

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Via Telephone

4:00 p.m. Closed Session, 5:00 p.m. Open Session

Wednesday, March 16, 2022

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on March 16, 2022 via telephone.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Trustees Absent: Student Trustee Sahachaisere joined the meeting at 5:00 p.m.

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Supreme Court Case No. S262663

Trent Younkin vs. Coast CCD, Orange County Superior Court Case No. 30-2020-01152541

Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473

Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Tom Tran vs. Coast CCD, Department of Fair Employment and Housing Case No. 2021-05-1359112

Williams vs. Orange Coast College, U.S. Office for Civil Rights Case No. 09-21-2357

Richard Melim vs. Coast CCD, Equal Employment Opportunity Commission Case No. 480-2022-00190

Coast Federation of Classified Employees vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6672-E

Workers' Compensation Appeals Board ("WCAB") Cases:

Jose Altamarino vs. Coast CCD, WCAB Case No. 14539641

Jamie Blair vs. Coast CCD, WCAB Case No. 12973118

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Constance George vs. Coast CCD, WCAB Case No. 9152145

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

c. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Financial Aid Specialist
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management

11. Ratification of Temporary Out of Class Assignments, Classified Staff
Instructional Food Services Hospitality Coordinator
12. Ratification of Project-Specific Assignment, Classified Staff
Early Childhood Lab Coordinator
Emergency Response Coordinator
IT Cyber Security Analyst
Maintenance Specialist II
Student Programs Specialist
Student Success & Equity Specialist

d. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Hornbuckle at 5:00 p.m.

1.06 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 b. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to ratify the revised settlement agreement with Coast Federation of Classified Employees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky

Noes: None

Abstain: None

Absent: None

For **Item 1.04 c. Public Employment**, on a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve and ratify the public employment items as amended. (See Appendix pages 19-21)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to ratify the following Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers:

21-10 Department Chairs Summer Intersession Compensation
21-CG7 (revised) Golden West College Umoja Coordinator
22-CO2 Orange Coast College STEM Grant Counselling Liaison

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

1.07 Public Comment

Annamaria Crescimanno, Erin Walsh and Paul Pender addressed the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Minh Carter, Library Media Technician, GWC, Retirement Effective June 1, 2022
Abbas Faridi, Physics Instructor, OCC, Retirement Effective May 29, 2022
Blair Allen, Senior IT User Support Technician, DIS, Retirement Effective April 2, 2022
Jamie Blair, Mathematics Instructor, OCC, Retirement Effective June 10, 2022

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

2.02 Authorization under Brown Act, Government Code § 54953(e), for Conducting Board Meetings Remotely Due to the COVID-19 Emergency Because Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to find that, for the next month, the state of emergency continued to directly impact the ability of the Trustees to meet safely in person, and state or local officials continued to impose or recommend measures to promote social distancing.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

2.03 CCC - Faculty/Student/Program Highlight

Dr. Shelly Blair, Dean of Innovative Learning and Career Education, and Professor Erin Thomas highlighted Coastline's Competency Based Education Program.

2.04 Faculty Advancement to Tenure

Dr. Marco Baeza, Vice Chancellor of Human Resources, provided a list of faculty approved at the March 7, 2022 Special Board meeting to advance to Tenure for the 2022-23 Academic Year.

2.05 Approval of Vision 2030 Facilities Master Plan for Coastline Community College, Facilities Master Plan for Orange Coast College, and Comprehensive Master Plan for Golden West College

On a motion by Trustee Moreno, seconded by Student Trustee Sahachaisere the Board voted to approve the Vision 2030 Master Plan in support of the District and Colleges' ten-year vision.

It was noted that the Vision 2030 plan was largely conceptual and required a more quantitative look as the District emerged from the pandemic to better understand the impacts the global event had yielded, and it was presented with the understanding that a continued study would occur in coming years. The Vision 2030 Master Plan served as a blueprint for achieving student success in the next decade. The plan was also designed to meet accreditation standards, as well as serve as a resource for departmental and programmatic initiatives.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

Trustee Moreno proposed consideration of incorporating a district radio station into future planning. Chancellor Weispfenning was directed to prepare a report and financial model for consideration at a future meeting.

2.06 Retirement Board of Authority Portfolio Performance

Dr. Andy Dunn, Vice Chancellor, Finance and Administrative Services, provided a review of the Retirement Board of Authority portfolio performance through December 31, 2021, 2nd Quarter of FY 2022. Assets measured then were \$103.5 million. The full fiscal reports from Keenan Financial Services and the Community College League of California were available on the District website.

Government Code 53620 provided that, notwithstanding restrictions that would normally apply to the investment of funds held by a government entity, a local agency was allowed to invest funds designated for the payment of employee retiree health benefits in any form or type of investment that was deemed prudent by the governing body under Government Code Section 53622. Under California Government Code section 53621, the governing body of a District was allowed to delegate authority for the investment of assets set aside to provide for retiree health benefits to "designated officers" of the District or to a "board of retirement."

2.07 Internal Audit Quarterly Report

Rachel Snell, Director of Internal Audit, provided a quarterly report that included projects completed, projects in progress and other Internal Audit services.

2.08 Annual Report on Disaster Preparedness

Julie Hallsted, Director of Risk Services, presented the Annual Report on Disaster Preparedness which focused on the efforts and activities the District had taken in regard to preparation, mitigation, response, and recovery for emergency/disaster-related matters.

2.09 Annual Report from Coast Community College District Enterprise, Inc. and Report of Good Standing

Janet Houlihan, President of the Enterprise Inc. provided an annual report to the Board on activities, financials and plans for the upcoming year in accordance with Board Policy and Administrative Procedure 3600 Auxiliary Organizations.

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to reaffirm that the Enterprise Inc. remained in good standing.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

2.10 Annual Institutional Effectiveness Report 2020-21

Dr. Andreea Serban, Vice Chancellor Educational Services and Technology, provided the District's annual assessment of institutional effectiveness. The ongoing evaluation reflected the commitment of the District to examine institutional strengths and identify areas for improvement. The assessment gauged past performance and identified areas for future improvement and growth.

2.11 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.12 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.13 Board Directives and Reports Log

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to change the following reports from semi-annual to annual: Guided Pathways and the Implementation of AB 705.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

3.00 Consent Calendar (Items 4.01 - 18.01)

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to approve the Consent Calendar as revised.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

19.00 Discussion Calendar

20.00 Approval of Standard Agreements in Excess of \$99,100

20.01 DIS - Standard Professional Services Agreement with tBP Architecture

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the Standard Professional Services Agreement with tBP Architecture.

tBP Architecture administered professional services related to the demolition of buildings 71, 72, 80, the existing pool and women's locker room; provided demolition and site design including all architectural, civil, mechanical, plumbing, electrical, and technology engineering services; and developed and maintained documents necessary to bid, construct, and close out the project.

Term: March 17, 2022 – June 30, 2023

Fiscal Impact: \$248,663 split between Capital Outlay Funds and Measure M Endowment Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

20.02 DIS - Standard Amendment No. 2 to the Architectural Services Agreement with Westgroup Designs Inc.

On a motion by Trustee Patterson, seconded by Trustee Prinsky, the Board voted to approve Standard Amendment No. 2 to the Architectural Services Agreement with Westgroup Design Inc.

On April 5, 2017, after an extensive RFP and interview process, the Board approved a standard architectural services agreement with Westgroup Design for planning and design services of the Coastline College Center Renovation Project. During the initial planning phase, it was determined that the renovations necessary to seismically upgrade the existing building would be an extremely costly and ultimately infeasible solution. Thus, it was decided to construct a new College Administration and Student Support Center for Coastline College.

Due to the changes in the project scope, the existing architectural services agreement was amended to cover the additional work that was required in schematic design, design development, construction documents, and construction administration. The amendment also included additional services for the design and specification of furniture, fixtures, equipment, and building graphics.

Term: April 6, 2017 - June 30, 2022

Fiscal Impact:

Original Contract Amount: \$153,000

Amendment No. 1: \$1,880,000

Amendment No. 2: \$570,251

New Contract Total: \$2,603,251

Paid with Measure M Funds; Coastline Administration and Student Support Project

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

21.00 Approval of Non-Standard Agreements in Excess of \$99,100

21.01 DIS - Non-Standard Master Services Agreement with Technolutions, Inc.

On a motion by Student Trustee Sahachaisere seconded by Trustee Patterson, the Board voted to approve the Non-Standard Master Services Agreement with Technolutions, Inc.

Technolutions, Inc. provided all three Colleges in the District with the hosted Slate Customer Relationship Management (CRM) platform. The CRM was a tool to enhance all aspects of enrollment management and support district-wide efforts to increase enrollment.

Term: April 1, 2022 – June 30, 2026

Fiscal Impact: \$637,500 paid from General and Categorical Funds as follows:

4/1/2022 – 6/30/2022 \$37,500

7/1/2022 – 6/30/2023 \$150,000

7/1/2023 – 6/30/2024 \$150,000

7/1/2024 – 6/30/2025 \$150,000

7/1/2025 – 6/30/2026 \$150,000

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

22.00 Revenue Generating Agreements/Contracts Over \$99,100

22.01 DIS - Non-Standard Contract Education Agreement with ACE4PK, LLC

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to ratify the Non-Standard Contract Education Agreement with ACE4PK, LLC and approve the change in the name of the Contracting Party from ACE4PK, LLC to ACE Institute, LLC once it was in effect.

ACE4PK, LLC recruited international students in Pakistan who enrolled in agreed upon credit classes offered by Coastline College. The classes were online, combining live online and asynchronous instruction. The Contracting Party submitted a request to the California Secretary of State to change its name from ACE4PK, LLC to ACE Institute, LLC.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

23.00 Ratification/Approval of General Items of Business

23.01 GWC - Endorsement of Nominee for California Community Colleges Classified Employee of the Year Award

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to endorse Golden West College employee, Dorsie Brooks, as a nominee for the 2022 California Community Colleges Classified Employee of the Year award.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

23.02 OCC - Ratification of Non-Standard Revenue Generating Vaccine Equity Engagement Program Partner Organization Information Form with Multi-Ethnic Collaborative of Community Agencies

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to ratify the revenue generating agreement with Multi-Ethnic Collaborative of Community Agencies, approve the agreement term through December 31, 2022 notwithstanding the end date noted on the Partner Organization Information form, and authorize the Chancellor or designee to execute future versions of the exact same form.

The Vaccine Equity Engagement Program Partner Organization Information Form with Multi-Ethnic Collaborative of Community Agencies (MECCA) was for OCC to receive gratitude payments for the partnership between OCC and the Orange County Health Care Agency (OCHCA) in offering vaccinations on campus. MECCA remit to OCC \$20.00 per vaccination administered.

Term: August 1, 2021 – December 31, 2022

Fiscal Impact: MECCA paid \$174,860 to Orange Coast College.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

23.03 OCC - Ratification of Non-Standard Independent Contractor Agreement and Amendment to the All Access Pass License Agreement with Franklin Covey Client Sales, Inc.

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to ratify the Non-Standard Independent Contractor Agreement and Amendment to the All Access Pass License Agreement with Franklin Covey Client Sales, Inc.

The Agreement and Amendment to the All Access Pass License Agreement with Franklin Covey Client Sales, Inc. allowed OCC pass holders to access Franklin Covey Solutions maintained on the All Access Pass Plus which included participant kits, certification training and on-demand training courses.

Term: December 1, 2021 - November 30, 2022

Fiscal Impact: \$16,800 paid with General Funds.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

23.04 OCC - Approval of Tuition Fee Increase for Early Childhood Lab School for 2022-2023 Academic Year

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to approve the Orange Coast College Early Childhood Lab School increase in tuition fee, which ranged from 5% to 32% depending on services related to the expansion of hours and program offerings, effective July 1, 2022.

The tuition fee increase was related to an increase in programming and program hours for the 2022-23 academic year, allowing children more time to engage in curriculum in the classroom with both lab teachers and student teachers from the Early Childhood program and Speech Language Pathology program.

Fiscal Impact: No cost to the District.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes: None
Abstain: None
Absent: None

23.05 DIS - Bid Tabulations and Award of Contract for Orange Coast College Parking Lot A Renovation; Bid No. 2171

On a motion by Trustee Grant, seconded by Trustee Moreno, the Board voted to ratify the withdrawal of the bid of El Camino Asphalt and award the standard contractor agreement to Superior Paving, Inc, the lowest responsive and responsible bidder.

Orange Coast College sought contractor services to perform a full removal and replacement of asphalt concrete in parking lot A at Orange Coast College. The contractor was also responsible for new speed bumps, striping, overlay, wheel stops and utility markings.

Notices were published in the Daily Pilot on January 29, 2022, and February 2, 2022. Additionally, notices were sent out to 166 vendors utilizing the Planet Bids portal. Nine bids were received and opened on February 14, 2022. After opening, the apparent low bidder immediately withdrew after realizing a clerical error which materially affected its bid. Furthermore, a bid protest was submitted by J B Bostick Company, Inc. After further review, the protest was rejected, a scope review meeting was held with the second low bidder, and Superior Paving Inc was determined to be the lowest responsive and responsible bidder.

The bid results were as follows:

<u>Bidder:</u>	<u>Bid Amount:</u>
EL Camino Asphalt	BID WITHDRAWN
Superior Paving Inc. 1880N. Delilah St. Corona, California 92879 United States	\$268,169
J B Bostick Company, Inc	\$280,000
Bens Asphalt Inc	\$301,500
Hardy & Harper, Inc	\$302,000
Prestige Striping Services Inc	\$312,583
NPG, Inc.	\$316,836
Century Paving Inc	\$373,000
Asphalt, Fabric & Engineering, Inc.	\$415,000

Term: March 17, 2022 – April 31, 2022

Fiscal Impact: \$268,169 which included \$60,000 in project allowance paid with Orange Coast College Measure M Endowment Funds.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

23.06 DIS - Ratification of Job Description for Classified Employee Position of Student Success and Equity Specialist

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to ratify the Classified Employee job description of Student Success and Equity Specialist effective March 16, 2022.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

23.07 DIS - Approval of Executive Educational Administrator Employment Agreement for Dr. Angelica Suarez

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to approve the Executive Educational Administrator Employment Agreement for Dr. Angelica Suarez, President of Orange Coast College, with an annual salary of \$271,402, commencing on July 1, 2022 and ending on June 30, 2025.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

23.08 DIS - Approval of Standard Tenure Track Faculty Contracts

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the Standard Contracts for Tenure Track Faculty for the 2022-23 Academic Year.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

23.09 DIS - Election of Members to the California Community College Trustees Board

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT Board of the League took place between March 10 and April 25. There were six seats up for election on the board, with one incumbent running.

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to elect the following candidates to serve a three-year term on the California Community College Trustees (CCCT) Board:

Kenneth Brown, El Camino CCD
Mary Ann Lutz, Citrus CCD
Jose Alcala, Riverside CCD
Marcia Milchiker, South Orange County CCD
Juan Delgado, Yuba CCD
Sharon Pinkerton, Victor Valley CCD

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

24.00 Resolutions

24.01 Resolution #22-15 Authorizing the Purchase of Redbird Cessna CJ1+ Jet Flight Model for the OCC Aviation Science Department

On a motion by Trustee Moreno, seconded by Student Trustee Sahachaisere, the Board voted to adopt Resolution #22-15 authorizing the purchase of Redbird Cessna CJ1+ Jet Flight Model for the OCC Aviation Science Department.

Orange Coast College's Aviation Science department maintained a high-quality, industry standard lab facility for pilot training that included high technology flight simulators. Adding jet aircraft simulation to the existing propeller aircraft simulation training further provided greater opportunity for aviation science/pilot training students to gain in-demand skills that increased their employability and potential wages.

Fiscal Impact: \$232,790.65 paid with 2021-22 Strong Workforce Local Funding.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

24.02 Resolution #22-16 Authorization to Purchase Seating Furniture from Virco for Golden West College

On a motion by Trustee Moreno, seconded by Trustee Grant, the Board voted to adopt Resolution #22-16 authorizing the use of a cooperative purchasing agreement to purchase seating furniture from Virco for Golden West College.

Public Contract Code Section 20652 provided authority for the governing boards of any community college district without advertising for bids, the use of other public agencies' contracts for the lease or purchase of equipment when the Board determined it to be in the best interest of the District. More than 600 chairs were procured to replace the identified end of life seating furniture in classrooms across the Golden West College campus.

Fiscal Impact: \$105,990.81 paid with FY 21-22 State Funded Equipment Dollars.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

24.03 Resolution #22-17 Authorizing Payment to Trustee Absent from Board Meeting

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adopt Resolution #22-17 authorizing payment to Trustee Prinsky who was absent from the March 2, 2022 Board Meeting.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

24.04 Resolution #22-18 Requesting State Budget Priorities to Meet Student Needs and Return Enrollment

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to adopt Resolution #22-18 requesting state budget priorities to meet student needs and return enrollment.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

25.00 Policy Approval/Procedure Ratification

25.01 DIS - Board Policies for Approval and Administrative Procedure for Ratification

On a motion by Trustee Patterson, seconded by Trustee Grant, the Board voted to approve/ratify the following Board Policies and Administrative Procedure:

Chapter 5. Student Services

BP 5200 Student Health Services

AP 5200 Student Health Services

Chapter 7. Human Resources

BP 7240 Confidential Employees

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

26.00 Approval of Minutes

26.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the minutes of the following meetings:

March 2, 2022 Regular Meeting

March 7, 2022 Special Meeting

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Moreno, Patterson, Prinsky and Sahachaisere
Noes:	None
Abstain:	None
Absent:	None

27.00 Close of Meeting

27.01 Adjournment

The meeting was adjourned at 7:18 p.m. in memory of Josh and Jeremy Page, and Nicholas Vella. The Board also adjourned in memory of Ukrainians lost to the war, and in honor of those continuing to defend Ukraine.



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	19-21

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$48.601/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2021-22 academic year.

None

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

SPRING 2022

Appointments for the period 01/31/22-05/28/22

CCC

Steidel, Karen Lee

Discipline

Real Estate

GWC

De La O, Jade

Kawafuchi, Emily

Parra, Eric

Vega, Christie

Walraven, Kenneth

Discipline

American Sign Language

Counseling

Criminal Justice

Counseling

Criminal Justice

OCC

Flores, Ruby

Discipline

Counseling

4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment

for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Patel, Neer	GWC	Financial Aid Systems Analyst	03/21/22	G-012-22

7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

None

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Pham, Jason	OCC	Café Specialist	Instructional Food Services Hospitality Coordinator	03/01/22	06/30/22

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LO C</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Crouth, Cristina	OC C	Student Programs Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	03/01/22	06/30/22
Elam, Dustin	OC C	Maintenance Specialist II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	02/22/22	06/30/22
Jones, Kourtney	OC C	Early Childhood Lab Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/22	06/30/22
Rodgers, Martina	OC C	Student Success & Equity Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	03/01/22	06/30/22
Topete, Ruben	OC C	Maintenance Specialist II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	02/22/22	06/30/22

Extension of End Dates for Out of Class Special Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Cutting, Kris	OCC	Emergency Response Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	04/01/22	06/30/22
Gorman, Danny	DIST	IT Cyber Security Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/22	06/30/22

