

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Via Telephone

4:00 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, February 2, 2022

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 2, 2022 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno and Prinsky

Trustees Absent: Trustee Patterson joined the meeting at 5:35 p.m.
Student Trustee Sahachaisere joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Supreme Court Case No. S262663

Stephen O'Connor vs. Orange County Superintendent of Schools et al., Orange County Superior Court Case No. 30-2020-01144768

Gwendolyn Conway vs. Golden West College, Orange County Superior Court Case No. 30-2020-01143365

Trent Younkin vs. Coast CCD, Orange County Superior Court Case No. 30-2020-01152541
Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473
Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Tom Tran vs. Coast CCD, Department of Fair Employment and Housing Case No. 2021-05-1359112
Williams vs. Orange Coast College, U.S. Office for Civil Rights Case No. 09-21-2357
Richard Melim vs. Coast CCD, Equal Employment Opportunity Commission Case No. 480-2022-00190
Coast Federation of Classified Employees vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6672-E

Workers' Compensation Appeals Board ("WCAB") Cases:

Jose Altamarino vs. Coast CCD, WCAB Case No. 14539641
Jamie Blair vs. Coast CCD, WCAB Case No. 12973118
Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Constance George vs. Coast CCD, WCAB Case No. 9152145
Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972
Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708
Lim Schramm vs. Coast CCD, WCAB Case No. 11409468
Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906
Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

c. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
Criminal Justice Center Coordinator
6. Approval of Appointment of Classified Staff
Custodian
Research Analyst
7. Approval of Appointment of Confidential Staff

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
 - Administrative Assistant
 - Administrative Assistant to VP
 - Athletics Facilitator & Compliance Coordinator
 - Curriculum Specialist
 - Division/Area Office Coordinator
 - Financial Aid Systems Analyst
 - Financial Aid Technician
 - IT Business Process Analyst
 - IT Infrastructure Engineer
 - IT Solutions Engineer
 - IT Virtualization Infrastructure & Systems Engineer
 - Maintenance Specialist I
 - Maintenance Specialist Team Leader
 - Nursing Program Administrative Specialist
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
12. Ratification of Project-Specific Assignment, Classified Staff
 - Educational Technologies Associate
 - Educational Technologies Trainer

d. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Hornbuckle at 5:00 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to approve and ratify the public employment items.
(See Appendix pages 15-17)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to ratify the following Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers:

21-12 Revised Coastline College Librarian Banked Overload Spring and Fall 2022
21-15 Revised Golden West College School of Nursing Semester Team Leads

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

1.07 Public Comment

There were no requests to address the Board.

1.08 Acceptance of Retirement

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the District:

Eva Marinotti, GWC, Nursing Instructor, retirement effective June 1, 2022

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to accept the retirement.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: Trustee Patterson

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided written reports to the Board:

Spencer Bradley, Coastline College
Kaly Mendoza, Golden West College
Sierra Wisner, Orange Coast College

2.02 DIS - Financial Aid Highlights and Student Loan Default Rates

Dr. Andreea Serban, Vice Chancellor of Educational Services and Technology, provided information and analysis on the most recent student loan default rates and an overview of financial aid at the colleges, and responded to Trustees' questions.

2.03 DIS - Annual Report on Risk Management and Insurance

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, presented the Annual Report on Risk Management and Insurance, which described the District's insurance structure within the Joint Powers Authorities, statewide Association of Community Colleges and Protected Insurance in Schools, experience modification factors, and efforts the District has taken to reduce overall risk.

2.04 DIS - 2022 General Obligation Refunding Bonds

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided a summary of the District's General Obligation Refunding Bonds.

On December 8, 2021, the Board of Trustees authorized Resolution #21-58, authorizing the refunding of certain outstanding bonds from the Measure C and M bond programs. On Thursday, January 13, 2022, Coast Community College District successfully sold its 2022 General Obligation Refunding Bonds. The District's strong bond ratings of "Aa1" from Moody's and "AA+" from Standard & Poor's were assigned. The 2022 Refunding Bonds would generate \$16.3 million in taxpayer savings over the 17-year repayment term of the bonds.

With the bond purchase agreement that was signed after the sale, the borrowing rates on the 2022 Refunding Bonds were locked in at a blended rate of 2.70%. District staff worked with the financing team to close the financing on February 8, 2022. Final taxpayer savings of \$16.3 million exceeded initial estimates, were net of all financing costs, and resulted in lower property tax rates District wide starting in the 2022-23 Fiscal Year.

2.05 Board Self Evaluation

Pursuant to Board Policy 2745, the Board had conducted a self-evaluation in fall 2021 and requested District employees to participate in the evaluation process. At the November 17, 2021 Board meeting, the Board discussed the results of the fall 2021 evaluation surveys

completed by District employees and Board members, respectively. At the December 8, 2021 Board meeting the Board established a subcommittee to develop draft goals for the Board for 2022-23 to be discussed with the entire Board at a subsequent Board meeting. The draft Board goals for 2022-23 were presented for discussion and action by the Board.

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to approve the 2022-2023 Board Goals, with the addition of "retention" to goal #4.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

2.06 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.08 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 17.01)

Item 11.01 OCC - Institutional Memberships was pulled for discussion.

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve the balance of the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

Following discussion, on a motion by Trustee Moreno, seconded by Student Trustee Sahachaisere, the Board voted to approve Item 11.01 OCC - Institutional Memberships.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

18.00 Discussion Calendar

19.00 Revenue Generating Agreements/Contracts Over \$99,100

19.01 DIS - Funded Programs

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve participation in the following funded programs, that the contracts or amendments/revisions to contracts be approved:

Coast Community College District received Amendment #2 to the Master Agreement as well as a new Master Agreement from Rancho Santiago Community College District (RSCCD) for the California Community Colleges Chancellor's Office Strong Workforce Program (SWP) Regional Funding. Effective January 1, 2022, RSCCD served as the fiscal agent and regional coordinating entity for the Orange County region in support of the new Orange County Regional Consortium; and Pasadena Community College District assumed the role of fiscal agent and regional coordinating entity for the Los Angeles region in support of the new Los Angeles Regional Consortium. Amendment #2 to the Master Agreement terminated the prior agreement between RSCCD and Coast Community College District and acknowledged the end of the Los Angeles Orange County Regional Consortium (LAOCRC) as the regional coordinating entity, effective December 31, 2021. The new Master Agreement initiated the agreement between RSCCD and Coast Community College District for SWP Regional Funds and acknowledged the Orange County Regional Consortium as the regional coordinating entity effective January 1, 2022.

Fiscal Impact: New term of the Master Agreement January 1, 2022 to June 30, 2025. Funding details included in the related Participation Agreements for SWP Regional Funding FY 2021-22.

Coast Community College District received a Participation Agreement from Rancho Santiago Community College District for the California Community Colleges Chancellor's Office Strong Workforce Program (SWP) Regional Funding FY 2018-19 to augment the funding for the TalentED Story Map project. The TalentED Story Map project supported career exploration and employer engagement using a geo-enabled learning environment. This extension project expanded strategic approaches for increasing employer engagement across multiple industry sectors enabling regional colleges to customize mapping elements using the TalentED interface.

Fiscal Impact: Coast Community College District Office received \$120,000 from January 1, 2022 to March 31, 2022. No matching funds required.

Coast Community College District received a Participation Agreement from Rancho Santiago Community College District for the California Community Colleges Chancellor's Office Strong Workforce Program Regional Funding FY 2021-22 for the Developing Career

Capital in Adult Education Pathways and Regional Best Practices Project. This project supported adult education student transitions to post-secondary coursework and provided a roadmap for students to build career capital and pathways to living wage jobs. Regional partners included: Coast Community College District, Coast Adult Education Consortium, North Orange Continuing Education, Rancho Santiago Adult Education Consortium, Santa Ana College and Santiago Canyon College Continuing Education, Saddleback College Division of Extended Learning, and Taller San Jose Hope Builders, a community-based organization.

Fiscal Impact: Coast Community College District Office received \$495,700 from July 1, 2022 to June 30, 2023. No matching funds required.

Coastline Community College received a Participation Agreement from Rancho Santiago Community College District for the California Community Colleges Chancellor's Office Strong Workforce Program Regional Funding FY 2021-22. Projects receiving funding included: Competency-Based Education (\$200,666); CyberPatriot to Cyber Education (\$160,000); NetLab: Equalizing Access to Technology (\$300,000); and Regional Marketing (\$75,000).

Fiscal Impact: Coastline Community College received \$735,666 from July 1, 2022 to June 30, 2023. No matching funds required.

Coastline Community College received a grant from the National Science Foundation (NSF) Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) program titled "Supporting Student Success in Associate Degrees that Prepare Students for Transfer to Baccalaureate Science and Mathematics Degree Programs." The S-STEM program provided institutions of higher education with funds for scholarships to encourage and enable low-income, academically talented students with demonstrated financial need to enter the workforce or graduate study following completion of associate, baccalaureate, or graduate degrees in S-STEM eligible disciplines.

Fiscal Impact: Coastline Community College received \$1,485,711 from January 15, 2022 to December 31, 2027. No matching funds required.

Golden West College received a Participation Agreement from Rancho Santiago Community College District for the California Community Colleges Chancellor's Office Strong Workforce Program Regional Funding FY 2021-22. Projects receiving funding included: Competency-Based Education (\$30,000); Regional Marketing (\$75,000); Simulation Infrastructure and Certification (\$125,000); and VSL Advanced Transportation and Logistics (\$75,000).

Fiscal Impact: Golden West College received \$305,000 from July 1, 2022 to June 30, 2023. No matching funds required.

Orange Coast College received a Participation Agreement from Rancho Santiago Community College District for the California Community Colleges Chancellor's Office Strong Workforce Program Regional Funding FY 2021-22. Projects receiving funding included: Biotechnology Collaborative (\$35,000); Competency-Based Education (\$30,000); MAP2/RTC/Beacon (\$87,500); Regional Marketing (\$75,000); Simulation Infrastructure and Certification (\$125,000); and VSL Advanced Transportation & Logistics (\$75,000).

Fiscal Impact: Orange Coast College received \$427,500 from July 1, 2022 to June 30, 2023. No matching funds required.

Orange Coast College received Amendment #2 to the grant subaward from University of California, Irvine (UCI) titled "Improving Transition of Community College Students into University STEM Programs through Cross-Enrollment" funded by the National Science Foundation. The project diversified the pool of STEM graduates by increasing transfer rates from community colleges to four-year institutions for underrepresented students through cross-enrollment. Based on findings from focus groups with and surveys of community college students and administrators, the study team designed and implemented interventions to increase cross-enrollment. In addition, the study involved a longitudinal analysis of participating students to examine if these interventions reduce barriers to cross-enrollment and the effects of cross-enrollment on eventual transfer. Amendment #2 increased Year 2 funding by \$13,801 and awards Year 3 funding in the amount of \$97,282. All other terms of the subaward remain unchanged.

Fiscal Impact: Orange Coast College received a total of \$208,258 from October 1, 2019 to September 30, 2022. No matching funds are required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

20.00 Ratification/Approval of General Items of Business

20.01 CCC - Ratification of Non-Standard Revenue Generating Agreement with Multi-Ethnic Collaborative of Community Agencies

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the non-standard revenue generating agreement with Multi-Ethnic Collaborative of Community Agencies.

Multi-Ethnic Collaborative of Community Agencies (MECCA) made payment of \$20 per Covid-19 vaccination provided at the Newport Beach and Garden Grove campuses to Coastline. From July 1 to August 9, 2021, a total of 242 vaccinations were provided at the Garden Grove campus. From October 21 to November 30, 2021, a total of 693 vaccinations were provided at the Newport Beach campus.

Term: January 10, 2022– June 30, 2022

Fiscal Impact: MECCA paid \$18,700 to Coastline College.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

20.02 DIS - Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District would withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Orange Coast College Professional Mariner Training Center Project – Bid 2135
Contractor: Preferred Ceilings – Bid Package #09

Orange Coast College Professional Mariner Training Center Project – Bid 2135
Contractor: Simco Mechanical – Bid Package #12

Orange Coast College Professional Mariner Training Center Project – Bid 2135
Contractor: Rancho Pacific Electric – Bid Package #13

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

20.03 DIS - Update on Nomination to the California Community College Trustees Board of Directors

At the January 19, 2022 Board Meeting, the Board of Trustees unanimously nominated Trustee Moreno to serve another term on the CCCT Board of Directors, which would require the CCCT Board to amend their bylaws relative to term limits. Trustees Patterson and Prinsky provided an update on the results of the request indicating that a letter had been sent on January 26, 2022 to the CCCT Board, and that it was likely too late in the nomination process for the CCCT Board to consider amending their bylaws for the current year. A formal response from the CCCT Board would be shared upon receipt.

21.00 Resolutions

21.01 Resolution #22-04 Authorization to Purchase and Install Video Security Software and Hardware from Climatec, LLC for the Orange Coast College Student Housing Parking Lot

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adopt Resolution #22-04 authorizing the utilization of a cooperative purchasing agreement to purchase and install video security software and hardware from Climatec, LLC for the Orange Coast College Student Housing Parking Lot.

Public Contract Code Section 20652 provides authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District.

Orange Coast College sought approval to purchase and install 11 Avigilon security cameras and the corresponding infrastructure systems for the Orange Coast College Student Housing parking lot. Surveillance cameras played a major role in providing safety on campus, enabling Public Safety officers to monitor, detect and investigate campus incidents.

Fiscal Impact: \$193,741.81 paid with Higher Education Emergency Relief Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.02 Resolution #22-05 Authorization to Purchase Materials and Labor from ControlWorks, Inc. to Upgrade the Energy Management System at Golden West College

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adopt Resolution #22-05 as revised, authorizing the purchase of materials and labor from ControlWorks, Inc. to upgrade the Energy Management System at Golden West College.

Golden West College sought approval to upgrade the existing energy management system from the current Niagara NX to the Niagara N4 system. The software upgrade enabled the college to quickly and effectively manage and control the HVAC functions of building airflow to help mitigate Covid-19 related air quality concerns.

Fiscal Impact: \$375,000 paid with Scheduled Maintenance Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.03 Resolution #22-06 Approval of Change Order No. 1 for the Golden West College LRC Duct Work Replacement Project; Bid No. 2168 - Pacific West Industries, Inc

On a motion by Trustee Grant, seconded by Trustee Prinsky, the Board voted to adopt Resolution #22-06 to approve Change Order No. 1 for the Golden West College LRC Duct Work Replacement Project; Bid No. 2168 - Pacific West Industries, Inc.

On November 3, 2021 the Board of Trustees awarded Bid No. 2168, to Pacific West Industries, Inc to remove and replace existing return ductwork with new lined ductwork for the Learning Resource Center at Golden West College.

During the removal of the existing return duct, additional sections of ductwork were discovered that were corroded beyond the point of restoration. Change Order No. 1 covered expenses related to the replacement of these affected sections. The change order resulted in the trade contractor, Pacific West Industries Inc, exceeding the 10% change order threshold for their contract.

Term: November 4, 2021 – February 28, 2023

Fiscal Impact:

Original Contract Amount: \$320,529

Change Order No. 1: \$54,000

New Contract Total: \$374,529 (15.54% Increase)

Paid with Golden West College Measure M Maintenance Endowment Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

22.00 Approval of Minutes

22.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Minutes of the January 19, 2022 Regular Meeting.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

23.00 Informational Reports

23.01 Report from the Chancellor

The Chancellor provided a report to the Board.

23.02 Reports from the College Presidents

The following College Presidents provided written reports to the Board:

Dr. Vince Rodriguez, Coastline College
Dr. Angelica Suarez, Orange Coast College

23.03 Reports from the Academic Senate Presidents

There were no reports.

23.04 Reports from the Classified Senate Presidents

There were no reports.

23.05 Reports from Presidents of Employee Representative Groups

There were no reports.

23.06 Reports from the Board of Trustees

The Trustees provided individual reports.

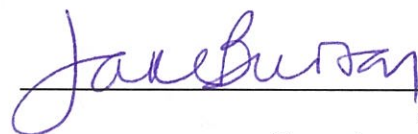
24.00 Close of Meeting

24.01 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to adjourn the meeting at 6:06 p.m. in memory of Congressman Esteban Torres.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	15-17

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$48,601/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2021-22 academic year.

None

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Wolfe, John	GWC	Criminal Justice Center Coordinator	03/01/22	GM-001-22

6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Belmontes, Christopher	OCC	Custodian, +7.5% Graveyard Shift Differential	02/07/22	O-002-22
Grams, Lucy	OCC	Research Analyst	02/07/22	O-026-22

Granados, Abraham	OCC	Custodian, + 7.5% Graveyard Shift Differential	02/07/22	O-004-22
Guerrero, Jose	OCC	Custodian, + 7.5% Graveyard Shift Differential	02/07/22	O-034-22
Lopez, Guillermo	OCC	Custodian, + 7.5% Graveyard Shift Differential	02/07/22	O-003-22
Pacheco, Arturo	OCC	Custodian, + 5% Swing Shift Differential	02/07/22	O-005-22

7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Leon-Conlisk, Karen	CCC	Administrative Assistant II	Administrative Assistant to VP	02/01/22

Reclassification- Revised Start Dates

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Bell, Ashley	GWC	Administrative Assistant I	Nursing Program Administrative Specialist	07/01/20
Blair, Kimberly	GWC	Administrative Assistant	Athletics Facilitator & Compliance Coordinator	07/01/20
Chaudry, Atif	DIST	IT Applications Developer	IT Business Process Analyst	07/01/20
Cruz, Juan	OCC	Custodian Senior	Maintenance Specialist I	07/01/20
DeLeon, Andrew	DIST	IT Virtualization Engineer	IT Virtualization Infrastructure & Systems Engineer	07/01/20
Dunsmore, Robert	GWC	Maintenance Specialist II	Maintenance Specialist Team Leader	07/01/20
Grunbaum, Andrew	GWC	Student Financial Aid Systems Specialist	Financial Aid Systems Analyst	07/01/20
French, Ann	CCC	Administrative Assistant II	Curriculum Specialist	07/01/20
Lazaro, Janet	OCC	Administrative Clerk Senior	Administrative Assistant	07/01/20
McCord, Charissa	GWC	Administrative Assistant II	Curriculum Specialist	07/01/20
Mihatov, Steve	CCC	IT Infrastructure Analyst	IT Infrastructure Engineer	07/01/20

Mondragon, Minerva	OCC	Financial Aid Assistant	Financial Aid Technician	07/01/20
Moulton, Janette	CCC	Student Financial Aid Systems Specialist	Financial Aid Systems Analyst	07/01/20
Page, Elizabeth	OCC	Administrative Assistant II	Curriculum Specialist	07/01/20
Puangco, Katherine	OCC	Student Financial Aid Systems Specialist	Financial Aid Systems Analyst	07/01/20
Smallshaw, Stephanie	GWC	Administrative Assistant	Division/Area Office Coordinator	07/01/20
Solanki, Pratik	DIST	IT User Support Analyst	IT Solutions Engineer	07/01/20

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Harlan, Susan	OCC	Educational Technologies Associate	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	10/07/21	12/31/21
Wilson, Eric	OCC	Educational Technologies Trainer	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	10/07/21	12/31/21