

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

**Via Telephone**

**3:45 p.m. Closed Session, 5:00 p.m. Open Session**

**Wednesday, May 19, 2021**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 19, 2021 via telephone.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Moreno called the meeting to order at 3:45 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Trustees Absent: Student Trustee Sahachaisere joined the meeting at 5:07 p.m.

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

##### **a. Public Employee Performance Evaluation**

Pursuant to *Government Code* Section 54957

Position: Chancellor

##### **b. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* Section 54957(b)(1)

**c. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

*Coast CCD et al. vs. Commission on State Mandates*, California Supreme Court Case No. S262663

*Stephen O'Connor vs. Orange County Superintendent of Schools et al.*, Orange County Superior Court Case No. 30-2020-01144768

*Gwendolyn Conway vs. Golden West College*, Orange County Superior Court Case No. 30-2020-01143365

*Sandra Basabe vs. Coast CCD*, California Department of Fair Employment and Housing Case No. 202002-09286616

*Trent Younkin vs. Coast CCD*, Orange County Superior Court Case No. 30-2020-01152541

*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473

*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221

Workers' Compensation Appeals Board ("WCAB") Cases:

*Jose Altamarino vs. Coast CCD*, WCAB Case No. 14539641

*Jamie Blair vs. Coast CCD*, WCAB Case No. 12973118

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849

*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588

*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849

*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536

*Sally Garcia vs. Coast CCD*, WCAB Case No. 13531050

*Constance George vs. Coast CCD*, WCAB Case No. 9152145

*Vicky Kleppe vs. Coast CCD*, WCAB Case No. 13761832

*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972

*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896

*Luis Ortiz vs. Coast CCD*, WCAB Case No. 8113171

*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708

*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468

*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906

*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

**d. Public Employment**

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators  
Project Director- STEM
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff  
Budget Technician

7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Curriculum Specialist  
Financial Aid Systems Analyst  
IT Virtualization Infrastructure & Systems Engineer
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
12. Ratification of Project-Specific Assignment, Classified Staff

**e. Conference with Labor Negotiator**

Pursuant to *Government Code* Section 54957.6

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers, and Educational

Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Moreno at 5:07 p.m.

**1.06 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 b. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to ratify the resignation of a full-time faculty member.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 d. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve and ratify the public employment items.  
(See Appendix pages 17-19)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 e. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify the following Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers:

21-4 COVID-19 Released Time for Vaccinations  
21-5 COVID-19 Beyond the Blueprint - Partial Return to On-Site Activities Summer 2021 and Fall 2021  
21-CG2 Golden West College Transfer/Career Center Coordinator

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 e. Conference with Labor Negotiator**, on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the following Memoranda of Understanding with Coast Federation of Classified Employees:

21-4 COVID-19 Beyond the Blueprint - Return to Work Summer 2021 and Fall 2021  
21-7 Restoration of Step Movement "EE", "EO" and "E1" Salary Schedules

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 e. Conference with Labor Negotiator**, on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to ratify Memorandum of Understanding 21-2 COVID-19 Released Time for Vaccinations with Coast Community College Association-California Teachers Association/National Education Association.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Prinsky
Noes:	Trustee Patterson
Abstain:	None
Absent:	None

## **1.07 Public Comment**

The following individuals provided public comments via e-mail: Dr. Frank Cirioni, Christina Ryan Rodriguez, Yvonne Portillo, Andrea Garcia-Rittgers, Jill Kiefer, Genevieve Zuidervaat and Kayleigh Sevi.

## **2.00 Informational Reports, Matters for Review, Discussion and/or Action**

### **2.01 DIS - Update on Diversity and Equity Survey**

Dr. Marco Baeza, Vice Chancellor of Human Resources, provided an update on the Diversity and Equity Survey outlining the status of the survey with Higher Education Data Sharing Consortium (HEDS). Topics included preliminary results, related diversity, equity, and inclusion efforts undertaken by the District, and next steps. Trustee Moreno requested follow-up reports be scheduled and added to the Board Directives Log.

### **2.02 DIS - Update on the Implementation of Guided Pathways**

Dr. Andreea Serban, Vice Chancellor Educational Services and Technology, provided an update on the implementation of Guided Pathways at the Coast Colleges.

### **2.03 DIS - Approval of the District's Amended Master Agreement with Coast Community College District Enterprise, Inc.**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve updates to the District's Amended Master Agreement with Coast Community College District Enterprise, Inc. The updated Amended Master Agreement was scheduled to be presented for approval by the District Foundation Board of Directors at their July 22, 2021 meeting.

Trustee Moreno requested a report from Enterprise President Janet Houlihan detailing the swap meet reopening plan proposed for July 3, 2021.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

#### **2.04 DIS - Board Legislative Affairs Committee Recommendation**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the letter presented opposing AB 1491 (McCarty) - Adult Education Consortia: Carryover of Unallocated funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

#### **2.05 DIS - Annual Report of Chancellor's Outside Assignments**

Chancellor Weispfenning presented a summary of his outside assignments for the 2021-2022 academic year:

1. Los Angeles-Orange County Regional Consortium, Chair of the Executive Committee of the Governance Council, July 1, 2021-June 30, 2022.
2. Accrediting Commission for Community and Junior Colleges, Chair of Chairs for the Los Rios Community College District Accreditation Review and Chair of the Sacramento City College Team, December 1, 2021-December 16, 2022 (on-site visit October 10-13, 2022).
3. CEO Leadership Alliance of Orange County (CEO CLA-OC), Member of the Talent Lab Advisory Board (T-LAB), July 1, 2021-June 30, 2022.
4. Orange County Coastkeeper, Member of the Board of Directors and the Diversity Committee, July 1, 2021-June 30, 2022.
5. Orange County Human Relations, Member of the Community Partners Advisory Board, July 1, 2021-June 30, 2022

#### **2.06 DIS - Board Policies and Administrative Procedures for First Reading**

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to return the following Board Policies and Administrative Procedures to a future meeting for further review and action:

##### **Chapter 4. Academic Affairs**

BP 4230 Grading and Academic Record Symbols

AP 4230 Grading and Academic Record Symbols

## **Chapter 5. Student Services**

BP 5500 Student Code of Conduct

AP 5500 Student Code of Conduct

## **Chapter 7. Human Resources**

AP 7120D Recruitment and Selection for Confidential Employees

BP 7909 Emeritus and Meritorious Status

BP 7910 Evaluation

AP 7910 Evaluation

BP 7911 Work Out of Classification

AP 7911 Work Out of Classification

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **2.07 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

### **2.08 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

### **2.09 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to move the Annual Report of Chancellor's Outside Assignments prior to his annual performance evaluation.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **3.00 Consent Calendar (Items 4.01 - 14.01)**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **15.00 Discussion Calendar**

## **16.00 Approval of Standard Agreements in Excess of \$96,700**

### **16.01 OCC - Standard Amendment #1 to the Subscription Agreement with Cranium Cafe, LLC**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve Standard Amendment #1 to the Subscription Agreement with Cranium Cafe, LLC.

The Subscription Agreement with Cranium Cafe, LLC, dba ConexED, provided OCC an online counseling platform used throughout Student Services enabling students to come into virtual offices with questions or concerns. The amendment extended the agreement for an additional two years with added costs.

#### **Term:**

Original Contract Term: January 8, 2021 – January 1, 2022

Amendment #1: January 2, 2022 – January 1, 2024

New Contract Term: January 8, 2021 – January 1, 2024

#### **Fiscal Impact:**

Original Contract Amount: \$70,646.50

Amendment #1: \$115,860.26

New Contract Total: \$186,506.76

CARES Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **16.02 DIS - Standard Amendment #1 to the Independent Contractor Agreement with Dawn Person**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve Standard Amendment #1 to the Independent Contractor Agreement with Dawn Person.



In October 2020 the Board ratified the Standard Independent Contractor Agreement with Dawn Person to provide consulting services during the 2020-21 academic year in advancing the work of equity and inclusion at the District Office and Colleges. Amendment #1 sought to extend the term of the agreement from June 30, 2021 to December 31, 2021, increase funding by \$18,000 and expand the scope of work.

**Term:** October 8, 2020 - December 31, 2021

**Fiscal Impact:** Increase of \$18,000 for a total NTE of \$103,000 from General Funds and Student Equity and Achievement Program (SEAP) funds; District and Colleges to pay for their specific agreed upon work and deliverables as defined in the Scope of Work. Workshops at \$4,000 each and \$2,000 for an additional Coastline College Flex workshop; consulting and facilitation services at \$200 per hour. Expansion of Scope at \$6,000 per College and the District would continue to be billed at \$200 per hour.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **16.03 DIS - Standard Professional Services Agreement with Enviser**

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Standard Professional Services Agreement with Enviser and authorized the Board President or designee to sign any and all documents.

While the District remained compliant with California Higher Education guidance pertaining to building ventilation, the Centers for Disease Control published more specific "Considerations for Institutions of Higher Education" guidance in this area. In order to ensure the safety of students, faculty, and staff, the District sought to conduct a comprehensive District-wide ventilation assessment consistent with the guidance. The study included a mechanical engineering assessment, airflow testing as required, and verification of the ventilation rates of all occupied indoor spaces. In addition, corrective measures would be recommended for all areas that did not meet recommended air exchange rates. The results of the assessment would be reviewed and validated by an independent Certified Industrial Hygienist.

**Term:** May 19, 2021 – December 31, 2021

**Fiscal Impact:** \$1,334,104 paid with CARES/HEERF funds

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

## **17.00 Revenue Generating Agreements/Contracts Over \$96,700**

### **17.01 Funded Programs**

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve participation in the following funded programs the contracts or amendments to contracts:

**Coast Community College District** received Amendment 1 to the 2020-21 Workforce Innovation and Opportunity (WIOA), Title II Adult Education and Family Literacy Act grant. The grant provided supplemental funds for adult education to 1) assist adults to become literate and obtain the education, knowledge, and skills necessary for employment and economic self-sufficiency; 2) assist adults in attaining a secondary school diploma and post-secondary education and training, including through career pathways; and 3) assist immigrants and other individuals who are English language learners. The amendment increased funding by \$4,416 from \$106,460 to \$110,876. All other terms and conditions of the grant remain unchanged.

**Fiscal Impact:** Coast Community College District received \$110,876 from July 1, 2020 to June 30, 2021. 25% matching funds were required. Matching was achieved by compensating noncredit ESL/ELL from the unrestricted general fund and managers and staff who supported the WIOA grant from the Adult Education Program funds.

**Coastline Community College** received a revision to the first round of funding from the U.S. Department of Education, CARES 50% Funds for Student Financial Aid Support Grant, under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, funding to provide emergency financial aid grants to qualified students for expenses related to the disruption of campus operations due to the coronavirus, including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and child care. The revision extended the grant end date from April 23, 2021 to March 10, 2022. The modification did not affect the grant budget.

**Fiscal Impact:** Coastline Community College received \$317,105 from April 24, 2020 to March 10, 2022. No matching funds were required.

**Golden West College** received a modification to the Peace Officers Standards and Training (POST) grant titled the Use of Force and De-escalation Training program. The grant objectives were: 1) develop use of force/de-escalation training curriculum; 2) deliver the training; and 3) conduct comprehensive course evaluation. The modification noted that, effective March 3, 2021, Tim Vu became the Associate Dean and Director of the Golden West College's Regional Criminal Justice Training Center. The Associate Dean/Director assumed the role of Project Director for the grant as part of his duties at the Regional Criminal Justice Training Center. This modification did not affect the grant budget or any of the other terms and conditions of the grant.

**Fiscal Impact:** Golden West College received \$126,563 from April 1, 2019 to December 31, 2021. No matching funds were required.

**Orange Coast College** received the second round of funding from the U.S. Department of Education, under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Institutional Portion, to cover costs associated with significant changes to the delivery of instruction due to the coronavirus. Costs covered included expanding remote learning programs, building Information Technology capacity to support such programs, and training faculty and staff to operate effectively in a remote learning environment.

**Fiscal Impact:** Orange Coast College received \$13,542,252 from May 6, 2020 to May 5, 2021. No matching funds were required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **18.00 Ratification/Approval of General Items of Business**

##### **18.01 DIS - Approval of EEO Fund Multiple Method Allocation Mode Certification Form, 2020-2021**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the EEO Fund Multiple Method Allocation Mode Certification Form that had been reviewed and approved by the CCCD EEO Advisory Committee on April 23, 2021.

The Multiple Method Allocation Model Certification illustrated the Coast Community College District's compliance with EEO requirements and progress in providing students with the educational benefits of a diverse workforce. California Community College EEO funds were allocated based upon the requirements of certifying the multiple methods.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

##### **18.02 DIS - Approval of the CCCD Equity & Equal Employment Opportunity Plan 2021-2024**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Equity & Equal Employment Opportunity Plan for 2021-2024.

The District's Equity & EEO Advisory Committee ("EEEEOAC") was formed to ensure compliance with the district's plan and to assess institutional policies and practices and the impact on hiring and retention. The EEEEOAC recommended and approved an updated Plan on April 23, 2021. The approved plan would be submitted to the State Chancellor's Office.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

**18.03 DIS - Approval of Educational Administrator Employment Agreement (Crouse, Audrey, OCC)**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Educational Administrator Employment Agreement with Audrey Crouse, as Project Director-STEM (80% FTE), at Orange Coast College at an annual salary of \$76,312.80 commencing on May 17, 2021 and ending on June 30, 2023.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

**18.04 DIS - Ratification of Revised Job Descriptions for Classified Staff and Educational Administrator Positions**

On a motion by Trustee Patterson, seconded by Student Trustee Sahachaisere, the Board voted to ratify the updated job descriptions effective May 20, 2021 for the positions of:

Educational Administrator

- Dean of Enrollment Services and Extended Learning (Reorg)

Classified

- Curriculum Specialist (Reclass)
- Financial Aid Systems Analyst (Reclass)
- IT Virtualization Infrastructure & Systems Engineer (Reclass)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **18.05 DIS - Approval of an Executive Job Description**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the job description effective July 1, 2021 for the executive management position of Special Consultant to the Chancellor for Diversity, Equity, & Inclusion.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **18.06 DIS - Approval of Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement with Garden Grove Unified School District**

On a motion by Trustee Patterson, seconded by Student Trustee Sahachaisere, the Board voted to approve the Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement between Coast Community College District and the Garden Grove Unified School District, and authorized the Board President or designee to sign any related documents.

The partnership agreement was due to expire on May 31, 2021. The new agreement continued the partnership, which included all three Colleges in the District. The goal was to develop seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve college and career readiness.

Trustee Moreno directed the Chancellor to distribute a press release publicizing the partnership.

**Term:** June 1, 2021 - June 30, 2024

**Fiscal Impact:** No cost to the District.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **19.00 Resolutions**

### **19.01 Resolution #21-30 Imposition of a Hiring Freeze for July 2021 to June 2022 and Reorganization and Lateral Transfer Plan**

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to adopt Resolution #21-30 Imposition of a Hiring Freeze for July 2021 to June 2022 and Reorganization and Lateral Transfer Plan.

In January 2020 the Board approved Resolution #20-03 "Imposition of a Hiring Freeze for January 2020 - June 2021 and Reorganization and Lateral Transfer Plan". As enrollments continued to stagnate or decline, a continued hiring freeze was an appropriate step to manage personnel costs.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **19.02 Resolution #21-31 Authorization to Purchase all Necessary Materials and Labor to Patch, Sealcoat and Stripe Two Parking Lots at Golden West College**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-31 authorizing the utilization of a cooperative purchasing agreement to procure all necessary materials and labor to patch, seal-coat and stripe two parking lots at Golden West College in preparation for campus reopening.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District.

**Fiscal Impact:** \$1,843,677.63 split between Campus Capital Outlay, Ancillary and Measure M Endowment Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **20.00 Policy Approval/Procedure Ratification**

### **20.01 DIS - Board Policy for Approval and Administrative Procedure for Ratification**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve/ratify the following Board Policy and Administrative Procedure:

### **Chapter 3. General Institution**

BP 3420 Equal Employment Opportunity

AP 3420 Equal Employment Opportunity

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **21.00 Approval of Minutes**

### **21.01 DIS - Minutes**

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Minutes of the May 5, 2021 Regular Meeting.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

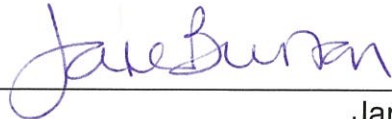
## **22.00 Close of Meeting**

### **22.01 Adjournment**

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 6:23 p.m.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

  
\_\_\_\_\_  
Jane Burton  
Secretary of the Board

*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

## ***APPENDIX***

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## APPENDIX

### Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

#### 1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

#### 2. Ratification of Appointment of Substitutes, Academic Staff

##### Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2020-21 academic year.

None

#### 3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

##### SPRING 2021

Appointments for the period 01/30/21-05/29/21

<u>CCC</u>	<u>Discipline</u>
Sineri, Loretta	Digital Graphics

<u>GWC</u>	<u>Discipline</u>
Palos, Edgar	Coaching

#### 4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Vacancy#</u>
Crouse, Audrey	OCC	Project Director- STEM 80% FTE	*05/17/21-06/30/23	OM-006-21

\*Revised start date

#### 5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

## 6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff is recommended for appointment to the advertised position:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Hope, Zack	GWC	Budget Technician	06/21/21	G-004-21

## 7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

## 8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

### Reclassification

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
DeLeon, Andrew	DIST	IT Virtualization Engineer	IT Virtualization Infrastructure & Systems Engineer	06/01/21
Grunbaum, Andrew	GWC	Financial Aid Systems Specialist	Financial Aid Systems Analyst	06/01/21
French, Ann	CCC	Administrative Assistant II	Curriculum Specialist	06/01/21
McCord, Charissa	GWC	Administrative Assistant II	Curriculum Specialist	06/01/21
Moultan, Janette	CCC	Financial Aid Systems Specialist	Financial Aid Systems Analyst	06/01/21
Page, Elizabeth	OCC	Administrative Assistant II	Curriculum Specialist	06/01/21
Puangco, Katherine	OCC	Financial Aid Systems Specialist	Financial Aid Systems Analyst	06/01/21

## 9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

## 10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

#### **11. Ratification of Temporary Out of Class Assignments, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

#### **12. Ratification of Project-Specific Assignment, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

None

