

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

**Via Telephone**

**3:45 p.m. Closed Session, 5:00 p.m. Open Session**

**Wednesday, September 22, 2021**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 22, 2021 via telephone.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Moreno called the meeting to order at 3:45 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Moreno and Prinsky

Trustees Absent: Trustee Patterson

Student Trustee Sahachaisere joined the meeting at 5:00 p.m.

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

##### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* Section 54957(b)(1)

##### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

*Coast CCD et al. vs. Commission on State Mandates*, California Supreme Court Case No. S262663

*Stephen O'Connor vs. Orange County Superintendent of Schools et al.*,  
Orange County Superior Court Case No. 30-2020-01144768

*Gwendolyn Conway vs. Golden West College*, Orange County Superior Court Case No. 30-2020-01143365

*Trent Younkin vs. Coast CCD*, Orange County Superior Court Case No. 30-2020-01152541

*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473

*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

Workers' Compensation Appeals Board ("WCAB") Cases:

*Jose Altamarino vs. Coast CCD*, WCAB Case No. 14539641

*Jamie Blair vs. Coast CCD*, WCAB Case No. 12973118

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849

*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588

*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849

*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536

*Sally Garcia vs. Coast CCD*, WCAB Case No. 13531050

*Constance George vs. Coast CCD*, WCAB Case No. 9152145

*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972

*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896

*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708

*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468

*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906

*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

### **c. Public Employment**

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
  - Public Safety Officer
  - Theater Technical Specialist
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
  - Director, Child Development Services
10. Ratification of Project-Specific Assignment, Classified Management

Director, Business Services

11. Ratification of Temporary Out of Class Assignments, Classified Staff  
Administrative Assistant  
IT Business Process Analyst  
IT Network Engineer, Sr.  
Mechanic

12. Ratification of Project-Specific Assignment, Classified Staff  
A & R Specialist, Sr.  
Administrative Assistant II  
Administrative Assistant to the Vice President  
Early Childhood Lab Coordinator  
Grants Coordinator  
Instructional Food Services Event Coordinator

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* Section 54957.6

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Mgrs and Educational Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Moreno at 5:00 p.m.

**1.06 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve and ratify the public employment items. (See Appendix pages 13-16)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

## **1.07 Public Comment**

There were no requests to address the Board.

## **2.00 Informational Reports, Matters for Review, Discussion and/or Action**

### **2.01 Faculty/Student/Program Highlight**

Timothy Vu, Criminal Justice Associate Dean/Director at Golden West College, highlighted the Regional Criminal Justice Training Center, and responded to Trustees' questions.

### **2.02 Measure M Quarterly Project Report; District Facilities, Planning and Construction Report (Local Hiring, Diversity, Labor Compliance, and Payroll Certification); and Quarterly Bidding Report**

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided the following Measure M reports to the Trustees for review: Quarterly Project Report; District Facilities, Planning and Construction Report (Local Hiring, Diversity, Labor Compliance, and Payroll Certification); and Quarterly Bidding Report.

### **2.03 Coast Colleges Annual Equity and Diversity Hiring Report 2020-2021**

Dr. Marco Baeza, Vice Chancellor of Human Resources, provided the Coast Colleges Annual Equity and Diversity Hiring Report for 2020-2021.

### **2.04 Internal Audit Quarterly Report**

Rachel Snell, Director of Internal Audit, provided the Internal Audit Quarterly Report.

### **2.05 2020-2021 Accolades and Accomplishments**

Erik Fallis, Director of Public Affairs and Marketing, provided a report of district wide accolades and accomplishments for 2020-2021.

### **2.06 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

### **2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

### **2.08 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

### **3.00 Consent Calendar (Items 4.01 - 14.01)**

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar as revised.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

### **15.00 Discussion Calendar**

### **16.00 Approval of Non-Standard Agreements in Excess of \$96,700**

#### **16.01 DIS - Non-Standard Amendment #2 to the Professional Services Agreement with Crowe, LLP**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Non-Standard Amendment #2 to the Professional Services Agreement with Crowe, LLP.

On November 6, 2019, the Board of Trustees approved a non-standard agreement with Crowe, LLP for external audit services. The term of the initial agreement began November 7, 2019 through May 15, 2021. Consistent with the cost of services set forth in the original RFP, Amendment #2 covered services as follows:

- Assist in preparation, review and signing tax returns,
- Measure M Financial Statement and Performance Audit for FY2021,
- Audit of the entities delineated in the amendment for FY 2021.

**Term:** May 15, 2021 – June, 30, 2022

#### **Fiscal Impact**

Original Agreement: \$135,500

Amendment #1: \$48,000

Amendment #2: \$132,500

New Total: \$316,000

Paid with HEERF and General Funds

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

## **17.00 Revenue Generating Agreements/Contracts Over \$96,700**

### **17.01 DIS - Funded Programs**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve participation in the funded programs outlined below and to approve the contracts or amendments/revisions to contracts.

**Coastline College** received a grant award from the John Stauffer Charitable Trust. Funding was used to open a human cadaver lab to expand the opportunity to offer human dissection courses and to provide students with practical experience.

**Fiscal Impact:** Coastline College received \$366,265 on June 9, 2021. Matching funds were required and met as follows: Dean, Newport Beach Center, planning and project coordination (5%, or \$7,500); Director, Facilities, planning and project coordination (5%, or \$6,000); Biology and Allied Health Science Faculty, planning and learning material development (100 hours x 2 faculty x \$51.68 per hour = \$10,336); Supplies, lottery funds (\$10,000); Supplemental funding local bond Measure M for additional costs. There was an ongoing Total Cost of Ownership for the cadaver lab, including the annual cost of supplies and equipment, staffing, air conditioning, ventilation, refrigeration, etc.

**Coastline College** received a revision to the Cyber Up! Digital Forensics and Incident Response grant from the National Science Foundation. The project created adoptable educational resources; forms academic, government, and industry partnerships; and prepared qualified cybersecurity technicians and professionals for entry into or advancement in the workforce. The project's distance education modalities created a national reach and assist in preparing students for successful employment. The project also developed virtual labs and faculty resources. The revision extended the grant end date from September 30, 2021 to September 30, 2022. The revision did not affect the grant budget or any of the other grant terms and conditions.

**Fiscal Impact:** Coastline College received \$224,296 from October 1, 2018 to September 30, 2022. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

## **18.00 Ratification/Approval of General Items of Business**

### **18.01 DIS - Authorization for Destruction of Internal Audit Records**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to authorize destruction of copies of Internal Audit records from various dates between 2009-2019. The records were Class 3 - Disposable.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

#### **18.02 DIS- Approval of Acting Educational Administrator Employment Agreement**

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the Acting Educational Administrator Employment Agreement with Stephen Tamanaha as Acting Vice President, Administrative Services, at a daily rate of \$854.02, based on the DG Salary Schedule, Grade 14, Step 6.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

#### **18.03 DIS - Change Order and Final Contract Adjustments for 5 Trade Contractors, Orange Coast College Mariner Training Center, Bid No. 2135**

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to approve final change orders to five trade contracts and authorized the President of the Board of Trustees or designee to sign any related documents.

In accordance with the District Vision 2020 Facilities Plan, the Board authorized contracts with 14 prime contractors in the amount of \$17,736,385, for the construction of the Orange Coast College Mariner Training Center. The project reached substantial completion in September 2021.

The project team worked with contractors to reconcile final contract adjustments for all remaining trades on the project. The reconciliation of these trades closed out 5 of the 14 prime trade contracts associated with the project. All adjustments were vetted, negotiated and deemed reasonable by the project team, campus Vice President and the District Facilities Director.

**Fiscal Impact:** \$72,886.15 (1.11% increase) paid with Measure M Bond Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

## **19.00 Resolutions**

### **19.01 Resolution #21-41 Approval of Q4 Budget Revision, Increase of Income and Expenditure for April-June 2021, FY 2020-21**

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-41 for approval of Q4 Budget Revision, Increase of Income and Expenditure for April-June 2021, FY 2020-21.

On October 21, 2020, the Coast Community College District Board of Trustees approved the FY 2020-21 budget. Some programs were not known at the time of adoption of the district budget, and at each quarter a resolution is advanced to the Board to reconcile emerging fiscal data.

As of June 30, 2021, the District Administration projected a program budget increase of \$35,227,703 during 2020-21. As this budgetary data was not included in the FY 2020-21 Adopted Budget, it was necessary for the Board of Trustees to adopt a resolution to increase income and expenditure for the FY 2020-21 budget.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

### **19.02 Resolution #21-42 Approval of Q4, April-June, 2021 Budget Transfers**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-42 for approval of Q4, April-June 2021 Budget Transfers for FY 2020-21.

The California Code of Regulations (Title V) Section 58307, requires the Board of Trustees to approve, by a majority vote, all transfers of funds between expenditure classifications. There was a total of 3,062 transfers for April–June 2021, of which 2,392 were restricted.

**Fiscal Impact:** There is no cost associated with the Resolution.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	Trustee Patterson



**19.03 Resolution #21-46 Authorization to Purchase Spirit Aviation Services' Custom Mock-up Airplane Galley for OCC's School of Hospitality, Travel and Tourism**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-46 authorizing the purchase of a custom mock-up airplane galley from Spirit Aviation Services for OCC's Consumer and Health Sciences Division, School of Hospitality, Travel and Tourism.

The purchase of a custom mock-up airplane galley from Spirit Aviation Services created an industry-standard lab experience where OCC students received necessary, hands-on training for operations customarily performed by flight attendants. The purchase of this equipment enhanced OCC's Flight Attendant training program by increasing the skills, competency and employability of program graduates.

**Fiscal Impact:** \$99,243 paid with 2021-22 Perkins Funding.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

**19.04 Resolution #21-48 Authorization to Purchase Hardware from Altaware, Inc. for the District-Wide Gigamon Cybersecurity Network Appliance Project**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-48 as revised, authorizing the purchase of hardware from Altaware, Inc. for the District-Wide Gigamon Cybersecurity Network Appliance Project.

The purchase was for essential components of the expansion of the wired and wireless network infrastructure of Coast Community College District. The device allowed for the logging of suspicious network activity, monitoring services, and provided alerts to the Coast Infrastructure and Cybersecurity teams. The Gigamon platform also duplicated traffic as it transversed district core networks.

**Fiscal Impact:** NTE \$261,407.19 paid with HEERF II Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

#### **19.05 Resolution #21-49 Authorization to Purchase Materials and Labor from KYA Services to Patch, Pave and Stripe Parking lot A at Orange Coast College**

On a motion by Trustee Grant, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-49 authorizing the purchase of materials and labor from KYA Services to patch, pave and stripe parking lot A at Orange Coast College.

**Fiscal Impact:** \$319,011.62 paid with Measure M Endowment Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

#### **20.00 Approval of Minutes**

##### **20.01 DIS - Minutes**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the Regular Meeting of September 1, 2021.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

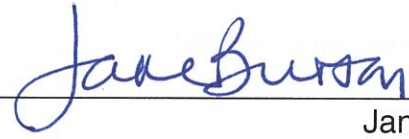
#### **21.00 Close of Meeting**

##### **21.01 Adjournment**

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to adjourn the meeting at 6:04pm in memory of Scott Lay, Brian Louis, Judy Lindsay, Jack & Barbara Price, Reema Zoumat, Brian McHugh and Thoi Vuong.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	Trustee Patterson



---

Jane Burton  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

**APPENDIX**

	Pages
Public Employment.....	13-16

## APPENDIX

### Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

#### 1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

#### 2. Ratification of Appointment of Substitutes, Academic Staff

##### Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$48.601/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2021-22 academic year.

##### **SUMMER 2021**

<u>GWC</u>	<u>Discipline</u>
*Phelps, Micha	Cosmetology
*Academic Year 20/21 Miscellaneous Teaching Rate, \$46.256/hr	

##### **FALL 2021**

<u>CCC</u>	<u>Discipline</u>
Friend, Rebecca	Cognitive Retraining
Grozinger, Michelle	ESL
White, Elizabeth	Adaptive PE
<u>GWC</u>	<u>Discipline</u>
Anderson, Catherine	Communications
Do, Ngnonga	Nursing
Phelps, Micha	Cosmetology
Youn, Yumi	Cosmetology

#### 3. Ratification of Appointment of Part Time Faculty

None

#### 4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

## 5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

## 6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Dauterive, Bryan	GWC	Theater Technical Specialist	10/04/21	G-006-22
Del Real, Ramon	OCC	Public Safety Officer, 48.75% FTE	09/27/21	O-016-21

## 7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

## 8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

## 9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Santacruz, Rochelle	OCC	ECE Lab School Manager	Director, Child Development Services	09/01/21	12/31/21

## 10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Kubik, Rachel	OCC	Director, Business Services	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	07/12/21	09/17/21

## 11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Lakhani, Minesh	DIST	IT User Support Analyst	IT Business Process Analyst	08/23/21	12/31/21
Meisner, James	DIST	IT Infrastructure Engineer	IT Network Engineer, Sr.	07/01/21	11/30/21
Spiratos, Jerry	DIST	IT User Support Analyst	IT Business Process Analyst	08/23/21	12/31/21
Tran, Leo*	OCC	Instructional Associate-Sciences	Administrative Assistant	09/01/21	12/31/21

\*Work Experience Program

### Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Ramirez, Marcelino	GWC	Grounds & Landscape Specialist, Sr	Mechanic (25%)	07/01/21	09/30/21

## 12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Brooks, Dorsie	GWC	Grants Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	08/19/21	12/31/21
Conlisk, Karen	CCC	Administrative Assistant II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	08/01/21	10/31/21
Jacobi, Jami	OCC	A & R Specialist, Sr.	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	07/12/21	10/31/21
Jones, Kourtney	OCC	Early Childhood Lab Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	08/27/21	12/31/21
Nguyen, My	OCC	Instructional Food Services Event Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	08/30/21	12/13/21

Ramirez, Nancy	OCC	Administrative Assistant to the Vice President	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	08/01/21	10/31/21
Tran-Nguyen, Martha	CCC	Administrative Assistant to the Vice President	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	08/01/21	10/31/21