

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Via Telephone

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, August 4, 2021

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on August 4, 2021 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Moreno called the meeting to order at 3:45 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Trustees Absent: Student Trustee Sahachaisere joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Performance Evaluation

Pursuant to *Government Code* Section 54957

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

c. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Supreme Court Case No. S262663

Stephen O'Connor vs. Orange County Superintendent of Schools et al., Orange County Superior Court Case No. 30-2020-01144768

Gwendolyn Conway vs. Golden West College, Orange County Superior Court Case No. 30-2020-01143365

Sandra Basabe vs. Coast CCD, Equal Employment Opportunity Commission Case No. 37A-2020-03055-C

Trent Younkin vs. Coast CCD, Orange County Superior Court Case No. 30-2020-01152541

Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473

Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Workers' Compensation Appeals Board ("WCAB") Cases:

Jose Altamarino vs. Coast CCD, WCAB Case No. 14539641

Jamie Blair vs. Coast CCD, WCAB Case No. 12973118

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Sally Garcia vs. Coast CCD, WCAB Case No. 13531050

Constance George vs. Coast CCD, WCAB Case No. 9152145

Vicky Kleppe vs. Coast CCD, WCAB Case No. 13761832

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

d. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
Interim Vice President of Instruction
5. Approval of Appointment of Classified Management
Director, Human Resources
6. Approval of Appointment of Classified Staff
Medical Assistant

7. Approval of Appointment of Confidential Staff
Executive Assistant
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
Administrative Assistant to the VP
12. Ratification of Project-Specific Assignment, Classified Staff

e. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/
National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),
Classified Managers, and Educational
Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Moreno at 5:00 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 d. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve and ratify the public employment items as amended. (See Appendix pages 13-14)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.07 Public Comment

There were no requests to address the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided written reports to the Board:

Spencer Bradley, Coastline College
Kaly Mendoza, Golden West College
Sierra Wisner, Orange Coast College

2.02 Coast Colleges' Umoja Program

Dr. Dana Emerson, Dean at Coastline College, gave a presentation highlighting the districtwide Umoja Program.

2.03 Update on the Status of the AB 705 (2017)/Education Code Section 78213 Implementation

Dr. Andreea Serban, Vice Chancellor Educational Services and Technology, provided an update on the status of the implementation of AB 705 (2017) - subsequently codified as Education Code Section 78213 - across the three Colleges in the District, and responded to Trustees' questions.

2.04 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.05 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.06 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 15.01)

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

16.00 Discussion Calendar

17.00 Approval of Standard Agreements in Excess of \$96,700

17.01 OCC - Standard Independent Contractor Agreement with Lopez Works, Inc.

Item Pulled

18.00 Approval of Non-Standard Agreements in Excess of \$96,700

18.01 DIS - Non-Standard Agreement with Okta and the Foundation for California Community Colleges

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Non-Standard Agreement with Okta and the Foundation for California Community Colleges.

An agreement with the Foundation for California Community Colleges allowed the Coast Community College District (Coast) to work with Okta, who provided Coast with user account creation and management tools needed to grant authorized users access to secure data and programs.

Term: Upon the Board President's Signature – June 30, 2022

Fiscal Impact: \$185,084.43 paid with HEERF II Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

18.02 DIS - Non-Standard Addendum No. 2 to the Professional Services Agreement with DMc Engineering

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve Non-Standard Addendum No. 2 to the Professional Services Agreement with DMc Engineering.

On September 18, 2019 the Board of Trustees approved a standard professional services agreement with DMc Engineering for professional topographic survey services related to the Orange Coast College Language Arts and Social Sciences Building Project. Addendum No. 2 procured additional professional services from DMc Engineering for field verification of the project.

Term: September 19, 2019 – October 1, 2021

Fiscal Impact:

Original Contract Amount: \$134,680

Amendment No. 1: \$16,900

Amendment No. 2: \$17,910

New contract Total: \$169,490

Paid with General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

19.00 Ratification/Approval of General Items of Business

19.01 DIS - Approval of Amendments to Executive Educational Administrator Employment Agreements for Fiscal Year 2021-2022; Approval of Revised LL Salary Schedule

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve the following Amendments to Executive Educational Employment Agreements and approved the revised LL Salary Schedule which incorporated the Amendments:

<u>Name</u>	<u>Position</u>	<u>2021-2022 Placement</u>	<u>Salary</u>
Dr. Marco A. Baeza	Vice Chancellor of Human Resources	LL-2-6	\$271,402
Dr. W. Andrew Dunn, III	Vice Chancellor, Finance and Administrative Services	LL-2-7	\$281,493
Tim M. McGrath, J.D.	President, Golden West College	LL-2-6	\$271,402
Dr. Vincent Rodriguez	President, Coastline College	LL-2-3	\$243,247
Dr. Andreea Serban	Vice Chancellor, Educational Services and Technology	LL-2-7	\$281,493
Dr. Angelica Suarez	President, Orange Coast College	LL-2-6	\$271,402

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

19.02 DIS - Approval of Change Orders and Final Contract Adjustments for 3 Trade Contractors, Orange Coast College Language Arts & Social Sciences Building, Bid No. 2141; and Adoption of Resolution #21-39

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to (1) approve Change Orders No.1 to Bravo Concrete, Perfection Glass Inc and Southcoast Acoustical Inc on the Orange Coast College Language Arts and Social Sciences project, Bid No. 2141; (2) adopt Resolution #21-39, approving and authorizing the change order in excess of the 10% threshold for Southcoast Acoustical, Inc. as described therein; (3) authorize the President of the Board of Trustees or designee to sign any related documents, indicating approval and adoption by the Board of Trustees.

In accordance with Vision 2020, the Board authorized contracts with 22 prime contractors to construct the Orange Coast College Language Arts and Social Sciences Project. As a whole, the 22 prime contracts totaled \$57,916,880 for the complete construction of the project. The project reached substantial completion in May 2021.

The project team worked with contractors to reconcile final contract adjustments for all remaining trades on the project. The reconciliation of these trades closed out three of the 12 remaining prime trade contracts associated with the project, resulting in a decrease to the total project cost.

Fiscal Impact: (\$163,075.00) 1.71% decrease in Measure M Bond Funds – OCC Language Arts and Social Sciences Building

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

19.03 DIS - Approval of Change Order No. 1 for Golden West College Language Arts Complex - Bid No. 2156 - Bid Package 02B - Silverado Contractors

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve Change Order No. 1 for Golden West College Language Arts Complex, Bid No. 2156, Bid Package 02B, and authorized the President of the Board of Trustees or designee to sign any related documents.

On February 17, 2021 the Board of Trustees awarded Bid No. 2156, Bid Package 02B – Demolition/Abatement & Earthwork, to Silverado Contractors Inc for the construction of the Golden West College 76,732 square foot Language Arts complex to replace the existing Humanities Building. Change Order No. 1 covered expenses related to removal and transportation of roughly 470 feet of transite piping, a hazardous material that was not known to be present until demolition began.

Term: February 18, 2019 - February 28, 2023

Fiscal Impact:

Original Contract Amount: \$1,481,916

Change Order No. 1: \$105,644

New Contract Total: \$1,587,560 (~7.1% Increase)

Paid with General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere

Noes: None

Abstain: None

Absent: None

19.04 DIS - Approval of Change Order No. 1 for Golden West College Language Arts Complex - Bid No. 2156 - Bid Package 33A - JPI Development Group

On a motion by Trustee Prinsky, seconded by Student Trustee Sahachaisere, the Board voted to approve Change Order No. 1 for Golden West College Language Arts Complex, Bid No. 2156, Bid Package 33A, and authorized the President of the Board of Trustees or designee to sign any related documents.

On February 17, 2021 the Board of Trustees awarded Bid No. 2156, Bid Package 33A – Site Utilities, to JPI Development Group, Inc for construction of the Golden West College 76,732 square foot Language Arts complex to replace the existing Humanities Building. Change Order No. 1 covered expenses related to the installation of three water isolation valves which were necessary to stop waterflow into the humanities building during demolition.

Term: February 18, 2019 - February 28, 2023

Fiscal Impact:

Original Contract Amount: \$536,000

Change Order No. 1: \$25,331

New Contract Total: \$561,331 (~4.73% Increase)

Paid with General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

19.05 DIS - Approval of Change Order No. 1 for Golden West College Language Arts Complex - Bid No. 2156 - Bid Package 05A - Columbia Steel

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Change Order No. 1 for Golden West College Language Arts Complex, Bid No. 2156, Bid Package 05A, and authorized the President of the Board of Trustees or designee to sign any related documents.

On February 17, 2021 the Board of Trustees awarded Bid No. 2156, Bid Package 05A – Structural Steel, to Columbia Steel, Inc for construction of the Golden West College 76,732 square foot Language Arts complex to replace the existing Humanities Building. Change Order No. 1 addressed the need to install eight additional structural support members in the staircases required to meet DSA standards.

Term: February 18, 2019 - February 28, 2023

Fiscal Impact:

Original Contract Amount: \$4,578,330

Change Order No. 1: \$27,363

New Contract Total: \$4,605,693 (~0.59% Increase)

Paid with General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

20.00 Resolutions

20.01 Resolution #21-37 to Affirm Coast Community College District's Commitment to Diversity, Equity, and Inclusion

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-37 reaffirming its commitment to diversity, equity, and inclusion through its support of the implementation of the recommendations from the California Community Colleges Chancellor's Office Vision for Success Diversity, Equity and Inclusion Task Force.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

20.02 Resolution #21-38 to Name Orange Coast College's Pirate Baseball Park "John Altobelli Park"

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to adopt Resolution #21-38 to name the Pirate Baseball Park at Orange Coast College "John Altobelli Park", in compliance with Board Policy 6620 and following the procedures set forth in Administrative Procedure 6620, Naming of Facilities and Properties.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.00 Approval of Minutes

21.01 DIS - Minutes

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the Regular Meeting of July 21, 2021.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

22.00 Informational Reports

22.01 Report from the Chancellor

The Chancellor provided a report to the Board.

22.02 Reports from the College Presidents

The following College Presidents provided written reports to the Board:

Dr. Vince Rodriguez, Coastline College
Dr. Angelica Suarez, Orange Coast College
Tim McGrath, Golden West College

22.03 Reports from the Academic Senate Presidents

There were no reports.

22.04 Reports from the Classified Senate Presidents

There were no reports.

22.05 Reports from Presidents of Employee Representative Groups

There were no reports.

22.06 Reports from the Board of Trustees

The Trustees provided individual reports.

23.00 Close of Meeting

23.01 Adjournment

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 5:47 p.m. in memory of Briana Castillo.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	13-14

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2020-21 academic year.

None

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Plcmt</u>
Francisco Arce	CCC	Interim Vice President of Instruction	08/09/21 – 12/31/21	DG14

5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Brown, Alyssa	GWC	Director, Human Resources	09/07/21	GM-006-21

6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Huston, Shelby	OCC	Medical Assistant, 60%	08/09/21	O-010-22

7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Freiling, Sally	DIST	Executive Assistant	08/09/21	D-001-22

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Tran-Nguyen, Martha	CCC	Administrative Assistant to the VP	Executive Assistant	07/01/21	07/31/21

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

None