

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

**Via Telephone**

**4:00 p.m. Closed Session, 5:00 p.m. Open Session**

**Wednesday, January 19, 2022**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on January 19, 2022 via telephone.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Hornbuckle called the meeting to order at 4:00 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Sahachaisere joined the meeting at 5:00 p.m.

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

##### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* Section 54957(b)(1)

##### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

*Coast CCD et al. vs. Commission on State Mandates*, California Supreme Court Case No. S262663

*Stephen O'Connor vs. Orange County Superintendent of Schools et al.*, Orange County Superior Court Case No. 30-2020-01144768

*Gwendolyn Conway vs. Golden West College*, Orange County Superior Court Case No. 30-2020-01143365

*Trent Younkin vs. Coast CCD*, Orange County Superior Court Case No. 30-2020-01152541  
*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473  
*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221  
*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration  
*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E  
*Tom Tran vs. Coast CCD*, Department of Fair Employment and Housing Case No. 2021-05-1359112  
*Williams vs. Orange Coast College*, U.S. Office for Civil Rights Case No. 09-21-2357  
*Richard Melim vs. Coast CCD*, Equal Employment Opportunity Commission Case No. 480-2022-00190  
*Coast Federation of Classified Employees vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6672-E

Workers' Compensation Appeals Board ("WCAB") Cases:

*Jose Altamarino vs. Coast CCD*, WCAB Case No. 14539641  
*Jamie Blair vs. Coast CCD*, WCAB Case No. 12973118  
*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849  
*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588  
*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849  
*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536  
*Constance George vs. Coast CCD*, WCAB Case No. 9152145  
*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972  
*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896  
*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970  
*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708  
*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468  
*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906  
*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

**c. Public Employment**

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators  
Vice President of Instruction
5. Approval of Appointment of Classified Management  
Senior Director, Chief Cyber Security Officer
6. Approval of Appointment of Classified Staff  
Disability Services Associate  
IT Applications Analyst  
IT Virtualization Engineer  
Registered Nurse

7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Facilities Utilization Specialist  
Grounds & Landscape Specialist, Senior
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management  
Manager, Student Equity & Achievement  
Manager, Student Success & Support Programs
11. Ratification of Temporary Out of Class Assignments, Classified Staff  
Acting Director, Fiscal Services  
Administrative Assistant to the VP  
Custodial Team Leader  
Facilities Utilization Specialist  
Financial Aid Specialist  
Grounds & Landscape Specialist  
IT Business Process Analyst  
Mechanic
12. Ratification of Project-Specific Assignment, Classified Staff  
Accounting Technician  
Administrative Assistant I  
Emergency Response Coordinator  
Instructional Assistant  
Maintenance Specialist I

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* Section 54957.6

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Hornbuckle at 5:00 p.m.

## 1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 a. Public Employee Discipline/Dismissal/Release**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to accept the resignation of a Classified employee.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 b. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to ratify the settlement agreement in the Coast Federation of Classified Employees Public Employment Relations Board unfair practice case.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 b. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Prinsky seconded by Trustee Patterson, the Board voted to ratify the settlement agreement with Coast Federation of Educators/American Federation of Teachers regarding Clinical Assignments.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 c. Public Employment**, on a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to approve and ratify the public employment items.  
(See Appendix pages 18-21)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the following Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers:

|        |   |
|--------|---|
| 21-9   | Revised Covid-19 Vaccination Mandate with Testing Protocol                                |
| 21-CG7 | Coordinator Position Golden West College Umoja Coordinator                                |
| 21-12  | Coastline College Librarian Banked Overload Spring and Fall 2022                          |
| 21-13  | Golden West College Counselor Banked Overload Spring and Fall 2022                        |
| 21-14  | Clinical Coordination Compensation for Responsibilities Outside Regular Academic Calendar |
| 21-15  | Golden West College School of Nursing Semester Team Leads                                 |
| 22-CO1 | Coordinator Position Orange Coast College Multicultural Center                            |

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to ratify Memorandum of Understanding 21-9 Covid-19 Vaccination Mandate with Testing Protocol with Coast Community College Association-California Teachers Association/National Education Association.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **1.07 Public Comment**

There were no requests to address the Board.

## **1.08 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Maribeth Daniel, CCC, Contract Education Associate, Sr., retirement effective July 1, 2022  
Dave Sams, GWC, IT User Support Analyst, retirement effective January 1, 2022  
Deana Smith, OCC, Grounds & Landscape Specialist., retirement effective December 31, 2021

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to accept the retirements.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

## **2.00 Informational Reports, Matters for Review, Discussion and/or Action**

### **2.01 Reports from the Presidents of Student Government Organizations**

The following representatives of Student Government Organizations provided written reports to the Board:

Kaly Mendoza, Golden West College  
Sierra Wisner, Orange Coast College

### **2.02 DIS - Measure M Quarterly Project Report, District Facilities, Planning, and Construction Report (Local Hiring, Diversity, Labor Compliance), and Bidding Report**

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided a Measure M Quarterly Project Report, District Facilities, Planning, and Construction Report (Local Hiring, Diversity, Labor Compliance and Payroll Certification), and a Quarterly Bidding Report.

### **2.03 DIS - 2022-2023 Governor's Budget Proposal**

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided an overview of the Governor's 2022-2023 Budget Proposal, and responded to Trustees' questions.

### **2.04 Authorization under Brown Act, Government Code § 54953(e), for Conducting Board Meetings Remotely Due to the COVID-19 Emergency Because Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to find that, for the next month, the state of emergency continued to directly impact the ability of the Trustees to meet safely in person, and state or local officials continued to impose or recommend measures to promote social distancing.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

## **2.05 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

## **2.06 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

## **2.07 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

## **3.00 Consent Calendar (Items 4.01 - 20.01)**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar as revised.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

## **21.00 Discussion Calendar**

## **22.00 Approval of Non-Standard Agreements in Excess of \$99,100**

### **22.01 CCC - Non-Standard College Pass Pilot Program Agreement with Orange County Transportation Authority**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Non-Standard Agreement with Orange County Transportation Authority.

Coastline College participated in the OCTA College Pass Program which provided unlimited fixed-route bus transportation for all Coastline College students for a period of 3 years.

**Term:** January 31, 2022 – January 30, 2025

**Fiscal Impact:** \$270,798 paid with Associated Student Government funds.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

#### **22.02 DIS - Non-Standard Amendment No. 4 to the Architectural Services Agreement with HMC Architects for the Golden West College Language Arts Complex Project**

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve Non-Standard Amendment #4 to the Architectural Services Agreement with HMC Architects.

On August 1, 2018, the Board of Trustees approved the standard architectural services agreement with HMC Architects in the amount of \$3,067,255 for the design of the new three-story, 43,000 square foot Language Arts Complex at Golden West College. After completing extensive cost saving exercises, the state approved extending the construction duration from 18 months to 24 months to realize a savings of nearly \$7 million. Approval of Amendment #4 covered costs associated with the state review process as well as extended construction administration services.

**Term:** August 2, 2018 – March 31, 2023

**Fiscal Impact:**

Original Contract Amount: \$3,067,255  
Amendment No. 1: \$8,860  
Amendment No. 2: \$7,400  
Amendment No. 3: \$11,500  
Amendment No. 4: \$151,860  
New Contract Total: \$3,246,875

Paid with General Obligation Measure M Bond Funds

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

#### **23.00 Ratification/Approval of General Items of Business**



### **23.01 GWC - Ratification of Non-Standard Revenue Generating Agreement with Multi-Ethnic Collaborative of Community Agencies**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the non-standard revenue generating agreement with Multi-Ethnic Collaborative of Community Agencies.

Since July 2021, Golden West College had collaborated with the Orange County Health Care Agency (OCHCA) to provide on-campus vaccination sites for the Covid-19 vaccination pods. OCHCA partnered with a third-party agency, Multi-Ethnic Collaborative of Community Agencies (MECCA) to remit payment of \$20 per vaccination provided at the campus. For the period of July 1, 2021 to November 30, 2021, a total of 2,281 vaccinations were provided.

**Term:** July 1 – November 30, 2021

**Fiscal Impact:** MECCA would pay \$45,620 to Golden West College.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

### **23.02 OCC - Ratification of Non-Standard Terms of Use Agreement with Medical Minds LLC dba ClearTriage**

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to ratify the Non-Standard Terms of Use Agreement with Medical Minds LLC dba ClearTriage.

ClearTriage was a telephone triage software used by licensed medical personnel to support patient telephone triage. ClearTriage provided the Health Center Registered Nurses with updated triage protocols and health information handouts that can be texted or emailed to students. ClearTriage subscriptions were purchased on an annual basis.

**Term:** December 1, 2021 – November 30, 2022

**Fiscal Impact:** \$1,058 paid with Health fees.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

### **23.03 OCC - Ratification of Non-Standard Service Agreement and Sales Order Form with Hobsons/PowerSchool**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the Non-Standard Service Agreement and Sales Order Form with Hobsons/PowerSchool.

The service agreement with Hobsons/PowerSchool for its Naviance/Intersect product allowed high school students to "shop" for colleges online and presented OCC's profile to them as an option. It also promoted OCC when students expressed interest in competitors and provided leads of students who were interested in OCC for the Outreach department.

**Term:** January 5, 2022 – November 3, 2024

**Fiscal Impact:** \$47,142 paid with Guided Pathways funds.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

### **23.04 DIS - Ratification of Job Description for Educational Administrator Position**

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to ratify the job description for the educational administrator classification of Executive Dean, Workforce Development and Career Education.

The District Office of Human Resources consulted with McKnight Associates to review and revise the job descriptions associated with the comprehensive classification and compensation study started by JB Rewards that was implemented beginning with the 2016-2017 fiscal year.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

### **23.05 DIS - Approval of Educational Administrator Employment Agreement (Isela Ocegueda, CCC)**

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve the Educational Administrator Employment Agreement with Isela Ocegueda as Vice President of Instruction at Coastline College with an annual salary of \$194,005 to commence on January 20, 2022 and end on June 30, 2023.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

**23.06 DIS - Approval of Interim Educational Administrator Employment Agreement for a CalSTRS Annuitant (Nancy Jones, OCC)**

On a motion by Trustee Prinsky, seconded by Trustee Grant, the Board voted to approve the CalSTRS Annuitant Interim Employment Agreement with Nancy Jones as Interim Dean at Orange Coast College according to the per diem compensation of \$379.02 to commence on January 3, 2022 and ending on June 30, 2022.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

**23.07 DIS - Approval of Change Orders for Three Trade Contractors, Golden West College Language Arts Complex; Bid No. 2156**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the change orders to three trade contracts, in the amounts listed below:

| Company             | Bid<br>Pkg # | Purchase<br>Order | Current<br>Contract<br>Value | Change<br>Order # | Change<br>Order<br>Amount | Revised<br>Contract<br>Value |
|---------------------|--------------|-------------------|------------------------------|-------------------|---------------------------|------------------------------|
| Pacific<br>Plumbing | #22A         | P0362195          | \$496,408                    | #1                | \$3,539                   | \$499,947                    |
| Alpha<br>Mechanical | #23A         | PO362196          | \$3,204,702                  | #2                | \$50,599                  | \$3,255,301                  |
| AJ<br>Kirkwood      | #26A         | P0362198          | \$4,958,719                  | #2                | \$16,828                  | \$4,975,547                  |
| <b>Total</b>        |              |                   |                              |                   | <b>\$70,966</b>           |                              |

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

### **23.08 DIS - Approval of the 2021/2022 Board of Trustees VV Salary Schedule**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the revised VV salary schedule to provide the Board of Trustees and Student Trustee an increase of 5% effective January 1, 2022.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

### **23.09 DIS - Consideration of Nomination to the California Community College Trustees Board of Directors**

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to nominate Trustee Jim Moreno to serve on the California Community College Trustees Board.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to authorize the Board Legislative Affairs Committee to contact the California Community College Trustees Board with a request to consider amending their bylaws relative to term limits to allow Trustee Jim Moreno to continue to serve on the Board.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

## **24.00 Resolutions**

### **24.01 Resolution #22-01 to Name Orange Coast College's Professional Mariners Training Center at the Waterfront Campus the W. Brad Avery Professional Mariners Training Center**

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to adopt Resolution #22-01 to name Orange Coast College's Professional Mariners Training Center at the Waterfront Campus in Newport Beach, *The W. Brad Avery Professional Mariners Training Center*.

The recommendation was based on the criteria set forth in Section 2b of Administrative Procedure 6620 (When Gift is Involved), and was endorsed by the OCC Foundation Marine Subcommittee, the OCC Facilities Planning Committee, and the OCC College Council. The Orange Coast College Foundation achieved approximately \$1.5 million in support of this endeavor to establish an endowment fund designed to support the Professional Mariners Training Center and its students. It was anticipated that the endowment fund would receive significant financial contributions beyond the \$1.5 million once established.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

#### **24.02 Resolution #22-02 Authorization to Purchase Energy Efficient LED Light Retrofitting for the Golden West College Pool Complex**

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adopt Resolution #22-02 authorizing the purchase of materials and labor from Musco Sports Lighting LLC to retrofit existing lighting fixtures at the Golden West College Pool Complex with energy efficient LED bulbs.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District.

Approval of Resolution #22-02 authorized the purchase of all necessary materials and installation labor to retrofit existing lighting fixtures at the Golden West College Pool Complex with energy efficient LED bulbs.

**Fiscal Impact:** \$188,384 paid with Scheduled Maintenance Funds.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

## **24.03 Resolution #22-03 Approval of Change Order No. 3 for the Golden West College Language Arts Complex - Bid No. 2156 - Bid Package 02B, Silverado Contractors**

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to adopt Resolution #22-03 to approve Change Order No. 3 for the Golden West College Language Arts Complex - Bid No. 2156 - Bid Package 02B, Silverado Contractors.

On February 17, 2021 the Board of Trustees awarded Bid No. 2156, Bid Package 02B – Demolition/Abatement & Earthwork, to Silverado Contractors Inc for the construction of Golden West College College's new 76,732 square foot Language Arts complex to replace the existing Humanities Building.

Change Order No. 3 covered expenses related to the removal of unforeseen duct banks in two locations with fill sand being utilized to balance the resulting void. Execution of the Change Order resulted in one trade contractor, Silverado Contractors, Inc., exceeding the 10% change order threshold for their trade specific contract. The Board was required to adopt Resolution #22-03 for approval of additional work without bidding.

**Term:** February 18, 2019 - February 28, 2023

### **Fiscal Impact:**

Original Contract Amount: \$1,481,916

Change Order No. 1: \$105,644

Change Order No. 2: \$65,650

Change Order No. 3: \$24,824

New Contract Total: \$1,678,034 (13.23% Increase)

Paid with General Obligation Measure M Bond Funds

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

## **25.00 Approval of Minutes**

### **25.01 DIS - Minutes**

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Minutes of the following meetings:

December 8, 2021 Regular Meeting  
December 10, 2021 Organizational Meeting  
January 5, 2022 Special Meetings

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere  
Noes: None  
Abstain: None  
Absent: None

## **26.00 Informational Reports**

### **26.01 Report from the Chancellor**

The Chancellor provided a report to the Board.

### **26.02 Reports from the College Presidents**

The following College Presidents provided written reports to the Board:

Dr. Vince Rodriguez, Coastline College  
Dr. Angelica Suarez, Orange Coast College

### **26.03 Reports from the Academic Senate Presidents**

The following Academic Senate Presidents provided written reports to the Board:

Lisa Lee, Coastline College  
Lee Gordon, Orange Coast College

### **26.04 Reports from the Classified Senate Presidents**

There were no reports.

### **26.05 Reports from Presidents of Employee Representative Groups**

There were no reports.

### **26.06 Reports from the Board of Trustees**

The Trustees provided individual reports.

## **27.00 Close of Meeting**

### **27.01 Adjournment**

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to adjourn the meeting at 6:11 p.m. in memory of Marian Perrin, Ellen "Eileen" Santos, Louis Igo, Elsa Lopez, Betty White and Sidney Poitier, and in honor of Martin Luther King Jr.

Motion carried with the following vote:

|          |   |
|----------|---|
| Ayes:    | Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | None  |

  
Jane Burton  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*



## ***APPENDIX***

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## APPENDIX

### Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

#### 1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

#### 2. Ratification of Appointment of Substitutes, Academic Staff

##### Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$48.601/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2021-22 academic year.

##### OCC

Alvarado, Annette  
Balding, Diane

##### Discipline

Culinary Arts  
Health Education

#### 3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

#### 4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

| <u>Name</u>     | <u>LOC</u> | <u>Position</u>               | <u>Contract Dates</u> | <u>Vacancy#</u> |
|-----------------|------------|-------------------------------|-----------------------|-----------------|
| Ocegueda, Isela | CCC        | Vice President of Instruction | 01/20/22-06/30/23     | CM-002-22       |

#### 5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

| <u>Name</u>  | <u>LOC</u> | <u>Title</u>                                  | <u>Start Dt</u> | <u>Vacancy #</u> |
|--------------|------------|---|-----------------|------------------|
| Santos, Marc | DIST       | Senior Director, Chief Cyber Security Officer | 02/07/22        | DM-001-22        |

#### 6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

| <u>Name</u>           | <u>LOC</u> | <u>Title</u>                  | <u>Start Dt</u> | <u>Vacancy #</u> |
|-----------------------|------------|-------------------------------|-----------------|------------------|
| Fisher, Susan         | GWC        | Registered Nurse, 72.5% FTE   | 02/01/22        | G-011-22         |
| Johnston, Christopher | DIST       | IT Virtualization Engineer    | 01/20/22        | D-005-22         |
| *Stephenson, Thomas   | GWC        | Disability Services Associate | 01/24/22        | G-013-22         |
| *Vinh, Tho            | DIST       | IT Applications Analyst       | 01/03/22        | None             |
| *Transfer             |            |                               |                 |                  |

## 7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

## 8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

### Reorganization

| <u>Name</u>    | <u>LOC</u> | <u>From</u>                    | <u>To</u>                              | <u>Effective</u> |
|----------------|------------|--------------------------------|--|------------------|
| Hart, Raymond  | OCC        | Grounds & Landscape Specialist | Grounds & Landscape Specialist, Senior | 01/11/22         |
| Kahlen, Denise | GWC        | Administrative Assistant I     | Facilities Utilization Specialist      | 01/01/22         |

## 9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

## 10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

| <u>Name</u>        | <u>LOC</u> | <u>Title</u>                                | <u>Project-Specific Assignment</u>   | <u>Start Dt</u> | <u>End Dt</u> |
|--------------------|------------|---|--|-----------------|---------------|
| Salazar, Felipe    | OCC        | Manager, Student Success & Support Programs | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days. | 11/02/21        | 12/31/21      |
| Sandoval, Maricela | OCC        | Manager, Student Equity & Achievement       | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days. | 11/02/21        | 12/31/21      |

## 11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

| <u>Name</u>            | <u>LOC</u> | <u>From</u>               | <u>To</u>                               | <u>Start Dt</u> | <u>End Dt</u> |
|------------------------|------------|---------------------------|---|-----------------|---------------|
| *Cuevas Yopez, Osvaldo | OCC        | Custodian                 | Grounds & Landscape Specialist          | 01/01/22        | 03/31/22      |
| Phan, Thuy             | CCC        | Financial Aid Assistant   | Financial Aid Specialist                | 01/18/22        | 03/18/22      |
| *Schulte, Rita         | OCC        | Budget Technician         | Administrative Assistant to VP, 70% FTE | 12/13/21        | 03/31/22      |
| Tran, Van              | OCC        | Accounting Analyst Senior | Acting Director, Fiscal Services        | 02/07/22        | 04/08/22      |

\*Work Experience Program

#### Extension of End Dates for Out of Class Assignments

| <u>Name</u>       | <u>LOC</u> | <u>From</u>                         | <u>To</u>                         | <u>Extend From</u> | <u>Extend To</u> |
|-------------------|------------|-------------------------------------|-----------------------------------|--------------------|------------------|
| Gomez, Armando    | GWC        | Senior Custodian                    | Custodial Team Leader             | 01/03/22           | 03/11/22         |
| Lakhani, Minesh   | DIST       | IT User Support Analyst             | IT Business Process Analyst       | 01/01/22           | 01/31/22         |
| Kahlen, Denise    | GWC        | Administrative Assistant I          | Facilities Utilization Specialist | 12/01/21           | 12/15/21         |
| Ramirez, Marceino | GWC        | Grounds & Landscape Specialist, Sr. | Mechanic, 25% FTE                 | 01/01/22           | 03/31/22         |
| Spiratos, Jerry   | DIST       | IT User Support Analyst             | IT Business Process Analyst       | 01/01/22           | 01/31/22         |

## **12. Ratification of Project-Specific Assignment, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

| <u>Name</u> | <u>LOC</u> | <u>Title</u>            | <u>Project-Specific Assignment</u>   | <u>Start Dt</u> | <u>End Dt</u> |
|-------------|------------|-------------------------|--|-----------------|---------------|
| Pham, Duy   | OCC        | Instructional Assistant | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days. | 01/01/22        | 03/31/22      |

#### Extension of End Dates for Out of Class Special Assignments

| <u>Name</u>       | <u>LOC</u> | <u>Title</u>                   | <u>Project-Specific Assignment</u>   | <u>Start Dt</u> | <u>End Dt</u> |
|-------------------|------------|--------------------------------|--|-----------------|---------------|
| Cutting, Kris     | OCC        | Emergency Response Coordinator | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days. | 01/01/22        | 03/31/22      |
| Macario, Inocente | OCC        | Maintenance Specialist I       | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days. | 01/01/22        | 03/31/22      |

|                       |     |                               |   |          |          |
|-----------------------|-----|-------------------------------|---|----------|----------|
| Macgregor,<br>Shannon | OCC | Accounting<br>Technician      | Temporary duties that are not<br>fixed and prescribed to the<br>assigned position that exceed<br>five working days. | 01/01/22 | 03/31/22 |
| Soto, Rosio           | OCC | Administrative<br>Assistant I | Temporary duties that are not<br>fixed and prescribed to the<br>assigned position that exceed<br>five working days. | 01/01/22 | 03/31/22 |