorized the President of the Board of Trustees or designee to sign any related documents, indicating approval and adoption by the Board of Trustees.

On August 15, 2018 the Board of Trustees awarded Bid No. 2119, Bid Package 24 – Electrical, to AJ Kirkwood and Associates for the construction of Orange Coast College’s new 119,000 square foot, three-story College Center building and a new 40,600 square foot two-story Student Life building.

After meetings with the Associated Students, College leadership, and development of the final furniture, fixtures, and equipment plan, the change order sought to make changes and additions to the electrical/data infrastructure to enhance the utilization, flexibility, and overall end user experience in the building. These improvements increased the flexibility of the building by adding additional floor boxes, wall outlets and monitors.

Additionally, the change order would authorize the addition of electrical floor boxes and outlets, and the purchase and installation of 108 additional wireless access points (WAPs), addition of 54 security cameras and all required cabling infrastructure.

The costs associated with the change order were reviewed by the project team who found the costs to be fair and reasonable. Work authorized by the change order was performed after normal working hours to ensure the schedule for the overall project completion was not impacted.

Term: August 23, 2019 – January 5, 2021

Fiscal Impact:

Original Contract Amount: \$11,041,591

Change Order No. 1: \$449,765

New Contract Total: \$11,491,356 (~4% Increase)

General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.03 DIS - Approval of Instructional Materials Fees

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve instructional material fee revisions, deletions, and/or new fees for inclusion in or deletion from the curriculum as presented.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.04 DIS - Approval of EEO Fund Multiple Method Allocation Mode Certification Form, 2019-2020

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the certification form provided that had been reviewed and approved by the CCCD EEO Advisory Committee on April 29, 2020.

The Multiple Method Allocation Model Certification required approval by the Board of Trustees and receipt by the California Community College Chancellor's Office on or before June 1, 2020. The Multiple Method Allocation Model Certification illustrated the Coast Community College District's compliance with EEO requirements and progress in providing students with the educational benefits of a diverse workforce. California Community College EEO funds were allocated based upon the requirements of certifying the multiple methods.

Fiscal Impact: None

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

19.05 DIS - Approval of Amendment to Educational Administrator Employment Agreement (Chermaine Harrell, CCC)

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the amendment to the Educational Administrator Employment Agreement with Chermaine Harrell, Dean, to include a mileage stipend of \$130/month. All other terms and conditions of the Agreement remained the same.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.00 Resolutions

20.01 Resolution#20-31 A Resolution and Order of Biennial Trustee Election and Specifications of the Election Order

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to adopt Resolution 20-31, A Resolution and Order of Biennial Trustee Election and Specifications of the Election Order.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.02 Resolution #20-32 Authorization to Purchase Security Camera Systems for the Orange Coast College Student Union Complex

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adopt Resolution 20-32 authorizing the utilization of a cooperative purchasing agreement to purchase Security Camera Systems for the Student Union Complex at Orange Coast College.

Public Contract Code Section 20652 provides authority for the governing boards of any community college district without advertising for bids, the use of other public agencies contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District. Furthermore, the District Purchasing Manager had reviewed the pricing agreement and determined the pricing to be fair and reasonable.

Fiscal Impact: \$171,409.24 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.03 Resolution #20-33 Authorization to Purchase Network Infrastructure Equipment for the Orange Coast College Student Union Complex

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution 20-33 authorizing the utilization of a cooperative purchasing agreement to purchase network equipment for the Student Union Complex at Orange Coast College.

Public Contract Code Section 20652 provides authority for the governing boards of any community college district without advertising for bids, the use of other public agencies contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District. Furthermore, the District Purchasing Manager had reviewed the pricing agreement and determined the pricing to be fair and reasonable.

Fiscal Impact: \$380,191.59 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.04 Resolution #20-34 Authorization to Purchase Fire Alarm Panels and Annunciators at Golden West College

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution 20-34 authorizing the utilization of a cooperative purchasing agreement to purchase and install 14 fire alarm panels and the accompanying annunciators at Golden West College.

Public Contract Code Section 20652 provides authority for the governing boards of any community college district without advertising for bids, the use of other public agencies contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District. Furthermore, the District Purchasing Manager had reviewed the pricing agreement and determined the pricing to be fair and reasonable.

Fiscal Impact: \$125,838.52 paid with General Obligation Measure M Endowment Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.05 Resolution #20-35 Authorization to Purchase Low Voltage Fiber Infrastructure for Golden West College

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adopt Resolution 20-35 authorizing the utilization of a cooperative purchasing agreement to purchase low voltage fiber infrastructure for Golden West College.

Public Contract Code Section 20652 provides authority for the governing boards of any community college district without advertising for bids, the use of other public agencies contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District. Furthermore, the District Purchasing Manager had reviewed the pricing agreement and determined the pricing to be fair and reasonable.

Fiscal Impact: \$81,300.00 paid with General Obligation Measure M Endowment Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.06 Resolution #20-36 to Increase the Program Budget for FY 2019/20

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution 20-36, authorizing an increase in income and expenditure for the program budget for FY 2019/20.

On September 4, 2019, the Coast Community College District Board of Trustees approved the 2019-2020 budget. Some programs were not known about at the time of adoption of the district budget. As of March 31, district administration projected to have a program budget increase of \$616,813 during 2019-2020. As this was not included in the 2019-2020 Adopted Budget, it was necessary to adopt a resolution to increase income and expenditure for 2019-2020.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

20.07 Resolution #20-37 Budget Transfers, January - March, 2020

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution 20-37 to approve January-March 2020 Budget Transfers for 2019-2020.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

21.00 Approval of Minutes

21.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the Regular Meeting of May 6, 2020.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None

22.00 Close of Meeting

22.01 Public Comment

There were no requests to address the Board.

22.02 Adjournment

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 5:50 p.m.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkbeiner
Noes:	None
Abstain:	None
Absent:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

	Pages
Public Employment.....	18-20

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Vacancy #</u>
Aydin, Hatice	OCC	Instructor, Computer Science	08/21/20	2-O-21
Cervantes, Marely	OCC	Instructor, ESL & English	08/21/20	5-O-21
Cohen, Stephen	OCC	Language Learner Instructor, Food Service Management	08/21/20	8-O-21
Gonzalez, Carly	OCC	Instructor, Mathematics	08/21/20	1-O-21
Matulis, Dan	OCC	Instructor, Kinesiology & Head Water Polo Coach	08/21/20	3-O-21
Shermak, Jeremy	OCC	Instructor, Journalism	08/21/20	6-O-21
Williamson, Lindsey	OCC	Instructor, Marine Science	08/21/20	9-O-21
Vargas, Arlene	OCC	Counselor	07/01/20	10-O-21

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2019-20 academic year.

None

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

The following **GWC Part-time Police Academy** Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/19 to 06/30/20:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Vacancy#</u>
Hicks, Ricky	GWC	Dean, Math & Sciences	05/21/20-06/30/22	GM-007-20

REAPPOINTMENT

The Coast Community College District employs educational administrators. During this reappointment cycle, effective 07/01/20, the following administrator is recommended for reappointment. This reappointment is subject to subsequent ratification of new employment agreement.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Chancellor's Review</u>	<u>Reappointment Term</u>
Ju-Ong, Linda	GWC	Program Director, Adult Education	Yes	1 Year

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Aubin, Todd	OCC	Administrative Assistant I	05/26/20	O-035-20
*Cisneros, David	GWC	Accounting Technician	06/01/20	G-032-20
Than, (Sue) Tran	DIST	Accounting Analyst Senior	06/03/20	D-009-20
*Transfer				

7. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Retes, Diana	GWC	Executive Assistant to the President	05/21/20	G-028-20

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Bitar, Mirna	GWC	Student Services Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/20	06/30/20
Dunckel, Laurie	DIST	Facilities Logistics Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/20	06/30/20
McNevin, Brett	DIST	Construction Support Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/20	06/30/20