

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

**Via Telephone**

**3:45 p.m. Closed Session, 5:00 p.m. Open Session**

**Wednesday, August 5, 2020**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on August 5, 2020 via telephone.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Grant called the meeting to order at 3:53 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Trustees Absent: Student Trustee Finkley joined the meeting at 5:40 p.m.

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

##### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* Section 54957(b)(1)

##### **b. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Two cases: Threatened litigation by Angela Bell, and claim by Anderson Charnesky Structural Steel

**c. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

*Coast CCD et al. vs. Commission on State Mandates*, California Supreme Court  
Case No. S262663

*Stephen O'Connor vs. Coast CCD*, EEOC Charge #480-2020-00802

*Stephen O'Connor vs. Orange County Superintendent of Schools et al.*,  
Orange County Superior Court Case No. 30-2020-01144768

*Gwendolyn Conway vs. Golden West College*, Orange County Superior Court Case  
No. 30-2020-01143365

Workers' Compensation Appeals Board ("WCAB") Cases:

*Mitra Aghaei vs. Coast CCD*, WCAB Case No. 12954390

*Jamie Blair vs. Coast CCD*, WCAB Case No. 12973118

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849

*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588

*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849

*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536

*Constance George vs. Coast CCD*, WCAB Case No. 9152145

*Michael Hemphill vs. Coast CCD*, WCAB Case No. 10708125

*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972

*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896

*Luis Ortiz vs. Coast CCD*, WCAB Case No. 8113171

*Mercedes Pacheco vs. Coast CCD*, WCAB Case No. 12281988

*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708

*Evangelina Rosales vs. Coast CCD*, WCAB Case No. 12018020

*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468

*Cheryl Schrieffer vs. Coast CCD*, WCAB Case No. 11234906

*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

**d. Public Employment**

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators  
Interim Dean, Consumer Health & Sciences
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
7. Approval of Appointment of Confidential Staff

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
    - Administrative Assistant, 50%
    - Administrative Assistant to the VP
    - Course Assistant, 12 Month
    - Student Life Coordinator
  9. Approval of Reclassification and Reorganization/Reassignment, Classified Management
    - Director, College & Community Services
    - Program Director, Student Leadership and Global Citizenship
  10. Ratification of Temporary Out of Class Assignments, Classified Management
  11. Ratification of Project-Specific Assignment, Classified Management
  12. Ratification of Temporary Out of Class Assignments, Classified Staff
  13. Ratification of Project-Specific Assignment, Classified Staff
- e. Conference with Labor Negotiator**  
Pursuant to *Government Code* Section 54957.6

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources  
Dr. John Weispenning, Chancellor  
Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),  
Coast Community College Association-California Teachers Association/  
National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Classified Managers and Educational  
Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Grant at 5:04 p.m.

**1.06 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 d. Public Employment**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve and ratify the public employment items as revised. (See Appendix pages 18-20)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 e. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to ratify Memorandum of Understanding 20-17 with Coast Federation of Educators/American Federation of Teachers regarding Golden West College Distance Education Faculty Training Coordinator.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

#### **1.07 Public Comment**

Jerry Raburn submitted a comment to the Board.

#### **2.00 Informational Reports, Matters for Review, Discussion and/or Action**

##### **2.01 Reports from the Presidents of Student Government Organizations**

The following representatives of Student Government Organizations provided reports to the Board:

Beth Koenig, Coastline College  
David Sierra, Golden West College  
Fazilat Abdul, Orange Coast College

##### **2.02 Endorsement of Acquisition of Banning Ranch by the Coalition for the Future of Banning Ranch**

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to endorse the proposed purchase agreement between the Banning Ranch Conservancy and the Trust for Public Land, and to allow the Coalition's website and social media accounts to list the Coast Community College District as a supporter and display its logo.

President of the Banning Ranch Board of Directors, Mr. Terry Welsh, provided a summary presentation and responded to questions and comments from trustees. After two decades of advocacy for the protection of the Banning Ranch property near the mouth of the Santa Ana River in coastal Orange County, the Banning Ranch Conservancy (BRC) and The Trust for Public Land (TPL) secured the opportunity to acquire 384 acres. With the acquisition came benefits that included environmental education and coastal access and recreation opportunities, and habitat conservation.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: Student Trustee Finkley

#### **2.03 Update on Golden West College Joint-Use Development Project; Authorization to Proceed to RFP Phase**

Item Pulled

#### **2.04 Board Legislative Affairs Committee Recommendation**

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve a letter presented supporting AB 1759 (Salas D) Institutions of Higher Education: Liability for COVID-19 Related Injuries.

The bill would exempt the public and independent institutions of higher education, and their officers, employees and governing bodies from monetary liability and damages for injury related to COVID-19 infection, any condition in existence because of the COVID-19 pandemic, or any act or omission by those institutions, their officers, their employees, or their governing bodies in response to the COVID-19 pandemic, as provided.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: Student Trustee Finkley

#### **2.05 Update on the Status of the AB 705(2017)/Education Code Section 78213 Implementation**

Dr. Andreea Serban, Vice Chancellor Educational Services, provided an update on the status of the implementation of AB 705 (2017) - subsequently codified as Education Code Section 78213 - across the three colleges in the District.

## **2.06 DIS - Board Policy for First Reading**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to return the following Board Policy to the next meeting for further review and action:

### **Chapter 5. Student Services**

#### **BP 5020 Nonresident Tuition**

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

## **2.07 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

## **2.08 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

## **2.09 Board Directives Log**

The Board reviewed the Board Directives Log.

## **3.00 Consent Calendar (Items 4.01 - 14.01)**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the Consent Calendar as revised.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

## **15.00 Discussion Calendar**

## **16.00 Approval of Standard Agreements in Excess of \$95,200**

### **16.01 GWC - Standard Professional Services Agreement with Brailsford & Dunlavy, Inc.**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify the Standard Professional Services Agreement with Brailsford & Dunlavy, Inc. to provide real estate development advisory services at Golden West College, including RFQ support and documentation.

**Term:** July 23, 2020 - August 30, 2020

**Fiscal Impact:** \$48,820 paid with Golden West College Capital Outlay Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

**16.02 DIS - Amendment No. 1 to the Standard Professional Services Agreement with Brailsford & Dunlavy, Inc**

Item Pulled

**16.03 DIS - Amendment #5 to the Standard Independent Contractor Agreement with Dyntek Services, Inc.**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Amendment #5 to the Standard Independent Contractor Agreement with Dyntek Services, Inc.

In March 2017, the Board had approved the Standard Independent Contractor Agreement with Dyntek Services, Inc. Dyntek provided necessary professional services to assist in the Project Management portion of the Banner Transformation Project. As the Banner Transformation Project continued, there were ongoing and required changes to IS customizations and integrations. Dyntek continued to manage any changes with the initiation, planning, rollout, execution monitoring and control of the project. There was a need to extend the term to December 31, 2020, with no increase in cost.

**Term:** March 16, 2017 – December 31, 2020

**Fiscal Impact:** Contract total remained \$1,158,400 to be billed at a rate of \$185/hour using Capital Outlay Funds.

\$243,000	Original Agreement
\$301,200	Amendment #1 Increase
\$207,200	Amendment #2 Increase
\$229,400	Amendment #3 Increase
\$177,600	Amendment #4 Increase
\$0	Amendment #5 No Increase

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: Student Trustee Finkley

#### **17.00 Approval of Non-Standard Agreements in Excess of \$95,200**

##### **17.01 DIS - Second Non-Standard Amendment to the Non-Standard Proposal Agreement with Burlington English Inc.**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Second Non-Standard Amendment to the Non-Standard Proposal Agreement with Burlington English Inc.

On December 13, 2017, the Board had approved the proposal agreement with Burlington English Inc. to acquire access to the products and services provided by Burlington English Inc. and licenses (seats) for students enrolled as members of the Coast Adult Education Consortium to utilize various modules available through this application, including specific tests. The amendment was to extend the access to the 450 additional licenses (seats) for Golden West College noncredit students from August 1, 2020 to December 31, 2020. The additional licenses supported the transition to distance education of noncredit English Language Learner/English as a Second Language classes due to the coronavirus emergency.

**Term:** January 1, 2018 - December 31, 2020

##### **Fiscal Impact:**

Original contract	\$310,320
First Amendment	\$ 10,800
Second Amendment	\$18,000
Total	\$339,120

Paid from the Adult Education Program categorical fund

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: Student Trustee Finkley

##### **17.02 DIS - Amendment #2 to the Non-Standard Services Agreement with Ellucian**



On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve Amendment #2 to the Non-Standard Services Agreement with Ellucian.

On December 13, 2017, the Board had approved Coast Community College District to enter into a Non-Standard Cloud Hosting Agreement with Ellucian to host the Banner environment in the Cloud. Amendment #2 was needed to include Ellucian's Oracle Data Integrator (ODI) Agreement in the Master Agreement. Ellucian's ODI programming enabled Coast's Institutional Research & Planning Department to create and update reports with the newest version of the ODS software. Institutional Research reports were critical to the State, the Board of Directors and operationally for the District and each college.

**Term:** December 1, 2019 - December 31, 2022

**Fiscal Impact:** Additional \$26,320 added to the total Cloud Application Hosting Agreement not to exceed \$955,864 annually. Paid with Capital Outlay Funds.

\$920,000	Original Contract Amount
\$9,144	Amendment # 1
\$26,320	Amendment # 2
\$955,864	New Contract Total

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

## **18.00 Revenue Generating Agreements/Contracts Over \$95,200**

### **18.01 DIS - Non-Standard Agreement with Barnes & Noble College Booksellers, LLC**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the Non-Standard Agreement with Barnes & Noble College Booksellers, LLC. for on-campus bookstore services at Golden West and Orange Coast College campuses and virtual bookstore services at Coastline College.

**Term:** July 1, 2020 - June 30, 2021

**Fiscal Impact:** Revenue generated quarterly as follows:

Coastline College virtual bookstore:

14% on net sales of adopted print course materials

7% on net rentals of adopted print course materials

4% on net sales of digital course materials

Golden West College and Orange Coast College on-campus bookstores:

7% of gross sales (as defined in the agreement) up to \$6MM

10% of gross sales from \$6MM to \$7MM

12% of gross sales over \$7MM

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Abstain: None

Absent: Student Trustee Finkley

## **18.02 DIS - Funded Programs**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve participation in the funded programs and associated amendments to the contracts outlined below.

**Coast Community College District** received Amendment #1 to the subaward from Foothill-De Anza Community College District for the California Community Colleges Chancellor's Office California Virtual Campus – Online Education Initiative grant titled "Improving Online Career Technical Education (CTE) Pathways as Coast Colleges". Funding was utilized to: 1) develop and scale online CTE and related academic program pathways; 2) build greater awareness of online programs; 3) provide professional development for faculty and student services to retain students; 4) scale use of online behavioral predictive analysis; 5) explore new and innovative ways to engage online students; 6) research and develop methods for collecting and documenting faculty discussions and implementation of changes based on Student Learning Outcomes; and 7) develop a mechanism to track the online student educational journey. Amendment #1 extended the grant end date from June 30, 2020 to December 31, 2020. There was no change to the award amount or the other contract terms.

**Prior Board Meeting Date:** June 19, 2019

**Fiscal Impact:** Coast Community College District received \$500,000 from July 1, 2019 to December 31, 2020. No matching funds required.

**Coastline College** received from the California Department of Education (CDE) – Adult Education Office, an amendment to the grant under the Workforce Innovation and Opportunity Act (WIOA), Title II: Adult Education Family Literacy Act (AEFLA) – Section 2 program. The WIOA, Title II: AEFLA grant provided supplemental funds for adult education to: 1) assist adults to become literate and obtain the education, knowledge, and skills necessary for employment and economic self-sufficiency; 2) assist adults in attaining a secondary school diploma and post-secondary education and training, including through career pathways; and 3) assist immigrants and other individuals who are English language learners. The CDE provided direction on allowing WIOA, Title II

Adult Education Programs to elect to spend 2019-2020 funds through September 30, 2020. The funds were used to continue services for students, support teachers in professional development and planning, and purchase supplies including Personal Protective Equipment. The Amendment extended the deadline for expending the grant funds from June 30, 2020 to September 30, 2020. There was no change to the award amount or the other contract terms.

**Prior Board Meeting Date:** October 2, 2019

**Fiscal Impact:** Coastline College received a total of \$109,945 from July 1, 2019 to September 30, 2020. Minimum 25% matching funds were required. The matching fund requirement was met by compensating noncredit ESL instructors from the unrestricted general fund.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

## **19.00 Ratification/Approval of General Items of Business**

### **19.01 DIS - Approval of Non-Standard Master Services Agreement with Broadvoice**

Item Pulled

### **19.02 DIS - Ratification of Revised Job Descriptions for Classified Management and Classified Staff Employee Positions**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the following updated job descriptions effective August 6, 2020 for the classified management and classified employee positions of:

#### Classified Management

Controller

Director, Internal Audit Services

Director, Online and Distance Education Programs

District Budget and Grants Manager

Manager, Benefit Plans and Administration

Manager, Board Support Services & Board Secretary

Manager, Payroll Systems

Manager, Student Equity and Achievement Program (SEA)

#### Classified

Instructional Lab Coordinator - Chemistry

Student Life & Leadership Specialist

Transfer Center Specialist

The District Office of Human Resources consulted with McKnight Associates to revise the job descriptions associated with the comprehensive classification and compensation study started by JB Rewards that was implemented in the 2016-2017 fiscal year.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

**19.03 DIS - Approval of Educational Administrator Employment Agreement (Meridith Randall, GWC)**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the employment agreement with Meridith Randall as Vice President of Instruction at Golden West College commencing on July 20, 2020 at an annual salary of \$211,978, having approved her appointment on June 17, 2020. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

**19.04 DIS - Approval of Interim Educational Administrator Employment Agreement for Cal-STRS and Cal-PERS Annuitant (Walker, Pamela OCC)**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the revised Employment Agreement with Pamela Walker as Interim Vice President of Instruction at OCC commencing on July 16, 2020 and ending on December 18, 2020, at an annual salary of \$95,700.60, having approved her appointment on July 15, 2020. The Board President, or designee, was authorized to sign the Agreement and any related documents indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

#### **19.05 DIS - Approval of Amendment to the Educational Administrator Amendment (Cecilia Alvarado, OCC)**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Amendment to the Educational Administrator Employment Agreement with Cecilia Alvarado as Director, EOPS at Orange Coast College to temporarily increase her monthly salary by \$751.57 for an additional temporary assignment of oversight of the OCC Disabled Students Programs and Services.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

#### **20.00 Resolutions**

##### **20.01 Resolution #20-47 Authorization to Purchase Furniture for the Orange Coast College Administration Building**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #20-47 authorizing the utilization of cooperative purchasing agreements to purchase furniture for the Administration Building at Orange Coast College.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District. Furniture was procured for the OCC Administration Building to be remodeled to accommodate the Campus Public Safety, Marketing and the Public Relations departments. All furniture was personal workstation, storage or office needs related.

**Fiscal Impact:** \$184,927.48 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

##### **20.02 Resolution #20-49 Authorizing Payment to Trustee Absent from Board Meeting**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #20-49 Authorizing Payment to Trustee Patterson who was absent from the July 15, 2020 Regular Board Meeting due to illness.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

## **21.00 Policy Approval/Procedure Ratification**

### **21.01 DIS - Administrative Procedures for Ratification**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify the following Administrative Procedures:

#### **Chapter 5. Student Services**

AP 5020 Nonresident Tuition - Guidance received from the State Chancellor's Office indicated that all eligible special part-time students (high school students enrolled in college classes), other than a nonimmigrant alien under 8 U.S. Code Section 1101(15)(a), were exempt from nonresident tuition. The Colleges were in the process of registering for fall 2020 classes and the revision ensured that eligible special part-time students were not charged nonresident tuition.

AP 5910 Sexual Misconduct - The US Department of Education issued revised regulations related to Title IX addressing sexual misconduct at higher education institutions. Higher education institutions were required to implement the revised Title IX regulations by August 14, 2020. The interim revision of AP 5910 reflected the revised Title IX regulations and ensured compliance. The interim revision would be reviewed and discussed through the regular process for revision of administrative procedures once the fall 2020 semester started and the District Consultation Council Board Policies and Administrative Procedures Subcommittee resumed its meetings in September 2020.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

## **22.00 Approval of Minutes**

### **22.01 DIS - Minutes**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the following meetings:

July 10, 2020 Special Meeting  
July 15, 2020 Regular Meeting

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

## **23.00 Informational Reports**

### **23.01 Report from the Chancellor**

The Chancellor provided a report to the Board.

### **23.02 Reports from the College Presidents**

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline College  
Dr. Angelica Suarez, Orange Coast College  
Tim McGrath, Golden West College

### **23.03 Reports from the Academic Senate Presidents**

The following Academic Senate Presidents provided reports to the Board:

Deborah Henry, Coastline College  
Loren Sachs, Orange Coast College

### **23.04 Reports from the Classified Senate Presidents**

The following Academic Senate Presidents provided reports to the Board:

Kasie Hipp, Coastline College  
Dorsie Brooks, Golden West College

### **23.05 Reports from Presidents of Employee Representative Groups**

No Reports

### **23.06 Reports from the Board of Trustees**

The Trustees provided individual reports.

## **24.00 Close of Meeting**

## 24.01 Public Comment

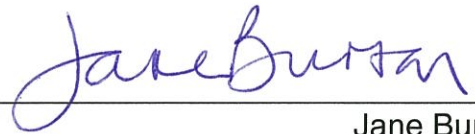
There were no requests to address the Board.

## 24.02 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adjourn the meeting at 6:01 p.m. in memory of former District employee Nancy Hill and Congressman John Lewis.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None



Jane Burton  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*



## ***APPENDIX***

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Public Employment.....	18-20

## APPENDIX

### Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

#### 1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

#### 2. Ratification of Appointment of Substitutes, Academic Staff

##### Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2019-20 academic year.

<u>GWC</u>	<u>Discipline</u>
Davidson, Anne	Cosmetology
Halchishak, Regina	Cosmetology
Heavener, Patricia	Cosmetology
Hernandez, Benjamin	Cosmetology
Long, Judith	Cosmetology
Moreno, Oscar	Cosmetology

#### 3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/20 to 06/30/21:

None

#### 4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Vacancy#</u>
Foster, Rodney	OCC	Interim Dean, Consumer Health & Sciences	08/15/20-05/29/21	OM-002-21

#### 5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the

Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

#### **6. Approval of Appointment of Classified Staff**

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

None

#### **7. Approval of Appointment of Confidential Staff**

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

#### **8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

##### Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Hipp-Mirhashemi, Kasie	CCC	Student Life & Leadership Specialist	Student Leadership Coordinator	07/01/20
Ly, Annie	GWC	Course Assistant, 10 Month	Course Assistant, 12 Month	07/01/20
Roxas, Jose	GWC	Instructional Associate, 50%	Administrative Assistant, 50%	07/01/20
Wood, Jeanine	OCC	Administrative Assistant II	Administrative Assistant to the VP	07/01/20

#### **9. Approval of Reclassification and Reorganization/Reassignment, Classified Management**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management be ratified:

##### Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Barriga, Ruben	OCC	Manager, College and Community Services Support	Director, College & Community Services	07/01/20
Gutierrez, Rene	CCC	Project Director, AANAPISI	Program Director, Student Leadership and Global Citizenship	07/01/20

#### **10. Ratification of Temporary Out of Class Assignments, Classified Management**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

#### **11. Ratification of Project-Specific Assignment, Classified Management**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

#### **12. Ratification of Temporary Out of Class Assignments, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

#### **13. Ratification of Project-Specific Assignment, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

None