

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, September 16, 2020

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 16, 2020 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Grant called the meeting to order at 3:50 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Finkley joined the meeting at 5:13 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Performance Evaluation

Pursuant to *Government Code* Section 54957(b)(1)

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

c. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Supreme Court Case No. S262663
Stephen O'Connor vs. Orange County Superintendent of Schools et al., Orange County Superior Court Case No. 30-2020-01144768
Gwendolyn Conway vs. Golden West College, Orange County Superior Court Case No. 30-2020-01143365
Sandra Basabe vs. Coast CCD, California Department of Fair Employment and Housing Case No. 202002-09286616
Trent Younkin vs. Coast CCD, Orange County Superior Court Case No. 30-2020-01152541

Workers' Compensation Appeals Board ("WCAB") Cases:

Mitra Aghaei vs. Coast CCD, WCAB Case No. 12954390
Jamie Blair vs. Coast CCD, WCAB Case No. 12973118
Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Constance George vs. Coast CCD, WCAB Case No. 9152145
Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125
Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972
Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896
Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171
Mercedes Pacheco vs. Coast CCD, WCAB Case No. 12281988
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708
Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020
Lim Schramm vs. Coast CCD, WCAB Case No. 11409468
Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906
Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

d. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
 - Accounting Analyst
 - Budget Technician, Sr.
 - Multimedia Production Specialist
 - Public Relations Specialist

9. Approval of Reclassification and Reorganization/Reassignment, Classified Mgmt.
Program Director, Student Leadership and Global Engagement
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management
12. Ratification of Temporary Out of Class Assignments, Classified Staff
Administrative Assistant
Early Childhood Education Development Specialist
13. Ratification of Project-Specific Assignment, Classified Staff

e. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/
National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational

Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 5:00 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 d. Public Employment**, on a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve and ratify the public employment items as amended. (See Appendix pages 18-2)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 e. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify revised Memorandum of Understanding 20-15 with Coast Federation of Classified Employees regarding Retirement Incentive Program #2 2020-2021 PARS Supplementary Plan.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 e. Conference with Labor Negotiator**, on a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify Memorandum of Understanding 20-39 with Coast Federation of Educators/American Federation of Teachers regarding Federation Released/Reassigned Time Summer and Fall 2020.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.07 Public Comment

There were no requests to address the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Accolades and Accomplishments 2019-2020

Erik Fallis, Director of Public Affairs and Marketing, provided a report detailing recognition of districtwide accolades and accomplishments for 2019-2020.

2.02 Golden West College Program Highlight

Matt Valerius, Director of Dual Enrollment and Guided Pathways at Golden West College, provided a report highlighting the Dual Enrollment Program, and responded to Trustees' comments and questions.

2.03 Discussion of Restructuring (Refunding) Opportunities of Certain CCCD Bond Issuances

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to direct staff to proceed with the 2020 General Obligation Refunding and present the Board a Resolution for action at the next meeting.

On November 6, 2012, the voters of the District approved Measure M, which authorized the issuance of up to \$698,000,000 of general obligation bonds to construct, modernize and equip District facilities. The District had previously sold five series of Bonds under Measure M.

As a result of historic low interest rates, an opportunity arose under which the Coast District could restructure (refund) certain previous bond issuances and create taxpayer savings. Specifically, from the Coast Community College District's Election of 2012 (Measure M) maturities from the Series 2013A; 2013 General Obligation Refunding Bonds, Series A; 2015 General Obligation Refunding Bonds presented an opportunity to advance refund saving taxpayers an estimated \$20 million. There was no fiscal impact to the District.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

2.04 Equity & Diversity Hiring Report 2019-2020

Dr. Marco Baeza, Vice Chancellor of Human Resources, provided the Equity & Diversity Hiring Report 2019-2020.

2.05 Revision of the Public Agency Retirement Services Supplementary Retirement Plan Employee Exit Date

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to revise the exit date of the Public Agency Retirement Services Supplementary Retirement Plan to December 30, 2020.

On September 2, 2020, the Trustees were presented with Resolution #20-51, Public Agency Retirement Services Supplementary Retirement Plan, which the Board subsequently adopted contingent upon whether the final enrollment meets the District's fiscal and operational objectives. Due to allowing participating employees early access to the Cost-of-Living Adjustment under CalPERS, the employee exit date of December 31, 2020 was revised to reflect an exit date of December 30, 2020. The date of January 31, 2021 remained unchanged. There was no fiscal impact to the District.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

2.06 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.08 Board Directives Log

The Board reviewed the Board Directives Log.

3.00 Consent Calendar (Items 4.01 - 14.01)

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

15.00 Discussion Calendar

16.00 Approval of Standard Agreements in Excess of \$95,200

16.01 DIS - Amendment #1 to the Standard Construction Management Agreement with Sundt Construction Inc.

Item Pulled

16.02 DIS - Amendment #2 to Standard Architectural Services Agreement with HMC Architects for the Golden West College Language Arts Complex Project

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve Amendment #2 to the Standard Architectural Services Agreement with HMC Architects and authorized the Board President or designee to sign all related documents.

On August 1, 2018, the Board of Trustees approved the standard architectural services agreement with HMC Architects in the amount of \$3,067,255 for the design of the new three-story, 43,000 square foot Language Arts Complex at Golden West College. The project design was based on the assumed location of existing utilities as determined by "as built" records. The final design required HMC to retain a professional surveyor to determine the exact location of the existing utilities. Approval of the amendment covered costs related to the out-of-scope professional surveyor services incurred by HMC in support of the Language Arts project.

Term: August 2, 2018 - January 14, 2022

Fiscal Impact:

Original Contract Amount: \$3,067,255

Amendment No. 1: \$8,860

Amendment No. 2: \$7,400

New Contract Total: \$3,083,515 (~0.23% Increase)

Measure M GO Bond Funds, GWC Language Arts Complex

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley

Noes: None

Abstain: None

Absent: None

17.00 Approval of Non-Standard Agreements in Excess of \$95,200

17.01 DIS - Approval of a Four-Year Renewal of Enrollment for Volume Licensing under the Foundation for California Community Colleges (FCCC) School Volume Licensing Agreement with Microsoft through Computerland of Silicon Valley

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the four-year renewal of enrollment for Volume Licensing, sponsored by the Foundation for California Community Colleges (FCCC) with Microsoft through Computerland of Silicon Valley.

In May 1999 the Foundation of California Community Colleges (FCCC) initiated a program to provide discounted licensing for Microsoft products through its Campus License Agreement. The District had been a participant in the program since 2008. Previous agreements with Microsoft were renewed through the Foundation of California Community Colleges (FCCC) and Computerland of Silicon Valley for new three-year terms.

There was a need to renew the agreement for another three-year term to continue to provide licensing of Microsoft Office Suite and operating systems for each Campus and District computer. The Agreement also extended discounted pricing to faculty and staff of the District utilizing Microsoft Authorized Education Reseller, Computerland of Silicon Valley.

Term: November 20, 2020 - November 19, 2024

Fiscal Impact: Not to exceed \$267,165.40 for year one of a four-year agreement paid from 50% General Funds and 50% Lottery Funds. Pricing based on FTE for the District for four (4) years.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes: None
Abstain: None
Absent: None

18.00 Ratification/Approval of General Items of Business

18.01 CCC - Ratification of ACCJC 2020 Follow-Up Report

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the ACCJC 2020 Follow-Up Report submitted by Coastline College.

After review by the Coastline College President and at the recommendation of the College's Shared Governance Planning Councils, Coastline College's ACCJC 2020 Follow-Up Report was submitted to the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes: None
Abstain: None
Absent: None

18.02 CCC - Ratification of Non-Standard Services Agreement with University of California, Davis

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify the Non-Standard Services Agreement with University of California, Davis.

Coastline College was awarded Strong Workforce Regional funds (CyberPatriot) to implement regional K-14 competitions and activities in Information and Communications Technology industry sector. Coastline partnered with UC Davis to provide services related to C-STEM 2-Day Workshop development training, provide registration and related support services for the Orange County Annual C-STEM RoboPlay Challenge Competition to develop training materials focusing on Common Core Mathematics with Computing and Robotics, and other related services.

Term: April 1, 2020 - December 31, 2021

Fiscal Impact: NTE \$30,000 paid with Regional and/or Local Strong Workforce Funds. Fees for services by UC Davis based upon the approved rate of \$338 per teacher for the 2-Day Workshop, \$780 per teacher for 1-Week Institute, the standard rate for C-STEM On-Site Training, \$350 per team for the RoboPlay Challenge Competition, and \$20 per Roboplay Video Competition.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes: None
Abstain: None
Absent: None

18.03 OCC - Ratification of Non-Standard Health Sciences Program Agreement and the Addendum of COVID-19 Acknowledgment for On-site Students with the University of California, Irvine

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify the Health Sciences Program Agreement and the Addendum of COVID-19 Acknowledgment for On-site Students with the University of California, Irvine.

The Health Sciences Program Agreement and the Addendum of COVID-19 Acknowledgment for On-site Students with the University of California, Irvine provided a clinical site to OCC students enrolled in the following programs: Radiology Technician, Diagnostic Medical Sonography, Cardiovascular Technician, Respiratory Care, and Neurodiagnostic Technology.

Term: August 22, 2020 - December 31, 2020

Fiscal Impact: No cost to the District

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

18.04 OCC - Authorization to Conduct a Study Abroad Program in Paris, France

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to authorize a study abroad program to be conducted in Paris, France, from July 1 - July 31, 2021.

Lia Raileanu, OCC professor, would serve as faculty and teach French A180-Elementary French. Logistical arrangements would be handled by program service provider Accent, Intl. Due to the COVID-19 pandemic, upon approval by the Board of Trustees, the class would only take place in accordance with guidance from federal, state and local health departments, and authorities.

Fiscal Impact: NTE \$11,721. The cost was funded by the College and the course would generate FTES.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

18.05 DIS - Ratification of Non-Standard Annual Subscription Agreement with Lexipol

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify the Non-Standard Annual Subscription Agreement with Lexipol.

The renewal subscription to Lexipol's Law Enforcement Policy Manual and Daily Training Bulletins provided the Coast Community College District Police Department with an on-line resource for the District's safety officers training, and policy and procedure development compliant with state and federal laws and regulations, including response to new legislation, case law and evolving best practices.

Term: September 1, 2020 - August 31, 2021

Fiscal Impact: Annual subscription fee \$8,738

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

18.06 DIS - Approval of Proposed Change Order No. 1 for Orange Coast College Student Union Complex - Bid No. 2119R - Bid Package 16

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve Proposed Change Order No. 1, Orange Coast College Student Union Complex, Bid No. 2119R, Bid Package 16, and authorized the President of the Board of Trustees or designee to sign any related documents.

On October 3, 2018 the Board of Trustees awarded Bid No. 2119R, Bid Package 16 – Flooring, to Lawrence W. Rosine Co., for the construction of Orange Coast College's new 119,000 square foot, three-story College Center building and a new 40,600 square foot two-story Student Life building.

After review from the OC Health Department, comments were issued outlining mandatory corrections to the flooring design. These flooring changes ensured maintenance crews were able to clean the kitchen spaces without pushing dirt/debris underneath equipment. Additionally, the changes were required to be completed before OCC was able to receive sign-off from the OC Health Department and acquire necessary permits to operate the kitchens.

Term: October 6, 2018 - January 5, 2021

Fiscal Impact:

Original Contract Amount: \$1,550,074

Proposed Change Order No. 1: \$37,226

New Contract Total: \$1,587,300 (~2.4% Increase)

Measure M General Obligation Bond Funds, OCC Student Union Project

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Abstain: None

Absent: Student Trustee Finkley

18.07 DIS - Ratification of Correction to Section 11 Hours of Service of the Successor Collective Bargaining Agreement with Coast Federation of Educators/American Federation of Teachers Local 1911 for the term of July 1, 2020 through June 30, 2023

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to ratify the correction to Section 11 Hours of Service of the Successor Collective Bargaining Agreement (CBA) with Coast Federation of Educators/American Federation of Teachers Local 1911 for the term of July 1, 2020 through June 30, 2023. The CBA was originally ratified by the Board on July 15, 2020.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Abstain: None

Absent: Student Trustee Finkley

18.08 DIS - Ratification of Job Description for Classified Employee Position of Public Relations Specialist

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to ratify the updated job description effective September 17, 2020, for the Classified employee position of Public Relations Specialist.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Abstain: None

Absent: Student Trustee Finkley

18.09 DIS - Bid Tabulations and Award of Contract for Contractor Services for Orange Coast College Allied Sciences Buildings Removal of All Exterior Brick Veneer & Replace with Plaster; Bid No. 2147

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to award the Standard Contractor Services Agreement for Bid No. 2147, to the lowest responsive and responsible bidder, and authorize the Board President or designee to sign all documents.

Approval of Bid No. 2147 procured design and installation services for full removal of the existing thin brick veneer and mortar setting bed. Contractor removed the existing veneer and installed new stucco siding covering the entirety of the exterior on the ABC buildings. The project construction would commence on June 1, 2021 and be completed by August 26, 2021. Approval of the contract was contingent upon release of funds from the Owner Controlled Insurance Program (OCIP).

Advertisements for the project were published in the Daily Pilot on May 8, 2020 and May 15, 2020. Additionally, notices were sent out to 501 vendors utilizing the Planet Bids portal. Three bids were received and opened on June 11, 2020. A scope review meeting was held by the project team and the apparent low bidder was deemed nonresponsive. After conducting an additional review of the second low bidder, they were deemed responsive.

The bid results were as follows:

<u>Bid Received From:</u>	<u>Total Bid:</u>
C.W. Driver, LLC	
468 N. Rosemead Blvd.	
Pasadena , CA 91107	\$1,199,418
United States	
De La Secura, Inc.	\$1,215,785
Pacific Contractors Group, Inc	Non-Responsive

Term: September 17, 2020 - August 26, 2021

Fiscal Impact: \$1,199,418 paid with OCIP Insurance claim funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

18.10 DIS - Bid Tabulations and Award of Contracts for Golden West College Auto Tech Structural Settlement Repairs - Bid No. 2159

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to award the Standard Contractor Services Agreement for Bid No. 2159 to the lowest responsive and responsible bidder, and authorize the Board President or designee to sign all documents.

The Golden West College Automotive Technology building experienced significant subsidence along the western side, resulting in cracked walkways, malfunctioning doors, and non-compliant access to the building. Golden West College sought contractor services to restore an ADA-compliant ramp/path of travel resulting from the structural settlement. Additionally, the contractor was responsible for refinishing the exterior facade of the building and replacement of exterior lighting along the new path of travel.

Advertisements for the project were published in the Daily Pilot on July 29, 2020 and August 5, 2020. Additionally, notices were sent out to 400 vendors utilizing the Planet Bids portal. Nine bids were received and opened on August 21, 2020. A scope review meeting was held by the campus project team and the bid was deemed responsive. The bid results were as follows:

<u>Bid Received From:</u>	<u>Total Bid:</u>
Green Contractor Studio Inc.	
6920 Knott Ave Unit C	
Buena Park, CA 90621	\$255,868
United States	
A2ZConstruct Inc	\$290,000
Leonida Builders	\$327,498
2A Construction	\$333,333
States Link	\$349,300
Gentry General	\$380,000
Builtall	\$389,665
MZN Construction, Inc.	\$395,000
Astra Builders	\$399,238

Fiscal Impact: \$255,868 which included \$30,000 in project allowance paid utilizing Scheduled Maintenance Funds and GWC Capital Outlay Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

18.11 DIS - Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following project in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District would withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Golden West College Math & Science Building; Bid No. 2090 Phase II
Contractor: Anderson Charnesky Structural Steel – Bid Package 07 – Philadelphia Indemnity Insurance Company

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

18.12 DIS - Approval of Interim Educational Administrator Amendment (Rodney Foster, OCC)

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the amendment with revised contract dates for the Interim Educational Administrator Employment Agreement with Rodney Foster, Interim Dean, Consumer Health & Sciences, OCC.

On September 2, 2020, the Board approved the revised appointment for Rodney Foster to the position of Interim Dean, Consumer Health & Sciences at Orange Coast College commencing on August 15, 2020, with a revised end date of August 14, 2021.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

18.13 DIS - Standard Contract Faculty Employment Agreements for Tenure Track Faculty New Hires for the 2020-21 Academic Year

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Standard Contract Faculty Employment Agreements for Tenure Track Faculty New Hires for the 2020-21 Academic Year. The Board President or designee was authorized to sign the Contracts indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

19.00 Resolutions

19.01 Resolution #20-53 Budget Transfers, April - June for FY 2019-2020

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #20-53 to approve April - June 2020 Budget Transfers for 2019-2020.

Fiscal Impact: No cost associated with the Resolution, however, it was integral to fiscal operations.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

19.02 Resolution #20-54 to Increase the Income and Expenditure Budget for April-June for FY 2019-2020

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adopt Resolution #20-54 authorizing an increase in income and expenditure for the program budget for FY 2019-2020.

On September 4, 2019, the Coast Community College District Board of Trustees approved the FY 2019-2020 budget. Some programs were not known about at the time of adoption of the district budget. As of June 30, the district administration projected to have a program budget increase of \$186,290,324 during FY 2019-2020. As this was not included in the FY 2019-2020 Adopted Budget, it was necessary to adopt a resolution to increase income and expenditure for FY 2019-2020.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

20.00 Approval of Minutes

20.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the Regular Meeting of September 2, 2020.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None

21.00 Close of Meeting

21.01 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 6:32 p.m.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Finkley
Noes:	None
Abstain:	None
Absent:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	18-20

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2020-21 academic year.

GWC

Gonzalez Phelps, Micha
Hernandez, Benjamin

Discipline

Cosmetology
Cosmetology

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

None

7. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Alvarez, Araceli	DIST	Budget Technician, Senior	Accounting Analyst	07/01/20
Holder, Kevin	OCC	Communications Media Specialist	Multimedia Production Specialist	07/01/20
Ramirez, Mike	DIST	Accounting Technician, Senior	Budget Technician, Senior	07/01/20
Sava, Kim	DIST	Accounting Technician, Senior	Budget Technician, Senior	07/01/20

Reclassification

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Rangno, Andrea	OCC	Public Relations Specialist, Grade 118	Public Relations Specialist, Grade 119	07/01/20

9. Approval of Reclassification and Reorganization/Reassignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Gutierrez, Rene	CCC	Project Director, AANAPISI	*Program Director, Student Leadership and Global Engagement	07/01/2020

*Position Title Correction from 09/02/20

10. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

11. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

12. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Do, Vi*	OCC	Early Childcare Lab Assistant	Early Childhood Education Development Specialist	08/31/20	05/30/21

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Aduong, Michelle	OCC	Medical Assistant	Administrative Assistant	08/01/20	09/30/20
Hulgreen, Erin*	OCC	Early Childcare Lab Assistant	Early Childhood Education Development Specialist	08/31/20	05/30/21
Jordan, Judith*	OCC	Early Childcare Lab Assistant	Early Childhood Education Development Specialist	08/31/20	05/30/21
Penmetcha, Hemalalitha*	OCC	Early Childcare Lab Assistant	Early Childhood Education Development Specialist	08/31/20	05/30/21

*On call as needed

13. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

None