

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Board Room

Wednesday, August 2, 2023

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on August 2, 2023 in the Board Room the District Office at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Hornbuckle called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Trustees Absent: Student Trustee Bruning

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583
Crispina Barrita vs. Coast CCD, Orange County Superior Court Case No. 30-2022-01298015
Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221
Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Dana Emerson vs. Coast CCD, Orange County Superior Court Case No. 30-2022-01285549
Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Maria Garcia vs. Coast CCD, WCAB Case No. 17640505
Constance George vs. Coast CCD, WCAB Case No. 9152145
Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894
Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138
Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972
Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896
Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Phuong Phan vs. Coast CCD, WCAB Case No. 15039592

c. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
Acting Vice President
Director, Mental Health Services
5. Approval of Appointment of Classified Management
Chef

6. Approval of Appointment of Classified Staff
Administrative Clerk
Grants Coordinator
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Administrative Assistant
Custodian, Senior
Program Coordinator- Early Childhood Lab School
9. Approval of Reclassification and Reorganization/Reassignment, Classified Mgmt
Children's Center Manager
Director, Child Development Programs
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management
12. Ratification of Temporary Out of Class Assignments, Classified Staff
Early Childhood Education Development Specialist
Maintenance Specialist Team Lead
13. Ratification of Project-Specific Assignment, Classified Staff
Administrative Assistant
Sailing Program Coordinator
Student Retention Specialist
Student Success & Equity Specialist

d. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. Whitney Yamamura, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Hornbuckle at 5:04 p.m.

1.06 Pledge of Allegiance

Trustee Moreno led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 b. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to respond to the lawsuit filed by Louis Tran.

Motion carried with the following vote:

| | |
|----------|--|
| Ayes: | Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

For **Item 1.04 c. Public Employment**, on a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve and ratify the public employment items.
(See Appendix A)

Motion carried with the following vote:

| | |
|----------|--|
| Ayes: | Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

1.08 Public Comment

Charles Young address the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Reports from the Presidents of Student Government Organizations

Darla Nunez, Golden West College ASG President, provided a report to the Board.

2.02 Update on the Status of the AB 705 (2017) and AB 1705 (2022)/Education Code Section 78213 Implementation

Andreea Serban, Vice Chancellor of Educational Services, provided an update on the status of the implementation of AB 705 (2017) and AB 1705 (2022) across the three Colleges in the District.

2.03 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.04 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.05 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

On a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to remove the annual report on the implementation of AB 705.

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

3.00 Consent Calendar (Items 4.01 - 17.01)

Item 7.04 Standard Independent Contractor Agreement with the Museum of Teaching and Learning was pulled for discussion.

On a motion by Trustee Moreno, seconded by Trustee Parker, the Board voted to approve the balance of the Consent Calendar.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

Following discussion, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve item 7.04 Standard Independent Contractor Agreement with the Museum of Teaching and Learning.

Motion carried with the following vote:

| | |
|----------|--|
| Ayes: | Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky |
| Noes: | None |
| Abstain: | None |
| Absent: | Student Trustee Bruning |

18.00 Discussion Calendar

19.00 Approval of Non-Standard Agreements in Excess of \$109,300

19.01 GWC - Non-Standard Order Form with Romaine Empire, Inc., DBA Farmer's Fridge

On a motion by Trustee Parker, seconded by Trustee Prinsky, the Board voted to approve the Non-Standard Order Form with Romaine Empire, Inc., DBA Farmer's Fridge.

Farmer's Fridge would place and operate self-service prepared food fridges at various locations on campus to provide food options for students to purchase.

Term: August 21, 2023 - August 21, 2024

Fiscal Impact: NTE \$120,000. Minimum \$2,500 per month and the actual amount of net sales paid from Basic Needs fund.

Motion carried with the following vote:

| | |
|----------|--|
| Ayes: | Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky |
| Noes: | None |
| Abstain: | None |
| Absent: | Student Trustee Bruning |

19.02 DIS - Non-Standard Amendment No. 2 to the Professional Services Agreement with Twining Consulting

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve Non-Standard Amendment No. 2 to the Professional Services Agreement with Twining Consulting.

Golden West College constructed a 76,732 square foot complex to replace the existing Humanities Building. In accordance with Title 24 4336, school construction projects required the geotechnical observation, testing, and reporting of Special Inspection Verified Reports to the Division of State Architects (DSA). The specific requirements included multiple laboratory-based and field-based tests to ensure the integrity of construction. The cost proposal and the basis for Amendment No. 2 reflected the level of effort required to complete the project

observation and testing requirements and provide the DSA with a final report and project certification.

Term: March 2, 2021 - September 31, 2023

Fiscal Impact:

Original Contract Amount: \$94,536

Amendment No. 1: \$46,060

Amendment No. 2: \$39,368

New Contract Total: \$179,964 (~28% Increase)

General Obligation Measure M Bond Funds

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky

Noes: None

Abstain: None

Absent: Student Trustee Bruning

20.00 Revenue Generating Agreements/Contracts Over \$109,300

20.01 DIS - Funded Program

On a motion by Trustee Parker, seconded by Trustee Moreno, the Board voted to approve participation in the following funded program and the amendment/revision to the contract:

Golden West College received Year 4 funding for the Title V grant titled Gateway 2 STEM, from the U.S. Department of Education, Developing Hispanic-Serving Institutions Program. Funding was to increase educational opportunities for, and improve the academic attainment of students and, to expand and enhance the academic offerings, program quality, and institutional stability of the College.

Fiscal Impact: Golden West College received \$600,000 from October 1, 2023 to September 30, 2024, and a total of \$3,000,000 from October 1, 2020 to September 30, 2025. No matching funds required.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky

Noes: None

Abstain: None

Absent: Student Trustee Bruning

21.00 Ratification/Approval of General Items of Business

21.01 DIS - Authorization for Destruction of Internal Audit Records

Item Pulled

21.02 DIS - Approval of Acting Educational Administrator Employment Agreement (Ricky Hicks, GWC)

On a motion by Trustee Parker, seconded by Trustee Moreno, the Board voted to approve the Amendment with Ricky Hicks as Acting Vice President of Administration at Golden West College at a daily rate of \$936.55 commencing on July 11, 2023 and ending on December 31, 2023.

Motion carried with the following vote:

| | |
|----------|--|
| Ayes: | Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky |
| Noes: | None |
| Abstain: | None |
| Absent: | Student Trustee Bruning |

21.03 DIS - Approval of Amendment to Educational Administrator Employment Agreement (Ricky Hicks, GWC)

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Amendment to the Educational Administrator Employment Agreement with Ricky Hicks as Dean at Golden West College to temporarily increase the monthly salary from July 1, 2023 to July 10, 2023 by \$297.65.

Motion carried with the following vote:

| | |
|----------|--|
| Ayes: | Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky |
| Noes: | None |
| Abstain: | None |
| Absent: | Student Trustee Bruning |

21.04 DIS - Approval of Amendment to Educational Administrator Employment Agreement (Claudia Vernon, CCC)

On a motion by Trustee Parker, seconded by Trustee Prinsky, the Board voted to approve the amendment to the Educational Administrator Employment Agreement with Claudia Vernon, Director, Mental Health Services at Coastline College, which revised the contract start date from July 20, 2023 to July 31, 2023.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

21.05 DIS - Approval of Amendments to Executive Educational Administrator Employment Agreements for Fiscal Year 2023-2024

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Amendments to the Executive Educational Administrator Employment Agreements to the following salaries: Dr. Marco Baeza, Marlene Drinkwine, Dr. Andreea Serban and Dr. Angelica Suarez to \$317,957 and Dr. Vincent Rodriguez to \$295,551.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

21.06 DIS - Approval of Service Fee Agreement with Brokerage Concepts, Inc. DBA HealthNow Administrative Services for the 2023 Benefits Plan Year

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the Service Fee Agreement, renewal for the 2023 Benefits plan year, with Brokerage Concepts, Inc. DBA HealthNow Administrative Services.

The Annual Service Fee Agreement, renewal for the 2023 Benefits plan year, with Brokerage Concepts, Inc. DBA HealthNow Administrative Services (HNAS) was effective October 1, 2023.

Fiscal Impact: There were approximately 726 subscribers on the plan and the estimated increases were reflected as follows:

- HNAS Core Medical Administration Fee: 3% above current / \$9,148 annualized increase (*\$1.05 PEPM increase*726 subscribers*12 months = \$9,148*)
- Anthem Blue Cross of California Network Access Base Fee: 3% above current / \$9,060 annualized increase (*\$1.04 PEPM increase*726 subscribers*12 months = \$9,060*)

Summary of charges Per Employee Per Month (PEPM):

- HNAS Core Medical Administration Fee: increase to \$22.02 PEPM from \$20.97 PEPM
- Anthem Blue Cross of California Network Access Base Fee: In-state increase to \$24.18 PEPM from \$23.14 PEPM / Out-of-state increase to \$23.10 PEPM from \$22.11 PEPM
- Individual ID Cards: \$0.50 PEPM (no increase)
- Claims Fiduciary: \$1.00 PEPM (no increase)

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

21.07 DIS - Approval of Governmental 457(B) Deferred Compensation Plan Documents to include Adoption Agreement, CARES Act Amendment for Employers and Amendment to the Coast Community College Districts Plan

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to approve the 457(b) Deferred Compensation Plan documents which included the Adoption Agreement for Eligible Governmental 457 Plan, Amendment to Implement Secure Act and other Law Changes - Coast Community College District Governmental 457(b) Deferred Compensation Plan, and CARES Act Amendment for Employers.

Coast Community College District did not offer a 457(b) Roth Plan - deferred compensation plan. This was a voluntary plan offered to help Coast employees save for retirement. The following documents established the plan through SchoolsFirst Plan Administration:

- Adoption Agreement for Eligible Governmental 457 Plan
- Amendment to Implement Secure Act and other Law Changes - Coast Community College District Governmental 457(b) Deferred Compensation Plan
- CARES Act Amendment for Employers

Fiscal Impact: No cost to the District

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

21.08 DIS - Appointment of Official Representative of Coast Community College District to the Coast Adult Education Consortium for the 2023-24 Fiscal Year

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to appoint Andreea Serban, Vice Chancellor of Educational Services, to continue to serve as the official representative of Coast Community College District to the Coast Adult Education Consortium for the 2023-24 fiscal year.

Assembly Bill 104 (AB 104) established the Adult Education Block Grant, subsequently called the California Adult Education Program. An official representative was necessary to ensure

that the District Adult Education Program participated in the decision-making process including the disbursement of funds to provide adult education instruction and student support services authorized by AB 104, Section 84913.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

21.09 DIS - Bid Tabulations and Award of Contract for Contractor Services for the Golden West College General Education Building Demolition; Bid No. 2190

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to award the Standard Contractor Services Agreements for Bid No. 2190 to the lowest responsive and responsible bidders for Bid Packages 01A, 02A, 32A, 32B.

Golden West College sought contractor services to perform a complete demolition of the General Education Building and install new site work improvements.

Notices were published in the Daily Pilot on June 2, 2023, and June 8, 2023. Additionally, notices were sent out to 720 vendors utilizing the Planet Bids portal. An onsite job walk was conducted on June 9, 2023, and ten bids were received and opened on July 13, 2023.

The bid results were as follows:

| | |
|--|--------------------------|
| <u>Bid Package 01A Site Provisions</u> | <u>Bid Amount</u> |
| RVH Constructors Inc. | \$341,000 |
| 1571 Parkway Loop Suite B, Tustin, CA 92780 | |
| Inland Building Construction Co. | \$455,200 |
| <u>Bid Package 02A Demolition and Earthwork</u> | <u>Bid Amount</u> |
| Unlimited Environmental, Inc. | \$634,000 |
| 13100 Alondra Blvd Suite 108 | |
| Cerritos, California 90703 | |
| Environmental Construction Group, Inc. | \$855,766 |
| Resource Environmental | \$1,459,000 |
| Silverado Contractors, Inc. | \$1,545,000 |
| <u>Bid Package 32A Site Hardscape & Fencing</u> | <u>Bid Amount</u> |
| Precision Concrete | \$920,700 |
| 1058 Canyon Creek Place, Escondido, CA 92025 | |
| <u>Bid Package 32B Structural Steel, Misc. Metals</u> | <u>Bid Amount</u> |

Marina Landscape
3707 W Garden Grove Blvd., Orange, VCA 92868

\$612,750

Term: August 3, 2023 - June 30, 2024

Fiscal Impact: \$2,508,450 paid with Golden West College Measure M funds

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

21.10 DIS - Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Parker, seconded by Trustee Moreno, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following project in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District would withhold from the retention an amount not to exceed 150 percent of the disputed amount.'

Orange Coast College Telescope Farm Bid 2174
Contractor: A2Z Construct Inc,

Orange Coast College Peterson Gymnasium Roof Remodeling Bid 2181
Contractor: C.I. Services Inc

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

22.00 Resolutions

22.01 Resolution #23-34 Authorizing Payment to Trustee Absent from Board Meeting

On a motion by Trustee Patterson, seconded by Trustee Parker, the Board voted to adopt Resolution #23-34 Authorizing Payment to Trustee Absent from Board Meeting.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker and Patterson
Noes: None
Abstain: Trustee Prinsky
Absent: Student Trustee Bruning

22.02 Resolution #23-35 Authorization to Purchase NOX A1s Full AASM PSG Sleep System from Sole Source Provider

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #23-35 authorizing the purchase of NOX A1s full AASM PSG sleep system from NOX Medical for OCC's Polysomnography Program.

The purchase of NOX A1s full AASM PSG sleep system, sold exclusively by NOX Medical, was necessary to provide industry-standard, hands-on training in crucial aspects of the Polysomnography Program at Orange Coast College.

Fiscal Impact: \$159,863.40 plus tax paid with Carl D. Perkins funding for 2023-24 from Orange Coast College

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

23.00 Approval of Minutes

23.01 DIS - Minutes

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to approve the Minutes of the Regular Meeting of July19, 2023.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: Student Trustee Bruning

24.00 Informational Reports

24.01 Report from the Chancellor

The Chancellor provided a report to the Board.

24.02 Reports from the College Presidents

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez, Coastline College

Dr. Angelica Suarez, Orange Coast College

Meridith Randall, Interim President, Golden West College

24.03 Reports from the Academic Senate Presidents

There were no reports.

24.04 Reports from the Classified Senate Presidents

John Fawcett, Orange Coast College Classified Senate President, provided a report to the Board.

24.05 Reports from Presidents of Employee Representative Groups

There were no reports.

24.06 Reports from the Board of Trustees

The Trustees provided individual reports.

Recess to Closed Session

The Board recessed to Closed Session at 5:58 p.m.

Reconvene to Open Session

The meeting was reconvened by Board President Hornbuckle at 6:15 p.m.

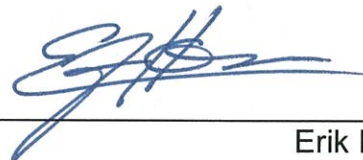
Report of Action in Closed Session

There was no report of action in Closed Session.

25.00 Close of Meeting

25.01 Adjournment

The meeting was adjourned at 6:15 p.m.



Erik Frost Hollins
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX A

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended by the Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$51.789/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2022-23 academic year.

CCC

Burke, Peggy
Jaeger, Nancy

Discipline

ESL
Adapted Balance & Mobility

OCC

Dickens, Donna
Smith, Camila

Discipline

Fashion
Fashion

3. Ratification of Appointment of Part Time Faculty

It is recommended by the Vice Chancellor of Human Resources that the following appointments be ratified for:

None

4. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Vice Chancellor of Human Resources for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

| <u>Name</u> | <u>LOC</u> | <u>Position</u> | <u>Contract Dates</u> | <u>Vacancy#</u> |
|------------------|------------|----------------------------------|-----------------------|-----------------|
| Hicks, Ricky | GWC | Acting Vice President | 07/11/23-12/31/23 | |
| *Vernon, Claudia | CCC | Director, Mental Health Services | 07/31/23-6/30/25 | CM-001-24 |

*Revised start date from 07/19/23 Board Agenda

5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

| <u>Name</u> | <u>LOC</u> | <u>Title</u> | <u>Start Dt</u> | <u>Vacancy #</u> |
|-------------|------------|--------------|-----------------|------------------|
| Nguyen, Phi | OCC | Chef | 08/07/23 | OM-006-23 |

6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

| <u>Name</u> | <u>LOC</u> | <u>Title</u> | <u>Start Dt</u> | <u>Vacancy #</u> |
|-------------------|------------|---------------------------------|-----------------|------------------|
| Cardiel, Nicholas | GWC | Administrative Clerk, 47.5% FTE | 08/03/23 | G-001-24 |
| Grande, Therese | GWC | Grants Coordinator | 08/03/23 | G-002-24 |

7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reorganization

| <u>Name</u> | <u>LOC</u> | <u>From</u> | <u>To</u> | <u>Effective</u> |
|-----------------|------------|--|---|------------------|
| Jones, Kourtney | OCC | Early Childhood Lab School Coordinator | Program Coordinator- Early Childhood Lab School | 07/01/23 |

Reassignment

| <u>Name</u> | <u>LOC</u> | <u>From</u> | <u>To</u> | <u>Effective</u> |
|-----------------|------------|--|--|------------------|
| Higgins, Maegen | OCC | Administrative Assistant, 75% FTE | Administrative Assistant, 100% FTE | 07/01/23 |
| Ortiz, Allen | CCC | Custodian Senior, 48.75% FTE (Swing Shift) | Custodian, Senior 100% FTE (Swing Shift) | 08/03/23 |

9. Approval of Reclassification and Reorganization/Reassignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

Reorganization

| <u>Name</u> | <u>LOC</u> | <u>From</u> | <u>To</u> | <u>Effective</u> |
|---------------------|------------|-----------------------------|--------------------------------------|------------------|
| Devereaux, Denise | OCC | Childcare Center Supervisor | Children's Center Manager | 07/01/23 |
| Santacruz, Rochelle | OCC | Interim Director | Director, Child Development Programs | 07/01/23 |

10. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class (minimum of 7.5% differential) be ratified:

None

11. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment (7.5% differential) be ratified:

None

12. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

Out of Class Assignments for Child Care Center to Meet Child/Instructor Ratios, Timecard Assignments

| <u>Name</u> | <u>LOC</u> | <u>From</u> | <u>To</u> | <u>Start Dt</u> | <u>End Dt</u> |
|-------------------------|------------|-------------------------------|--|-----------------|---------------|
| *Hulgreen, Erin | OCC | Early Childhood Lab Assistant | Early Childhood Education Development Specialist | 08/01/23 | 06/30/24 |
| *Jordan, Judith | OCC | Early Childhood Lab Assistant | Early Childhood Education Development Specialist | 08/01/23 | 06/30/24 |
| *Penmetcha, Hemalalitha | OCC | Early Childhood Lab Assistant | Early Childhood Education Development Specialist | 08/01/23 | 06/30/24 |

Extension of End Dates for Out of Class Assignments

| <u>Name</u> | <u>LOC</u> | <u>From</u> | <u>To</u> | <u>Extend From</u> | <u>Extend To</u> |
|---------------------|------------|-----------------------------------|----------------------------------|--------------------|------------------|
| Madrigal, Francisco | OCC | Energy Management Specialist HVAC | Maintenance Specialist Team Lead | 07/01/23 | 09/30/23 |

13. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

| <u>Name</u> | <u>LOC</u> | <u>Title</u> | <u>Project-Specific Assignment</u> | <u>Start Dt</u> | <u>End Dt</u> |
|------------------|------------|-------------------------------------|--|-----------------|---------------|
| Dann, Heather | GWC | Administrative Assistant | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days. | 08/01/23 | 10/31/23 |
| LaBounty, Kayla | OCC | Student Success & Equity Specialist | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days. | 07/01/23 | 09/30/23 |
| Rodgers, Tina | OCC | Student Retention Specialist | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days. | 07/01/23 | 09/30/23 |
| Segerblom, Mette | OCC | Sailing Program Coordinator | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days. | 07/01/23 | 09/30/23 |

