

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Via Telephone

4:00 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, December 8, 2021

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on December 8, 2021 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Moreno called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Sahachaisere joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Supreme Court Case No. S262663

Stephen O'Connor vs. Orange County Superintendent of Schools et al., Orange County Superior Court Case No. 30-2020-01144768

Gwendolyn Conway vs. Golden West College, Orange County Superior Court Case No. 30-2020-01143365

Trent Younkin vs. Coast CCD, Orange County Superior Court Case No. 30-2020-01152541
Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473
Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Tom Tran vs. Coast CCD, Department of Fair Employment and Housing Case No. 2021-05-1359112
Williams vs. Orange Coast College, U.S. Office for Civil Rights Case No. 09-21-2357
Richard Melim vs. Coast CCD, Equal Employment Opportunity Commission Case No. 480-2022-00190
Coast Federation of Classified Employees vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6672-E

Workers' Compensation Appeals Board ("WCAB") Cases:

Jose Altamarino vs. Coast CCD, WCAB Case No. 14539641
Jamie Blair vs. Coast CCD, WCAB Case No. 12973118
Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Sally Garcia vs. Coast CCD, WCAB Case No. 13531050
Constance George vs. Coast CCD, WCAB Case No. 9152145
Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972
Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708
Lim Schramm vs. Coast CCD, WCAB Case No. 11409468
Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906
Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

c. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
Interim Dean
5. Approval of Appointment of Classified Management
Director, Risk Services
Interim Director, Child Development Services
6. Approval of Appointment of Classified Staff
7. Approval of Appointment of Confidential Staff

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
Administrative Assistant
Grants Fiscal & Administrative Specialist
12. Ratification of Project-Specific Assignment, Classified Staff
Administrative Assistant II

d. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Moreno at 5:02 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to approve and ratify the public employment items as amended. (See Appendix pages 18-20)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to ratify memorandum of Understanding 21-11 Covid-19 Vaccination Mandate with Testing Protocol with Coast Federation of Classified Employees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to ratify memorandum of Understanding 21-14 Covid-19 Beyond the Blueprint Return to Work Spring 2022 with Coast Federation of Classified Employees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

1.07 Public Comment

Dr. Katherine Watson addressed the Board.

1.08 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Clyde Phillips, OCC, EOPS Counselor, retirement effective December 19, 2021

Janine Wood, OCC, Administrative Assistant to the Vice President, retirement effective December 31, 2021

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided written reports to the Board:

Spencer Bradley, Coastline College
Kaly Mendoza, Golden West College
Sierra Wisner, Orange Coast College

2.02 Internal Audit Quarterly Report

Rachel Snell, Director of Internal Audit, provided the Internal Audit Quarterly Report.

2.03 CCFS 311Q Quarterly Financial Status Report

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided the CCFS-311Q first quarter Financial Status Report ending September 30, 2021. The report highlighted details on the District's financial and budgetary status.

2.04 Career Technical Education Highlights

Dr. Andreea Serban, Vice Chancellor Educational Services and Technology, Dr. Shelly Blair, Christopher Whiteside and Daniel Shrader provided highlights of career technical education programs across the three colleges, and responded to Trustees' questions.

2.05 Approval of Emeritus and Meritorious Status

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Emeritus and Meritorious list as presented.

In accordance with the Coast Community College District's Board Policy 7909 Emeritus and Meritorious Status, the Board was presented with a list of eligible retirees who met the criteria to bestow with the status of Emeritus or Meritorious. The list covered eligibility during the period of July 1, 2020 - December 31, 2021.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes:	None
Abstain:	Trustee Patterson
Absent:	None

2.06 Board Self Evaluation

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to develop draft goals for 2022-2023 to be returned to the January 19, 2021 meeting for consideration.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to ratify an advisory, ad-hoc committee consisting of Trustees Hornbuckle and Moreno to develop the 2022-2023 draft goals.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

2.07 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.08 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.09 Board Directives and Reports Log

On a motion by Trustee Moreno, seconded by Student Trustee Sahachaisere, the Board voted to add an annual update on Career Technical Education to the Board Directives and Reports Log.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

3.00 Consent Calendar (Items 4.01 - 17.01)

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

18.00 Discussion Calendar

19.00 Ratification/Approval of General Items of Business

19.01 CCC - Ratification of Non-Standard Revenue Generating Agreement with Multi-Ethnic Collaborative of Community Agencies

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the non-standard revenue generating agreement with Multi-Ethnic Collaborative of Community Agencies.

Since July 2021, Coastline had collaborated with the Orange County Health Care Agency (OCHCA) to provide on-campus vaccination sites for the Covid-19 vaccination pods. As a gesture of gratitude, OCHCA partnered with a third-party agency, Multi-Ethnic Collaborative of Community Agencies (MECCA) to remit payment of \$20 per vaccination provided at the Newport Beach and Garden Grove campuses to Coastline. For the period of August 10, 2021 to October 20, 2021, a total of 502 vaccinations were provided.

Term: November 18 – December 31, 2021

Fiscal Impact: MECCA paid \$10,040 to Coastline College

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

19.02 DIS - Ratification of Non-Standard Laboratory Services Agreement with Biocept, Inc.

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to ratify the Non-Standard Laboratory Services Agreement with Biocept, Inc.

Biocept, Inc. provided onsite COVID-19 testing for students and employees who were part of the COVID-19 testing protocol as a result of the COVID-19 vaccine and testing mandate effective January 3, 2022.

Term: November 23, 2021 – June 30, 2022

Fiscal Impact: \$90/COVID-19 test for the students or employees who took a test, did not provide their medical insurance information, and the cost of the test was not reimbursable under the federal CARES Act. Paid from categorical and general funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

19.03 DIS- Approval of Educational Administrator Employment Agreements

On a motion by Trustee Hornbuckle, seconded by Student Trustee Sahachaisere, the Board voted to approve the Educational Administrator Employment Agreements for the following individuals at the annual salaries for terms commencing July 1, 2022.

<u>Name</u>	<u>Title</u>	<u>Salary</u>
Blair, Shelly	Dean	\$187,992.00
Bowman, Chad	Director, Disabled Students Services	\$143,548.00
Brammer, Robyn	Dean	\$192,693.00
Bui, Don	Project Director Concurrent & Dual Enrollment	\$129,954.00
Capoccia-White, Rozanne	Dean	\$187,992.00
Cheng-Chen, Judy	Director, Student Health Center	\$166,460.00
Daly, Kelly	Director, Student Health Center	\$166,460.00
De Long, Renee	Dean	\$192,693.00
Giblin, Tara	Dean	\$192,693.00
Grimes-Hillman, Michelle	Vice President	\$205,819.00
Head, Sara	Program Director, Adult Education Program	\$133,203.00
Hicks, Rick	Dean	\$178,065.00
Hirsch, Sarah	Director, Waterfront Campus	\$132,651.00
Jensen, Nathan	Associate Dean, Global Engagement	\$166,460.00
Johnson, Danny	Athletic Director	\$153,824.00
Ju-Ong, Linda	Program Director, Adult Education Program	\$133,203.00

Kehler, Jason	Athletic Director	\$158,439.00
Le, Mai	Director, EOPS	\$132,651.00
Lee, Claudia	Vice President	\$222,726.00
Mandelkern, Michael	Dean	\$192,693.00
Martanegara, Alice	Director, Nursing Programs	\$166,460.00
Neal, Tom	Dean	\$192,693.00
Nguyen, Christine	Vice President	\$222,726.00
Quihuiz, Shannon	Associate Dean, Student Relations & Title IX	\$166,460.00
Randall, Meridith	Vice President	\$222,726.00
Schonfeld, Natalie	Dean	\$183,408.00
Scott, Michael	Program Director, Adult Education Program	\$133,203.00
Stockert, Brian	Director, Disabled Student Services	\$143,548.00
Sutliff, Michael	Dean	\$192,693.00
Tamanaha, Stephen	Dean	\$192,693.00
Taylor, John	Dean	\$192,693.00
Valerius, Matthew	Project Director, Guided Pathway & Dual Enrollment	\$133,203.00
Vergara, Derek	Dean	\$192,693.00
Vu, Tim	Associate Dean	\$166,460.00
Whiteside, Christopher	Executive Dean, Business & Career Education	\$207,202.00
Zentner, Aeron	Dean	\$192,693.00

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
 Noes: None
 Abstain: None
 Absent: None

19.04 DIS - Authorization for Destruction of Internal Audit Records

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to authorize destruction of copies of Internal Audit records from various dates between 1995-2019 as presented on the Records Destruction Log. The records were Class 3 - Disposable.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
 Noes: None
 Abstain: None
 Absent: None

19.05 DIS - Adoption of Initial Negotiation Proposal from the Coast Community College District to Coast Federation of Classified Employees Local 4794 for a Successor Collective Bargaining Agreement Commencing July 1, 2022

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to adopt the Initial Bargaining Proposal for a Successor Collective Bargaining Agreement with Coast Federation of Classified Employees.

Pursuant to Section 3547 of the Government Code, the Coast Community College District presented to the Coast Federation of Classified Employees Local 4794 their initial bargaining proposal for a Successor Collective Bargaining Agreement commencing July 1, 2022. A Public Hearing was held at the Regular Meeting of the Board of Trustees on November 17, 2021 regarding the Board's consideration of the proposal.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

19.06 DIS - Bid Tabulations and Award of Contract for Contractor Services for Golden West College Dance Room Roof Replacement Project; Bid No. 2169

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to award the Standard Contractor Services Agreement for Bid No. 2169 to Best Contracting Services Inc., the lowest responsive and responsible bidder and authorize the Board President or designee to sign all documents.

Golden West College sought contractor services to install new Polyvinyl-Chloride (PVC) roofing on the Dance Room Building. The work included removing and disposing of the existing faulty membrane roofing system and installing a Tremco PVC roofing system.

Notices were published in the Daily Pilot on October 10, 2021 and October 27, 2021. Additionally, notices were sent out to 87 vendors utilizing the Planet Bids portal. An onsite job walk was conducted on October 28, 2021 and ten bids were received and opened on November 5, 2021.

The bid results were as follows:

<u>Bid Received From:</u>	<u>Total Bid:</u>
Best Contracting Services Inc.	\$165,666
19027 S Hamilton Ave	
Gardena, California 90248	
 San Marino Roof Co	 \$167,338
C.I. Services, Inc	\$170,092

Rite-Way Roof Corporation	\$177,401
Commercial Roofing Systems, Inc.	\$194,907
4Seasons Roofing, Inc	\$196,460
Danny Letner Inc. dba Letner Roofing Company	\$201,900
Chapman Coast Roof Co, Inc.	\$203,147
A. Preman Roofing, Inc.	\$207,035
ERC Roofing	\$212,650

Term: December 9, 2021 – January 7, 2022

Fiscal Impact: \$165,666 which included \$13,000 in project allowance paid with Golden West College Measure M Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
 Noes: None
 Abstain: None
 Absent: None

19.07 DIS - Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following project in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District could withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Orange Coast College Rocket Sculpture – Bid 2153R
 Contractor: Elegant Construction, Inc.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
 Noes: None
 Abstain: None
 Absent: None

19.08 DIS - Authorization for the Board of Trustees to Hold a Special Meeting to Begin the Redistricting Process

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to authorize a Special Meeting to be held on Wednesday, January 5, 2022 at 3:00 p.m. to discuss and possibly take action on the redistricting process.

With the 2020 census complete, the Coast Community College District would undergo the legally required process of redistricting the alignment of the five Trustee areas to adjust to any shifts of population within the geographical boundaries of the District. This would include an initial meeting with the demographer, one or more public hearings and review of proposed changes.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

19.09 DIS - Authority to Hold Virtual Meetings Pursuant to AB 361(2021) During the State of Emergency

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to find that, for the next month, the state of emergency continued to directly impact the ability of the Trustees to meet safely in person, and state or local officials continued to impose or recommend measures to promote social distancing.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

20.00 Resolutions

20.01 Resolution #21-57 Approval of Q1 Budget Revision, Decrease of Income and Expenditure, July-September 2021, FY 2021-22

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-57 for approval of Q1 Budget Revision, Decrease of Income and Expenditure for July-September 2021, FY 2021-22.

On September 1, 2021, the Coast Community College District Board of Trustees approved the FY 2021-22 budget. Some programs were not known at the time of adoption of the District

budget, and at each quarter a resolution was advanced to the Board to reconcile emerging fiscal data. As of September 30, District administration projected to have a net budget decrease of \$377,284 during 2021-2022. As this was not included in the 2021-2022 Adopted Budget, it was necessary to adopt a resolution to decrease income and expenditures for the FY 2021-2022 budget.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

20.02 Resolution #21-58 Authorizing the Issuance of the Coast Community College District 2022 General Obligation Refunding Bonds

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #21-58, authorizing the issuance of the Coast Community College District 2022 General Obligation Refunding Bonds.

On November 6, 2012, the voters of the District approved Measure M which authorized the issuance of up to \$698,000,000 of general obligation bonds to construct, modernize and equip District facilities. The District previously sold six series of Bonds under Measure M.

At the November 3, 2021 meeting of the Board of Trustees, an informational report was provided addressing the proposed 2022 Refunding of the Bonds under the Measure M General Obligation (GO) Bond Program. The staff report identified an estimated \$9 million in savings for the taxpayers associated with the action.

The Coast Community College District (the "District") previously issued its (i) Election of 2012 General Obligation Bonds, Series 2013A, (ii) 2013 General Obligation Refunding Bonds, Series A, (iii) 2015 General Obligation Refunding Bonds, and (iv) 2020 General Obligation Refunding Bonds (collectively, the "Prior Bonds"). The District desired to advance refund portions of the outstanding Prior Bonds (so refinanced, the "Refunded Bonds"), thereby generating savings for District taxpayers, through the issuance of general obligation refunding bonds (the "Refunding Bonds") pursuant to Government Code Section 53550 *et seq.* The refunding of the 2012 General Obligation Bonds, Series 2017D, the 2013 Refunding Bonds, and the 2012 Series 2013A Bonds were the principal drivers of this transaction. All benefits from the refunding would be delivered to the property owners in the District. The final maturity of the Refunding Bonds would not be later than the final maturity date of the Refunded Bonds.

Fiscal Impact: No fiscal impact to the General Fund resulting from the issuance of the Refunding Bonds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

20.03 Resolution #21-59 Approval of Q1 Budget Transfers, July-September 2021, FY 21-22

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-59 for approval of Q1, July-September, 2021 Budget Transfers for FY 21-22.

The California Code of Regulations (Title V) Section 58307, required the Board of Trustees to approve, by a majority vote, all transfers of funds between expenditure classifications. There was a total of 351 transfers for July-September 2021, of which 253 were restricted.

Fiscal Impact: No cost associated with the resolution.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

20.04 Resolution #21-60 Authorization to Purchase Furniture and Fixtures from Tangram for the Coastline College Student Services Center

On a motion by Student Trustee Sahachaisere seconded by Trustee Prinsky, the Board voted to adopt Resolution #21-60 authorizing the utilization of a cooperative purchasing agreement to purchase furniture from Tangram for the Coastline College Student Services Center.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District. This purchase included all necessary furniture and fixtures for common spaces, offices and conference rooms for the new Coastline College Student Services Center.

Fiscal Impact: \$1,230,374.66 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

21.00 Approval of Minutes

21.01 DIS - Minutes

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the following meetings:

November 10, 2021 Special Meeting
November 17, 2021 Regular Meeting

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

22.00 Informational Reports

22.01 Report from the Chancellor

The Chancellor provided a report to the Board.

22.02 Reports from the College Presidents

The following College Presidents provided written reports to the Board:

Dr. Vince Rodriguez, Coastline College
Dr. Angelica Suarez, Orange Coast College
Tim McGrath, Golden West College

22.03 Reports from the Academic Senate Presidents

Pete Bouzar of Golden West College provided a written report to the Board.

22.04 Reports from the Classified Senate Presidents

There were no reports.

22.05 Reports from Presidents of Employee Representative Groups

There were no reports.

22.06 Reports from the Board of Trustees

The Trustees provided individual reports.

23.00 Close of Meeting

23.01 Adjournment

On a motion by Trustee Hornbuckle, seconded by Trustee Grant, the Board voted to adjourn the meeting at 7:02 p.m. in memory of Erik Hobbs, Adrian Delgado, Frank Miller, and Mauro Moreno.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	18-20

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$48.601/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2021-22 academic year.

CCC

Calcanas, Christina

Discipline

Health Concepts

GWC

Ali, Adam

Golbuff, Kimberly

Discipline

Nursing

Business

OCC

De Silva, Elena

Discipline

Culinary Arts

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

Name

*Jones, Nancy

*Retired Annuitant

LOC

OCC

Title

Interim Dean

Contract Dates

01/03/22-06/30/22

Vacancy

OM-004-22

5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

Name

Hallsted, Julie

LOC

DIST

Title

Director, Risk Services

Start Dt

12/09/21

Vacancy

DM-002-22

6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

None

7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
*Caluag, Elizabeth	OCC	Instructional Associate	Administrative Assistant	11/15/21	01/31/22
*Work Experience Program					

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Isbell, Anna	CCC	Administrative Assistant	Grants Fiscal & Administrative Specialist	01/04/21	02/07/22

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

Extension of End Dates for Out of Class Special Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Leon-Conlisk, Karen	CCC	Administrative Assistant II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	11/01/21	01/31/22