

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

**3:45 p.m. Closed Session, 5:00 p.m. Open Session**

**Wednesday, June 16, 2021**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on June 16, 2021 via telephone.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Moreno called the meeting to order at 3:45 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Trustees Absent: Student Trustee Sahachaisere joined the meeting at 5:00 p.m.

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

##### **a. Public Employee Performance Evaluation**

Pursuant to *Government Code* Section 54957

Position: Chancellor

##### **b. Student Expulsions (Education Code § 72122)**

##### **c. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* Section 54957(b)(1)

**d. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-sections “d-2” and “e-2” of *Government Code* Section 54956.9. One case: Dispute with Mark Templin

**e. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section “d-1” of *Government Code* Section 54956.9

*Coast CCD et al. vs. Commission on State Mandates*, California Supreme Court Case No. S262663

*Stephen O'Connor vs. Orange County Superintendent of Schools et al.*, Orange County Superior Court Case No. 30-2020-01144768

*Gwendolyn Conway vs. Golden West College*, Orange County Superior Court Case No. 30-2020-01143365

*Sandra Basabe vs. Coast CCD*, California Department of Fair Employment and Housing Case No. 202002-09286616

*Trent Younkin vs. Coast CCD*, Orange County Superior Court Case No. 30-2020-01152541

*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473

*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

Workers' Compensation Appeals Board (“WCAB”) Cases:

*Jose Altamarino vs. Coast CCD*, WCAB Case No. 14539641

*Jamie Blair vs. Coast CCD*, WCAB Case No. 12973118

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849

*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588

*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849

*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536

*Sally Garcia vs. Coast CCD*, WCAB Case No. 13531050

*Constance George vs. Coast CCD*, WCAB Case No. 9152145

*Vicky Kleppe vs. Coast CCD*, WCAB Case No. 13761832

*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972

*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896

*Luis Ortiz vs. Coast CCD*, WCAB Case No. 8113171

*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708

*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468

*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906

*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

**f. Public Employment**

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff

3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators  
Dean, Consumer Health & Sciences  
Program Director, Adult Education Programs
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff  
Administrative Assistant to the Vice President  
Admissions & Records Specialist, Senior  
Public Safety Officer  
Research Analyst Senior
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Athletics Facilitator & Coordinator
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management  
Staffing Coordinator- CTES
11. Ratification of Temporary Out of Class Assignments, Classified Staff  
Administrative Assistant to the Vice President  
Area Facilitator  
Child Care Specialist  
Energy Management Coordinator  
Maintenance Specialist II
12. Ratification of Project-Specific Assignment, Classified Staff  
Administrative Assistant  
Emergency Response Coordinator  
HR Analyst  
Maintenance Specialist, Team Lead  
Recycling Center Assistant  
Recycling Center Tech

**g. Conference with Labor Negotiator**

Pursuant to *Government Code* Section 54957.6

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),  
Coast Community College Association-California Teachers Association/  
National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Classified Managers, and Educational  
Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Moreno at 5:00 p.m.

**1.06 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 d. Conference with Legal Counsel: Anticipated Litigation**, on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the settlement agreement with Mark Templin.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 f. Public Employment**, on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve and ratify the public employment items.  
(See Appendix pages 29-32)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 g. Conference with Labor Negotiator**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to ratify the following memoranda of understanding:

**CFCE MOU #21-6** Classified Employee Reorganization and Work Experience Program Supporting District Operations During the Hiring Freeze with Coast Federation of Classified Employees

**CFE MOU #21-5** Covid-19 Beyond the Blueprint - Partial Return to On-Site Activities Summer 2021 and Fall 2021 with Coast Community College Association-California Teachers Association/National Education Association

**CCA Amended MOU #21-5** Covid-19 Beyond the Blueprint - Partial Return to On-Site Activities Summer 2021 and Fall 2021 with Coast Federation of Educators/American Federation of Teachers

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 b. Student Expulsions**, on a motion made in open session by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve the student expulsions as recommended.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Prinsky  
Noes: None  
Abstain: Student Trustee Sahachaisere  
Absent: Trustee Patterson

#### **1.07 Public Comment**

There were no requests to address the Board.

#### **2.00 Public Hearing**

##### **2.01 Adoption of the Coast Community College District Tentative Budget for FY 2021-22**

Board President Moreno opened the Public Hearing at 5:07 p.m.

There were no public comments.

Vice Chancellor Dunn provided a staff report and presentation to the Board on Budget Development, and responded to comments from Trustees and the Chancellor. The 2021-2022 Tentative Budget was presented for adoption.

**Background**

The Tentative Budget was prepared as prescribed by Title 5 of the California Code of Regulations, Section 58305. Funding for the budget was based upon the latest information available as of the March 2021, First Apportionment. Any changes based on the enacted state budget that were signed by the Governor would be included in the 2021-2022 Final Budget.

**Beginning Balance**

The Tentative Budget beginning balance was estimated to be \$30,781,151 or 13.65% (including the \$386,798 from entity balances). The Tentative Budget reflected a balanced set of revenues and expenses. The beginning balance could fluctuate up or down due to final re-calculation of State apportionment. A firm figure for the beginning balance would not be available until the year-end closing was completed in late July.

**Revenue Estimate**

Total 2021-22 FY General Fund revenues were projected to be \$334.6 million. The revenue estimate included 1.5% COLA, 0% growth funds, and an estimated 2.0% deficit factor. Student fees remained at \$46 per unit.

**Expenditure Estimate**

The Tentative Budget included 1.5% COLA on salary schedule. Additional expenses included an estimated \$50,000 in borrowing cost for anticipated deferrals, and a preliminary estimate of \$579,000 increase (1.7%) in the cost of delivering health benefits. The Employer contributions for the Public Employee Retirement System (PERS) were expected to increase from 20.70% to 22.91% of payroll. Employer contribution from the State Teachers Retirement System (STRS) employer rate would increase from 16.15% to 16.92%, starting July 1, 2021. The combined effect across both programs was a net increase estimated at \$2.3 million. Unemployment insurance increased from 0.05% to 1.23%. The 2021-2022 General Fund expenditures were projected to be \$365.4 million.

**Undistributed Reserve**

Administrative Procedure 6305 Reserves (AP 6305) specified that the budget include an unappropriated reserve of 10% of prior year unrestricted general fund expenditures, consisting of a 5% Reserve for Contingencies, pursuant to Title 5, Section 58307, and a 5% Ancillary Reserve. Estimates under which the Tentative Budget were prepared reflected a reserve amount of more than 10%.

The estimates of fund balances would be refined with year-end closing and actual figures presented to the Board with the Final Budget on September 1, 2021.

As specified by 5 CCR § 58301, for purposes of developing and adopting the Final Budget, the governing board of each district would hold a public hearing on the proposed budget in a district facility, or some other place conveniently accessible to the residents of the district, on or before the 15th day of September, but at least three days following availability of the Proposed Budget for public inspection, at which any resident in the district may appear and object to the proposed budget or any item in the budget.

Consistent with the requirements of 5 CCR § 58305, the Final Budget for the 2021-22 FY was scheduled for presentation and adoption on September 1, 2021. The annual Financial and Budget Report (CCFS 311) would be sent to the California Community College Chancellor's Office (CCCCO) on or before October 10, 2021.

The same regulatory framework required districts to send copies of their budgets to the County Office of Education by September 30 and to the California Community Colleges Chancellor's Office (CCCCO) on or before October 10. Lastly, districts would submit annual audited financial statements to the CCCCCO before December 31, 2021.

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to adopt the Tentative Budget for the 2021-2022 Fiscal Year.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

The Public Hearing was closed at 5:24 p.m.

### **3.00 Informational Reports, Matters for Review, Discussion and/or Action**

#### **3.01 Reports from the Presidents of Student Government Organizations**

The following representatives of Student Government Organizations provided reports to the Board:

Carnetta Sheffield, Coastline College  
Kaly Mendoza, Golden West College  
Jackson Dugan, Orange Coast College

#### **3.02 Associated Student Organizations Annual Reports**

In accordance with Board Policy and Administrative Procedure 3600 Auxiliary Organizations, the three college Associated Student Organizations submitted their Annual Reports. Rachel Snell, Director of Internal Audit, noted that the Associated Student Organizations' Good Standings would be presented to the Board at the July 21, 2021 meeting.

#### **3.03 Approval of the Associated Student Government of Coastline College 2021-2022 Annual Budget**

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve the Associated Student Government of Coastline College 2021-2022 Annual Budget.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **3.04 Approval of the Associated Students of Golden West College 2021-2022 Annual Budget**

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to approve the Associated Students of Golden West College 2021-2022 Annual Budget.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **3.05 Approval of the Associated Students of Orange Coast College 2021-2022 Annual Budget**

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to approve the Associated Students of Orange Coast College 2021-2022 Annual Budget.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **3.06 Reaffirmation of Student Trustee Rights**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to reaffirm the rights of the Student Trustee under Board Policy 2015.

Under sub-section “d” of *Education Code* Section 72023.5, if the Student Trustee was to be allowed to make and second motions, to receive compensation, and to serve a one-year term, as set forth in Board Policy 2015, the Board of Trustees was required to adopt rules to this effect each year.



Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **3.07 Chancellor's Goals for the District 2021-2022**

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to adopt the Chancellor's Goals for the District 2021-2022. In consultation with the Board of Trustees, the Chancellor had developed and maintained a set of goals that identified priorities for each academic year.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **3.08 Review of Quarterly Financial Status Report**

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided the Quarterly Financial Status Report. Section 58310 of Title 5 of the California Code of Regulations required that the District file a Quarterly Financial Status Report (Form CCFS-311Q) with the State Chancellor's Office each quarter. The Report contained the CCFS-311Q State Chancellor's Report, a General Fund Status Report for all funds.

### **3.09 Approval of Amended 2020/2021 Salary Schedules and Appropriate Retroactive Payment for Classified Staff, Confidential, Management, and Executive Employees (Excluding the Chancellor)**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the salary schedules listed effective June 1, 2021 and authorized retroactive payments as follows:

With respect to the LL Salary Schedule for Executives, excluding the Chancellor, the recommendation was to reinstate the 5% salary reduction approved by the Board on July 15, 2020, and to restore step movement on the salary schedule for the 2020-21 fiscal year, effective June 1, 2021. Additionally, it was recommended that the 5% salary reduction and any salary step increase due to an executive, excluding the Chancellor, from July 1, 2020 through May 31, 2021, be restored via a retroactive payment. With respect to the DG Salary Schedule for Classified Management and Educational Administrators, the recommendation was to restore step movement for the 2020-21 fiscal year, effective June 1, 2021.

It was further recommended that any salary step increase due to a classified manager or educational administrator from July 1, 2020 through May 31, 2021, be restored via a retroactive payment.

#### Salary Schedules

- Classified – EE, E0, and E1  
Step movement restored, effective June 1, 2021.  
Pursuant CFCE MOU #21-7
- Confidential – JJ  
Step movement restored, effective June 1, 2021.
- Classified Management and Educational Administrators – DG  
Step movement restored, effective June 1, 2021.
- Executive – LL (Excluding the Chancellor)  
5% salary reduction and step movement restored, effective June 1, 2021.

**Fiscal Impact:** Changes to the salary schedules returned the District to previously budgeted salary expenditures for the 2020-21 fiscal year.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **3.10 Consideration of Annual Compensation Increase for the Board of Trustees**

On a motion by Trustee Patterson, seconded by Trustee Moreno the Board voted to rescind the June 17, 2020 action taken by the Board decreasing Trustee compensation by 7% in 2021, and to increase Trustee compensation effective January 1, 2022 by 5% or the state cost of living adjustment.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno and Patterson
Noes:	Trustees Grant and Prinsky
Abstain:	Student Trustee Sahachaisere
Absent:	None

### **3.11 Appointments to the Measure M Citizens' Oversight Committee**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to appoint the following two candidates to the Measure M Citizens' Oversight Committee, one for the Taxpayers' Association seat and one for the College Support Organization seat. Candidate terms would be effective as of July 1, 2021.

Jennifer Ward (Taxpayers Association)  
Eileen Lewis (College Support Organization)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

### **3.12 Internal Audit Quarterly Report**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to receive and file the Internal Audit Quarterly Report.

Rachel Snell, Director of Internal Audit, provided a quarterly report of projects completed, projects in progress and other services.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

### **3.13 Board Legislative Affairs Committee Recommendation**

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve and send letters of concern with proposed changes, regarding the following legislation:

AB 275 (Medina), Classified Community College Employees  
AB 375 (Medina), Career Development and College Preparatory Courses  
AB 1273 (Rodriguez, D), Interagency Advisory Committee on Apprenticeship: The Director of Consumer Affairs and the State Public Health Officer

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

### **3.14 DIS - Administrative Procedure for First Reading**

The following Administrative Procedure was brought to the Board for first reading, and would be returned to a future meeting for further review and action:

#### **Chapter 6. Business and Fiscal Affairs**

AP 6903 Position Control

### **3.15 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

### **3.16 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT. Chancellor Weispfenning noted that the CCLC Annual Convention would be held virtually.

### **3.17 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

### **4.00 Consent Calendar (Items 5.01 - 17.01)**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **18.00 Discussion Calendar**

### **19.00 Approval of Standard Agreements in Excess of \$96,700**

#### **19.01 DIS - Amendment #1 to the Standard Professional Services Agreement with Crowe, LLP**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Amendment #1 to the Standard Professional Services Agreement with Crowe, LLP.

The District completed one full audit cycle with the Crowe team, and staff recommended several modifications to the agreement with Crowe.

Fiscal Year 2019-20:

1. Stemming from the COVID-19 pandemic, three federal relief programs have been signed into law, and the District has received more than \$100 million in Higher Education Emergency Relief Funds (HEERF). The testing of these programs will also be a subject of future audits.
2. Also, directly related to the impact of the COVID-19 pandemic, significant time was incurred to determine the Enterprise Corporation's ability to continue as a going concern.
3. Consistent with service levels sought from our previous external auditor, staff requested that Crowe assist the District and its foundations with completing financial reporting for the year ending June 30, 2020.

Fiscal Year 2020-21:

1. On a going forward basis staff has requested that Crowe continue to assist the District and its foundations with completing financial reporting for the year ending June 30, 2021.
2. Staff has also requested assistance with the implementation of Governmental Accounting Standards Board (GASB) statement numbers 84 and 87. We do not anticipate additional cost associated with this work.

These changes impacted work on the audit that was completed for the year ending June 30, 2020, as well as audit work the year ending June 30, 2021. Amendment #1 also extended the agreement terms and scope of work with Crowe, LLP.

**Term:** May 15, 2021 - June, 30, 2022

**Fiscal Impact**

Original Agreement: \$135,500

Amendment #1: \$48,000

New Total: \$183,500

To be paid from HEERF and General Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **19.02 DIS - Amendment No. 1 to the Standard Construction Management Agreement with TELACU Construction Management**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Amendment No. 1 to the Standard Construction Management Agreement with TELACU Construction Management for the Orange Coast College Professional Mariner Training Center Project and authorized the Board President or designee to sign any related documents.

On August 15, 2018 the Board of Trustees awarded RFP No. 2124 to TELACU Construction Management (TCM) for construction management services on the Orange Coast College Professional Mariner Training Center project. During the course of construction and in coordination with Southern California Edison, it was determined the transformer pad size needed to be enlarged and trash enclosure redesigned. In order to accommodate the redesigned site work, TELACU was required to remove its existing site office and replace it with a smaller trailer.

**Term:** August 16, 2018 – September 31, 2021

### **Fiscal Impact:**

Original Contract Amount: \$ 1,667,716

Amendment No. 1: \$5,731

New Contract Total: \$1,673,447 (0.34% Increase)

General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **19.03 DIS - Amendment No. 2 to the Standard Construction Management Agreement with C.W. Driver**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve Amendment No. 2 to the Standard Construction Management Agreement with C.W. Driver, LLC for the Orange Coast College Language Arts & Social Sciences Building and authorized the Board President or designee to sign any related documents.

In March 2019, the Board of Trustees authorized a construction management services agreement for the Orange Coast College Language Arts & Social Sciences Building. Due to this project being partially State-funded, the District was only authorized to proceed with pre-construction services until the State approved commencement of construction. It was indicated at that time that the contract would be amended to reflect each phase of work.

This project was on schedule and expected to be completed July 31, 2021. Amendment No. 2 authorized continuing construction management services during the closeout phase of the project as detailed in the original proposal.

**Term:** March 7, 2019 – October 31, 2021

**Fiscal Impact:**

Original Contract Amount:	\$124,770 (Pre-construction)
Amendment No. 1:	\$3,444,654 (Construction)
Amendment No. 2:	\$30,000 (Post-construction/Closeout)
New Contract Total:	\$3,599,424

General Obligation Measure M Bond Funds & State Proposition 51 Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **20.00 Approval of Non-Standard Agreements in Excess of \$96,700**

### **20.01 GWC - Non-Standard MOU with Credentia Nurse Aide LLC**

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve the Non-Standard MOU with Credentia Nurse Aide LLC.

Credentia Nurse Aide LLC provided and processed certified nurse assistant (CNA) exams while adhering to government standards, equating the exam, providing examination results, candidate handbooks, training procedures and materials for the administration of the exam.

**Term:** July 1, 2021 – June 30, 2026

**Fiscal Impact:** NTE \$400,000 per year for 5 years from RHORC RTC Trust fund. Fee distribution schedule is as follows:

Written Exams paid \$14 in year one, \$17 in year two through four, and \$20 in year five.

Skills Exams paid \$14 in year one, \$17 in year two through four, and \$20 in year five.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **21.00 Revenue Generating Agreements/Contracts Over \$96,700**

### **21.01 DIS - Amendment #1 to the Non-Standard Agreement with Barnes & Noble College Booksellers, LLC**

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve Amendment #1 to the Non-Standard Agreement with Barnes & Noble College Booksellers, LLC.

The agreement was for on-campus bookstore services at Golden West and Orange Coast College campuses and virtual bookstore at Coastline College. Amendment #1 was to extend the contract term through June 30, 2022 and revise the commission schedule.

**Term:** July 1, 2020 – June 30, 2022

**Fiscal Impact:** Revenue-generating based on percentage of sales, payable quarterly as follows:

Golden West College and Orange Coast College on-campus bookstores:

7% of all Gross Sales up to \$3,000,000

9% of all Gross Sales from \$3,000,000 up to \$4,000,000

10% of all Gross Sales from \$4,000,000 up to \$5,000,000

12% of all Gross Sales over \$5,000,000

AND

4% of all Gross Sales of First Day and Digital Products

Coastline College virtual bookstore:

14% on net sales of adopted print course materials

7% on net rentals of adopted print course materials

4% on net sales of digital course materials

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere

Noes: None

Abstain: None

Absent: None

## **22.00 Ratification/Approval of General Items of Business**

### **22.01 CCC- Ratification of Non-Standard Trademark License Agreement with National Security Agency**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to ratify the Non-Standard Trademark License Agreement with National Security Agency.



Coastline continued to use the “GenCyber” (the “Mark”) trademark in connection with reproduction materials for its “Mark” branded cybersecurity camp activities. The GenCyber logo was used by Professor Tobi West, CIS/CST Department Chair, for marketing and promotional materials which included the web page, flyers, and promotional materials, as outlined in the Trademark License. Coastline College received an additional GenCyber grant award from the National Security Agency.

**Term:** May 1, 2021 – April 30, 2022

**Fiscal Impact:** No cost to the college or District.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

**22.02 OCC - Authorization to Conduct a Short-term Study Abroad Program in Paris, France**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to authorize a study abroad program to be conducted in Paris, France, from July 1-31, 2022. Lia Raileanu, OCC professor, would serve as faculty. All logistical arrangements would be handled by program service provider ACCENT.

**Fiscal Impact:** \$11,721 funded by the College, and the course generated FTES.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

**22.03 DIS - Ratification of Non-Standard Master License and Services Agreement with Full Measure Education, Inc.**

Item Pulled

**22.04 DIS - Ratification of Non-Standard Payment Processing Agreement with MTFX USA Inc.**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the Non-Standard Payment Processing Agreement with MTFX USA Inc.

MTFX USA Inc. provided payment processing services for students and other parties that paid tuition and other fees to the colleges on behalf of the students.

**Term:** July 1, 2021 – June 30, 2022

**Fiscal Impact:** No cost to the District

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

**22.05 DIS - Ratification of Non-Standard Professional Services Agreement with C.W. Driver**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to ratify the Non-Standard Professional Services Agreement with C.W. Driver.

Orange Coast College was preparing to remove and replace the failing brick veneer on the Allied Health, Biology, and Consumer Sciences (ABC) Building. The college sought to retain project management support from C.W. Driver to assist District and campus staff, as necessary, in all phases of the project. CW Driver would provide the requisite services, not to exceed 10 hours per week. Services would be billed at a rate of \$204 per hour on an actual time basis.

**Term:** June 17, 2021 - October 1, 2021

**Fiscal Impact:** \$30,600 paid with District capital outlay funds and reimbursed via insurance claim.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

**22.06 DIS - Approval of Change Order No. 1 for Coastline College Student Services Center - Bid No. 2151 - Bid Package 1**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve Change Order; No. 1 for Coastline Student Services Center Project- Bid No. 2151, Bid Package 1 and authorized the Board President or designee to sign any related documents.

On March 18, 2020, the Board awarded Bid No. 2151; Bid Package 1, in the amount of \$1,032,600, to Keller North America, Inc., for design and installation services for the rammed aggregate pier ground improvements system required to stabilize the liquefaction soil conditions onsite.

During the course of construction, an unforeseen communications duct bank was discovered that extended through the new building footprint. The duct bank housed the communications backbone that served the existing building and several adjacent buildings on the property, making it impossible to decommission or abandon. The duct bank was in conflict with the layout of the aggregate piers, requiring the modification of the pier layout and resulting in five additional piers being required to satisfy geotechnical requirements.

**Term:** March 19, 2020 – December 9, 2020

**Fiscal Impact:**

Original Contract: \$1,032,600

Change Order #1 Amount: \$7,479

New Contract Amount: \$1,040,079 (0.72% Increase)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

**22.07 DIS - Change Order and Final Contract Adjustments for 18 Trade Contractors, Orange Coast College Student Union Complex, Bid No. 2119**

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve the change orders to 18 trade contracts and authorized the Board President or designee to sign any related documents.

The Board authorized contracts with 24 prime contractors to construct the Orange Coast College Student Union Complex. As a whole, the 24 prime contracts totaled \$91,154,553 for the complete construction of this project. The project reached substantial completion in January 2021. The project team worked with contractors to reconcile final contract adjustments for all remaining trades on the project. The reconciliation of these trades closed out 18 of the 24 prime trade contracts associated with the project, resulting in a slight decrease to the total project cost. All adjustments were vetted, negotiated and deemed reasonable by the project team, campus Vice President and the District Facilities Director.

**Fiscal Impact:** (\$80,254.50) 0.12% decrease in overall construction cost  
Measure M Bond Funds – OCC Student Union Complex

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **22.08 DIS - Authorization to File Notice of Completion and Release Retention Funds**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District would withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: RVH Constructors. – Bid Package #01

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Crew Inc. – Bid Package #02  
Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Interpipe Contracting, Inc. – Bid Package #03

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Bravo Concrete – Bid Package #05

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Pacific Southwest Structures– Bid Package #06

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Columbia Steel– Bid Package #07

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Star Hardware – Bid Package #10

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Perfection Glass. – Bid Package #11

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Mirage Builders– Bid Package #12

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Southcoast Acoustical Interiors – Bid Package #13

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Inland Pacific Tile, Inc. – Bid Package #14

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Continental Flooring – Bid Package #15

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: D&M Painting– Bid Package #16

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: ISEC Incorporated – Bid Package #17

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: RVH Constructors, Inc.– Bid Package #18

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: JG Tate Fire Protection – Bid Package #19

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Verne's Plumbing, Inc. – Bid Package #20

Orange Coast College Language Arts and Social Sciences Project – Bid 2141  
Contractor: Coutts Heating & Cooling – Bid Package #21

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **22.09 DIS - Approval of Foundation Master Agreements 2021-2026**

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve the Coast Community College District, Coastline College, Golden West College (as revised), and Orange Coast College Foundations Master Agreements for 2021-2026.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **22.10 DIS - Adoption of the District-wide Strategic Plan 2021-24**

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to adopt the District-wide Strategic Plan 2021-24.

The Strategic Plan was developed and approved by the District Consultation Council, a district-wide participatory governance body with representation from all constituent groups at the three Colleges and the District Office.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **23.00 Resolutions**

### **23.01 Resolution #21-28 to Approve Q3, January-March 2021 Budget Transfers**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt Resolution 21-28 to approve Q3, January–March 2021 Budget Transfers for FY 2020-2021.

The California Code of Regulations (Title V) Section 58307, required the Board of Trustees to approve, by a majority vote, all transfers of funds between expenditure classifications. There was a total of 1,246 transfers for Q3, January–March, 2021, of which 900 were restricted. Resolution 21-28 approved the Q3, January–March 2021, Budget Transfers for FY 2020-2021.

**Fiscal Impact:** No cost associated with the Resolution, but integral to fiscal operations.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **23.02 Resolution #21-29 Q3 Budget Revision, Increase of Income and Expenditure for January-March 2020, FY 2020-21**

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to adopt Resolution 21-29 to approve increased income and expenditure for FY 2020-21.

On October 21, 2020, the Coast Community College District Board of Trustees approved the FY 2020-21 budget. Some programs were not known about at the time of adoption of the district budget, and each quarter a resolution was advanced to the Board to reconcile emerging fiscal data. The 3rd quarter budget revision totaling \$26,286,277 was a figure driven largely by the receipt of federal COVID Relief funds (HEERF II).

As of June 30, 2021, the District Administration projected to have a program budget increase of \$33,937,392, which included \$26,286,277 from Restricted General Funds and \$7,651,115 from Student Financial Aid. As this budgetary data was not included in the 2020-2021 Adopted Budget, it was necessary for the Board of Trustees to adopt a resolution formally increasing income and expenditure for the FY 2020-21 Budget plan.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

**23.03 Resolution #21-32 to Allow the County Superintendent of Schools to Make Routine Budget Transfers as needed, at the close of the District's FY 2020-21 and during FY 2021-22**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adopt Resolution 21-32 allowing the County Superintendent of Schools to make routine budget transfers (except from District reserves), as needed, at the close of Coast Community College District's FY 2020-21 and during FY 2021-22.

Despite the formal separation of the California K-12 School system and the Community College system, the Orange County Superintendent of Schools maintained certain oversight of payroll and budget functions. From an operational perspective, this resolution allowed the Orange County Department of Education to act as the District's agent with the offices of the Orange County Treasurer-Tax Collector and Auditor- Controller.

**Fiscal Impact:** No cost associated with the Resolution, but integral to fiscal operations.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **23.04 Resolution #21-33 Establishing the Appropriation Limit, GANN Initiative for 2021-22**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution 21-33 to establish maximum appropriation limitations for fiscal year 2021-22.

**Fiscal Impact:** No cost associated with the Resolution, but integral to fiscal operations.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **23.05 Resolution #21-34 Authorization to Purchase Mobile Workstations for the Colleges and District Office Device Refresh Project**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution 21-34 for the authorization to purchase mobile workstations for the Colleges and District Office Device Refresh Project.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District.

Ongoing efforts identified technology modifications needed to address disruptions to work environments base on the Flexibility First Framework document.

Adoption of Resolution 21-34 sought to purchase:

- Approximately 754 HP Laptops to include:
  - Warranty w/ Accidental Damage Protection
  - 24" Monitor w/ Built-in Web Camera and Docking Capability
  - 24" Second Monitor
  - Accessories (i.e., carrying case, locks, keyboard and mouse)

**Fiscal Impact:** Not to exceed \$2,400,000 paid with HEERF II Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **24.00 Policy Approval/Procedure Ratification**



## **24.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification**

Board Policy 7909 Emeritus and Meritorious Status was pulled for discussion.

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve/ratify the following Board Policies and Administrative Procedures:

### **Chapter 4. Academic Affairs**

BP 4230 Grading and Academic Record Symbols

AP 4230 Grading and Academic Record Symbols

### **Chapter 5. Student Services**

BP 5500 Student Code of Conduct

AP 5500 Student Code of Conduct

### **Chapter 7. Human Resources**

AP 7120D Recruitment and Selection for Confidential Employees

BP 7910 Evaluation

AP 7910 Evaluation

BP 7911 Work Out of Classification

AP 7911 Work Out of Classification

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

Following discussion, on a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve BP 7909 Emeritus and Meritorious Status.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	Trustee Patterson
Abstain:	None
Absent:	None

## **25.00 Approval of Minutes**

### **25.01 DIS - Minutes**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the Regular Meeting of May 19, 2021.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **26.00 Informational Reports**

### **26.01 Report from the Chancellor**

The Chancellor provided a report to the Board.

### **26.02 Reports from the College Presidents**

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline College  
Dr. Angelica Suarez, Orange Coast College  
Tim McGrath, Golden West College

### **26.03 Reports from the Academic Senate Presidents**

Deborah Henry, Coastline College Academic Senate President, provided a written report to the Board.

### **26.04 Reports from the Classified Senate Presidents**

The following Classified Senate Presidents provided written reports to the Board:

Patty Franco, Coastline College  
Dorsie Brooks, Golden West College

### **26.05 Reports from Presidents of Employee Representative Groups**

Dana Emerson, Coast District Management Association President, provided a written report to the Board.

### **26.06 Reports from the Board of Trustees**

The Trustees provided individual reports.

## **27.00 Close of Meeting**

## 27.01 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 7:11 p.m. in memory of Aiden Leos.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

  
\_\_\_\_\_  
Jane Burton  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

## ***APPENDIX***

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## APPENDIX

### Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

#### 1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

#### 2. Ratification of Appointment of Substitutes, Academic Staff

##### Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2020-21 academic year.

##### OCC

Click, Sean

##### Discipline

ELL

#### 3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

##### OCC

Hunter, Amelie

##### Discipline

Dance

#### 4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Vacancy#</u>
Desmond, Christiaan	OCC	Dean, Consumer Health & Sciences	07/06/21-06/30/23	OM-008-21
Ju-Ong, Linda	GWC	Program Director, Adult Education Programs	07/06/21-06/30/22	GM-005-21

#### 5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

## 6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Buus, Alexander	OCC	Research Analyst Senior	07/06/21	O-019-21
Garcia, Joseph	OCC	Public Safety Officer	07/06/21	O-011-21
Lopez-Daly, Yadira	GWC	Administrative Assistant to the Vice President	06/21/21	G-012-21
Phillips, Sabrina	OCC	Public Safety Officer	07/06/21	O-014-21
Tiger, Linda	OCC	Admissions & Records Specialist, Senior	06/21/21	O-022-21

## 7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

## 8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following change for Classified Staff be ratified:

### Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Blair, Kimberly	GWC	Athletics Facilitator & Coordinator, 10 months	Athletics Facilitator & Coordinator, 12 months	06/01/2021

## 9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

## 10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following change for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Williams, Brandi	DIST	Staffing Coordinator - CTES	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	05/24/21	06/30/21

### 11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Franco, Patricia	CCC	Administrative Assistant to the Vice President	Executive Assistant	06/14/21	06/30/21
Morgan, Margaret	OCC	Child Care Assistant	Child Care Specialist	06/01/21	06/30/21
Vu, Mary	CCC	Administrative Clerk	Area Facilitator	01/01/21	06/30/21
Wang, Michael	OCC	Energy Management Specialist, HVAC	Energy Management Coordinator	05/01/21	06/30/21

#### Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Hardy, Carmella	OCC	Administrative Assistant	Administrative Assistant to the Vice President	05/09/21	06/30/21
Macario, Inocente	OCC	Maintenance Specialist I	Maintenance Specialist II	05/01/21	06/30/21

### 12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Bentley, Kyla	DIST	HR Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	06/01/21	06/30/21
Bryan, Eric	OCC	Recycling Center Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	05/04/21	06/30/21
Dann, Heather	GWC	Administrative Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	10/01/20	06/30/21
DePretto, Diane	DIST	HR Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	06/01/21	06/30/21

Lam, Kelly	OCC	Administrative Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	05/04/21	06/30/21
Salgado, Arturo	OCC	Maintenance Specialist, Team Lead	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	05/10/21	06/30/21
Stiles, Leo	OCC	Recycling Center Tech	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	05/04/21	06/30/21

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Cutting, Kris	OCC	Emergency Response Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	05/01/21	06/30/21