

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

District Board Room

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, January 20, 2021

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on January 20, 2021 in the Board Room at the District Office located at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Moreno called the meeting to order at 3:45 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Trustees Absent: Student Trustee Finkley

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Supreme Court Case No. S262663
Stephen O'Connor vs. Orange County Superintendent of Schools et al., Orange County Superior Court Case No. 30-2020-01144768
Gwendolyn Conway vs. Golden West College, Orange County Superior Court Case No. 30-2020-01143365
Sandra Basabe vs. Coast CCD, California Department of Fair Employment and Housing Case No. 202002-09286616
Trent Younkin vs. Coast CCD, Orange County Superior Court Case No. 30-2020-01152541
State of California et al. vs. VMware, Inc. et al., Sacramento County Superior Court Case No. 34-2011-00112732
Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473
 Workers' Compensation Appeals Board ("WCAB") Cases:
Mitra Aghaei vs. Coast CCD, WCAB Case No. 12954390
Jamie Blair vs. Coast CCD, WCAB Case No. 12973118
Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Sally Garcia vs. Coast CCD, WCAB Case No. 13531050
Constance George vs. Coast CCD, WCAB Case No. 9152145
Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972
Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896
Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708
Lim Schramm vs. Coast CCD, WCAB Case No. 11409468
Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906
Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

c. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
 Director, Public Safety & Emergency Management
 Interim Director, Academic & Administrative Support
6. Approval of Appointment of Classified Staff
 Admissions & Records Specialist, Senior
 Budget Technician

7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management Manager, Swap Meet & Evening Operations
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
12. Ratification of Project-Specific Assignment, Classified Staff

d. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational
Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Moreno at 5:00 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve and ratify the public employment items. (See Appendix pages 23-25)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to ratify Memorandum of Understanding 20-21 Custodial Shift Differentials January 4, 2021 - June 30, 2021 with Coast Federation of Classified Employees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

1.07 Public Comment

There were no requests to address the Board.

1.08 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Shirley Radford, Office Coordinator, OCC, retirement effective February 1, 2021
John Stuart, Psychology Instructor, OCC, retirement effective January 1, 2021
Gabriel Arroyo, Maintenance Specialist, CCC, retirement effective December 31, 2020

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided written reports to the Board:

Beth Koenig, Coastline College
Danielle Mar, Golden West College
Fazilat Abdul, Orange Coast College

2.02 DIS - Governor Newsom's FY 2021-22 State Budget Proposal Overview

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided an update on Governor Newsom's budget proposal for the 2021-22 fiscal year and its potential effect on the Coast Community College District 2021-22 fiscal year budget. The Board unanimously directed the Chancellor to prepare a report of recommendations and goals relative to the budget proposal for the February 3, 2021 Board Meeting.

2.03 DIS - Measure M Quarterly Report, District Facilities, Planning, and Construction Report, and Quarterly Bidding Report

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided the quarterly Measure M Project Report, District Facilities, Planning, and Construction Report, and Quarterly Bidding Report.

2.04 DIS - Direct Assessment Competency-based Education (CBE) and Request for Applications for the Direct Assessment CBE Collaborative

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to endorse Coastline College's application for competency-based education.

Dr. Andreea Serban, Vice Chancellor of Educational Services, provided a brief overview of direct assessment competency-based education (CBE), the request for applications for the direct assessment CBE collaborative from the State Chancellor's Office, and the intent to apply by Coastline College.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

2.05 DIS - Board Policy and Administrative Procedure for First Reading

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to return the following Board Policy and Administrative Procedure to a future meeting for further review and action:

Chapter 3. General Institution

BP 3720 Computer and Network Use

AP 3720 Computer and Network Use

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

2.06 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.08 Board Directives and Reports Log

The Board reviewed the draft Board Directives and Reports Log, and directed the Chancellor to return a revised draft to the February 3, 2021 Board Meeting.

3.00 Consent Calendar (Items 4.01 - 16.01)

Item 7.08 DIS - Standard Independent Contractor Agreements (Human Resources) was pulled for discussion.

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve the balance of the Consent Calendar as revised.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

Following discussion, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve Item 7.08 DIS - Standard Independent Contractor Agreements (Human Resources).

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

17.00 Discussion Calendar

18.00 Approval of Standard Agreements in Excess of \$96,700

18.01 DIS - Standard Architectural Services Agreement with tBP Architecture

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the Standard Architectural Services Agreement with tBP Architecture and authorize the Board President or designee to sign any documents.

On October 5, 2020 the District issued RFP #2161, seeking qualified architectural /engineering firms to provide professional design services for the pre-design, design, bidding, construction, and post-construction phases of the Orange Coast College Chemistry Building. The District published this advertisement two consecutive weeks in the Daily Pilot. In addition, the District sent a direct announcement to 117 firms through the Planet Bids Vendor Portal. The District received proposals from 21 firms.

A selection committee was convened, consisting of Orange Coast College and District Office personnel to review and evaluate all respondents. Respondents were evaluated and scored based on (1) approach to the project and management plan, (2) experience of the team proposed, (3) cost, (4) depth and relevance of the team's experience, (5) references, (6) overall firm capability and resources, and (7) the team's overall understanding of the project.

Based on the initial scoring, the following three firms were short-listed and invited to participate in the interview phase:

1. Lionakis
2. tBP Architecture
3. HMC

Interviews were held on November 24, 2020, at which time the committee, after extensive deliberations, recommended the selection of tBP Architecture for this project.

The following respondents (alphabetical) were not selected as finalists for this project:
Architects Hanna Gabriel Wells, CannonDesign, Carrier Johnson + CULTURE, EYP Architecture & Engineering, Hammel, Green and Abrahamson, HED, John Friedman Alice Kimm Architects, Johnson Favaro, Little Diversified Architectural Consulting, Moore Ruble Yudell Architects & Planners, Perkins Eastman, QDG Incorporated, Roesling Nakamura Terada Architects, SILLMAN, SVA Architects, Inc, Ware Malcomb, Westberg + White, and Westgroup Designs.

Term: January 21, 2021 - July 2, 2024

Fiscal Impact: \$2,488,415 paid with General Obligation Measure M Bond Funds & State Proposition 51 Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

19.00 Approval of Non-Standard Agreements in Excess of \$96,700

19.01 DIS - Non-Standard Amendment No. 4 to the Standard Architectural Services Agreement with Hill Partnership, Inc.

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to approve Non-Standard Amendment No. 4 to the Standard Architectural Services Agreement with Hill Partnership, Inc. and authorized the Board President or designee to sign any documents.

At the March 16, 2016 meeting, the Board approved a standard architectural services agreement with Hill Partnership, Inc. (HPI) to procure architectural and engineering services for the Orange Coast College Maritime Expansion Project. Approval of Amendment No. 4 procured additional architectural, electrical and low voltage engineering services required for the addition of 16 card readers on doors in the facility consistent with the college's access control design standards.

Term: March 18, 2016 - August 31, 2021

Fiscal Impact:

Original Contract Amount: \$1,618,000

Amendment No. 1: \$10,780

Amendment No. 2: \$19,673

Amendment No. 3: \$60,000

Amendment No. 4: \$6,340

New Contract Total: \$1,714,793 (~5.9% Increase)

Paid with General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

20.00 Revenue Generating Agreements/Contracts Over \$96,700

20.01 CCC - Non-Standard Contract Education Agreement with SEIU-United Healthcare Workers-West and Joint Employer Ed Fund

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Non-Standard Contract Education Agreement with SEIU-United Healthcare Workers-West and Joint Employer Ed Fund.

SEIU-United Healthcare Workers-West and Joint Employer Education Fund supported the career and educational development of health care workers. Since 2015, Coastline's Extended Learning Division delivered online, credit-bearing courses to eligible fund participants leading to approved certificates, majors and degrees as mutually agreed upon. All courses were taught by Coastline faculty and are offered through the division's 8-week online program.

Term: January 1 – December 31, 2021

Fiscal Impact: Revenue to District based on enrollments at \$210/credit hour; total contract amount NTE \$1,764,000.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

20.02 DIS - Funded Programs

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve participation in the following funded programs and the associated contracts or amendments to contracts:

Coast Community College District on behalf of Golden West College received a grant sub-award from Rancho Santiago Community College District under the California Community Colleges Chancellor's Office Economic and Workforce Development Grant which renewed the funding for the Regional Director for Employer Engagement in Health. **Fiscal Impact:** Golden West College received \$200,000 from July 1, 2020 to June 30, 2021. 100% matching funds were required. Acceptable matching resources included any combination of public or private resources, either cash or in-kind, derived from sources other than the Economic and Workforce Development program funds.

Coast Community College District on behalf of Orange Coast College received a sub-award from Rancho Santiago Community College District under the California Community Colleges Chancellor's Office Economic and Workforce Development Grant which renewed the funding for the Regional Director for Employer Engagement in retail, hospitality, and tourism (RHT).

Fiscal Impact: Orange Coast College received \$200,000 from July 1, 2020 to June 30, 2021. 100% matching funds were required. Acceptable matching resources included any combination of public or private resources, either cash or in-kind, derived from sources other than the Economic and Workforce Development program funds.

Orange Coast College received Amendment #4 to the grant sub-award from California State University, Fullerton (CSUF) titled "Project Raise: Regional Alliance in STEM Education." Grant funds were used to build STEM pathways, and offer orientations and workshops. Amendment #4 made the following changes: 1. Extended the performance period to 9/20/2021; 2. Approved carry over unspent funds from Year 4 in the amount of \$9,160.50, added \$20,000 to the agreement in Year 5; 3. Required quarterly invoices; 4. Required institutional research data to assist with assessment; and 5. Required semi-annual progress reports.

Fiscal Impact: Orange Coast College received \$100,000 from October 1, 2016 to September 30, 2021. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

21.00 Ratification/Approval of General Items of Business

21.01 GWC - Ratification of Non-Standard Software License Agreement with PrestoSports, LLC

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the Non-Standard Software License Agreement with PrestoSports, LLC. The agreement granted the College continued access to the athletic website through the PrestoSports platform.

Term: February 1, 2021 – January 31, 2024

Fiscal Impact: \$10,900 made in three payments: \$3,500 in year one, \$3,575 in year two, and \$3,825 in year three from Athletic Trust fund.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

21.02 GWC - Ratification of Non-Standard Professional Services Agreement with Assessment Technologies Institute, LLC

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify the Non-Standard Professional Services Agreement with Assessment Technologies Institute, LLC.

The agreement granted the College continued access to the Assessment Technologies Institute, LLC (ATI) online Proctorio for exams.

Term: August 24, 2020 – August 24, 2021

Fiscal Impact: No cost to the District. Students paid a \$5 student fee per proctored exam directly to ATI to access account.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

21.03 GWC - Ratification of Non-Standard Professional Services Agreement with Assessment Technologies Institute, LLC

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to ratify the Non-Standard Professional Services Agreement with Assessment Technologies Institute, LLC.

The agreement provided GWC Nursing students the opportunity to pay their student fees, totaling \$977 for the Nursing program, in four payments. Fees were for online assessments, materials, and modules in response to COVID-19.

Term: August 24, 2020 – May 31, 2022

Fiscal Impact: No cost to the District. Students paid \$977 in student fees over the course of four semesters, \$266.75 the first semester and \$236.75 the remaining three semesters, directly to Assessment Technologies Institute, LLC.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

21.04 DIS - Ratification of Non-Standard Service Agreement with Getty Images (US) Inc.

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to ratify the Non-Standard Independent Contractor Agreement with Getty Images (US) Inc. The agreement provided still/video/music downloads from the Getty images signature collection for District and Colleges' use.

Term: January 20, 2021 – January 20, 2022

Fiscal Impact: \$3,310 paid with District wide marketing funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

21.05 DIS - Approval of Educational Administrator Employment Agreement (Michelle Grimes-Hillman, OCC)

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the Educational Administrator Employment Agreement with Michelle Grimes-Hillman as Vice President of Instruction at Orange Coast College at an annual salary of \$184,643.

On December 9, 2020 the Board approved the appointment of Michelle Grimes-Hillman to the position of Vice President of Instruction at Orange Coast College, commencing on January 11, 2021 and ending on June 30, 2022.

The Board requested that the Chancellor direct President Suarez to send a letter of thanks to Pamela Walker for her service as Interim Vice President of Instruction at Orange Coast College.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

21.06 DIS - Approval of Educational Administrator Employment Agreement (Brian Stockert, OCC)

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Educational Administrator Employment Agreement with Brian Stockert as Director, Disabled Student Programs and Services at Orange Coast College at an annual salary of \$136,621.

On December 9, 2020 the Board approved the appointment of Brian Stockert to the position of Director, Disabled Student Programs and Services at Orange Coast College, commencing on January 4, 2021 and ending on June 30, 2022.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

21.07 DIS - Approval of Educational Administrator Employment Agreement (Timothy Vu, GWC)

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Educational Administrator Employment Agreement with Timothy Vu as Associate Dean/Director of the Regional Criminal Justice Training Center at Golden West College at an annual salary of \$154,564.

On December 9, 2020 the Board approved the appointment of Timothy Vu to the position of Associate Dean/Director of the Regional Criminal Justice Training Center at Golden West College, commencing on March 4, 2021 and ending on June 30, 2022.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

21.08 DIS - Approval of Interim Educational Administrator Employment Agreement Amendment (Walker, Pamela, OCC)

Item Pulled

21.09 DIS - Correct the September 18, 2019 Board Item 19.03 for Agreements and Insurance Policy with Blue Shield of California

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the correction to the September 18, 2019 Board item 19.03 for Agreements and Insurance Policy with Blue Shield of California to be from "The contract will be effective October 1, 2019 for a 12-month term" to "The contract will be effective October 1, 2019 until termination."

The original Board item for the Blue Shield of California Access+ HMO Plan - Group Health Service Contract, the Blue Shield of California Trio HMO Plan - Group Health Service Contract, and the Blue Shield of California Life & Health Insurance Company - Group Vision Insurance Policy each stated "The contract will be effective October 1, 2019 for a 12-month term." The individual Agreements and Insurance Policy had an auto-renewal provision and did not identify an end of term.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

21.10 DIS - Approval of Measure M Citizen's Oversight Committee Bylaws Revision

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to approve the amended and restated Bylaws for the Citizens' Oversight Committee.

At the November 2012 election, the Coast Community College District was successful in obtaining authorization from the District's voters to issue Measure M general obligation bonds. The Election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District was obligated to establish the Citizens' Bond Oversight Committee in order to satisfy the accountability requirements of Prop 39. In establishing the Citizens' Bond Oversight Committee (2012) Bylaws were approved by the Board of Trustees and instituted as the governing structure for the committee, thus establishing rules and principles of guidance.

Upon review of the Bylaws by the Citizens' Oversight Committee and General Counsel, it was determined that the Bylaws required revisions to bring them into compliance with law. The revisions amended and restated the 2012 Measure M Bylaws and updated the oversight responsibilities that governed future activities of the Committee.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

21.11 DIS - Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District could withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Golden West College I.T. Relocation – Bid 2155
Contractor: Speedy Fix Inc.

Orange Coast College Student Union Project – Bid 2119
Contractor: AMPCO Contracting – Bid Package #3

Orange Coast College Student Union Project – Bid 2119
Contractor: JPI Development Group Inc. – Bid Package #4

Orange Coast College Student Union Project – Bid 2119
Contractor: Pierre Landscape – Bid Package #5

Orange Coast College Student Union Project – Bid 2119
Contractor: Columbia Steel Inc. – Bid Package #8

Orange Coast College Student Union Project – Bid 2119R
Contractor: Letner Roofing Co. – Bid Package #11

Orange Coast College Student Union Project – Bid 2119
Contractor: Caston Inc. – Bid Package #13

Orange Coast College Student Union Project – Bid 2119
Contractor: Preferred Ceilings. – Bid Package #14

Orange Coast College Student Union Project – Bid 2119R
Contractor: Continental Marble & Tile – Bid Package #15

Orange Coast College Student Union Project – Bid 2119R
Contractor: Lawrence W. Rosine Co. – Bid Package #16

Orange Coast College Student Union Project – Bid 2119R
Contractor: Continental Painting Inc. – Bid Package #17

Orange Coast College Student Union Project – Bid 2119
Contractor: ISEC Inc. – Bid Package #18

Orange Coast College Student Union Project – Bid 2119R
Contractor: Kamran & Co, Inc. – Bid Package #19

Orange Coast College Student Union Project – Bid 2119
Contractor: Inland Building Construction Co. – Bid Package #20

Orange Coast College Student Union Project – Bid 2119
Contractor: JPI Development Group Inc. – Bid Package #21

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

22.00 Resolutions

22.01 Resolution #21-01 Authorization for the Orange County Treasurer Office to Close the Measure M Bond Program Series 2017D Fund

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-01, authorizing the Orange County Treasurer Office to close out the Measure M Bond Program Series 2017D Fund.

In March 2017, the Measure M Series 2017D, was authorized and established in the amount of \$280 Million. The Orange County Treasurer Office was authorized to establish Fund 21-27 for the recording of the financial transactions of the 2017 Measure M, Series 2017D, General Obligation Bonds. The proceeds of the Measure M Series 2017D were exhausted, such that there would be no further financial transactions.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

22.02 Resolution #21-03 Authorization to Purchase Furniture for the Orange Coast College Student Union Complex

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-03 as revised, authorizing the utilization of a cooperative purchasing agreement to purchase furniture for the Orange Coast College Student Union Complex.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District.

The purchase was for furniture for workspaces, conference rooms and offices for the IT department that was recently relocated into the former Administration building.

Fiscal Impact: \$150,716.44 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

22.03 Resolution #21-04 Authorization to Purchase High Efficiency Cleaning Equipment for the OCC Custodial Services Department

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-04 as revised, authorizing the purchase of High Efficiency Cleaning Equipment from Hillyard for the Orange Coast College Maintenance and Operations, Custodial Services Department.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District.

The purchase was for high efficiency cleaning equipment to enable OCC's Custodial Services Department staff to provide more effective cleaning and disinfection of campus facilities for the health and safety of students, faculty, staff, and the public.

Fiscal Impact: \$190,577.65 paid with CARES Act Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

22.04 Resolution #21-05 Authorization to Purchase Furniture for the Orange Coast College Language Arts & Social Sciences Project

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to adopt Resolution #21-05 authorizing the utilization of a cooperative purchasing agreement to purchase furniture for the Orange Coast College Language Arts & Social Sciences Project.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board has determined it to be in the best interest of the District.

The purchase was for office/workstation furniture for the new Orange Coast College Language Arts & Social Sciences Project. The campus established a furniture selection committee to evaluate several furnishing options and supported the recommendation.

Fiscal Impact: \$2,789,285.55 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

22.05 GWC - Resolution #21-06 Authorization to Purchase Specialty Cosmetology Workstations and Furniture from Sole Source Provider

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-06 authorizing the purchase of specialty cosmetology workstations and furniture from sole source provider Collins.

Equipment included Collins Double Pacific workstations, Collins Special Double Pacific workstations, Collins Special Single Pacific workstations, and Collins Cigno hydraulic styling chairs. The purchase of this equipment was in alignment with the State Board of Cosmetology cleaning standards in response to the COVID-19 pandemic.

Fiscal Impact: \$323,298 paid with Strong Workforce Program funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

22.06 GWC - Resolution #21-07 Authorization to Purchase CarTrain Diagnostics and Maintenance Equipment from Sole Source Provider

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-07 authorizing the purchase of CarTrain diagnostics and maintenance equipment from sole source provider LAB Corporation.

Equipment included CarTrain Diagnosis and Maintenance of High Voltage Battery and CarTrain Diagnostics on Hybrid and Electric Vehicles. The purchase of this equipment was in alignment with the other community college recipients of the California Energy Commission grant and benefited the Automotive Technology program at GWC by providing the tools needed for Alternative Fuel diagnostics and maintenance.

Fiscal Impact: \$127,072 paid with California Energy Commission Alternative Fuels Grant funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

23.00 Approval of Minutes

23.01 DIS - Minutes

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the Minutes of the following meetings:

December 9, 2020 Regular Meeting
December 11, 2020 Special Organizational Meeting

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

24.00 Informational Reports

24.01 Report from the Chancellor

The Chancellor provided a report to the Board.

24.02 Reports from the College Presidents

The following College Presidents provided written reports to the Board:

Dr. Lori Adrian, Coastline College
Dr. Angelica Suarez, Orange Coast College
Tim McGrath, Golden West College

24.03 Reports from the Academic Senate Presidents

There were no reports.

24.04 Reports from the Classified Senate Presidents

There were no reports.

24.05 Reports from Presidents of Employee Representative Groups

There were no reports.

24.06 Reports from the Board of Trustees

The Trustees provided individual reports.

25.00 Close of Meeting

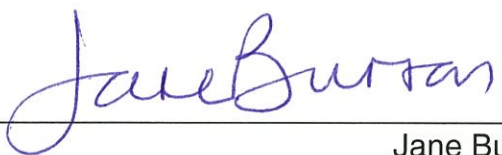
25.01 Adjournment

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 6:36 p.m. in recognition of the achievement of Amanda Gorman, and in memory of Lee Moore, Nina Chapman, Lorraine Henry, Mario Rojas, Arcadio Uriostegui, Daniel Mohammad Raza, Karen Schue, Blanca Casanova, Jeffrey Alan Foley,

James Michael Finnegan and Jessica Duggan. The Board also requested the Chancellor prepare a congratulatory letter to Ms. Gorman.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	23-25

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2020-21 academic year.

GWC

Tran, Thi Yen Thi

Discipline

Nursing

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

FALL 2020

Appointments for the period 08/21/20-12/12/20

OCC

Iorga, Nathanael

Discipline

Aviation Technology

INTERSESSION 2021

Appointments for the period 01/04/21-01/29/21

OCC

*McClanahan, Anne

*Soto, Ricardo

Discipline

Speech

Music

* Retired Annuitant

4. Approval of Appointment of Educational Administrators

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended

for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Rigney, Tim	DIST	Interim Director, Academic & Administrative Support	01/21/21	DM-002-21
Toledo, Michael	CCC	Director, Public Safety & Emergency Management	01/21/21	CM-001-21

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
*Culross, Leeann	OCC	Admissions & Records Specialist, Sr.	01/11/21	O-004-21
Pham, Dao	GWC	Budget Technician	01/21/21	G-004-21

*Change in Start Date from 12/09/20 Board Agenda

7. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
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Carrizo,
Michael

GWC Facilities
Utilization
Specialist

Manager, Swap
Meet & Evening
Operations

12/16/20 06/30/21

10. Ratification of Project-Specific Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

12. Ratification of Project-Specific Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

None

