

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Via Telephone

3:45 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, September 1, 2021

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 1, 2021 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Moreno called the meeting to order at 3:45 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno and Prinsky

Trustees Absent: Trustees Patterson and Sahachaisere joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Supreme Court Case No. S262663
Stephen O'Connor vs. Orange County Superintendent of Schools et al., Orange County Superior Court Case No. 30-2020-01144768
Gwendolyn Conway vs. Golden West College, Orange County Superior Court Case No. 30-2020-01143365
Trent Younkin vs. Coast CCD, Orange County Superior Court Case No. 30-2020-01152541
Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473
Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
 Workers' Compensation Appeals Board ("WCAB") Cases:
Jose Altamarino vs. Coast CCD, WCAB Case No. 14539641
Jamie Blair vs. Coast CCD, WCAB Case No. 12973118
Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Sally Garcia vs. Coast CCD, WCAB Case No. 13531050
Constance George vs. Coast CCD, WCAB Case No. 9152145
Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972
Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708
Lim Schramm vs. Coast CCD, WCAB Case No. 11409468
Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906
Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

c. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
Acting Vice President, Administrative Services
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Office Services Assistant
7. Approval of Appointment of Confidential Staff

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Division Coordinator
 - Executive Assistant to the Vice Chancellor
 - Facilities Utilization Specialist
 - Grounds & Landscape Specialist, Sr.
 - Instructional Load & Pay Analyst
12. Ratification of Project-Specific Assignment, Classified Staff
 - Administrative Assistant
 - EHS Assistant
 - Instructional Assistant
 - Recycling Center Assistant

d. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers, and Educational

Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Moreno at 5:00 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve and ratify the public employment items.

(See Appendix pages 16-19)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

1.07 Public Comment

There were no requests to address the Board.

2.00 Public Hearing

2.01 Public Hearing and Adoption of the 2021-22 FY Final Budget for the Coast Community College District

Board President Moreno opened the Public Hearing at 5:04 p.m.

There were no public comments.

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided a presentation to the Board that highlighted the following:

- Governor's Budget Highlights
- Budget Development and Assumptions
- Student Centered Funding Formula Projections
- General Fund Revenue and Expenses
- Education Protection Account
- Local, State and Federal Areas of Concern

Trustees discussed the presentation, and Dr. Dunn responded to comments and questions.

The Public Hearing was closed at 5:29 p.m.

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to adopt the Final 2021-2022 District Budget and directed all reports to be disseminated as required by law.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Absent: None
Abstain: None

3.00 Informational Reports, Matters for Review, Discussion and/or Action

3.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided reports to the Board:

Spencer Bradley, Coastline College
Kaly Mendoza, Golden West College
Sierra Wisner, Orange Coast College

3.02 Update on Diversity and Equity Survey

Dr. Marco Baeza, Vice Chancellor of Human Resources, provided an update on the Diversity and Equity Survey outlining the status of the survey with Higher Education Data Sharing Consortium. Discussion topics included preliminary findings, related Diversity, Equity, and Inclusion efforts undertaken by the District, and the next steps for the Colleges and District. An update would be provided at the November 17, 2021 Board Meeting.

3.03 Board Meeting Dates

The Board reviewed upcoming meeting dates.

3.04 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

3.05 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

4.00 Consent Calendar (Items 5.01 - 17.01)

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

18.00 Discussion Calendar

19.00 Approval of Standard Agreements in Excess of \$96,700

19.01 OCC - Standard Independent Contractor Agreement with Lopez Works, Inc.

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Standard Independent Contractor Agreement with Lopez Works, Inc.

The vendor provided sweeping and clean up services for the OCC Swap Meet to include arrival at 4:30 pm on Saturdays and Sundays, hand pick up of trash on all campus grounds, sports fields, surrounding property and streets concurrent with work in the Swap Meet site on Adams parking lot. Sunday work also included additional clean-up of parking lots A, C, D, E, and District parking lots.

Term: July 1, 2021 - June 30, 2022

Fiscal Impact: \$141,900 paid from Enterprise/Swap Meet funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

20.00 Revenue Generating Agreements/Contracts Over \$96,700

20.01 DIS - Funded Programs

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve participation in the following funded programs and the contracts or amendments/revisions to contracts:

Orange Coast College received the fourth round of the funding from the U.S. Department of Education, under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Minority Serving Institution portion, to cover costs associated with significant changes to the delivery of instruction due to the coronavirus. These funds were used primarily for grants to students for any component of the student's cost of attendance, including tuition, course materials, and technology. In addition, these funds were utilized to cover costs associated with significant changes to the delivery of instruction due to the coronavirus such as expand remote learning programs, build Information Technology capacity to support such programs, and train faculty and staff to operate effectively in a remote learning environment.

Fiscal Impact: Orange Coast College received \$1,870,114 from June 3, 2020 to March 7, 2022. No matching funds required.

Orange Coast College received a revision to the funding from the U.S. Department of Education, under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Minority Serving Institution portion, to cover costs associated with significant changes to the delivery of instruction due to the coronavirus. These funds were used primarily for grants to students for any component of the student's cost of attendance, including tuition, course materials, and technology. In addition, these funds were utilized to cover costs associated with significant changes to the delivery of instruction due to the coronavirus such as expand remote learning programs, build Information Technology capacity to support such programs, and train faculty and staff to operate effectively in a remote learning environment. The revision extended the grant end date from March 7, 2022 to August 3, 2022. The revision did not affect the grant budget or any of the other terms of the grant.

Fiscal Impact: Orange Coast College received \$3,898,627 from June 3, 2020 to August 3, 2022. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.00 Ratification/Approval of General Items of Business

21.01 CCC - Ratification of Non-Standard Licensing Agreement with Lawyaw

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the Non-Standard Licensing Agreement with Lawyaw.

Lawyaw was a legal documentation Software service (SaaS) program used in Coastline's Paralegal programs. The software was used in the legal industry and students used it in class to learn processes and standards of the industry.

Term: Upon receipt of payment for 12 months.

Fiscal Impact: \$5,994 paid from Local Strong Workforce grant funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.02 DIS - Approval of Modification to the 2021/2022 Part Time Faculty BB Salary Schedule

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Part Time Faculty - BB salary schedule effective July 1, 2021.

The Part Time Faculty - BB salary schedule was modified to reflect the negotiated addition of steps 8-15 in accordance with the terms set forth in the respective collective bargaining agreement.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.03 DIS - Approval of Pharmacy Benefit Management Service Agreement Addenda

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the Pharmacy Benefit Management Service Agreement Addenda with Express Scripts, Inc.

The following addenda to the Pharmacy Benefit Management (PBM) Agreement with Express Scripts, Inc. provided added benefits to the District's PBM plan, with an effective date of October 1, 2021:

- Advanced Utilization Management (AUM) Advantage Plus Addendum. A new program to provide support for employees who utilize therapeutic drugs.
- Safeguard Rx Addendum to provide additional resources to employees who fall under therapeutic classes.

Fiscal Impact:

Advanced Utilization Management (AUM) Advantage Plus Addendum: approximate annualized increase of \$5,742 in administrative fees. The return in savings for implementing the program was expected \$97,756 in net savings.

Safeguard Rx Addendum: no cost to the District to administer this plan.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.04 DIS - Approval of Addendum to the Pharmacy Benefit Management Agreement - Livongo

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Added Benefits to Express Scripts, Inc. Livongo Program.

The following addendum to the Pharmacy Benefit Management (PBM) Agreement with Express Scripts, Inc. provided added benefits to the District's PBM plan, with an effective date of October 1, 2021:

- Livongo Addendum provided additional services for diabetic patients and resources to a comprehensive diabetes management program.
- Express Scripts, Inc. additional contract release of patient information to manage the Livongo program.

Fiscal Impact: Cost based on per participant per month (PPPM) resulting in an increase of \$9,648 in administrative fees. Anticipated savings in managing the disease through Livongo program would result in \$14,544 equating to a net savings of \$4,896.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.05 DIS - Ratification of Data Analysis and Reporting Tool Use Agreement with Blue Shield

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to ratify the Data Analysis and Reporting Tool Use Agreement with Blue Shield.

The agreement provided Coast Community College District with access to Blue Shield's online data analysis and reporting tool. The feature, also referred to as Whyzen Employer Reporting Analytics, was a comprehensive employer reporting platform with data integration. Access to the new platform allowed the benefits team to have ad hoc reporting access to understand trends and deliver better customer service.

Fiscal Impact: There is no fiscal impact.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.06 DIS - Approval of Amendment to Service Fee Agreement - HNAS

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the Service Fee Agreement Amendment with Brokerage Concepts, Inc. DBA HealthNow Administrative Services.

The Amendment was an update to the annual Service Fee Agreement with Brokerage Concepts, Inc. DBA HealthNow Administrative Services (HNAS) effective October 1, 2021.

Fiscal Impact:

Approximately 1,450 subscribers on the plan with estimated increases as follows:

HNAS Core Medical Administration Fee: annual increase \$4,549 / total cost \$165,404
Anthem Blue Cross of California Network Access Base Fee: annual increase \$5,687 / total cost \$182,140

Summary of charges Per Employee Per Month (PEPM)

- HNAS Core Medical Administration Fee: increase to \$20.36 PEPM from \$18.65 PEPM (\$19.21 PEPM + 3% increase + \$1.15 HNAS Comp Care Basic Program fee)
- Anthem Blue Cross of California Network Access Base Fee: In-state increase to \$22.42 PEPM from \$21.72 PEPM / Out-of-state increase to \$21.42 PEPM from \$20.76 PEPM
- HNAS Comp Care Basic Program: no increase, this fee was included in the HNAS Core Medical Administration Fee
- Individual ID Cards: Increase to \$0.50 PEPM from \$0.40 PEPM
- Claims Fiduciary: \$1.00 PEPM (no increase)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.07 DIS - Approval of Standard Food Service Lease Agreement Template

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the new Standard Food Service Lease Agreement template as presented.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.08 DIS - Approval of the Revision to the Standard Student Intern Placement Agreement Template

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve the revised Standard Student Intern Placement Agreement template as presented.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

22.00 Resolutions

22.01 Resolution #21-43 Authorization to Purchase 129 Replacement Computers and Equipment from Golden Star Technology for the Golden West College Learning Resource Center Library

On a motion by Student Trustee Sahachaisere seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-43 authorizing the utilization of cooperative purchasing agreements to purchase replacement computers and accompanying equipment from Golden Star Technology for the Golden West College Learning Resource Center library.

Public Contract Code Section 20652 provided authority for the Board of Trustees, without advertising for bids, to use another public agency's contracts for the lease or purchase of equipment, materials, supplies, or other personal property when the Board determined the transaction to be in the best interests of the District.

The computer equipment in the second-floor library of the Golden West College Learning Resource Center (LRC) reached end of life. Resolution 21-43 sought to purchase 129 replacement computers and all accompanying equipment inside the Golden West College LRC Library. The upgrades were an integral part in reopening the campus during the 2021-22 school year.

Fiscal Impact: \$145,928.95 paid with Golden West College Endowment Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

22.02 Resolution #21-44 Authorization to Purchase Canon Lenses and ARRI LED Studio Lighting Kits and Accessories from B&H for the Orange Coast College Applied Photography Department

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-44 authorizing the purchase of Canon lenses and ARRI LED Studio Lighting Kits and accessories from B&H for the Orange Coast College Applied Photography Department.

Public Contract Code Section 20652 provided authority for the Board of Trustees, without advertising for bids, to use another public agency's contracts for the lease or purchase of equipment, materials, supplies, or other personal property when the Board determined the transaction to be in the best interests of the District.

The Orange Coast College Applied Photography Department purchased new Canon lenses and ARRI LED Studio Lighting Kits and accessories to replace older lenses that were at "end of life" status and no longer repairable and to augment the supply to provide enough for students to check out and use in field and remote settings. This provided necessary equity and access to the equipment for all students.

Fiscal Impact: \$162,348 paid with 2021-22 Perkins Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

23.00 Approval of Minutes

23.01 DIS - Minutes

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the Minutes of the following meetings:

August 18, 2021 Regular Meeting
August 19, 2021 Special Meeting
August 24, 2021 Special Meeting

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

24.00 Informational Reports

24.01 Report from the Chancellor

The Chancellor provided a report to the Board.

24.02 Reports from the College Presidents

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez, Coastline College
Dr. Angelica Suarez, Orange Coast College
Tim McGrath, Golden West College

24.03 Reports from the Academic Senate Presidents

Pete Bouzar, Golden West College Academic Senate President, provided a report to the Board.

24.04 Reports from the Classified Senate Presidents

There were no reports.

24.05 Reports from Presidents of Employee Representative Groups

Shannon Quihuiz, Coast District Management Association President, provided a report to the Board.

24.06 Reports from the Board of Trustees

The Trustees provided individual reports.

25.00 Close of Meeting

25.01 Adjournment

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to adjourn the meeting at 6:11 p.m. in memory of the 13 American Service members and Afghan civilians lost last week to the terror attack in Afghanistan and other lives lost in the past 20 years of fighting, and the people living in Northern CA and Oregon suffering because of wildfires.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	16-19

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$46.256/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2020-21 academic year.

CCC

Cordovil, Heather

Discipline

Adapted PE

OCC

Salim, Linda

Discipline

ESL

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

Name

Tamanaha,
Stephen

LOC

OCC

Position

Acting Vice President,
Administrative Services

Contract Dates

09/02/21-
12/31/21

Vacancy#

OM-002-21

5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires.

None

6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
*Iavelli, Katherine	OCC	Office Services Assistant, 48.75% FTE	08/30/21	O-008-22

*Revised Start Date

7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Hart, Raymond	OCC	Grounds & Landscape Specialist	Grounds & Landscape Specialist, Sr.	08/01/21	10/31/21
Lazaro, Janet	OCC	Administrative Assistant	Division Coordinator	08/01/21	10/31/21
Nguyen, Johnpaul	OCC	Division/Area Office Coordinator	Instructional Load & Pay Analyst	08/01/21	10/31/21
Tran, Khanh	DIST	Administrative Assistant to the Vice President	Executive Assistant to the Vice Chancellor	09/01/21	01/31/22

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Kahlen, Denise	GW C	Administrative Assistant I	Facilities Utilization Specialist	09/01/21	11/30/21

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Bryan, Eric	OCC	Recycling Center Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	07/01/21	09/30/21
Cruz, Edwin	DIST	EHS Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	07/01/21	12/17/21
Dann, Heather	GW C	Administrative Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	07/01/21	09/30/21
Pham, Duy	OCC	Instructional Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	08/01/21	10/31/21

Wellengard, Sean	OCC	Administrative Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	08/01/21	10/31/21
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