

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

**Via Telephone**

**3:45 p.m. Closed Session, 5:00 p.m. Open Session**

**Wednesday, March 17, 2021**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on March 17, 2021 via telephone.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Moreno called the meeting to order at 3:45 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Sahachaisere joined the meeting at 5:00 p.m.

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

##### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* Section 54957(b)(1)

##### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

*Coast CCD et al. vs. Commission on State Mandates*, California Supreme Court Case No. S262663

*Stephen O'Connor vs. Orange County Superintendent of Schools et al.*,  
Orange County Superior Court Case No. 30-2020-01144768

*Gwendolyn Conway vs. Golden West College*, Orange County Superior Court Case No. 30-2020-01143365

*Sandra Basabe vs. Coast CCD*, California Department of Fair Employment and Housing Case No. 202002-09286616  
*Trent Younkin vs. Coast CCD*, Orange County Superior Court Case No. 30-2020-01152541  
*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473  
*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221  
 Workers' Compensation Appeals Board ("WCAB") Cases:  
*Mitra Aghaei vs. Coast CCD*, WCAB Case No. 12954390  
*Jamie Blair vs. Coast CCD*, WCAB Case No. 12973118  
*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849  
*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588  
*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849  
*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536  
*Sally Garcia vs. Coast CCD*, WCAB Case No. 13531050  
*Constance George vs. Coast CCD*, WCAB Case No. 9152145  
*Vicky Kleppe vs. Coast CCD*, WCAB Case No. 13761832  
*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972  
*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896  
*Luis Ortiz vs. Coast CCD*, WCAB Case No. 8113171  
*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970  
*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708  
*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468  
*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906  
*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

**c. Public Employment**

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff  
Public Safety Officer
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management  
Custodial Supervisor  
Grounds and Landscape Supervisor
11. Ratification of Temporary Out of Class Assignments, Classified Staff  
Administrative Assistant 1  
Grounds and Landscape Specialist Sr.  
Student Activities Assistant
12. Ratification of Project-Specific Assignment, Classified Staff  
Accounting Technician  
Admissions and Records Specialist

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* Section 54957.6

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational  
Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Moreno at 5:00 p.m.

**1.06 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve and ratify the public employment items. (See Appendix pages 17-19)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Abstain: None

Absent: None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to ratify Memorandum of Understanding 21-1 with Coast Federation of Classified Employees regarding COVID-19 Athletic Training and Competition Spring 2021.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Abstain: None

Absent: None

## 1.07 Public Comment

Judy Tam and Mitchell Jimenez Hernandez submitted comments via e-mail to the Board.

## 2.00 Informational Reports, Matters for Review, Discussion and/or Action

### 2.01 CCC - Faculty/Student/Program Highlight

Claudia Mojica (EOPS, CARE, Next Up & Umoja Counselor) and Stacey Smith (Professor, Economics/Business) highlighted Coastline College's Financial Stability and Holistic Wellness.

### 2.02 DIS - Faculty Advancement to Tenure

At the March 3, 2021 Board Meeting, the Board approved the following faculty to advance to Tenure for the 2021-22 Academic Year:

College	Name	Title	Department
CCC	Boyd, Ryan	Instructor	ESL
CCC	Bridges, Stephanie	Instructor	English
CCC	Callum, Oceana	Instructor	English
CCC	Quinlan, Matthew	Instructor	Psychology
CCC	Weber, Daniel	Counselor	Counseling
GWC	Alcala, Claudia	Counselor	Counseling
GWC	Brinkman-Marheine, Maxim	Instructor	Automotive
GWC	Ho, Kristy	Counselor	Counseling
GWC	Jovanovich, Monica	Instructor	Art History
GWC	Kirby, Gary	Instructor	Mathematics
GWC	Stone(Koch), Natalie	Instructor	Mathematics
OCC	Codding, Heather	Counselor	Counseling
OCC	Craner, Michelle	Instructor	Fashion & Related Technologies
OCC	Denney, Matthew	Instructor	Air Conditioning, Refrigeration, & Heating
OCC	Esposito, Angelo	Instructor	Engineering
OCC	Green, Ulrike	Instructor	Anthropology
OCC	Hitchings, Jamie	Instructor	Film & Television
OCC	Judd, Frederick	Instructor	Business & Business Law
OCC	Kang, Hannah	Instructor	Psychology
OCC	Kerins, John	Instructor	Commercial Art
OCC	Ketcham, Christopher	Instructor	Kinesiology, Head Coach Men's & Women's Tennis
OCC	Lane, Andrea	Counselor	Counseling
OCC	McCarroll, Katie	Instructor	English, Basic Skills & Writing Center Facilitator

OCC	Mochizuki, Jon	Instructor	History
OCC	Norfolk, Kristy	Instructor	Cardiovascular Technology/Diagnostic Medical Sonography
OCC	Pena, Maximino	Instructor	Construction Technology
OCC	Reese, Laura	Counselor	Counseling
OCC	Ruzi, Flavia	Instructor	English
OCC	Sarafian, Joseph	Instructor	Architectural Technology
OCC	Stanton, Jordan	Instructor	History
OCC	Williams, Jennifer	Instructor	Kinesiology, Head Track & Field Coach

### **2.03 DIS - Annual Report on Disaster Preparedness**

Interim Director of Risk Services Julie Hallsted, with the cooperation of the Golden West College Chief of Police/Director of Campus Security Jon Arnold, Orange Coast College Director of Campus Security Jim Rudy, Orange Coast College Emergency Response Coordinator Kris Cutting, and Coastline College Director of Campus Security Mike Toledo presented the Annual Report on Disaster Preparedness. The focus was on the efforts and activities the District had taken in regard to preparation, mitigation, response, and recovery for emergency/disaster-related matters.

### **2.04 DIS - Internal Audit Quarterly Report**

Rachel Snell, Director of Internal Audit, provided a quarterly report of projects completed, projects in progress and other services.

### **2.05 DIS - Office of Equity, Inclusion, and Compliance: Winter T.I.E.S. Update**

Crystal Crane, Executive Director, HR Employee/Employer Relations, provided a winter Teaching Internship with Experienced Support (T.I.E.S.) update from the Office of Equity, Inclusion, and Compliance.

### **2.06 DIS - Annual Report from Coast Colleges' Foundation Directors**

The District Foundation and College Foundations provided Annual Reports and Audited Financial Statements to the Board of Trustees.

### **2.07 DIS - District and College Foundations Assessment of Good Standing**

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to reaffirm that each of the Foundations remained in good standing.

In accordance with Board Policy and Administrative Procedure 3600 Auxiliary Organizations, the College and District Foundations submitted follow-up audit reports related to AP3600 compliance, which were used to make determinations of good standing.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

**2.08 DIS - Annual Report from Coast Community College District Enterprise, Inc. and Report of Good Standing**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to reaffirm that the Coast Community College District Enterprise, Inc. remained in good standing.

In accordance with Board Policy and Administrative Procedure 3600 Auxiliary Organizations, Coast Community College District Enterprise, Inc. submitted the following reports related to AP3600 compliance, which were used to make a determination of good standing:

2020 Annual Report  
AP3600 Audit Follow-Up Report  
2020-21 1st Quarter Financials and Deliverables  
2019-20 External Audit Report

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

**2.09 DIS - Approval of Amended Bylaws of the Coast Community College District Enterprise, Inc.**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the amended Bylaws of the Coast Community College District Enterprise, Inc.

The amended Bylaws had previously received approval by the Board of Directors of the Coast Community College District Enterprise, Inc. at their January 28, 2021 regular meeting.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

## **2.10 DIS - Board Policies and Administrative Procedures for First Reading**

### **Chapter 2. Board of Trustees**

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the following Board Policies, with a revision to Board Policy 2105 eliminating the proposed change of adding "or the Board President" to item #4 on page 3.

BP 2015 Student Member, Board of Trustees

BP 2105 Selection of Student Member, Board of Trustees

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **Chapter 5. Student Services**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to return the following Board Policies and Administrative Procedures to a future meeting for further review and/or action:

BP 5030 Fees

AP 5030 Fees

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **2.11 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

## **2.12 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

## **2.13 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

## **3.00 Consent Calendar (Items 4.01 - 16.01)**

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **17.00 Discussion Calendar**

## **18.00 Approval of Standard Agreements in Excess of \$96,700**

### **18.01 DIS - Standard Professional Services Agreement with TYR, Inc. for DSA Inspection Services on the Golden West College Language Arts Complex**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Professional Services Agreement with TYR, Inc. and authorized the Board President or designee to sign all documents.

In accordance with Title 24 §4333-§4342, school construction projects required a Division of State Architects (DSA) approved project inspector to perform project oversight including the following: (A) Inspection of all portions of the construction for compliance with the DSA approved construction documents. (B) Identification, documentation, and reporting of deviations in the construction from the approved construction documents. (C) Submittal of verified observation reports to DSA for duration of the project.

To ensure compliance with Title 24 construction regulations and Division of State Architect approved construction documents, Golden West College solicited cost proposals from three “pre-qualified” firms, and after a detailed review, recommended the selection of TYR, Inc. to provide DSA Inspection Services for the GWC Language Arts Complex.

**Term:** March 18, 2021 – March 31, 2023

**Fiscal Impact:** \$312,405.60 paid with General Obligation Measure M Bond Funds & State Proposition 51 Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None



## **18.02 DIS - Standard Professional Services Agreement with M. Arthur Gensler, Jr. and Associates, Inc.**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve the Standard Professional Services Agreement with M. Arthur Gensler Jr. & Associates Inc. and authorized the Board President or designee to sign any related documents.

In collaboration with District and College leadership teams, M. Arthur Gensler Jr. & Associates Inc would provide capital outlay and design planning services to develop a Five-year Construction Plan (FYCP) and Initial Project Proposals (IPP) for Coast Community College District. This plan was required to be submitted annually in June to the State Chancellor's Office. In addition, contingent upon the State's approval, the contract would authorize Gensler to prepare an update to one Final Project Proposal (FPP) and to prepare one new Final Project Proposal pursuant to the recommendations developed in Vision 2030.

**Term:** March 18, 2021 - August 1, 2021

**Fiscal Impact:** \$118,000 paid with District Capital Outlay Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **19.00 Revenue Generating Agreements/Contracts Over \$96,700**

### **19.01 DIS - Funded Programs**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve participation in the following funded programs amendments to contracts.

**Coast Community College District on behalf of Golden West College** received Amendment #1 to a grant sub-award from Rancho Santiago Community College District under the California Community Colleges Chancellor's Office Economic and Workforce Development Grant for the Regional Director for Employer Engagement in Health. Amendment #1 added \$50,000 in funding (total funding increased from \$200,000 to \$250,000) and extended the funding period end date from June 30, 2021 to December 31, 2021. All other terms and conditions remained unchanged.

**Prior Board Action:** January 20, 2021

**Fiscal Impact:** Golden West College received \$250,000 from July 1, 2020 to December 31, 2021. 100% matching funds were required. Acceptable matching resources included any combination of public or private resources, either cash or in-kind, derived from sources other than the Economic and Workforce Development program funds.

**Coast Community College District on behalf of Golden West College** received Amendment #1 to a grant sub-award from Rancho Santiago Community College District under the California Community Colleges Chancellor's Office Economic and Workforce Development Grant for the Regional Director for Employer Engagement in Advanced Transportation and Logistics. Amendment #1 added \$50,000 in funding (total funding increased from \$200,000 to \$250,000) and extended the funding period end date from June 30, 2021 to December 31, 2021. All other terms and conditions remained unchanged.

**Prior Board Action:** February 3, 2021

**Fiscal Impact:** Golden West College received \$250,000 from July 1, 2020 to December 31, 2021. 100% matching funds were required. Acceptable matching resources included any combination of public or private resources, either cash or in-kind, derived from sources other than the Economic and Workforce Development program funds.

**Coast Community College District on behalf of Orange Coast College** received Amendment #1 to a sub-award from Rancho Santiago Community College District under the California Community Colleges Chancellor's Office Economic and Workforce Development Grant for the Regional Director for Employer Engagement in retail, hospitality, and tourism (RHT). Amendment #1 added \$50,000 in funding (total funding increased from \$200,000 to \$250,000) and extended the funding period end date from June 30, 2021 to December 31, 2021. All other terms and conditions remained unchanged.

**Prior Board Action:** January 20, 2021

**Fiscal Impact:** Orange Coast College received \$250,000 from July 1, 2020 to December 31, 2021. 100% matching funds were required. Acceptable matching resources included any combination of public or private resources, either cash or in-kind, derived from sources other than the Economic and Workforce Development program funds.

**Golden West College** received Amendment #1 for a grant from the Peace Officer Standards and Training (POST). The grant objectives were to: 1) develop use of force/de-escalation training curriculum; 2) deliver the training; and 3) conduct comprehensive course evaluation. Amendment #1 extended the funding period end date from March 31, 2021 to December 31, 2021. All other terms and conditions remained unchanged.

**Prior Board Action:** May 1, 2019

**Fiscal Impact:** Golden West College received \$126,563 from April 1, 2019 to December 31, 2021. No matching funds were required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **20.00 Ratification/Approval of General Items of Business**

## **20.01 DIS - Approval of Change Order No. 3 for Orange Coast College Language Arts and Social Sciences Project; Bid No. 2141, Bid Package 22**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve Change Order No. 3 for the Orange Coast College Language Arts and Social Sciences Project; Bid Package 22 - Electrical, Fire Alarm, AV & Telecom and authorized the Board President or designee to sign any related documents.

On August 21, 2019, the Board of Trustees approved twenty-two multi-prime contracts to begin the construction of a Language Arts and Social Sciences Building. As a whole, the awarded contracts totaled \$57,916,880 for the complete construction of the project, with Bid Package #22 – Electrical, Fire Alarm, AV & Telecom (BP#22) being awarded to Anderson & Howard Electric, Inc in the amount of \$8,499,400.

Change Order No. 3 equipped each classroom with an integrated Assistive Listening System (ALS) and provided a credit for purchase of the previously contracted portable devices as a partial offset to adding integrated devices throughout the building.

**Term:** October 1, 2019 - June 1, 2021

### **Fiscal Impact:**

Original Project Contract Amount: \$8,499,400

Change Order No. 1: \$139,827

Change Order No. 2: \$62,857

Change Order No. 3: \$168,214

New Contract Total: \$8,870,298 (4.36% Increase)

General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **20.02 DIS - Approval of Standard Tenure Track Faculty Contracts**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Standard Contracts for Tenure Track Faculty for the 2021-22 Academic Year as presented.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **20.03 DIS - Approval of Standard Annual Agreement for Contractor Services Template**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Standard Annual Agreement for Contractor Services template as presented.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **20.04 DIS - Approval of Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement with Huntington Beach Union High School District (HBUHSD)**

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to approve the Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement between Coast Community College District and HBUHSD and authorized the Board President or designee to sign any related documents.

The agreement continued the College and Career Access Pathways partnership with HBUHSD and expanded it to include all three Colleges in the District. The partnership developed seamless pathways from high school to community college for career technical education or preparation for transfer.

**Term:** July 1, 2021 - June 30, 2024

**Fiscal Impact:** No cost to the District.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **20.05 DIS - Authorization to File Notice of Completion and Release Retention Funds**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following project in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after

filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District would withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Coastline College Student Services Center – Bid 2151  
Contractor: Keller North America, Inc – Bid Package #1

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **21.00 Resolutions**

### **21.01 Resolution #21-18 In Support of Equal Pay in California Community Colleges**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-18 in support of equal pay in California Community Colleges.

The Board directed the Board Secretary to send a letter from the Chancellor with a copy of the resolution to the Community College League of California Women's Caucus.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **21.02 Resolution #21-20 Authorization to Purchase of HP EliteDesk 800 G6 Mini PCs from Golden Star Technology for OCC's Computer Science Department**

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to adopt Resolution #21-20 authorizing the purchase of HP EliteDesk 800 G6 Mini PCs from Golden Star Technology for OCC's Computer Science Department.

Public Contract Code Section 20652 provided authority for the Board of Trustees, without advertising for bids, to use another public agency's contracts for the lease or purchase of equipment, materials, supplies, or other personal property when the Board determined the transaction to be in the best interests of the District. The purchase of HP EliteDesk 800 G6 Mini PCs from Golden Star Technology for Orange Coast College's Computer Science Department replaced VDI terminals, which equipped students with updated technology and provided optimal performance.

**Fiscal Impact:** \$146,000.93 paid with Strong Workforce Local Funding.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **21.03 Resolution #21-21 Authorization to Purchase Haas Factory Outlet's 5-Axis Vertical Machining Center for OCC's Manufacturing Department**

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to adopt Resolution #21-21 authorizing the purchase of Haas Factory Outlet's 5-Axis Vertical Machining Center for OCC's Manufacturing Department.

Orange Coast College's Manufacturing Department was designated by industry as a Haas Technical Education Center (HTEC), which provided technical training of the highest quality for Haas CNC machines and related technology. The purchase of Haas Factory Outlet's 5-Axis Vertical Machining Center for OCC's Manufacturing Department maximized the speed, efficiency and precision of the milling process and was top industry standard for precision manufacturing.

**Fiscal Impact:** \$321,565.01 paid with Strong Workforce Local Funding.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **22.00 Approval of Minutes**

##### **22.01 DIS - Minutes**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the following meetings:

March 3, 2021 Special Meeting  
March 3, 2021 Regular Meeting/Study Session

The Board directed the Chancellor to send a letter and a copy of Resolution #21-19 to Condemn Anti-Asian Racism and Commit to Action to the mayors of cities in the District.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

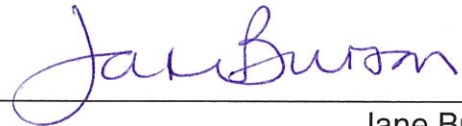
## 23.00 Close of Meeting

### 23.01 Adjournment

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 6:39 p.m.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None



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Jane Burton  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

## ***APPENDIX***

	Pages
Public Employment.....	17-19



## **APPENDIX**

### **Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session**

#### **1. Approval of Appointment of Full Time Faculty**

In accordance with Board policies and procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

#### **2. Ratification of Appointment of Substitutes, Academic Staff**

##### Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2020-21 academic year.

##### CCC

Grozinger, Michelle  
White, Elizabeth  
Yue, Amy

##### Discipline

ESL  
Adapted Fitness  
ESL

##### GWC

Guerra, Jorge

##### Discipline

Math

#### **3. Ratification of Appointment of Part Time Faculty**

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

#### **4. Approval of Appointment of Educational Administrators**

In accordance with Board policies and procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

#### **5. Approval of Appointment of Classified Management**

In accordance with Board policies and procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

#### **6. Approval of Appointment of Classified Staff**

In accordance with Board policies and procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
*Garcia, Joseph	OCC	Public Safety Officer	*04/05/21	O-014-21

\*Change in start date from 03/03/21 Board Agenda

## 7. Approval of Appointment of Confidential Staff

In accordance with Board policies and procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

## 8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

## 9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

## 10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

### Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Garcia, Enrique	OCC	Custodial Supervisor	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/21	06/30/21
Ricks, Michael	OCC	Grounds & Landscape Supervisor	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/21	06/30/21

## 11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Hardy, Carmela	OCC	Administrative Assistant I	Administrative Assistant to the Vice President	03/08/21	05/08/21
Nanez, Dennis	GWC	Student Activities Assistant	Student Life & Leadership Specialist	04/19/21	06/30/21

### Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Ramirez, Marcelino	GWC	Grounds & Landscape Specialist, Sr.	Mechanic	04/01/21	06/30/21

### **12. Ratification of Project-Specific Assignment, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
MacGregor, Shannon	OCC	Accounting Technician	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/21	03/31/21
Newman, Maria	OCC	Admissions & Records Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/21	06/30/21
Tiger, Linda	OCC	Admissions & Records Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/21	06/30/21

