

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Via Telephone

4:00 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, February 16, 2022

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 16, 2022 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Sahachaisere

Trustee Prinsky was excused at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Supreme Court Case No. S262663

Stephen O'Connor vs. Orange County Superintendent of Schools et al., Orange County Superior Court Case No. 30-2020-01144768

Gwendolyn Conway vs. Golden West College, Orange County Superior Court Case No. 30-2020-01143365
Trent Younkin vs. Coast CCD, Orange County Superior Court Case No. 30-2020-01152541
Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473
Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Tom Tran vs. Coast CCD, Department of Fair Employment and Housing Case No. 2021-05-1359112
Williams vs. Orange Coast College, U.S. Office for Civil Rights Case No. 09-21-2357
Richard Melim vs. Coast CCD, Equal Employment Opportunity Commission Case No. 480-2022-00190

Workers' Compensation Appeals Board ("WCAB") Cases:

Jose Altamarino vs. Coast CCD, WCAB Case No. 14539641
Jamie Blair vs. Coast CCD, WCAB Case No. 12973118
Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Constance George vs. Coast CCD, WCAB Case No. 9152145
Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972
Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708
Lim Schramm vs. Coast CCD, WCAB Case No. 11409468
Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906
Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

c. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
Criminal Justice Center Training Coordinator
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Accounting Coordinator
Custodian
Division/Area Office Coordinator
IT Business Process Analyst

7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Administrative Clerk
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
Manager, Student Equity & Achievement
Manager, Student Success & Support Programs
11. Ratification of Temporary Out of Class Assignments, Classified Staff
Grants Fiscal & Administrative Specialist
12. Ratification of Project-Specific Assignment, Classified Staff
A&R Specialist Senior
Educational Technologies Associate
Educational Technology Trainer
IT Business Processes Analyst
Maintenance Specialist Team Leader

d. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Hornbuckle at 5:00 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve and ratify the public employment items.

(See Appendix pages 15-17)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to ratify Memorandum of Understanding #22-1, Federation Leaves, with Coast Federation of Educators, Local 1911.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

1.07 Public Comment

John Buzan addressed the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Authorization under Brown Act, Government Code § 54953(e), for Conducting Board Meetings Remotely Due to the COVID-19 Emergency Because Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to find that, for the next month, the state of emergency continued to directly impact the ability of the Trustees to meet safely in person, and state or local officials continued to impose or recommend measures to promote social distancing.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky, Moreno and Sahachaisere

2.02 Acceptance of Retirement

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the District:

David Day, OCC, Senior Library Clerk, retirement effective February 5, 2022

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to accept the retirement.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky, Moreno and Sahachaisere

2.03 GWC - Faculty/Student/Program Highlight

Linda Ju-Ong, Program Director of Adult Education Programs, highlighted the Golden West College Adult Education Program.

2.04 DIS - Annual Report from Coast Colleges' Foundation Directors

Pursuant to Administrative Procedure 3600 Auxiliary Organizations, the District Foundation and College Foundations provided their Annual Reports and Audited Financial Statements.

2.05 DIS - District and College Foundations Assessment of Good Standing

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to reaffirm that each of the Foundations remained in good standing.

In accordance with Board Policy and Administrative Procedure 3600 Auxiliary Organizations, the College and District Foundations submitted follow-up audit reports related to AP3600 compliance, which were used to make the determination of good standing.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

2.06 DIS - Update on the Status of the AB 705 (2017)/Education Code Section 78213 Implementation

Dr. Andreea Serban, Vice Chancellor Educational Services and Technology, provided an update on the status of the implementation of AB 705 (2017) - subsequently codified as Education Code Section 78213 - across the three Colleges in the District.

2.07 DIS - District Wide Facilities Rental for the 2020-2021 Fiscal Year

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided a report on Districtwide facility rental fees. The rental and use of college and District facilities is governed

by Board Policy/Administrative Procedure 6700, Civic Center and Other Facilities Use. Embedded in AP 6700 is a fee schedule utilizing rates established by the Chancellor and approved by the Board of Trustees. The District and its colleges may co-sponsor the use of its facilities for activities that provide a clear benefit to the District.

2.08 DIS - Board Policy for First Reading

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to waive second reading and approve revised Board Policy 2431 Chancellor Search.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

2.09 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.10 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.11 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 17.01)

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

18.00 Discussion Calendar

19.00 Approval of Non-Standard Agreements in Excess of \$99,100

19.01 GWC - Non-Standard Service Agreement with Goodwill Industries of Orange County

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to approve the Non-Standard Service Agreement with Goodwill Industries of Orange County, CA. Goodwill Industries of Orange County provided interpreting and captioning services for deaf and hard of hearing students.

Term: July 1, 2021 – June 30, 2026

Fiscal Impact: NTE \$950,000 over the course of five years to be paid at an hourly rate contingent on number of hours, time of day, and day of the week. Paid with DSPS Categorical, DHH, and General funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

20.00 Revenue Generating Agreements/Contracts Over \$99,100

20.01 CCC - Non-Standard Amendment to the Contract Education Agreement with SEIU-United Healthcare Workers-West and Joint Employer Ed Fund

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the Non-Standard Amendment to the Contract Education Agreement with SEIU-United Healthcare Workers-West and Joint Employer Ed Fund.

Coastline College's agreement with SEIU-United Healthcare Workers-West & Joint Employer Education Fund provided for the Military/Contract Education Department to deliver on-line, credit-bearing courses and support services to employees eligible for services from the Education Fund. Courses were offered through the department's 8-week on-line program at a tuition rate of \$210/credit hour. The amendment extended the term of the agreement through December 31, 2025, updated the administrative contact for the District and revised the Scope of Work.

Term: January 1, 2021 – December 31, 2025

Fiscal Impact: Revenue to the District based on enrollments at \$210/credit hour; total contract amount NTE \$2,100,000.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

20.02 DIS - Funded Programs

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve participation in the following funded programs as revised, and to approve the contracts or amendments/revisions to contracts.

Coastline Community College received the third round of funding from the U.S. Department of Education, under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Minority Serving Institution portion, to cover costs associated with significant changes to the delivery of instruction due to the coronavirus. These funds were used primarily for grants to students for any component of the student's cost of attendance, including tuition, course materials, and technology. In addition, these funds were utilized to cover costs associated with significant changes to the delivery of instruction due to the coronavirus such as support institutional cost to expand remote learning programs, build Information Technology capacity to support such programs, and train faculty and staff to operate effectively in a remote learning environment.

Fiscal Impact: Coastline Community College received \$268,706 from August 10, 2020 to March 7, 2022. No matching funds required.

Coastline Community College received a sub-grant from Rancho Santiago Community College District (RSCCD) under the California Community Colleges Chancellor's Office Direct Assessment Competency-based Education (CBE) Collaborative. The purpose of the direct assessment CBE collaborative was to establish a direct assessment CBE learning community to advise on key aspects for system-wide implementation of direct assessment CBE degree programs. As a member of this collaborative, the College consulted with the California Community Colleges Chancellor's Office to prepare and maintain a work plan to guide progress under this Grant Agreement.

Fiscal Impact: Coastline Community College received \$515,000 from August 1, 2021 to July 1, 2025. No matching funds required.

Golden West College received a sub-grant from Santa Clarita Community College District under the California Community College Chancellor's Office Innovation and Effectiveness Partnership Initiative (IEPI) titled Innovation and Effectiveness Grant. Grant funds were used primarily for faculty stipends to coordinate, design and develop trainings; redesign Golden West College's professional development infrastructure; compensate attendees at professional development workshops; and fund part of a research analyst who led the data coaching project. Faculty developed the grant activities in coordination with Human Resources and the Research Office.

Fiscal Impact: Golden West College received \$200,000 from February 14, 2022 to February 14, 2023. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

21.00 Ratification/Approval of General Items of Business

21.01 CCC - Ratification of Non-Standard Revenue Generating Agreement with Multi-Ethnic Collaborative of Community Agencies

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the non-standard revenue generating agreement with Multi-Ethnic Collaborative of Community Agencies.

Since July 2021, Coastline College collaborated with the Orange County Health Care Agency (OCHCA) to provide on campus vaccination sites for the Covid-19 vaccination pods. As a gesture of gratitude, OCHCA partnered with a third-party agency, Multi-Ethnic Collaborative of Community Agencies (MECCA) to remit payment of \$20 per vaccination provided to Coastline College. From December 1 -31, 2021, a total of 483 vaccinations were provided at the Newport Beach campus.

Term: February 1, 2022 – June 30, 2022

Fiscal Impact: MECCA paid \$9,660 to Coastline College for vaccinations provided in December 2021.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

21.02 GWC - Authorization for Destruction of Fiscal Records

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to authorize the destruction of paper copies of Golden West College Fiscal records from July 1, 2012 through June 30, 2014. The records were Class 3 - Disposable.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

21.03 DIS - Ratification of Job Descriptions for Classified Management and Classified Employee Positions

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the following Classified Management and Classified Employee job descriptions effective February 16, 2022:

Classified Management:

- Director, Internal Audit Services
- Director, Mental Health Services
- District Budget Director and Grants Manager
- Manager, Benefit Plans and Administration
- Manager, Human Resources Business Systems (New)
- Manager, Payroll Systems
- Manager, Purchasing Services
- Manager, Recruitment, Classification and Compensation Services (New)

Classified Staff:

- Foundation Development Coordinator
- Human Resources Analyst, Senior (New)
- Human Resources Generalist (New)
- Human Resources Generalist, Senior (New)
- Payroll Technician
- Student Programs Project Coordinator
- Workers Compensation Specialist

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

21.04 DIS- Approval of Educational Administrator Employment Agreement (Wolfe, John GWC)

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve the Educational Administrator Employment Agreement with John Wolfe as the Criminal Justice Training Center Coordinator at Golden West College with an annual salary of \$95,152 to commence on March 1, 2022 and end on June 30, 2023.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

21.05 DIS - Ratification of Adoption of Amended and Restated PARS Alternative Retirement System, including Amendments #1 and #2

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to ratify the adoption of Amended and Restated PARS Alternative Retirement System, including Amendments #1 and #2.

Federal law requires public agencies to offer an Alternate Retirement Plan (ARP), in lieu of Social Security, to employees who did not qualify for a traditional public pension such as the California State Teachers' Retirement System (CalSTRS) or the California Public Employees' Retirement System (CalPERS). The District offered an ARP to part-time faculty, short-term hourly employees, and professional experts who worked less than 1000 hours in a calendar year. Should an employee participating in the ARP work more than 1000 hours in a calendar year, they were transitioned into CalSTRS and/or CalPERS as required.

Every six years, the Internal Revenue Service (IRS) required that all pre-approved plan documents be restated to capture recent legislation applicable to qualified retirement plans. The PARS Alternate Retirement System (PARS ARS) pre-approved plan document was approved by the IRS and received an opinion letter dated June 30, 2020, for the third six-year cycle. Plan Sponsors who adopted the pre-approved plan document covered by the IRS-issued opinion letter could rely on the opinion letter without having to apply for their own, individual determination letter.

The PARS ARS plan was restated using the pre-approved plan document. The changes to the pre-approved plan were based on the Cycle 3 Cumulative List of Changes issued by the IRS in 2017. As a result, changes made by the SECURE Act and CARES Act enacted after 2017 were not included in the pre-approved plan but were captured in plan Amendment #1. Proposed plan Amendment #2 added a mandatory arbitration provision to the plan.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

22.00 Resolutions

22.01 Resolution #22-07 Establishing Nonresident Tuition Fee for FY 2022-23

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to adopt Resolution #22-07 establishing nonresident tuition fee for FY 2022-23.

Fiscal Impact: There was no cost associated with the resolution, however, it was integral to fiscal operations.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

22.02 Resolution #22-08 Authorization to Purchase Network Equipment from ePlus Technology for the Golden West College Language Arts Complex

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adopt Resolution #22-08 authorizing the use of cooperative purchasing agreements to purchase network equipment from ePlus Technology for the Golden West College Language Arts Complex.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District.

Adoption of the resolution allowed the use of two cooperative purchasing agreements to purchase the necessary network infrastructure equipment to bring the Golden West College Language Arts Complex project online, which included network switches and wireless/wan technology.

Fiscal Impact: \$400,357.23 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

22.03 Resolution #22-09 Authorization to Purchase Furniture and Fixtures from Tangram for the Coastline College Student Services Center

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adopt Resolution #22-09 authorizing the use of cooperative purchasing agreements to purchase furniture and fixtures from Tangram for the Coastline College Student Services Center.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District.

Adoption of the resolution allowed the purchase of all necessary furniture and fixtures for executive offices, ancillary furniture and conference rooms for the new Coastline College Student Services Center.

Fiscal Impact: \$ 264,164.94 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

23.00 Approval of Minutes

23.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Minutes of the Regular Meeting of February 2, 2022.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

24.00 Close of Meeting

24.01 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 6:11 p.m. in memory of Vernon McDonald and Richard Webster Hulbert.

Trustee Moreno requested that a congratulatory letter be sent to Super Bowl Champions, the Los Angeles Rams.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	15-17

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$48.601/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2021-22 academic year.

None

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Vacancy#</u>
Wolfe, John	GWC	Criminal Justice Center Training Coordinator	03/01/22-06/30/23	GM-001-22

5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Barakat Sadek,	DIST	IT Business Process Analyst	02/17/22	D-007-22

Marianne *Guerrero, Jose	OCC	Custodian + 7.5% Graveyard Differential	02/22/22	O-034-22
Johnston, Hei Yung (Teresa)	OCC	Accounting Coordinator	03/07/22	O-031-22
*Lopez, Guillermo	OCC	Custodian + 7.5% Graveyard Differential	02/22/22	O-003-22
**Neal, Michelle	CCC	Division/Area Office Coordinator	02/17/22	C-003-22
Nguyen, Mindy	OCC	Division/Area Office Coordinator	02/22/22	O-016-22
*Revised Start Date	** Transfer			

7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reassignment

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Luna, Stephania	GWC	Administrative Clerk, Regional Testing Center	Administrative Clerk, School of Nursing	02/01/2022

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

Extensions of End Dates for Out of Class Special Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Salazar, Felipe	OCC	Manager, Student Success & Support Programs	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/31/22	04/29/22
Sandoval, Maricela	OCC	Manager, Student Equity & Achievement	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/31/22	04/29/22

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Isbell, Anna	CCC	Administrative Assistant	Grants Fiscal & Administrative Specialist	02/08/22	03/01/22

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Mack, Kyle	DIST	IT Business Processes Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	12/01/21	03/01/22

Extension of End Dates for Out of Class Special Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Harlan, Susan	OCC	Educational Technologies Associate	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/22	04/10/22
Jacobi, Jami	OCC	A&R Specialist Senior	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/22	03/31/22
Salgado, Arturo	OCC	Maintenance Specialist Team Leader	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/22	03/31/22
Wilson, Eric	OCC	Educational Technology Trainer	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/22	04/10/22

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Via Telephone

4:00 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, February 16, 2022

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 16, 2022 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Trustees Absent: Student Trustee Sahachaisere

Trustee Prinsky was excused at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Supreme Court Case No. S262663

Stephen O'Connor vs. Orange County Superintendent of Schools et al., Orange County Superior Court Case No. 30-2020-01144768

Gwendolyn Conway vs. Golden West College, Orange County Superior Court Case No. 30-2020-01143365
Trent Younkin vs. Coast CCD, Orange County Superior Court Case No. 30-2020-01152541
Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473
Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Tom Tran vs. Coast CCD, Department of Fair Employment and Housing Case No. 2021-05-1359112
Williams vs. Orange Coast College, U.S. Office for Civil Rights Case No. 09-21-2357
Richard Melim vs. Coast CCD, Equal Employment Opportunity Commission Case No. 480-2022-00190

Workers' Compensation Appeals Board ("WCAB") Cases:

Jose Altamarino vs. Coast CCD, WCAB Case No. 14539641
Jamie Blair vs. Coast CCD, WCAB Case No. 12973118
Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Constance George vs. Coast CCD, WCAB Case No. 9152145
Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972
Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708
Lim Schramm vs. Coast CCD, WCAB Case No. 11409468
Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906
Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

c. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
Criminal Justice Center Training Coordinator
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Accounting Coordinator
Custodian
Division/Area Office Coordinator
IT Business Process Analyst

7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff Administrative Clerk
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management Manager, Student Equity & Achievement Manager, Student Success & Support Programs
11. Ratification of Temporary Out of Class Assignments, Classified Staff Grants Fiscal & Administrative Specialist
12. Ratification of Project-Specific Assignment, Classified Staff
A&R Specialist Senior
Educational Technologies Associate
Educational Technology Trainer
IT Business Processes Analyst
Maintenance Specialist Team Leader

d. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Hornbuckle at 5:00 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve and ratify the public employment items.

(See Appendix pages 15-17)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to ratify Memorandum of Understanding #22-1, Federation Leaves, with Coast Federation of Educators, Local 1911.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

1.07 Public Comment

John Buzan addressed the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Authorization under Brown Act, Government Code § 54953(e), for Conducting Board Meetings Remotely Due to the COVID-19 Emergency Because Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees

On a motion by Trustee Grant, seconded by Trustee Patterson, the Board voted to find that, for the next month, the state of emergency continued to directly impact the ability of the Trustees to meet safely in person, and state or local officials continued to impose or recommend measures to promote social distancing.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky, Moreno and Sahachaisere

2.02 Acceptance of Retirement

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the District:

David Day, OCC, Senior Library Clerk, retirement effective February 5, 2022

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to accept the retirement.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky, Moreno and Sahachaisere

2.03 GWC - Faculty/Student/Program Highlight

Linda Ju-Ong, Program Director of Adult Education Programs, highlighted the Golden West College Adult Education Program.

2.04 DIS - Annual Report from Coast Colleges' Foundation Directors

Pursuant to Administrative Procedure 3600 Auxiliary Organizations, the District Foundation and College Foundations provided their Annual Reports and Audited Financial Statements.

2.05 DIS - District and College Foundations Assessment of Good Standing

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to reaffirm that each of the Foundations remained in good standing.

In accordance with Board Policy and Administrative Procedure 3600 Auxiliary Organizations, the College and District Foundations submitted follow-up audit reports related to AP3600 compliance, which were used to make the determination of good standing.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

2.06 DIS - Update on the Status of the AB 705 (2017)/Education Code Section 78213 Implementation

Dr. Andreea Serban, Vice Chancellor Educational Services and Technology, provided an update on the status of the implementation of AB 705 (2017) - subsequently codified as Education Code Section 78213 - across the three Colleges in the District.

2.07 DIS - District Wide Facilities Rental for the 2020-2021 Fiscal Year

Dr. Andy Dunn, Vice Chancellor of Finance and Administrative Services, provided a report on Districtwide facility rental fees. The rental and use of college and District facilities is governed

by Board Policy/Administrative Procedure 6700, Civic Center and Other Facilities Use. Embedded in AP 6700 is a fee schedule utilizing rates established by the Chancellor and approved by the Board of Trustees. The District and its colleges may co-sponsor the use of its facilities for activities that provide a clear benefit to the District.

2.08 DIS - Board Policy for First Reading

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to waive second reading and approve revised Board Policy 2431 Chancellor Search.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

2.09 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.10 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.11 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 17.01)

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

18.00 Discussion Calendar

19.00 Approval of Non-Standard Agreements in Excess of \$99,100

19.01 GWC - Non-Standard Service Agreement with Goodwill Industries of Orange County

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to approve the Non-Standard Service Agreement with Goodwill Industries of Orange County, CA. Goodwill Industries of Orange County provided interpreting and captioning services for deaf and hard of hearing students.

Term: July 1, 2021 – June 30, 2026

Fiscal Impact: NTE \$950,000 over the course of five years to be paid at an hourly rate contingent on number of hours, time of day, and day of the week. Paid with DSPS Categorical, DHH, and General funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

20.00 Revenue Generating Agreements/Contracts Over \$99,100

20.01 CCC - Non-Standard Amendment to the Contract Education Agreement with SEIU-United Healthcare Workers-West and Joint Employer Ed Fund

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the Non-Standard Amendment to the Contract Education Agreement with SEIU-United Healthcare Workers-West and Joint Employer Ed Fund.

Coastline College's agreement with SEIU-United Healthcare Workers-West & Joint Employer Education Fund provided for the Military/Contract Education Department to deliver on-line, credit-bearing courses and support services to employees eligible for services from the Education Fund. Courses were offered through the department's 8-week on-line program at a tuition rate of \$210/credit hour. The amendment extended the term of the agreement through December 31, 2025, updated the administrative contact for the District and revised the Scope of Work.

Term: January 1, 2021 – December 31, 2025

Fiscal Impact: Revenue to the District based on enrollments at \$210/credit hour; total contract amount NTE \$2,100,000.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

20.02 DIS - Funded Programs

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve participation in the following funded programs as revised, and to approve the contracts or amendments/revisions to contracts.

Coastline Community College received the third round of funding from the U.S. Department of Education, under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Minority Serving Institution portion, to cover costs associated with significant changes to the delivery of instruction due to the coronavirus. These funds were used primarily for grants to students for any component of the student's cost of attendance, including tuition, course materials, and technology. In addition, these funds were utilized to cover costs associated with significant changes to the delivery of instruction due to the coronavirus such as support institutional cost to expand remote learning programs, build Information Technology capacity to support such programs, and train faculty and staff to operate effectively in a remote learning environment.

Fiscal Impact: Coastline Community College received \$268,706 from August 10, 2020 to March 7, 2022. No matching funds required.

Coastline Community College received a sub-grant from Rancho Santiago Community College District (RSCCD) under the California Community Colleges Chancellor's Office Direct Assessment Competency-based Education (CBE) Collaborative. The purpose of the direct assessment CBE collaborative was to establish a direct assessment CBE learning community to advise on key aspects for system-wide implementation of direct assessment CBE degree programs. As a member of this collaborative, the College consulted with the California Community Colleges Chancellor's Office to prepare and maintain a work plan to guide progress under this Grant Agreement.

Fiscal Impact: Coastline Community College received \$515,000 from August 1, 2021 to July 1, 2025. No matching funds required.

Golden West College received a sub-grant from Santa Clarita Community College District under the California Community College Chancellor's Office Innovation and Effectiveness Partnership Initiative (IEPI) titled Innovation and Effectiveness Grant. Grant funds were used primarily for faculty stipends to coordinate, design and develop trainings; redesign Golden West College's professional development infrastructure; compensate attendees at professional development workshops; and fund part of a research analyst who led the data coaching project. Faculty developed the grant activities in coordination with Human Resources and the Research Office.

Fiscal Impact: Golden West College received \$200,000 from February 14, 2022 to February 14, 2023. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

21.00 Ratification/Approval of General Items of Business

21.01 CCC - Ratification of Non-Standard Revenue Generating Agreement with Multi-Ethnic Collaborative of Community Agencies

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the non-standard revenue generating agreement with Multi-Ethnic Collaborative of Community Agencies.

Since July 2021, Coastline College collaborated with the Orange County Health Care Agency (OCHCA) to provide on campus vaccination sites for the Covid-19 vaccination pods. As a gesture of gratitude, OCHCA partnered with a third-party agency, Multi-Ethnic Collaborative of Community Agencies (MECCA) to remit payment of \$20 per vaccination provided to Coastline College. From December 1 -31, 2021, a total of 483 vaccinations were provided at the Newport Beach campus.

Term: February 1, 2022 – June 30, 2022

Fiscal Impact: MECCA paid \$9,660 to Coastline College for vaccinations provided in December 2021.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

21.02 GWC - Authorization for Destruction of Fiscal Records

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to authorize the destruction of paper copies of Golden West College Fiscal records from July 1, 2012 through June 30, 2014. The records were Class 3 - Disposable.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

21.03 DIS - Ratification of Job Descriptions for Classified Management and Classified Employee Positions

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to ratify the following Classified Management and Classified Employee job descriptions effective February 16, 2022:

Classified Management:

- Director, Internal Audit Services
- Director, Mental Health Services
- District Budget Director and Grants Manager
- Manager, Benefit Plans and Administration
- Manager, Human Resources Business Systems (New)
- Manager, Payroll Systems
- Manager, Purchasing Services
- Manager, Recruitment, Classification and Compensation Services (New)

Classified Staff:

- Foundation Development Coordinator
- Human Resources Analyst, Senior (New)
- Human Resources Generalist (New)
- Human Resources Generalist, Senior (New)
- Payroll Technician
- Student Programs Project Coordinator
- Workers Compensation Specialist

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

21.04 DIS- Approval of Educational Administrator Employment Agreement (Wolfe, John GWC)

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to approve the Educational Administrator Employment Agreement with John Wolfe as the Criminal Justice Training Center Coordinator at Golden West College with an annual salary of \$95,152 to commence on March 1, 2022 and end on June 30, 2023.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

21.05 DIS - Ratification of Adoption of Amended and Restated PARS Alternative Retirement System, including Amendments #1 and #2

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to ratify the adoption of Amended and Restated PARS Alternative Retirement System, including Amendments #1 and #2.

Federal law requires public agencies to offer an Alternate Retirement Plan (ARP), in lieu of Social Security, to employees who did not qualify for a traditional public pension such as the California State Teachers' Retirement System (CalSTRS) or the California Public Employees' Retirement System (CalPERS). The District offered an ARP to part-time faculty, short-term hourly employees, and professional experts who worked less than 1000 hours in a calendar year. Should an employee participating in the ARP work more than 1000 hours in a calendar year, they were transitioned into CalSTRS and/or CalPERS as required.

Every six years, the Internal Revenue Service (IRS) required that all pre-approved plan documents be restated to capture recent legislation applicable to qualified retirement plans. The PARS Alternate Retirement System (PARS ARS) pre-approved plan document was approved by the IRS and received an opinion letter dated June 30, 2020, for the third six-year cycle. Plan Sponsors who adopted the pre-approved plan document covered by the IRS-issued opinion letter could rely on the opinion letter without having to apply for their own, individual determination letter.

The PARS ARS plan was restated using the pre-approved plan document. The changes to the pre-approved plan were based on the Cycle 3 Cumulative List of Changes issued by the IRS in 2017. As a result, changes made by the SECURE Act and CARES Act enacted after 2017 were not included in the pre-approved plan but were captured in plan Amendment #1. Proposed plan Amendment #2 added a mandatory arbitration provision to the plan.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

22.00 Resolutions

22.01 Resolution #22-07 Establishing Nonresident Tuition Fee for FY 2022-23

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to adopt Resolution #22-07 establishing nonresident tuition fee for FY 2022-23.

Fiscal Impact: There was no cost associated with the resolution, however, it was integral to fiscal operations.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

22.02 Resolution #22-08 Authorization to Purchase Network Equipment from ePlus Technology for the Golden West College Language Arts Complex

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adopt Resolution #22-08 authorizing the use of cooperative purchasing agreements to purchase network equipment from ePlus Technology for the Golden West College Language Arts Complex.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District.

Adoption of the resolution allowed the use of two cooperative purchasing agreements to purchase the necessary network infrastructure equipment to bring the Golden West College Language Arts Complex project online, which included network switches and wireless/wan technology.

Fiscal Impact: \$400,357.23 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno and Patterson
Noes:	None
Abstain:	None
Absent:	Trustees Prinsky and Sahachaisere

22.03 Resolution #22-09 Authorization to Purchase Furniture and Fixtures from Tangram for the Coastline College Student Services Center

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to adopt Resolution #22-09 authorizing the use of cooperative purchasing agreements to purchase furniture and fixtures from Tangram for the Coastline College Student Services Center.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District.

Adoption of the resolution allowed the purchase of all necessary furniture and fixtures for executive offices, ancillary furniture and conference rooms for the new Coastline College Student Services Center.

Fiscal Impact: \$ 264,164.94 paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

23.00 Approval of Minutes

23.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Minutes of the Regular Meeting of February 2, 2022.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

24.00 Close of Meeting

24.01 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adjourn the meeting at 6:11 p.m. in memory of Vernon McDonald and Richard Webster Hulbert.

Trustee Moreno requested that a congratulatory letter be sent to Super Bowl Champions, the Los Angeles Rams.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno and Patterson
Noes: None
Abstain: None
Absent: Trustees Prinsky and Sahachaisere

Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	15-17

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$48.601/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2021-22 academic year.

None

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Vacancy#</u>
Wolfe, John	GWC	Criminal Justice Center Training Coordinator	03/01/22-06/30/23	GM-001-22

5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Barakat Sadek,	DIST	IT Business Process Analyst	02/17/22	D-007-22

Marianne *Guerrero, Jose	OCC	Custodian + 7.5% Graveyard Differential	02/22/22	O-034-22
Johnston, Hei Yung (Teresa)	OCC	Accounting Coordinator	03/07/22	O-031-22
*Lopez, Guillermo	OCC	Custodian + 7.5% Graveyard Differential	02/22/22	O-003-22
**Neal, Michelle	CCC	Division/Area Office Coordinator	02/17/22	C-003-22
Nguyen, Mindy	OCC	Division/Area Office Coordinator	02/22/22	O-016-22
*Revised Start Date	** Transfer			

7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reassignment

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Luna, Stephania	GWC	Administrative Clerk, Regional Testing Center	Administrative Clerk, School of Nursing	02/01/2022

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

Extensions of End Dates for Out of Class Special Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Salazar, Felipe	OCC	Manager, Student Success & Support Programs	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/31/22	04/29/22
Sandoval, Maricela	OCC	Manager, Student Equity & Achievement	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/31/22	04/29/22

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Isbell, Anna	CCC	Administrative Assistant	Grants Fiscal & Administrative Specialist	02/08/22	03/01/22

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Mack, Kyle	DIST	IT Business Processes Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	12/01/21	03/01/22

Extension of End Dates for Out of Class Special Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Harlan, Susan	OCC	Educational Technologies Associate	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/22	04/10/22
Jacobi, Jami	OCC	A&R Specialist Senior	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/22	03/31/22
Salgado, Arturo	OCC	Maintenance Specialist Team Leader	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/22	03/31/22
Wilson, Eric	OCC	Educational Technology Trainer	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/22	04/10/22

