

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

Via Telephone

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, August 18, 2021

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on August 18, 2021 via telephone.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Moreno called the meeting to order at 3:45 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Trustees Absent: Student Trustee Sahachaisere joined the meeting at 5:00 p.m.

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

##### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* Section 54957(b)(1)

##### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

*Coast CCD et al. vs. Commission on State Mandates*, California Supreme Court Case No. S262663

*Stephen O'Connor vs. Orange County Superintendent of Schools et al.*,  
Orange County Superior Court Case No. 30-2020-01144768  
*Gwendolyn Conway vs. Golden West College*, Orange County Superior Court Case  
No. 30-2020-01143365  
*Trent Younkin vs. Coast CCD*, Orange County Superior Court Case No. 30-2020-  
01152541  
*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-  
2020-01166473  
*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-  
01184221  
*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration  
*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No.  
LA-CE-6636-E  
 Workers' Compensation Appeals Board ("WCAB") Cases:  
*Jose Altamarino vs. Coast CCD*, WCAB Case No. 14539641  
*Jamie Blair vs. Coast CCD*, WCAB Case No. 12973118  
*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849  
*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588  
*Ildfonso Flores vs. Coast CCD*, WCAB Case No. 11921849  
*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536  
*Sally Garcia vs. Coast CCD*, WCAB Case No. 13531050  
*Constance George vs. Coast CCD*, WCAB Case No. 9152145  
*Vicky Kleppe vs. Coast CCD*, WCAB Case No. 13761832  
*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972  
*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896  
*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970  
*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708  
*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468  
*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906  
*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

### **c. Public Employment**

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty  
Instructor, Diagnostic Med Tech-Polysomnography & Program Dir.
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff  
Administrative Assistant to the Vice President  
Admissions & Records Specialist- Strong Workforce Programs  
Budget Technician  
Dispatcher  
IT Cyber Security Analyst  
Medical Assistant

Office Services Assistant  
Public Safety Officer

7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Approval of Involuntary Transfers/Reassignments  
Accounting Assistant, Senior  
Administrative Assistant  
Administrative Clerk  
Office Services Assistant
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management
12. Ratification of Temporary Out of Class Assignments, Classified Staff  
Administrative Assistant  
ECE Development Specialist  
Grounds & Landscape Specialist  
Instructional Food Service Hospitality Coordinator
13. Ratification of Project-Specific Assignment, Classified Staff  
Recycling Center Assistant

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* Section 54957.6

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers, and Educational  
Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Moreno at 5:00 p.m.

**1.06 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve and ratify the public employment items. (See Appendix pages 15-18)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the following Memoranda of Understanding with Coast Federation of Classified Employees:

21-8 Golden West College Bookstore Employee Transition Plan  
21-9 Reclassification Application Update

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the following Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers:

21-7 Faculty Compensation and Load for Career Development College Readiness ("Enhanced") and Regular Noncredit Classes  
21-8 Federation Release Time

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

## **1.07 Public Comment**

Alan Lovegreen and Flavia Ruzi provided public comments.

## **1.08 Acceptance of Retirement**

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the District:

W. Andrew Dunn III, Vice Chancellor of Finance & Administrative Services, DIS, Retirement Effective July 1, 2022

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to accept the retirement.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **2.00 Informational Reports, Matters for Review, Discussion and/or Action**

### **2.01 Staff Board Deliverables Per Enterprise Master Agreement Requirements for Sections 8, 10, 11, 13, 20, 22 and 28**

Janet Houlihan, President of the Enterprise Corporation, provided reports on the Enterprise Staff Board Deliverables for Enterprise Master Agreement Requirements for Sections 8, 10, 11, 13, 20, 22 and 28 for the quarter ending December 31, 2020 and quarter ending March 31, 2021.

### **2.02 Workers' Compensation Self-Insured Open Claims: Annual Status Report**

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided the District Workers' Compensation Self-Insured Claims: Annual Status Report.

### **2.03 Study Session: Institutional Effectiveness – Student learning and Achievement**

Dr. Andreea Serban, Vice Chancellor of Educational Services and Technology, provided the annual assessment of district-wide institutional effectiveness, an analysis of key performance indicators related to student learning and achievement from a district-wide perspective. Assessment gauged past performance and identified areas for future improvement and growth. Vice Chancellor Serban responded to Trustees' questions.

### **2.04 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

### **2.05 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

## **2.06 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

## **3.00 Consent Calendar (Items 4.01 - 15.01)**

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **16.00 Discussion Calendar**

## **17.00 Approval of Standard Agreements in Excess of \$96,700**

### **17.01 CCC - Standard Independent Contractor Agreement with SC Consulting, LLC.**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Standard Independent Contractor Agreement with SC Consulting, LLC.

The independent contractor served as a Competency Based Education project manager for activities under the collaborative and associated initiatives by Coastline. Duties included creating project timelines, Gant charts, statements of scope, and project management documents; attending meetings of the advisory team and subgroups as needed; meeting with the Competency Based Education executive team; and other activities that supported the grant and initiative outcomes.

**Term:** August 19, 2021 – June 30, 2022

**Fiscal Impact:** NTE \$112,000 paid at a rate of \$150.00 per hour and NTE 747 project hours, paid upon invoicing and approval by supervising dean from Local Strong Workforce grant funds and/or Competency Based Education (CBE) Direct Assessment grant funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **18.00 Approval of Non-Standard Agreements in Excess of \$96,700**

### **18.01 DIS - Non-Standard Cidi Labs Terms and Conditions Enterprise SaaS License and Support with Cidi Labs, LLC**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Non-Standard Cidi Labs Terms and Conditions Enterprise SaaS License and Support.

Cidi Labs provided the DesignPLUS application services which integrated with the Canvas Learning Management System. Faculty used the DesignPLUS tools to rapidly build course structures, style content, edit images, check accessibility of page content, and many other capabilities inside Canvas.

**Term:** September 2, 2021 - August 31, 2024

**Fiscal Impact:** \$108,449 paid annually as follows: Year 1 - \$30,709; Year 2 - \$38,870; Year 3 - \$38,870. Paid from general and categorical funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **18.02 DIS - Non-Standard Software License and Services Agreement and Order Form #1 with Panopto, Inc.**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Non-Standard Software License and Services Agreement and Order Form #1 with Panopto, Inc.

Since May 2018, the District has had agreements with TechSmith Corporation for the utilization of TechSmith Knowmia. TechSmith Knowmia was a lecture capture and educational video platform which integrated with Canvas. TechSmith Corporation announced that would no longer support Knowmia and would phase out contracting with clients for the application. Panopto was selected to replace the functionality that Knowmia had provided and migrated the extensive video content developed and stored in Knowmia.

**Term:** September 1, 2021 - August 31, 2024

**Fiscal Impact:** \$148,950 paid annually as follows: Year 1 - \$45,000; Year 2 - \$49,500; Year 3 - \$54,450. Paid from general and categorical funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

## **19.00 Revenue Generating Agreements/Contracts Over \$96,700**

### **19.01 DIS - Funded Programs**

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve participation in the following funded programs and the contracts, or amendments or revisions to contracts:

**Golden West College** received Year 2 funding for its Title V grant from the U.S. Department of Education, Developing Hispanic-Serving Institutions (DHSI) Program. Funding was to expand educational opportunities for, and improve the academic attainment of students, Hispanic students in particular; and, to expand and enhance the academic offerings, program quality, and institutional stability of the College.

**Fiscal Impact:** Golden West College received \$600,000 from October 1, 2021 to September 30, 2022 and a total of \$3,000,000 from October 1, 2020 to September 30, 2025. No matching funds required.

**Orange Coast College** received Year 4 funding for its Title V grant from the U.S. Department of Education, Developing Hispanic-Serving Institutions (DHSI) Program. Funding was to expand educational opportunities for, and improve the academic attainment of students, Hispanic students in particular; and, to expand and enhance the academic offerings, program quality, and institutional stability of the College.

**Fiscal Impact:** Orange Coast College received \$549,597 from October 1, 2021 to September 30, 2022 and a total of \$2,747,986 from October 1, 2018 to September 30, 2023. No matching funds required.

**Orange Coast College** received the third round of funding from the U.S. Department of Education, under the Coronavirus Aid, Relief, and Economic Security Act (CARES), 50% Institutional Portion, to cover costs associated with significant changes to the delivery of instruction due to the coronavirus such as expand remote learning programs, building Information Technology capacity to support such programs, and training faculty and staff to operate effectively in a remote learning environment.

**Fiscal Impact:** Orange Coast College received \$15,991,006 from May 6, 2020 to April 20, 2022. No matching funds required.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None



## **20.00 Ratification/Approval of General Items of Business**

### **20.01 OCC - Authorization to Conduct a Short-term Study Abroad Program in Rome, Italy**

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to authorize a study abroad program in Rome, Italy, from June 13 through July 13, 2022 with Jonathan Fletcher, OCC professor, serving as faculty. All logistical arrangements were handled by program service provider ACCENT.

**Fiscal Impact:** \$10,218. The cost was funded by the College and the course generated FTES.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **20.02 DIS - Approval of Interim Educational Administrator Employment Agreement for a CalSTRS Annuitant (Arce, Francisco, CCC)**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the CalSTRS Annuitant Interim Employment Agreement with Francisco Arce as Interim Vice President of Instruction at Coastline College, according to the per diem rate of \$460, which was 60% of a full-time load on the DG salary schedule, Range 14, Step 3.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

### **20.03 DIS - Approval of Change Orders and Final Contract Adjustments for 9 Trade Contractors, Orange Coast College Language Arts & Social Sciences Building, Bid No. 2141**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve change orders to nine trade contracts and authorized the Board President or designee to sign any related documents.

The Board authorized contracts with 22 prime contractors to construct the Orange Coast College Language Arts and Social Sciences Project. The 22 prime contracts totaled \$57,916,880 for the complete construction of the project. The project reached substantial completion in May 2021. The project team worked with contractors to reconcile final

contract adjustments for all trade contractors on the project. The reconciliation of these nine trades closed all remaining prime trade contracts associated with the project resulting in a net reduction, in the amount of \$455,621, in total project cost.

**Fiscal Impact:** (\$35,253) 0.18% decrease in Measure M Bond Funds – OCC Language Arts and Social Sciences Building.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **20.04 DIS - Authorization to File Notice of Completion and Release Retention Funds**

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District could withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: Bogh Engineering – Bid Package #01

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: James McMinn Inc. – Bid Package #02

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: Malcolm Drilling Company Inc. – Bid Package #03

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: K.A.R. Construction – Bid Package #04

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: Columbia Steel Inc. – Bid Package #05

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: Best Contracting Services Inc. – Bid Package #06

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: Infinity Drywall Contracting Inc. – Bid Package #07

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: Queen City Glass Company – Bid Package #08

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: J.G. Tate Fire Protection Systems Inc– Bid Package #10

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: Interpipe Contracting Inc– Bid Package #11

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: Simco Mechanical Inc – Bid Package #12

Orange Coast College Professional Mariner Training Center Project – Bid 2135  
Contractor: Pierre Landscape Inc– Bid Package #14

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

#### **20.05 DIS - Approval of District's 2023-2027 Five Year Construction Plan**

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve the submittal of Coast Community College District's 2023-2027 Five-Year Construction Plan as revised to the California Community Colleges Chancellor's Office.

The Five-Year Construction Plan (FYCP) was an annual document required by the State Chancellor's Office for every California Community College District in the State. Included in the FYCP were upcoming projects in which the District may pursue State funding assistance.

Faculty, staff, and administrators from each of the three colleges worked to develop the Vision 2030 Facilities Master Plan. This included analyzing campus space utilization, assessing current and future programmatic needs, and determining which of these elements would meet the criteria for possible state support. The goal was to formulate a FYCP that maximized the District's eligibility for State funding for capital projects. Since 2001, the Coast Community College District had secured over \$100M in state funding for capital projects.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **21.00 Resolutions**

### **21.01 Resolution #21-40 Modified Requirements for Face Coverings while on Coast District Properties**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-40 of the Board of Trustees of the Coast Community College District on modified requirements for face coverings for all individuals (employees, students, visitors, and vendors) while on Coast District property.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to direct the Chancellor to develop and return a recommendation for a vaccine mandate.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **22.00 Approval of Minutes**

### **22.01 DIS - Minutes**

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the Minutes of the Regular Meeting of August 4, 2021.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

## **23.00 Close of Meeting**

### **23.01 Adjournment**

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 6:05 pm. in memory of Duane Ratzlaff.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

  
Jane Burton  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

## ***APPENDIX***

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## APPENDIX

### Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

#### 1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Lane, Daniel	OCC	Instructor, Diagnostic Medical Technology- Polysomnography & Program Director	08/27/21	3-O-22

#### 2. Ratification of Appointment of Substitute, Academic Staff

##### Part Time Faculty Substitute

It is recommended by the Vice Chancellor of Human Resources that the following individual be appointed as a substitute, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2020-21 academic year.

<u>OCC</u>	<u>Discipline</u>
Salim, Linda	ESL

#### 3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

#### 4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

#### 5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

## 6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Arinaga, Luis	GWC	Admissions & Records Specialist- Strong Workforce Programs	08/23/21	G-003-22
Contreras, Nelson	GWC	Administrative Assistant to the Vice President	08/24/21	G-001-22
De Los Santos, Theresa	OCC	Administrative Assistant to the Vice President	09/06/21	O-012-22
Hudson, William	OCC	Dispatcher, 48.75% FTE	08/23/21	O-018-21
*Huston, Shelby	OCC	Medical Assistant, 60% FTE	08/30/21	O-010-22
Lavelli, Katherine	OCC	Office Services Assistant, 48.75% FTE	08/23/21	O-008-22
Ly, Trang	OCC	Budget Technician, 48.75% FTE	08/23/21	O-011-22
*Nguyen, John	OCC	Public Safety Officer, 48.75% FTE	08/07/21	O-015-21
Tran, Toan	DIST	IT Cyber Security Analyst	08/19/21	D-002-22

\*Revised Start Date

## 7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

## 8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

## 9. Approval of Involuntary Transfers/Reassignments

It is recommended by the Vice Chancellor of Human Resources that the following involuntary transfer(s) and reassignments for Classified Staff, as referenced in the CFCE MOU #21-8, be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Gomez, Danielle	GWC	Retail Clerk, 47.5% FTE	Administrative Clerk, 47.5% FTE	08/23/21
Keeling, Moses	GWC	Retail Clerk, 47.5% FTE	Administrative Clerk, 47.5% FTE	08/23/21
Rodriguez Prado, Monica	GWC	Textbook Acquisitions Clerk	Office Services Assistant	08/23/21
Roxas, Jose	GWC	Retail Clerk, 50% FTE	Administrative Assistant, 100% FTE	08/23/21
Truong, Thomas	GWC	Accounting Assistant, Senior	Accounting Assistant, Senior	08/23/21



## 10. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

## 11. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

## 12. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Do, Vi	OCC	Early Childhood Lab Assistant	ECE Development Specialist	08/01/21	05/31/22
Hachem, Mounir	OCC	Café Specialist	Instructional Food Service Hospitality Coordinator	08/01/21	10/31/21
Hulgreen, Erin	OCC	Early Childhood Lab Assistant	ECE Development Specialist	08/01/21	05/31/22
Jordan, Judith	OCC	Early Childhood Lab Assistant	ECE Development Specialist	08/01/21	05/31/22
Penmetcha, Hemalalitha	OCC	Early Childhood Lab Assistant	ECE Development Specialist	08/01/21	05/31/22
Perez, Virgil	OCC	Custodian	Grounds & Landscape Specialist	07/26/21	10/31/21

### Extension of End Dates for Out of Class Assignment

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Alcala, Norma	OCC	Accounting Assistant, Sr.	Administrative Assistant	07/01/21	09/30/21

## 13. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working

in a Project-Specific Assignment (7.5% differential) be ratified:

Extension of End Dates for Project-Specific Assignment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Bryan, Eric	OCC	Recycling Center Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	07/01/21	09/30/21