

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

**Board Room**

**Wednesday, January 17, 2024**

**4:00 p.m. Closed Session, 5:00 p.m. Open Session**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on January 17, 2024 in the Board Room the District Office at 1370 Adams Avenue, Costa Mesa, CA.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Prinsky called the meeting to order at 4:00 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Student Trustee Bruning joined the meeting at 5:00 p.m.

Trustees Absent: Trustee Patterson

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

##### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

##### **b. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-sections "d-2" and "e-3" of *Government Code* § 54956.9

Claims by Berta Gonzalez, Iris Gonzalez and Sabrina Oleson

**c. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9:

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Crispina Barrita vs. Coast CCD*, Orange County Superior Court Case No. 30-2022-01298015

*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221

*Coast CCD vs. Talon Brunelle*, Orange County Superior Court Case No. 30-2023-01341701

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Elaine Folayan vs. Coast CCD*, Orange County Superior Court Case No. 30-2023-01322946

*Velvet Miscione vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6860-E

*Orange County Choppers Design Properties, LLC vs. Coast CCD*, U.S. Trademark Trial and Appeal Board Cancellation No. 92082762

*Louis Tran vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849

*Beatriz Cruz vs. Coast CCD*, WCAB Case No. 17668214

*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588

*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536

*Maria Garcia vs. Coast CCD*, WCAB Case No. 17640505

*Rafael Herrera vs. Coast CCD*, WCAB Case No. 17377894

*Eustorgia Leon vs. Coast CCD*, WCAB Case No. 17773138

*Stephen O'Connor vs. Coast CCD*, WCAB Case No. 17191697

*Phuong Pham vs. Coast CCD*, WCAB Case No. 15039592

*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

**d. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Executive Educational Administrators  
President
5. Approval of Appointment of Educational Administrators  
Acting Dean  
Acting Vice President of Instruction  
Interim Dean of Students  
Temporary Interim Vice President

6. Approval of Appointment of Classified Management  
Acting Director of Public Relations  
Project Director, MESA Program
7. Approval of Appointment of Classified Staff  
Administrative Clerk Senior  
Student Activities Assistant  
Student Success & Equity Specialist Senior
8. Approval of Appointment of Confidential Staff
9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Administrative Assistant  
Counseling Assistant  
Environmental Health & Safety Coordinator  
Grounds & Landscape Specialist Senior
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management  
Manager, Waterfront Campus
12. Ratification of Temporary Out of Class Assignments, Classified Staff  
Administrative Assistant I  
Administrative Assistant to VP  
Division/Area Office Coordinator  
Financial Aid Specialist  
Research Analyst Senior  
Student Leadership Coordinator
13. Ratification of Project-Specific Assignment, Classified Staff  
Administrative Assistant  
Energy Management Data Specialist  
Facilities Utilization Specialist  
Instructional Associate  
IT User Support Analyst  
Sailing Program Coordinator
14. Approval of Appointment of Professional Expert  
Professional Expert- Board Secretary

**e. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

### **1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Prinsky at 5:02 p.m.

### **1.06 Pledge of Allegiance**

Student Trustee Bruning led the Pledge of Allegiance.

### **1.07 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 b. Conference with Legal Counsel: Anticipated Litigation**, on a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to deny the claims by Berta Gonzales and Iris Gonzales.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

For **Item 1.04 b. Conference with Legal Counsel: Anticipated Litigation**, on a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to deny the claim by Sabrina Oleson.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

For **Item 1.04 b. Conference with Legal Counsel: Anticipated Litigation**, on a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to respond to the unfair practice charge filed by Velvet Miscione.

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

For **Item 1.04 d. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve and ratify the public employment items as revised. (See Appendix)

Motion carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

## **1.08 Public Comment**

Kayleigh Sevi and Charles Young addressed the Board.

## **2.00 Informational Reports, Matters for Review, Discussion and/or Action**

### **2.01 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Jose Barcenas, Maintenance Specialist II, OCC, Retirement Effective December 30, 2023  
Lynn Krieger, Research Assistant, OCC, Retirement Date December 31, 2023 (correction)

On a motion by Trustee Parker, seconded by Trustee Hornbuckle, the Board voted to accept the retirements.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

## **2.02 Reports from the Presidents of Student Government Organizations**

There were no reports.

## **2.03 2024-25 Fiscal Outlook, Legislative Analyst Report**

Chancellor Yamamura presented the Legislative Analyst's Office 2024-25 Budget: California's Fiscal Outlook. The Fiscal Outlook was published annually to provide the Legislature with projections and budget analysis to support the state budget development process. District budget projections, including revenue projections, would be updated to reflect changes identified in the Fiscal Outlook as well as the Governor's January Proposed Budget for 2024-25 along with the District's developing Fiscal Stabilization Plan in February for presentation to the Board in March.

Rob Schneiderman addressed the Board.

## **2.04 DIS - Board Policies and Administrative Procedures for First Reading**

On a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to return the following Board Policies and Administrative Procedures to a future meeting for further review and action:

### **Chapter 4. Academic Affairs**

BP 4025 Philosophy and Criteria for Associate Degree and General Education

BP 4100 Graduation Requirements for Degrees and Certificates

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to revise the following Board Policies and Administrative Procedures to include language reflecting the District's DEIA policy relative to purchasing goods and services and procedures related to grants and return to a future meeting for further review and action:

### **Chapter 6. Business and Fiscal Affairs**

BP 6330 Purchasing

AP 6330 Purchasing

Motion carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

## **2.05 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

## **2.06 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

## **2.07 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

## **3.00 Consent Calendar (Items 4.01 - 17.01)**

Item 11.01 was pulled by staff.

On a motion by Trustee Parker, seconded by Trustee Moreno, the Board voted to approve the balance of the Consent Calendar.

Motion carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

## **18.00 Discussion Calendar**

## **19.00 Approval of Standard Agreements in Excess of \$114,500**

### **19.01 CCC - Standard Amendment #1 to the Independent Contractor Agreement with SC Consulting, LLC**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve Amendment #1 to the Independent Contractor Agreement with SC Consulting, LLC.

Amendment #1 served to increase the number of hours allocated to the contractor to complete the implementation phase of the Competency-Based Education grant initiatives as needed by the college.

**Term:** July 27, 2023 - June 30, 2024

**Fiscal Impact:** The initial agreement stipulated an hourly rate of \$175/hour with a total project hours of 575 hours NTE \$99,000. New agreement amount is for an hourly rate of \$175/hour with a maximum of 799 project hours, NTE \$140,000 from CBE Direct Assessment, Regional and Local Strong Workforce grant funds.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

## **20.00 Approval of Non-Standard Agreements in Excess of \$114,500**

### **20.01 CCC - Non-Standard Amendment #1 to Agreement No. C-1-3439 with Orange County Transportation Authority**

On a motion by Trustee Moreno, seconded by Trustee Parker, the Board voted to approve Amendment #1 to the Agreement between Orange County Transportation Authority and Coast Community College District for the College Pass Pilot Program.

Coastline College participated in the Orange County Transportation Authority College Pass Pilot Program which provided unlimited fixed route bus transportation for Coastline students. Amendment #1 to Agreement No C-13439 amended Article 5, Terms of Payment, and clarified Coastline's payment responsibilities for year 2 and 3 of Agreement.

**Term:** January 31, 2022 - January 30, 2025

**Fiscal Impact:** \$180,532 total. \$90,266 for years 2 and 3 of contract paid with ASG Funds.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

### **20.02 DIS - Non-Standard Amendment No. 1 to the Professional Services Agreement with Twining Consulting**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve Non-Standard Amendment No. 1 to the Professional Services Agreement with Twining Consulting.

On July 20, 2022 the Board approved a standard professional services agreement with Twining Consultant for the Orange Coast College's new Chemistry Building. During the fabrication of structural steel, limited raw material availability increased the hours necessary to fabricate the structural steel members, which impacted inspection hours. In addition, the



number of concrete pours was increased due to site access constraints, weather conditions, and limited concrete material supply from the concrete plant, requiring additional concrete break tests. Additional reinforcement was also required and added to the necessary inspection hours.

**Term:** July 21, 2022 – July 31, 2024

**Fiscal Impact:**

Original Contract Amount: \$118,315.60

Amendment No. 1: \$100,664.12

New Contract Total: \$218,979.72

Paid with General Obligation Measure M Bond Funds.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)

Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky

Noes: None

Abstain: None

Absent: Trustee Patterson

**20.03 DIS - Non-Standard Amendment No. 1 to the Professional Services Agreement with Sundt Construction Inc.**

On a motion by Trustee Parker, seconded by Trustee Hornbuckle, the Board voted to approve Non-Standard Amendment No. 1 to the Professional Services Agreement with Sundt Construction Inc.

On June 21, 2023, the Board ratified a standard professional services agreement with Sundt Construction for the preconstruction and bidding phases for the demolition of the Golden West College General Education Building. Golden West college sought to retain project management support through construction and closeout activities. This included all scheduling, logistics planning, and constructability reviews necessary to have complete removal of the building and sitework installed.

**Term:** Upon Signature – June 30, 2024

**Fiscal Impact:**

Original Contract Amount: \$73,242

Amendment No. 1: \$118,421

New Contract Total: \$191,663

to be paid utilizing Golden West College Campus Capital Funds

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

## **21.00 Revenue Generating Agreements/Contracts Over \$114,500**

### **21.01 DIS - Vendor Agreement with Rancho Santiago Community College District acting as Fiscal agent for California Community Colleges Chancellor's Office**

On a motion by Trustee Moreno, seconded by Trustee Parker, the Board voted to ratify the Vendor Agreement with Rancho Santiago Community College District acting as Fiscal agent for California Community Colleges Chancellor's Office.

The Agreement transferred Michelle Grimes-Hillman, an employee of Coast Community College District, to the California Community Colleges Chancellor's Office on a full-time basis to serve the California Community Colleges as a visiting Executive in the Equitable Student Learning, Experience, and Impact Office. Grimes-Hillman would function as a strategic initiative advisor and manager in facilitating the systemwide implementation of common course numbering promoting equitable transfer toward baccalaureate degree attainment.

Under the authority of Public Contract Code, section 20662, Fiscal Agent (Rancho Santiago Community College District) acted on behalf of the Chancellor's Office in the administration of funds appropriated by the California Legislature for the Common Course Numbering program. Under the terms of the Chancellor's Master Fiscal Agency Agreement with Fiscal Agent, the Fiscal Agent had authority to bind the Chancellor's Office to the terms of this Agreement. CCCD (OCC) and Michelle Grimes Hillman were selected by the Chancellor's Office to provide the goods and/or services described in the Scope of Work to advance this program's purposes.

**Term:** December 1, 2023 - June 30, 2024

**Fiscal Impact:** The Chancellor's Office compensated the District for services by invoice with a monthly rate of \$20,084.50, not to exceed \$140,591.50.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

### **21.02 DIS - Funded Programs**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve participation in the following funded programs and the agreements and modified agreements:

**Coast Community College District** received a Participation Agreement for the FY 2023-24 Strong Workforce Program (SWP) Regional funding from the California Community Colleges Chancellor's Office (CCCCO) via Rancho Santiago Community College District (RSCCD). Programs receiving funding included: Orange County Center of Excellence (\$300,000), and Orange County Regional Consortium Best Practices Regional Project (\$42,351).

**Fiscal Impact:** Coast Community College District received \$342,351 from July 1, 2023 to June 30, 2025. No matching funds required.

**Coastline Community College** received a Participation Agreement for the FY 2023-24 SWP Regional funding from CCCCCO via RSCCD. Programs receiving funding included: Innovation in Instructions (Credit for Prior Learning and Competency-Based Education) (\$367,488; Lead); Paving Equitable Pathways in Cybersecurity (\$638,716; Lead); Regional Marketing College Allocation (\$200,000); and SCALE Implementation (\$25,000).

**Fiscal Impact:** Coastline Community College received \$1,231,204 from July 1, 2023 to June 30, 2025. No matching funds required.

**Coastline Community College** received a Modified Participation Agreement for the FY 2022-23 SWP Regional funding from CCCCCO via RSCCD. Programs receiving funding include: CyberPatriot OC (\$175,174; Lead); NetLab OC Open Educational Resources (OER) for Students (\$307,124; Lead); OC Cyber Competition (\$55,000; Lead); OC Enrollment Local Strategies Regional Project (\$30,000); OC Ethical Hacking Camp (\$33,500; Lead); OC Focused Travel (\$15,000); Regional Marketing College Allocation (\$200,000); Supply Chain Management Pipeline (\$216,176; Lead); and Employer Engagement (\$68,310). The modification provided an additional \$30,000 in funding for the OC Enrollment Local Strategies Regional Project. All other terms remained unchanged.

**Fiscal Impact:** Coastline Community College received \$1,100,284 from July 1, 2022 to June 30, 2024. No matching funds required.

**Golden West College** received a Participation Agreement for the FY 2023-24 SWP Regional funding from CCCCCO via RSCCD. Programs receiving funding included: Advanced Transportation: Preparation and Outreach for Emerging Technologies (\$75,000); Allied Health Program Innovation: Simulation Centers and Best Practices (\$230,000); Cosmetology (\$125,000; Lead); Innovation in Instructions (Credit for Prior Learning and Competency-Based Education) (\$130,000); Regional Marketing College Allocation (\$200,000); and SCALE Implementation (\$25,000).

**Fiscal Impact:** Golden West College received \$785,000 from July 1, 2023 to June 30, 2025. No matching funds required.

**Golden West College** received a Modified Participation Agreement for the FY 2022-23 SWP Regional funding from CCCCCO via RSCCD. Programs receiving funding included: Clinical Processes and Efficiencies Stage II (\$20,000); OC Enrollment Local Strategies Regional Project (\$30,000); OC Focused Travel (\$15,000); Regional Marketing College Allocation

(\$200,000); Simulation Centers for Learning Excellence Stage II (\$150,000); and Workforce Development, Support and Coordination (\$21,000). The modification provided an additional \$30,000 in funding for the OC Enrollment Local Strategies Regional Project. All other terms remained unchanged.

**Fiscal Impact:** Golden West College received \$504,310 from July 1, 2022 to June 30, 2024. No matching funds required.

Motion carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

## **22.00 Ratification/Approval of General Items of Business**

### **22.01 OCC - Ratification of Non-Standard UC Transfer Applicant Data-Sharing Program Participant Agreement with the University of California, Office of the President**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to ratify the UC Transfer Applicant Data-Sharing Program Participant Agreement with the University of California, Office of the President.

The UC Transfer Applicant Data-Sharing Program Participant Agreement with the University of California, Office of the President was for OCC to join a collaborative effort to increase the number of community college transfer students to University of California through data sharing.

**Term:** December 12, 2023 until terminated by either party.

**Fiscal Impact:** No cost to the District.

Motion carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker and Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

### **22.02 DIS- Approval of Amendment to Executive Interim Educational Administrator Employment Agreement (Meridith Randall, GWC)**

On a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to approve the Amendment with revised contract dates for the Executive Interim Educational

Administrator Employment Agreement with Meridith Randall, Interim President at Golden West College, through January 17, 2024.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

**22.03 DIS- Approval of Second Amendment to Acting Educational Administrator Employment Agreement (Martha Ramm Engle)**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Second Amendment with revised contract dates for the Acting Educational Administrator Employment Agreement with Martha Ramm Engle, Acting Dean at Golden West College, through March 6, 2024.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

**22.04 DIS - Approval of Executive Educational Administrator Employment Agreement for President, Golden West College**

On a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to approve the Executive Educational Administrator Employment Agreement for Meridith Randall, President of Golden West College, commencing on January 18, 2024, and ending on June 30, 2026 with a salary of \$284,960 annually based on the appropriate Range and Step placement on the LL Salary Schedule; with correction of a reference to Coastline College in section 16 changed to Golden West College.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

**22.05 DIS - Approval of Change Order for One Trade Contractor, Golden West College Language Arts Complex; Bid No. 2156**

On a motion by Trustee Parker, seconded by Trustee Moreno, the Board voted to approve the change order to one trade contract as presented.

Company	Bid Package #	Purchase Order	Current Contract Value	Change Order #	Final Change Order before Retention	Change Order Amount	Revised Contract Value
ISEC	10A	P362192	\$511,831	06	Yes	\$16,906	\$528,737

**Term:** February 18, 2021 – January 31, 2024

**Fiscal Impact:** \$16,906 (~0.73% Increase) paid with Measure M Bond Funds, GWC Language Arts Complex

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

**22.06 DIS - Bid Tabulations and Award of Contract for Contractor Services for the Orange Coast College LLSS Plaster Wall Coating Project; Bid No. 2193**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to award the Standard Contractor Services Agreement for Bid No. 2193 to Angelus Waterproofing and Restorations, Inc.

Orange Coast College sought contractor services to perform cleaning, preparation, and application of sealant and elastomeric paint on the Literature & Languages/ Social & Behavioral Sciences building.

Notices were published in the Daily Pilot on October 5, 2023, and October 12, 2023. Additionally, notices were sent to 508 vendors utilizing the Planet Bids portal. Two onsite job walks were conducted on October 13, 2023 and October 27, 2023. A bid extension was announced, resulting in five bids received and opened on November 16, 2023.

The bid results were as follows:

<u>Bid Received From:</u>	<u>Total Bid:</u>
<b>Angelus Waterproofing and Restoration, Inc.</b>	<b>\$1,278,872.00</b>
Color New Co.	\$1,650,000.00
Perfection Painting Corp.	\$2,311,711.00
A J Fistes	\$2,994,900.00
Pacific Contractors Group, Inc.	\$4,340,000.00

**Term:** January 18, 2024 – September 6, 2024

**Fiscal Impact:** \$1,278,872.00 which included \$50,000 in project allowance paid with District Capital Outlay and reimbursed through Insurance.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
 Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
 Noes: None  
 Abstain: None  
 Absent: Trustee Patterson

## **22.07 DIS - Bid Tabulations and Award of Contract for Contractor Services for the Orange Coast College Pool & Classrooms Project; Bid No. 2194**

On a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to award the Standard Contractor Services Agreement for Bid No. 2194 to SPAREA.

Orange Coast College sought contractor services to perform hazardous materials abatement, utility upgrades, and removal of structures at the former pool, locker room, bleachers and classrooms. Part of the scope of work fulfilled an obligation mandated by the partial use of State funds. Completion of this work included the upgrade of utilities to service existing facilities to remain and proper abatement and removal of hazardous materials and structures.

Notices were published in the Daily Pilot on October 19, 2023, and October 26, 2023. Additionally, notices were sent to 426 vendors utilizing the Planet Bids portal. An onsite job walk was conducted on November 9, 2023, and four bids were received and opened on November 20, 2023.

The bid results were as follows:

<u>Bid Received From:</u>	<u>Total Bid:</u>
<b>SPAREA</b>	<b>\$1,191,600</b>
1118 Spectrum	
Irvine, California 92618	
Elegant Construction Inc.	\$1,600,000

Kg Axis Inc.	\$1,678,000
Wakeco Inc.	\$2,203,000

**Term:** January 18, 2024 – May 31, 2024

**Fiscal Impact:** \$1,191,600 which included \$50,000 in project allowance paid with Orange Coast College FY22-23 Scheduled Maintenance Funds

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
 Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
 Noes: None  
 Abstain: None  
 Absent: Trustee Patterson

## **22.08 DIS - Approval of Third Amendment to Educational Administrator Employment Agreement (Kay Nguyen)**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Third Amendment to the Educational Administrator Employment Agreement with Kay Nguyen, Temporary Interim Vice President of Instruction at Golden West College, through March 6, 2024.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
 Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
 Noes: None  
 Abstain: None  
 Absent: Trustee Patterson

## **23.00 Resolutions**

### **23.01 Resolution #24-01 Authorization to Purchase Persona C Surgical C-Arm and FDR Portable X-Ray System Equipment from Sole Source Provider**

On a motion by Trustee Moreno, seconded by Trustee Parker, the Board voted to adopt Resolution #24-01 authorizing the purchase of Persona C Surgical C-Arm and FDR Portable X-Ray System Equipment from Fujifilm Healthcare Americas Corporation for OCC's Radiologic Technology program.

The purchase of Persona C Surgical C-Arm and FDR Portable X-Ray System Equipment is necessary to update the training lab and to continue providing state-of-the-art training for students in the Radiologic Technology program at Orange Coast College.



**Fiscal Impact:** \$269,500.05 plus tax to be paid with OCC's Strong Workforce Local Share from FY 2023-24 funds.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

**23.02 Resolution #24-02 Approval of Change Order No.11 for the Golden West College Language Arts Complex; Bid No 2156, Package 09A, Mirage Builders**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adopt Resolution #24-02 to approve Change Order No. 11 with Mirage Builders for the Golden West College Language Arts Complex, Bid No. 2156, Bid Package 09A without bidding.

On February 17, 2021 the Board of Trustees awarded Bid No. 2156, Bid Package 09A – Framing, Drywall, Plaster & Insulation, to Mirage Builders for the construction of Golden West College College's new 76,732 square foot Language Arts complex to replace the existing Humanities Building.

Approval of Change Order No. 11 addressed various issues such as repairing drywall due to pipe relocation, reinstalling door frames as needed, and fixing damages found during final inspection. Other changes covered repairing duct installations and finishing holes from improperly installed electrical fixtures.

**Term:** February 18, 2021 – February 29, 2024

**Fiscal Impact:**

Original Contract: \$3,863,174  
Change Order No. 1: \$82,022  
Change Order No. 2: \$38,209  
Change Order No. 3: \$6,431  
Change Order No. 4: \$12,128  
Change Order No. 5: \$28,721  
Change Order No. 6: \$5,575  
Change Order No. 7: \$93,502  
Change Order No. 8: \$14,353  
Change Order No. 9: \$12,175  
Change Order No. 10: \$50,438  
Change Order No. 11: \$44,272  
New Contract Total: \$4,251,000 (10.04% Overall Increase)  
Paid with Measure M Funds – GWC Language Arts Complex Project

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

### **23.03 Resolution #24-03 Approval of Change Order No. 2 for the Golden West College Language Arts Complex; Bid No 2156, Package 32B, Marina Landscape**

On a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to adopt Resolution #24-03 to approve Change Order No. 2 with Marina Landscape for the Golden West College Language Arts Complex, Bid No. 2156, Bid Package 32B without bidding.

On February 17, 2021 the Board of Trustees awarded Bid No. 2156, Bid Package 32B – Framing, Drywall, Plaster & Insulation, to Marina Landscape for the construction of Golden West College College's new 76,732 square foot Language Arts complex to replace the existing Humanities Building.

Approval of Change Order No. 2 addressed costs associated with expediting landscaping efforts for the building's grand opening that included additional expenses for trenching, irrigation, and landscaping to ensure safe and well-prepared walkways for attendees.

**Term:** February 18, 2021 – February 29, 2024

#### **Fiscal Impact:**

Original Contract: \$560,000  
Change Order No. 1: \$42,636  
Change Order No. 2: \$36,384  
New Contract Total: \$639,020 (14.11% Overall Increase)  
Paid with Measure M Funds – GWC Language Arts Complex Project

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

### **24.00 Approval of Minutes**

#### **24.01 DIS - Minutes**

On a motion by Trustee Parker, seconded by Trustee Hornbuckle, the Board voted to approve the Minutes of the following meetings:

December 6, 2023 Regular Meeting  
December 8, 2023 Special Meeting  
December 15, 2023 Special Meeting

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker and Prinsky  
Noes: None  
Abstain: None  
Absent: Trustee Patterson

## **25.00 Informational Reports**

### **25.01 Report from the Chancellor**

The Chancellor provided a report to the Board.

### **25.02 Reports from the College Presidents**

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez, Coastline College  
Dr. Angelica Suarez, Orange Coast College  
Meridith Randall, Golden West College

### **25.03 Reports from the Academic Senate Presidents**

The following Academic Senate Presidents provided reports to the Board:

Ann Holliday, Coastline College  
Damien Jordan, Golden West College  
Cyndee Ely on behalf of Lee Gordon, Orange Coast College

### **25.04 Reports from the Classified Senate Presidents**

John Fawcett, Orange Coast College Classified Senate President provided a report to the Board.

### **25.05 Reports from Presidents of Employee Representative Groups**

Rob Schneiderman, Coast Federation of Educators/American Federation of Teachers President provided a report to the Board.

## **25.06 Reports from the Board of Trustees**

The Trustees provided individual reports.

## **26.00 Close of Meeting**

### **26.01 Adjournment**

The meeting was adjourned in memory of Eileen Lewis, Bill Hudson, Bill Kettler and Relda Hicks at 6:21 p.m.



Julie Clevenger  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

## **APPENDIX**

### **Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session**

#### **1. Approval of Appointment of Full Time Faculty**

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Acting Vice Chancellor of Human Resources for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

#### **2. Ratification of Appointment of Substitutes, Academic Staff**

##### Part Time Faculty Substitutes

It is recommended by the Acting Vice Chancellor of Human Resources that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$56.046/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2023-24 academic year.

##### CCC

Alweheiby, Julie  
Muniz, Jaime  
Petri, Michael  
Ward, Christian

##### Discipline

Spanish  
Adult Fitness  
American Government  
Special Education

##### GWC

Carmona, Renee  
Dewille, Yolanda  
Gonzalez Phelps, Micha  
Halchishak, Regina  
Heavener, Connie  
Long, Judith  
McCall, Kit  
Wyatt, Joanna  
Yim, Jean

##### Discipline

Cosmetology  
Cosmetology  
Cosmetology  
Cosmetology  
Cosmetology  
Cosmetology  
Cosmetology  
Cosmetology  
Cosmetology

##### OCC

Bowers, Samuel  
Haeri, Shadi

##### Discipline

Communication Studies  
Biological Sciences

#### **3. Ratification of Appointment of Part Time Faculty**

It is recommended by the Acting Vice Chancellor of Human Resources that the following GWC Part-time Police Academy Instructor be appointed and be paid an hourly rate based on the Administration of Justice "AJ" salary schedule. Assignment is for the period 07/01/23 to 06/30/24:

Lopez, Hector

#### 4. Approval of Appointment of Executive Educational Administrator

In accordance with Board Policies and Administrative Procedures, the following executive educational administrator is recommended by the Chancellor, for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreement. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Vacancy#</u>
Randall, Meridith	GWC	President	01/18/24-06/30/26	DM-001-24

#### 5. Approval of Appointment of Educational Administrators

In accordance with Board Policies and Administrative Procedures, the following educational administrators are recommended by the Acting Vice Chancellor of Human Resources. for appointment for service during the periods shown below, subject to subsequent Board approval of the respective employment agreements or amendments. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>	<u>Vacancy#</u>
Boogar, Tyler	OCC	Acting Dean	01/18/24-06/30/24	OM-009-24
Fleming, Leighia	CCC	Interim Dean of Students	01/18/24-06/30/24	CM-005-24
Giblin, Tara	OCC	Acting Vice President of Instruction	01/18/24-06/30/24	OM-008-24

#### Extensions

<u>Name</u>	<u>LOC</u>	<u>Position</u>	<u>Contract Dates</u>
Nguyen, Kay	GWC	Temporary Interim Vice President	01/18/24-03/06/24
Ramm Engle, Martha	GWC	Acting Dean	01/18/24-03/06/24

#### 6. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Acting Vice Chancellor of Human Resources for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
De Los Santos, Theresa	OCC	Project Director, MESA Program	02/12/24	OM-003-24
Estrada, Sara	CCC	Project Director, MESA Program	01/22/24	CM-003-24
Lopez, Alberto	CCC	Acting Director of Public Relations	01/08/24	CM-007-24

## 7. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Acting Vice Chancellor of Human Resources that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Barrera, Sheryl	GWC	Administrative Clerk Senior	01/18/24	G-022-24
Chavez, Cynthia	OCC	Student Success & Equity Specialist Senior	01/22/24	O-010-24
Figuerola, Jovani	GWC	Student Activities Assistant	01/18/24	G-021-24

## 8. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

## 9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for Classified Staff be ratified:

### Reclassifications

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Cruz, Edwin	DIST	Safety & Emergency Management Specialist	Environmental Health & Safety Coordinator	02/01/24
Huynh, Tiffany	OCC	Office Services Assistant	Counseling Assistant	02/01/24
Luna, Stephania	GWC	Administrative Clerk	Administrative Assistant	02/01/24
Medina, Jose	OCC	Grounds & Landscape Specialist	Grounds & Landscape Specialist Senior	02/01/24

## 10. Ratification of Temporary Out of Class Assignments, Classified Management

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for Classified Management working temporarily Out of Class be ratified:

None

## 11. Ratification of Project-Specific Assignment, Classified Management

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for Classified Management working in a Project-Specific Assignment be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Wisener, Gregory	OCC	Manager, Waterfront Campus	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	10/01/23	12/31/23

## 12. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Contreras, Nelson	GWC	Administrative Assistant to VP	Student Leadership Coordinator	11/27/23	01/02/24
Cox, Sheila	GWC	Administrative Assistant I	Administrative Assistant to VP	12/07/23	03/06/24
Vaughan, Marie	OCC	Administrative Assistant	Division/Area Office Coordinator	11/13/23	02/29/24

### Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Extend From</u>	<u>Extend To</u>
Grams, Lucy	OCC	Research Analyst	Research Analyst Senior	01/01/24	03/31/24
Mondragon, Minerva	OCC	Financial Aid Technician	Financial Aid Specialist	01/01/24	03/31/24
Navarro, Guadalupe	CCC	Accounting Assistant Senior	Administrative Assistant I	01/01/24	03/31/24

## 13. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Crawford, Maureen	OCC	Energy Management Data Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	07/01/23	12/31/23
Lam, Kelly	OCC	Administrative Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	07/01/23	08/15/23
Tran, Leo	OCC	Instructional Associate	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	11/13/23	02/29/24

### Extension of End Dates for Out of Class Special Assignments

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
James, Teresa	CCC	Administrative Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/24	03/31/24
Kahlen, Denise	GWC	Facilities Utilization Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/24	01/31/24



Queja, Nalani	GWC	Instructional Associate	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/24	03/31/24
Segerblom, Mette	OCC	Sailing Program Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/24	02/29/24
Tswei, Daniel	DIST	IT User Support Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/24	03/11/24

#### 14. Approval of Appointment of Professional Expert

In accordance with Board Policies and Administrative Procedures, the following Temporary, Professional Expert is recommended for appointment to the following position subject to Board approval of the respective employment agreement:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Dates</u>	<u>Rate</u>	<u>Schedule/</u> <u>Step</u>	<u>NTE</u> <u>Hours</u>
Goetz, Ricky	DIST	Board Secretary	01/22/24-07/09/24	\$61.00	PE/33	920

