

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Board Room

Wednesday, November 16, 2022

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 16, 2022 in the Board Room at the District Office located at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Parker and Prinsky
Trustees Absent: Trustee Patterson

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal Case No. C080349

Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473

Angela Bell vs. Coast CCD, California Court of Appeal Case No. G060741
Dana Emerson vs. Coast Community College District, Orange County Superior Court
Case No. 30-2022-01285549
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No.
LA-CE-6636-E
Tom Tran vs. Coast CCD, Department of Fair Employment and Housing Case No.
2021-05-1359112
Williams vs. Orange Coast College, U.S. Office for Civil Rights Case No. 09-21-2357

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Constance George vs. Coast CCD, WCAB Case No. 9152145
Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972
Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896
Phuong Phan vs. Coast CCD, WCAB Case No. 15039592
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Lim Schramm vs. Coast CCD, WCAB Case No. 11409468
Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

c. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
Dean of Counseling
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Administrative Clerk
Curriculum Specialist
Medical Assistant
Student Services Program Coordinator
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Instructional Associate, Student Success Center
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management

11. Ratification of Temporary Out of Class Assignments, Classified Staff
Accounting Assistant Senior
Café Specialist
Early Childhood Education Development Specialist
Instructional Food Services Event Coordinator
Instructional Food Services Hospitality Coordinator
12. Ratification of Project-Specific Assignment, Classified Staff
Administrative Assistant to VP
Instructional Assistant

d. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. Whitney Yamamura, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/
National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Hornbuckle at 5:02 p.m.

1.06 Pledge of Allegiance

Trustee Prinsky led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 c. Public Employment**, on a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve and ratify the public employment items. (See Appendix pages 14-17)

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky

Noes: None

Abstain: None

Absent: Trustee Patterson

For **Item 1.04 d. Conference with Labor Negotiator**, on a motion by Trustee Parker, seconded by Trustee Prinsky, the Board voted to ratify the following Memoranda of Understanding with Coast Federation of Classified Employees:

22-4 Performance Appraisals

22-5 Telecommuting – Classified Staff

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky

Noes: None

Abstain: None

Absent: Trustee Patterson

1.08 Public Comment

Quintin Powell addressed the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Acceptance of Retirement

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the District:

Dorothy Aper, Environmental Health/Safety Technician, DIS, Retirement Effective January, 1, 2023

On a motion by Trustee Moreno, seconded by Trustee Parker, the Board voted to accept the retirement.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky

Noes: None

Abstain: None

Absent: Trustee Patterson

2.02 Faculty/Student/Program Highlight

Rendell Drew, Multicultural Center Coordinator, and President Suarez highlighted the Orange Coast College Multicultural Center.

2.03 Report on District Mental Health Resources

Chancellor Yamamura provided an overview of District Mental Health Resources. The report would be provided annually.

2.04 Report on Undocumented Students and Support Provided by the Colleges

Dr. Andreea Serban, Vice Chancellor of Educational Services and Technology, provided an overview of undocumented students at the Colleges in the District and the support provided by the Colleges.

2.05 Annual Clery Report on Crime and Safety

On a motion by Trustee Parker, seconded by Trustee Moreno, the Board voted to ratify the submission of the Coast Community College District Annual Security and Fire Safety Report to the Department of Education as revised.

Orange Coast College Director of Public Safety, Jim Rudy, presented the Annual Security Report. In accordance with the requirements of BP 3515 and federal regulations, the Clery Act requires colleges and universities to disseminate a public annual security report to employees and students every October 1st. The reports can be found on each of the three colleges' Public Safety websites.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

2.06 Orange Coast College Diversity, Equity, Inclusion and Accessibility Plan

President Angelica Suarez presented the Orange Coast College Diversity, Equity, Inclusion and Accessibility Plan.

2.07 Coast Colleges Annual Equity and Diversity in Hiring Report, 2021-2022 AY

Dr. Marco Baeza, Vice Chancellor of Human Resources, presented the Coast Colleges Annual Equity and Diversity Hiring Report for the 2021-2022 Academic Year.

2.08 Adoption of Student Equity Plans 2022-25 for Coastline Community College, Golden West College, and Orange Coast College

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt the Student Equity Plan 2022-2025 for Coastline Community College, Golden West College, and Orange Coast College.

Education Code Section 78222 required that, as a condition of funding, each community college maintain a student equity plan, as outlined in Education Code Section 78220. The State Chancellor's Office requested that colleges develop and submit their Student Equity Plans 2022-2025 by November 30, 2022.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

2.09 Acceptance of the Independent Auditor's Report and Financial Statements, FY 21-22

On a motion by Trustee Parker, seconded by Trustee Moreno, the Board voted to accept the Independent Auditor's Report and Financial Statements for the 2021-22 Fiscal Year.

Jeff Jensen, Partner at Crowe, LLP presented an executive summary of the Independent Auditor's Report and Financial Statements.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

2.10 Draft College Midterm Accreditation Reports for First Reading

Dr. Andreea Serban, Vice Chancellor Educational Services and Technology, provided the draft reports for review and discussion. All colleges were required to submit a Midterm Accreditation Report to the Accrediting Commission for Community and Junior Colleges (ACCJC) midway between the comprehensive evaluation visits. Coast Colleges' Midterm Accreditation Reports were due to ACCJC by March 15, 2023.

2.11 DIS - Board Policy and Administrative Procedure for First Reading

The following Board Policy and Administrative Procedure were brought to the Board for first reading, and would be returned with a proposed revision to the fourth paragraph of the Board Policy for further review and action:

Chapter 3. General Institution

BP 3820 Gifts

AP 3820 Gifts

2.12 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.13 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.14 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 17.01)

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

18.00 Discussion Calendar

19.00 Approval of Standard Agreements in Excess of \$99,100

19.01 DIS - Standard Amendment No. 1 to the Professional Services Agreement with HMC Architects

On a motion by Trustee Parker, seconded by Trustee Prinsky, the Board voted to approve Amendment No. 1 to the Professional Services Agreement with HMC Architects.

On March 1, 2022, the Board of Trustees approved the standard professional services agreement between HMC Architects and Golden West College to administer services for the demolition of the General Education Building and provide a new site design including architectural, civil, mechanical, plumbing, electrical, and technology design/engineering services.

The project expanded to include the demolition of an existing electrical load center, converting the Auto Tech building from the college's legacy 4160V electrical service to the newer 12kV electrical system, and additional landscape/site work consistent with the Vision 2030 plan. This amended the original contract to accurately reflect the expected effort.

Term: March 3, 2022 – December 31, 2022

Fiscal Impact:

Original Contract Amount: \$205,410

Amendment No. 1: \$86,615

New Contract Total: \$292,025

Paid with GWC Capital Outlay Funds and Ancillary Funds.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

20.00 Approval of Non-Standard Agreements in Excess of \$99,100

20.01 DIS - Non-Standard Amendment No. 2 to the Professional Services Agreement with MTGL, Inc.

On a motion by Trustee Moreno, seconded by Trustee Parker, the Board voted to approve Amendment No. 2 to the Professional Services Agreement with MTGL, Inc.

To ensure compliance with Title 24 school facility construction requirements, MTGL, Inc. provided material testing and inspection services for the Golden West College Language Arts Complex project. In working collectively with all trade contractors to re-sequence construction activities and develop a revised schedule to address ongoing supply chain issues, a more extensive testing and inspection plan was required. This amended the original contract to accurately reflect the expected effort.

Term: April 8, 2022 – February 28, 2023

Fiscal Impact:

Original Contract Amount: \$300,000

Amendment No. 1: \$177,041.97

Amendment No.2: \$95,257

New Contract Total: \$572,298.97 (90.77% Overall Increase)

Paid with Measure M General Obligation Bond Funds.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

21.00 Revenue Generating Agreements/Contracts Over \$99,100

21.01 DIS - Funded Programs

On a motion by Trustee Prinsky, seconded by Trustee Parker, the Board voted to approve participation in the following funded programs and that the contracts or amendments/revisions to contracts be approved.

Golden West College received a Modified Participation Agreement for FY 2021-22 Strong Workforce Program Regional Funds from the California Community Colleges Chancellor's Office via Rancho Santiago Community College District. Projects receiving funding under the FY 2021-22 Participation Agreement included: Competency Based Education (\$30,000),

Regional Marketing (\$75,000), Simulation Infrastructure and Certification (\$125,000), VSL Advanced Transportation and Logistics (\$75,000), Allied Health Regional Clinical Support and Growth (\$81,000). The modification included \$81,000 for the Allied Health Regional Clinical Support and Growth. All other terms remained unchanged.

Fiscal Impact: Golden West College received \$491,894 (increased from \$410,894) from July 1, 2021, to December 31, 2023. No matching funds required.

Orange Coast College received funding from the American Rescue Plan Act from the U.S. Treasury Department via the County of Orange. The purpose of the funding was to support educational and student support services, including mental health counseling, student housing, childcare assistance, and technology accessibility.

Fiscal Impact: Orange Coast College received \$200,000 from November 1, 2022, to June 30, 2023. No matching funds required.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

22.00 Ratification/Approval of General Items of Business

22.01 DIS - Approval of Revised Academic Calendar and Classified/Administrative Holiday Schedule for 2023-24

On a motion by Trustee Parker, seconded by Trustee Prinsky, the Board voted to approve the revised Academic Calendar and Classified/Administrative Holiday Schedule for 2023-24.

The revision was to add Juneteenth as a holiday on June 19, 2023.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

22.02 DIS - Approval of Change Orders for Nine Trade Contractors, Golden West College Language Arts Complex; Bid No. 2156

On a motion by Trustee Moreno, seconded by Trustee Parker the Board voted to approve change orders to nine trade contracts as presented.

As part of the Vision 2020 Facilities Master Plan, Golden West College constructed a 76,732 square foot complex to replace the existing Humanities Building. In the Governor's 2018-19 budget, the Coast Community College District was awarded approximately \$23M toward the construction of the facility as part of the State Capital Outlay Bond Program.

The project was partially state funded, thus trade package allowances were not authorized to be included in the contract to cover field adjustments, and each of the changes were authorized by the Board of Trustees.

Fiscal Impact: \$102,376 (~0.69% Increase) paid with Measure M Bond Funds – GWC Language Arts Complex

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

23.00 Resolutions

23.01 Resolution #22-59 for Change Order No. 2 for the Orange Coast College Allied Science Buildings Removal & Replacement of Exterior Brick Veneer Project, Bid No. 2147, Gilman Builders

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #22-59 approving Change Order No. 2 with Gilman Builders for the Orange Coast College Allied Science Buildings Removal & Replacement of Exterior Brick Veneer Project, Bid No. 2147.

On July 21, 2021 the Board of Trustees awarded Bid No. 2147, to Gilman Builders to perform a full removal and replacement of the failing thin brick veneer and mortar on the Orange Coast College Allied Sciences Building. Change Order No. 2 covered expenses related to the extended construction schedule resulting from an extended DSA approval inclusive of extended scaffolding rentals and other modifications encountered during the installation of the Exterior Insulation Finishing Systems.

Term: July 22, 2021 – October 31, 2022

Fiscal Impact:

Original Contract: \$1,649,000

Change Order No. 1: \$183,646

Change Order No. 2: \$90,440

New Contract Total: \$1,923,086 (16.62% Increase)

Paid with District Capital Outlay and to be reimbursed via insurance claim.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

23.02 Resolution #22-60 Regarding Fiscal Stability

On a motion by Trustee Moreno, seconded by Trustee Parker, the Board voted to adopt Resolution #22-60 regarding Fiscal Stability.

The resolution directed District administration to plan and take action consistent with the following principles to align ongoing revenues with ongoing expenditures:

1. The District should budget no more than 85% of its UGF expenses for employees' salary and benefits.
2. The District should maintain reserves of no less than two-months' expenses as the annual ending balance, pursuant to Board Policy 6200 and Administrative Procedure 6305.

Rob Schneiderman addressed the Board on this topic. Following discussion, it was clarified that the resolution established parameters for an ongoing process and would be revisited frequently after additional research had been conducted.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

24.00 Policy Approval/Procedure Ratification

24.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Parker, seconded by Trustee Prinsky, the Board voted to approve/ratify the following Board Policies and Administrative Procedures as revised:

Chapter 5. Student Services

BP 5040 Student Records, Directory Information, and Student Privacy

AP 5040 Student Records, Directory Information, and Student Privacy

AP 5045 Student Records — Challenging Content and Access Log

Chapter 6. Business and Fiscal Affairs

BP 6200 Budget Preparation

AP 6305 Reserves

Chapter 7. Human Resources

BP 7909 Telecommuting – New

AP 7909 Telecommuting/Classified Staff – New

It was requested that AP 5045 be reviewed again by shared governance to determine whether the President should also be included in the process.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

25.00 Approval of Minutes

25.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Minutes of the Regular Meeting of November 2, 2022.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno and Prinsky
Noes:	None
Abstain:	Trustee Parker
Absent:	Trustee Patterson

26.00 Close of Meeting

26.01 Adjournment

The meeting was adjourned in honor of the Iranian protestors at 6:56 p.m.



Jane Burton
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

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Public Employment.....	14-17

APPENDIX

Public Record of Personnel Actions taken by the Board of Trustees in Closed Session on November 16, 2022

1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$51.789/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2022-23 academic year.

<u>CCC</u>	<u>Discipline</u>
Cobb, Tonya	ESL
Gonzalez, Kristin	ESL

<u>GWC</u>	<u>Discipline</u>
Hernandez, Benjamin	Cosmetology
Long, Judith	Cosmetology
Sicat, Shannon	Nursing

<u>OCC</u>	<u>Discipline</u>
Arbor, Kayla	English
Hare, Jr., William	Art

3. Ratification of Appointment of Part Time Faculty

The following **GWC Part-time Police Academy** Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the period 07/01/22 to 06/30/23:
Croley, Ryan

4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Vacancy#</u>
Verduzco, Gisela	GWC	Dean of Counseling	01/09/23-06/30/24	GM-001-23

REAPPOINTMENTS

The Coast Community College District employs educational administrators. During this reappointment cycle, effective 07/01/23, the following administrators are recommended for reappointment. These reappointments are subject to subsequent ratification of new employment agreements.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Chancellor's Review</u>	<u>Reappointment Term</u>
Bui, Don	CCC	Project Director, Concurrent & Dual Enrollment	Yes	1 year
Emerson, Dana	CCC	Dean	Yes	2 years
Keeler, Bruce	CCC	Dean	Yes	2 years
Mueller, Kathryn	CCC	Vice President	Yes	2 years
Ocegueda, Isela	CCC	Vice President	Yes	2 years
Scott, Michael	CCC	Program Director, Adult Education Program	Yes	1 year
Thompson, Dwayne	DIST	District Director, Research, Planning & Institutional Effectiveness	Yes	2 years
Houlihan, Janet	GWC	Vice President	Yes	2 years
Ju-Ong, Linda	GWC	Program Director, Adult Education Program	Yes	1 year
Martinez, Carla	GWC	Dean	Yes	2 years
Miranda, Alexis	GWC	Dean	Yes	2 years
Nguyen, Kay	GWC	Dean	Yes	2 years
Ryan Rodriguez, Christina	GWC	Dean	Yes	2 years
Timpson, Natalie	GWC	Director, EOPS	Yes	2 years
Valerius, Matthew	GWC	Project Director, Guided Pathway & Dual Enrollment	Yes	1 year
Wolfe, John	GWC	Criminal Justice Training Center Coordinator	Yes	2 years
Desmond, Christian	OCC	Dean	Yes	2 years
Henson, Kevin	OCC	Dean	Yes	2 years
Knuppel, Lisa	OCC	Dean	Yes	2 years
Martinez, Sara	OCC	Program Director, Adult Education Program	Yes	1 year
Nazarenko, Larissa	OCC	Dean	Yes	2 years
Niroumand, Madjid	OCC	Vice President	Yes	2 years
Pagel, Richard	OCC	Vice President	Yes	2 years
Selzer, Thomas	OCC	General Manager Instructional Food Services	Yes	2 years
Sterner, Sheri	OCC	Dean	Yes	2 years
Taylor, John	OCC	Dean	Yes	2 years
Valentine, Lawrence	OCC	Director, Mental Health Services	Yes	2 years

5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

None

6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
**Chavez, Sarah	OCC	Medical Assistant	01/03/23	O-049-22
Gardivia, Nexy	OCC	Student Services Program Coordinator	11/28/22	O-020-23
*Romero, Claudia	GWC	Administrative Clerk, .475 FTE	01/03/23	G-015-23
Rowden, Melissa	CCC	Curriculum Specialist	01/01/23	C-003-23

**Revised from 10/19/22 Board Agenda

*Revised from 11/02/22 Board Agenda

7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reorganization

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Gomez, Dani	GWC	Instructional Associate, Student Success Center .475 FTE	Instructional Associate, Student Success Center 1.0 FTE	12/01/22

9. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

10. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

11. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Alvarez Becerra, John	OCC	Café Assistant	Café Specialist	11/01/22	01/31/23

Garcia, Tracey	OCC	Child Care Assistant	Early Childhood Education Development Specialist	11/01/22	01/31/23
Navarro, Roxann	OCC	Accounting Assistant	Accounting Assistant Senior	10/22/22	01/31/23
Pham, Jason	OCC	Café Specialist	Instructional Food Services Hospitality Coordinator	11/01/22	01/31/23
Yeung, Man (Michelle)	OCC	Café Specialist	Instructional Food Services Event Coordinator	11/01/22	01/31/23

12. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

Extension of End Dates for Out of Class Special Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Barba, Nakia	OCC	Instructional Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	11/01/22	12/31/22
Dittmer, Dawn	GWC	Administrative Assistant to VP	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	11/01/22	12/31/22

