

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Via Telephone

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, February 3, 2021

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 3, 2021 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Moreno called the meeting to order at 3:45 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Finkley

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Performance Evaluation

Pursuant to *Government Code* Section 54957

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

c. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Supreme Court
Case No. S262663

Stephen O'Connor vs. Orange County Superintendent of Schools et al.,
Orange County Superior Court Case No. 30-2020-01144768

Gwendolyn Conway vs. Golden West College, Orange County Superior Court Case
No. 30-2020-01143365

Sandra Basabe vs. Coast CCD, California Department of Fair Employment and
Housing Case No. 202002-09286616

Trent Younkin vs. Coast CCD, Orange County Superior Court Case No. 30-2020-
01152541

State of California et al. vs. VMware, Inc. et al., Sacramento County Superior Court
Case No. 34-2011-00112732

Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-
2020-01166473

Workers' Compensation Appeals Board ("WCAB") Cases:

Mitra Aghaei vs. Coast CCD, WCAB Case No. 12954390

Jamie Blair vs. Coast CCD, WCAB Case No. 12973118

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Sally Garcia vs. Coast CCD, WCAB Case No. 13531050

Constance George vs. Coast CCD, WCAB Case No. 9152145

Vicky Kleppe vs. Coast CCD, WCAB Case No. 13761832

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

d. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management

6. Approval of Appointment of Classified Staff
IT Applications Analyst
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Administrative Assistant
Registered Nurse, 12-month
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
Grounds & Landscape Supervisor
Night Facilities Operations Supervisor
11. Ratification of Temporary Out of Class Assignments, Classified Staff
A & R Specialist
Division/Area Office Coordinator
Maintenance Specialist 2
Research Analyst 2
Staff Assistant I- Foundation
Student Leadership Coordinator (50%)
12. Ratification of Project-Specific Assignment, Classified Staff
A & R Specialist

e. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/
National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational
Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Moreno at 5:03 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 d. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Patterson, the Board voted to approve and ratify the public employment items.
(See Appendix pages 17-19)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 e. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify the following Memoranda of Understanding with Coast Community College Association - California Teachers Association/National Education Association:

- 20-6 COVID-19 Remote Instructional Delivery Plan Summer 2020, Fall 2020 and Spring 2021
- 20-7 Large Lecture Classes and Lab Assignments

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.07 Public Comment

There were no requests to address the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided written reports to the Board:

Beth Koenig, Coastline College
Danielle Mar, Golden West College
Fazilat Abdul, Orange Coast College

2.02 DIS - Alignment of Coast Colleges Action Plan to Governor's Priorities - 2021

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the recommended alignment in support of the Chancellor's Goals for the District and the Governor's Budget Proposal.

Chancellor Weispenning presented a summary of the alignment of the Governor's Proposed Budget with important campus activities in 2021-2022. He provided additional information on the connection between the Chancellor's goals for the District, campus activities and the Governor's Budget Proposal.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

2.03 DIS - Annual Report on Risk Management and Insurance

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided a report on the District's insurance structure within the Joint Powers Authorities, Statewide Association of Community Colleges and Protected Insurance in Schools, experience modification factors, and efforts the District took to reduce overall risk.

2.04 DIS - Financial Aid Highlights and Student Loan Default Rates

Dr. Andreea Serban, Vice Chancellor Educational Services, provided a report with information and analysis on student loan default rates and an overview of financial aid.

2.05 DIS - Approval of Emeritus Status for Retirees

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the list of retirees presented with the designation of Emeritus status.

In accordance with Coast Community College District's Board Policy 7802 Emeritus Status, the Board was presented with a list of retirees for consideration of Emeritus status. The named individuals had served the District for at least 15 years in a particular field of endeavor and had retired during the 2019-2020 academic year.

At the Board's request, the Chancellor would direct the District BP/AP Sub-Committee to work through the participatory process to review and strengthen the policy during spring of 2021.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

2.06 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.08 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 12.01)

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

13.00 Discussion Calendar

14.00 Approval of Non-Standard Agreements in Excess of \$96,700

14.01 GWC - Revised Amendment 4 to the Non-Standard MOU with Pearson VUE, a business of NCS Pearson, Inc.

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the rescission of the original version of Amendment 4 and approved the Revised Amendment 4 to the Non-Standard Memorandum of Understanding with Pearson VUE, a business of NCS Pearson, Inc.

The Memorandum of Understanding provided certified nurse assistant examination services such as application processing, test site registration, coordinated distribution and

return of testing materials, and management of test site coordinators. Amendment 4 extended the term through June 30, 2021, and moved the signing authority from the California Community Colleges Chancellor's Office to the Coast Community College District on behalf of the Golden West College Regional Testing Center.

Term: January 1 – June 30, 2021

Fiscal Impact: \$14 per written exam and skills exam paid from RHORC RTC Trust fund.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

15.00 Revenue Generating Agreements/Contracts Over \$96,700

15.01 DIS - Funded Programs

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve participation in the following funded programs and to approve the associated contracts or amendments to contracts.

Coast Community College District on behalf of Golden West College received a grant sub-award from Rancho Santiago Community College District under the California Community Colleges Chancellor's Office Economic and Workforce Development Grant which renewed the funding for the Regional Director for Employer Engagement in Advanced Transportation and Logistics.

Fiscal Impact: Golden West College received \$200,000 from July 1, 2020 to June 30, 2021. 100% matching funds required. Acceptable matching resources included any combination of public or private resources, either cash or in-kind, derived from sources other than the Economic and Workforce Development program funds.

Orange Coast College received Amendment #1 to the grant sub-award from University of California, Irvine (UCI) titled "Improving Transition of Community College Students into University STEM Programs through Cross-Enrollment" funded by the National Science Foundation. The project diversified the pool of STEM graduates by increasing transfer rates from community colleges to four-year institutions for underrepresented students through cross-enrollment. Amendment #1 authorized funding in the amount of \$81,605 for Year 2 of the project for the performance period of October 1, 2020 to September 30, 2021.

Fiscal Impact: Orange Coast College received \$81,605 for Year 2 of the project – October 1, 2020 to September 30, 2021 - and a total of \$282,025 from October 1, 2019 to September 30, 2024. No matching funds required.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

16.00 Resolutions

16.01 Resolution #21-09 Authorization to Purchase Network Infrastructure Equipment from ePlus Technology for the Orange Coast College Language Arts & Social Sciences Project

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to adopt Resolution #21-09 authorizing the utilization of a cooperative purchasing agreement to purchase network infrastructure equipment from ePlus Technology for the Orange Coast College Language Arts & Social Sciences Project.

Public Contract Code Section 20652 provided authority for the governing board of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District. This resolution allowed the utilization of a cooperative purchasing agreement to procure the necessary technology infrastructure equipment to bring the Orange Coast College Language Arts and Social Sciences Building online, which included network switches and wireless/wan technology.

Fiscal Impact: \$433,001.14 paid from Measure M Bond: OCC Language Arts & Social Sciences.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

16.02 Resolution #21-11 Authorization to Purchase Projectors from Golden Star Technology for the Orange Coast College Language Arts & Social Sciences Project

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-11 authorizing the utilization of cooperative purchasing agreements to purchase projectors from Golden Star Technology for the Orange Coast College Language Arts & Social Sciences Project.

Public Contract Code 20652 provided authority for the governing board of any community college district without advertising for bids, the use of other Public Agencies contract for lease or purchase of equipment when the Board determined it to be in the best interest of the District. This resolution allowed the utilization of a cooperative purchasing agreement to procure sixty-five projectors for Orange Coast College's Language Arts and Social Sciences project.

Fiscal Impact: \$142,989.26 paid from General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

16.03 Resolution #21-08 Regarding Declaring Vacancy in Student Trustee Position

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-08 Regarding Declaring Vacancy in Student Trustee position.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

17.00 Ratification/Approval of General Items of Business

17.01 DIS - Declaration of Vacancy in Student Trustee Position

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to declare the position of Student Trustee to be vacant, and directed the District Student Council to promptly announce the vacancy to the student body, to solicit applications for Student Trustee using a streamlined process whereby all applicants were interviewed, and the person deemed best qualified to serve as Student Trustee would be elected for the remainder of the term through May 31, 2021.

Pursuant to Board Resolution #21-08, the Student Trustee position was declared vacant if the Student Trustee was absent for three consecutive Regular Board Meetings without good cause as determined by the Board.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

17.02 OCC - Approval of Tuition Fee Increase for the Early Childhood Lab School for 2021-2022 Academic Year

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the Orange Coast College Early Childhood Lab School increase in tuition fee by 3% effective August 2, 2021.

In an effort to address the rising costs of operating the Lab School, it was requested to increase tuition rates by 3% for the 2021-2022 academic year, the equivalent of \$100 per year beginning August 2, 2021. The Early Childhood Lab School was self-supporting and fully relied on tuition for its operations providing a half-day preschool program for children ages 2 – 5 years old.

The Board requested a follow-up report from Chancellor Weispfenning detailing the Early Childhood Lab School participants and program elements.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

17.03 DIS - Approval of Change Order and Final Contract Adjustments for 7 Trade Contractors, Orange Coast College Student Union Complex, Bid No. 2119

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve change order and final contract adjustments as revised for seven trade contractors for the Orange Coast College Student Union Complex, Bid No. 2119 and authorized the Board President or designee to sign any related documents.

In accordance with Vision 2020, the Board authorized contracts with twenty-four prime contractors to construct the Orange Coast College Student Union Complex. As a whole, the twenty-four prime contracts totaled \$91,154,553 for the complete construction of the project. The change order reflected a credit back to the District for delayed steel delivery and a credit for the conversion from a specialized electric elevator to a standard hydraulic elevator system. Approval closed out seven construction contracts associated with the project.

Fiscal Impact: (\$1,255,459) 1.3% decrease in overall construction cost
Measure M Bond Funds – OCC Student Union Complex

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

17.04 DIS - Approval of Change Order No. 2 for Orange Coast College Kinesiology & Adaptive P.E. Project - Bid No. 2130 - Bid Package 21

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Change Order; No. 2 for Orange Coast College Kinesiology & Athletics Project-Bid No. 2130, Bid Package 21 and authorized the Board President or designee to sign any related documents.

On November 20, 2018, the Board awarded Bid No. 2130; Bid Package 21, in the amount of \$6,083,000, to Condor, Inc., for the purchase and installation of all pool equipment at the Orange Coast College Kinesiology & Athletics Project. The Maintenance and Operations department requested an increased CO2 storage tank capacity in order to better maintain the pool chemistry. The change reduced ongoing maintenance costs by reducing delivery and maintenance frequency and minimized potential system downtime. The change order also included minor pool tile alterations in order to achieve NCAA certification.

Term: December 3, 2018 – June 29, 2020

Fiscal Impact:

Original Contract: \$6,083,000
Change Order #1 Amount: \$141,621
Change Order #2 Amount: \$37,125
New Contract Amount: \$6,261,746 (2.9% Increase)
Measure M Bond Funds

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Finkley

17.05 DIS - Approval of Change Order No. 2; Orange Coast College Kinesiology & Adaptive P.E. Project; Bid No. 2130 - Bid Package 3; and Adoption of Resolution #21-10 to Approve Additional Work Without Bidding

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-10 for approval of additional work without bidding by James McMinn Inc.; approved Change Order; No. 2 for the Orange Coast College Kinesiology & Athletics project, Bid No 2130, Bid Package #3; and authorized the Board President or designee to sign any related documents.

On November 20, 2018 the Board awarded Bid No. 2130 package 3 in the amount of \$898,500 to James McMinn Inc for the abatement, demolition, earthwork and SWPPP of the Orange Coast College Kinesiology & Athletics project. Since the time of award, Petromat fabric was discovered in various locations which required demolished asphalt paving to be hauled to a specialized landfill for disposal. In addition, during the men's locker renovation, additional hazardous materials abatement was required due to previously unknown conditions.

The awarded contractor, James McMinn Inc, was onsite, qualified to conduct this work, and selected in order to avoid remobilization and/or delay costs associated with bidding the work. Execution of Change Order No. 2 resulted in James McMinn Inc. exceeding the 10% in change orders for their trade specific contract and necessitated the approval of additional work without bidding.

Term: December 3, 2018 – June 29, 2020

Fiscal Impact:

Original Contract: \$898,500

Change Order #1 Amount: \$70,467

Change Order #2 Amount: \$99,004

New Contract Total: \$1,067,971 (~18.8% Increase)

General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Abstain: None

Absent: Student Trustee Finkley

17.06 DIS - Approval of Educational Administrator Employment Agreements

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Educational Administrator Employment Agreements for the following individuals at the following annual salaries for 1-year terms commencing on July 1, 2021 and authorized the Board President or designee to sign the Agreements and any related documents:

Name	Title	Salary
Bui, Don	Project Director, Concurrent & Dual Enrollment	\$117,152
Scott, Michael	Program Director, Adult Education Program	\$126,775

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
 Noes: None
 Abstain: None
 Absent: Student Trustee Finkley

17.07 DIS - Approval of Interim Educational Administrator Employment Agreement Amendment (Walker, Pamela, OCC)

Item Pulled

17.08 DIS - Ratification of Non-Standard Memorandum of Understanding for the Working Learner Innovation Alliance

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the Non-Standard Memorandum of Understanding for the Working Learner Innovation Alliance.

The memorandum of understanding memorialized the Working Learner Innovation Alliance, which was a statewide collaborative to address bringing to scale the capacity of the California Community Colleges to build an equitable economic future for economically disconnected Californians by helping working adult learners gain greater access to educational and career advancement opportunities. The parties agreed to share information about best practices related to helping working adults complete their educational goals.

Term: February 4, 2021 - February 4, 2026

Fiscal Impact: No cost to the District

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
 Noes: None
 Abstain: None
 Absent: Student Trustee Finkley

18.00 Policy Approval/Procedure Ratification

18.01 DIS - Board Policy for Approval and Administrative Procedure for Ratification

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve/ratify the following Board Policy and Administrative Procedure:

Chapter 3. General Institution

BP 3720 Computer and Network Use

AP 3720 Computer and Network Use

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

19.00 Approval of Minutes

19.01 DIS - Minutes

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the Regular Meeting of January 20, 2021.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley

20.00 Informational Reports

20.01 Report from the Chancellor

The Chancellor provided a report to the Board.

20.02 Reports from the College Presidents

The following College Presidents provided written reports to the Board:

Dr. Lori Adrian, Coastline College

Dr. Angelica Suarez, Orange Coast College

Tim McGrath, Golden West College

20.03 Reports from the Academic Senate Presidents

Deborah Henry, Coastline College Academic Senate President, provided a written report to the Board.

20.04 Reports from the Classified Senate Presidents

Patty Franco, Coastline College Classified Senate President, provided a written report to the Board.

20.05 Reports from Presidents of Employee Representative Groups

Dana Emerson, Coast District Management Association President, provided a written report to the Board.

20.06 Reports from the Board of Trustees

The Trustees provided individual reports.

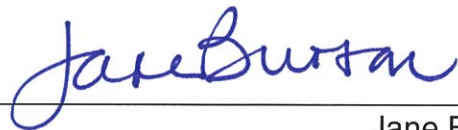
21.00 Close of Meeting

21.01 Adjournment

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 6:09 pm in memory of Daniel Loya, Richard Allen Curnutt, Doris Mancina and Lt. John Reynolds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	Student Trustee Finkley



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2020-21 academic year.

OCC

Baker, Janet
Bonnell, Laura

Discipline

Fashion and Interior Design
Fashion

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

4. Approval of Appointment of Educational Administrators

REAPPOINTMENTS

During this reappointment cycle, effective 07/01/21, the following administrators are recommended for reappointment. These reappointments are subject to subsequent ratification of new employment agreements. The Chancellor has reviewed and concurs with all of these reappointments.

One Year Renewals

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Reappointment Term</u>
Bui, Don	CCC	Project Director, Concurrent & Dual Enrollment	1 year
Scott, Michael	CCC	Program Director, Adult Education Program	1 year

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Jones, Kerry	DIST	IT Applications Analyst	02/04/21	D-005-21

7. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Auduong, Michelle	OCC	Medical Assistant	Administrative Assistant	01/01/21
Danci, Nicoleta	OCC	Registered Nurse, 10-month	Registered Nurse, 12-month	01/01/21

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Garcia, Enrique	OCC	Night Facilities Operations Supervisor	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/21	03/31/21
Ricks, Michael	OCC	Grounds & Landscape Supervisor	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/21	03/31/21

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Barrera, Juan	GWC	Grounds & Landscape Specialist	Maintenance Specialist 2	01/11/21	04/11/21
Bui, Kimberly*	CCC	Program Coordinator Guided Pathways/Professional Development	Student Leadership Coordinator (50%)	12/17/20	06/30/21
Jacobs, Stephanie*	GWC	Administrative Clerk	A & R Specialist	02/01/21	06/30/21
Miller, Julian*	GWC	A & R Specialist	Student Leadership Coordinator (50%)	12/17/20	06/30/21
Navarro, Guadalupe*	CCC	Accounting Assistant, Sr.	Staff Assistant I- Foundation	11/18/20	03/22/21
Sanchez, Veronica*	OCC	Administrative Assistant	Division/Area Office Coordinator	01/06/21	06/30/21
Vo, Davis*	OCC	Research Analyst	Research Analyst 2	01/11/21	06/30/21

*WEP Program – CFCE MOU #20-20

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Newman, Maria	OCC	A & R Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/04/21	03/31/21
Tiger, Linda	OCC	A & R Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	09/01/20	03/31/21

