

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

**Board Room**

**Wednesday, February 7, 2024**

**4:00 p.m. Closed Session, 5:00 p.m. Open Session**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 7, 2024 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Prinsky called the meeting to order at 4:00 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Student Trustee Bruning joined the meeting at 5:00 p.m.

Trustees Absent: None

#### **1.03 Public Comment** (Items on Closed Session Agenda)

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

##### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

##### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9:

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583  
*Crispina Barrita vs. Coast CCD*, Orange County Superior Court Case No. 30-2022-01298015  
*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221  
*Coast CCD vs. Talon Brunelle*, Orange County Superior Court Case No. 30-2023-01341701  
*Coast CCD vs. Charles Young*, Orange County Superior Court Case No. 30-2024-01375578  
*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration  
*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E  
*Elaine Folayan vs. Coast CCD*, Orange County Superior Court Case No. 30-2023-01322946  
*Velvet Miscione vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6860-E  
*Velvet Miscione vs. Coast CCD*, Civil Rights Department Case No. 2023-09-30020  
*Orange County Choppers Design Properties, LLC vs. Coast CCD*, U.S. Trademark Trial and Appeal Board Cancellation No. 92082762  
*Louis Tran vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849  
*Beatriz Cruz vs. Coast CCD*, WCAB Case No. 17668214  
*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588  
*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536  
*Maria Garcia vs. Coast CCD*, WCAB Case No. 17640505  
*Rafael Herrera vs. Coast CCD*, WCAB Case No. 17377894  
*Eustorgia Leon vs. Coast CCD*, WCAB Case No. 17773138  
*Stephen O'Connor vs. Coast CCD*, WCAB Case No. 17191697  
*Phuong Pham vs. Coast CCD*, WCAB Case No. 15039592  
*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

**c. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management  
Program Director, Career Education and Workforce Development
6. Approval of Appointment of Classified Staff  
Accounting Analyst Senior  
Administrative Assistant II  
Admissions & Records Specialist  
Student Success & Equity Specialist Senior

7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff
  - Administrative Assistant
  - Custodial Services Team Leader
  - Instructional Lab Coordinator
  - Instructional Load & Payroll Analyst
  - Maintenance Specialist I
  - Maintenance Specialist II
  - Maintenance Specialist Team Lead
10. Ratification of Project-Specific Assignment, Classified Staff
  - A&R Specialist Senior
  - Administrative Assistant I
  - Benefits Plans Technician
  - Energy Management Data Specialist
  - Maintenance Specialist Team Lead
  - Program Coordinator Early Childhood Lab School

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Prinsky at 5:06 p.m.

**1.06 Pledge of Allegiance**

Trustee Hornbuckle led the Pledge of Allegiance.

**1.07 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For **Item 1.04 b. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to respond to the discrimination complaint of Velvet Miscione.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 b. Conference with Legal Counsel: Existing Litigation**, on a motion by Trustee Moreno, seconded by Trustee Parker, the Board voted to ratify the filing of the petition in the Young case.

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

For **Item 1.04 c. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve and ratify the public employment items as amended. (See Appendix)

Motion carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

## **1.08 Public Comment**

There were no requests to address the Board.

## **2.00 Informational Reports, Matters for Review, Discussion and/or Action**

### **2.01 Reports from the Presidents of Student Government Organizations**

Madison Harris, Orange Coast College Student Government President provided a written report to the Board.

## **2.02 Vice Chancellor of Human Resources - Trustee Appointments**

To fill the vacancy of Vice Chancellor of Human Resources it was necessary that the District form an executive management search committee. Per Administrative Procedure 7120A *Recruitment and Selection for Executive Management Employees* the Board of Trustees was to make two appointments to the committee: one board member and one community member.

On a motion by Trustee Parker, seconded by Trustee Patterson, the Board voted to appoint Trustee Hornbuckle to serve on the Vice Chancellor of Human Resources search committee.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

On a motion by Trustee Moreno, seconded by Trustee Patterson, the Board voted to appoint Leticia Clark to serve on the Vice Chancellor of Human Resources search committee.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Abstain)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **2.03 DIS - Board Policy for First Reading**

On a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to approve the following Board Policy without a second reading:

### **Chapter 2. Board of Trustees**

BP 2015 Student Member, Board of Trustees

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None

Abstain: None  
Absent: None

#### **2.04 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

#### **2.05 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

#### **2.06 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

#### **3.00 Consent Calendar (Items 4.01 - 17.01)**

Item 11.01 CCC - Institutional Memberships was pulled for discussion.

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the balance of the Consent Calendar as revised.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve Item 11.01 CCC - Institutional Memberships.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

#### **18.00 Discussion Calendar**

#### **19.00 Approval of Standard Agreements in Excess of \$114,500**

**19.01 DIS - Standard Professional Services Agreement with M. Arthur Gensler, Jr. and Associates, Inc.**

On a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to approve the Standard Professional Services Agreement with M. Arthur Gensler Jr. & Associates Inc.

M. Arthur Gensler Jr. & Associates Inc provided capital outlay and design planning services to develop a Five-year Construction Plan and Initial Project Proposals for Coast Community College District. The plan was required to be submitted annually, in June, to the State Chancellor's Office. In addition, Gensler prepared two new Final Project Proposals pursuant to the recommendations developed in Vision 2030.

**Term:** February 8, 2024 - June 30, 2024

**Fiscal Impact:** \$228,000 paid with District Capital Outlay Funds.

Motion carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

**20.00 Revenue Generating Agreements/Contracts Over \$114,500**

**20.01 DIS - Non-Standard Amendment to Vendor Agreement V0475 with Rancho Santiago Community College District Action as Fiscal Agent for California Community Colleges Chancellor's Office**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to ratify the Non-Standard Amendment to Vendor Agreement V0475 with Rancho Santiago Community College District acting as Fiscal agent for California Community Colleges Chancellor's Office.

Vendor Agreement V0475 was amended to cover additional District travel as necessary and as pre-approved by the Chancellor's Office to fulfill the objectives and goals outlined in the scope of work and in support of system wide common course numbering implementation and related curriculum, transfer, and credit mobility initiatives. Vendor Agreement V0475 budget of \$140,591.50 was increased by \$10,000 to \$150,591.50 for remaining work and the travel obligations.

**Term:** December 1, 2023 - June 30, 2024

**Fiscal Impact:** the Chancellor's Office compensated the District for services by invoice with a monthly rate of \$21,513.07, not to exceed \$150,591.50.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

## 20.02 DIS - Funded Programs

On a motion by Trustee Parker, seconded by Trustee Hornbuckle, the Board voted to approve participation in the following funded programs and the participation agreement or modified participation agreement:

**Orange Coast College** received a Participation Agreement for the FY 2023-24 Strong Workforce Program (SWP) Regional funding from California Community Colleges Chancellor's Office (CCCCO) via Rancho Santiago Community College District (RSCCD). Programs receiving funding included: Advanced Transportation: Preparation and Outreach for Emerging Technologies (\$100,000); Innovation in Instructions (Credit for Prior Learning and Competency Based Education) (\$44,000); Regional Marketing - Institution Local Share (\$200,000); and SCALE Implementation (\$25,000).

**Fiscal Impact:** Orange Coast College received \$369,000 from July 1, 2023 to June 30, 2025. No matching funds required.

**Orange Coast College** received a Modified Participation Agreement for the FY 2022-23 SWP Regional funding from CCCCCO via RSCCD. Programs receiving funding include: Clinical Processes and Efficiencies Stage II (\$20,000); Construction Career Partnership Grant (\$44,500); Enhancing Career Services for Equity (\$150,000); Orange County (OC) Enrollment Local Strategies Regional Project (\$30,000); OC Focused Travel (\$15,000); OC Regional Marketing College Allocation (\$200,000); Simulation Centers for Learning Excellence Stage II (\$150,000); Workforce Development, Support and Coordination (\$69,000); and Employer Engagement (Local) (\$68,309). The modification provided an additional \$74,500 in funding for the OC Enrollment Local Strategies Regional Project (\$30,000) and the Construction Career Partnership Project (\$44,500). All other terms remain unchanged.

**Fiscal Impact:** Orange Coast College received \$746,809 from July 1, 2022 to June 30, 2024. No matching funds required.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None



## **21.00 Ratification/Approval of General Items of Business**

### **21.01 OCC - Approval of Tuition Fee Increase for the Early Childhood Lab School for 2024-25 Academic Year**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the Early Childhood Lab School tuition fee increase of 8% effective July 1, 2024, as well as current and future tuition increases not to exceed 10% annually and are competitive with other comparable preschools and/or early learning programs.

the Early Childhood Lab School proposed an annual tuition increase of 8% for the 2024-25 academic year. Due to personnel costs associated with step and column increases, changes to staff contracts and classifications through re-organization, and COLA increases that were applied during the 2023-2024 fiscal year, the Lab School's overall operating expenses increased. The Lab School's financial structure was based on a fixed annual tuition model which supported classified employee's salaries and benefits. The Lab School operated under a fee for service model, which generated revenue solely from tuition payments.

**Fiscal Impact:** No cost to the District.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

### **21.02 DIS - Approval of Acting Educational Administrator Employment Agreement (Tyler Boogar, OCC)**

On a motion by Trustee Parker, seconded by Trustee Hornbuckle, the Board voted to approve the Acting Educational Administrator Employment Agreement with Tyler Boogar as Acting Dean at Orange Coast College at a daily rate of \$679.56 commencing on January 18, 2024 and ending on June 30, 2024.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

### **21.03 DIS - Approval of Acting Educational Administrator Employment Agreement (Tara Giblin, OCC)**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Acting Educational Administrator Employment Agreement with Tara Giblin as Acting Vice President of Instruction at Orange Coast College at a daily rate of \$977.10 commencing on January 18, 2024 and ending on June 30, 2024.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

#### **21.04 DIS - Approval of Interim Educational Administrator Employment Agreement (Leighia Fleming, CCC)**

On a motion by Trustee Parker, seconded by Trustee Hornbuckle, the Board voted to approve the Interim Educational Administrator Employment Agreement with Leighia Fleming as Interim Dean of Students at Coastline College at a daily rate of \$810.27 commencing on January 18, 2024 and ending on June 30, 2024.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

#### **21.05 DIS - Approval of Revised SA-Student Assistant/Intern Salary Schedule**

On a motion by Trustee Parker, seconded by Trustee Moreno, the Board voted to approve the revised SA-Student Assistant/Intern salary schedule, effective January 10, 2024.

The SA-Student Assistant/Intern salary schedule was revised to align with current minimum wage and market rates.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **21.06 DIS - Ratification of Revised Classified Manager Job Specification**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to ratify the revised Classified Manager job specification for Manager, Planetarium, effective February 7, 2024.

The position of Manager, Planetarium, was revised as a result of the reorganization process.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **21.07 DIS - Authorization to File Notice of Completion and Release Retention Funds for the Coastline College Westminster Campus Roofing and Walkway Project**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following project in compliance with Public Contract Code Section 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District could withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Coastline College Westminster Campus Roofing and Walkway Project- Bid 2184  
Contractor: Courtney, Inc

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **22.00 Resolutions**

### **22.01 Resolution #24-04 Authorizing Payment to Trustee Absent from Board Meeting**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adopt Resolution #24-04 Authorizing Payment to Trustee Absent from Board Meeting.

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

**22.02 Resolution #24-06 Approval of Change Order No.4 for the Golden West College Language Arts Complex; Bid No 2156, Package 09E, D&M Painting Inc**

On a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to adopt Resolution #24-06 to approve Change Order No. 4 with D&M Painting Inc for the Golden West College Language Arts Complex, Bid No. 2156, Bid Package 09E without bidding.

On February 17, 2021 the Board of Trustees awarded Bid No. 2156, Bid Package 09E – Paintings and Coatings, to D&M Painting Inc for the construction of Golden West College Language Arts Complex. Change Order No. 4 covered essential adjustments to ensure the project's completion in accordance with quality standards. The modifications included touchup painting following repairs or changes executed by other trades, repair of primer coating on structural steel with the associated costs charged back to the structural steel contractor, and a credit for wall coverings and graphics not installed.

**Term:** February 18, 2021 – February 29, 2024

**Fiscal Impact:**

Original Contract: \$394,560  
Change Order No. 1: \$4,556  
Change Order No. 2: \$7,181  
Change Order No. 3: \$67,726  
Change Order No. 4: \$8,720  
New Contract Total: \$482,743 (22.35% Overall Increase)

Paid with Measure M Funds – GWC Language Arts Complex Project

Motion carried with the following vote:

Advisory: Student Trustee Bruning (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **23.00 Policy Approval/Procedure Ratification**

### **23.01 DIS - Board Policies for Approval**

On a motion by Trustee Hornbuckle, seconded by Trustee Parker, the Board voted to approve/ratify the following Board Policies:

#### **Chapter 4. Academic Affairs**

BP 4025 Philosophy and Criteria for Associate Degree and General Education

BP 4100 Graduation Requirements for Degrees and Certificates

Motion carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

## **24.00 Approval of Minutes**

### **24.01 DIS - Minutes**

On a motion by Trustee Parker, seconded by Trustee Moreno, the Board voted to approve the minutes of the following meetings:

January 8, 2024 Special Meeting

January 17, 2024 Regular Meeting

Motion carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

## **25.00 Informational Reports**

### **25.01 Report from the Chancellor**

The Chancellor provided a report to the Board.

### **25.02 Reports from the College Presidents**

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez, Coastline College  
Meridith Randall, Golden West College  
Dr. Angelica Suarez, Orange Coast College

### **25.03 Reports from the Academic Senate Presidents**

The following Academic Senate Presidents provided reports to the Board:

Ann Holliday, Coastline College  
Damien Jordan, Golden West College  
Lee Gordon, Orange Coast College

### **25.04 Reports from the Classified Senate Presidents**

John Fawcett, Orange Coast College Classified Senate President provided a report to the Board.

### **25.05 Reports from Presidents of Employee Representative Groups**

There were no reports.

### **25.06 Reports from the Board of Trustees**

The Trustees provided individual reports.

### **26.00 Close of Meeting**

#### **26.01 Adjournment**

The meeting was adjourned in memory of Rose Kawasaki Moreno, Joseph DeHerrera and Ray Cordova at 6:02 p.m.



Richard Goetz  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

**APPENDIX**

**Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session**

**1. Approval of Appointment of Full Time Faculty**

In accordance with Board Policies and Administrative Procedures, the following academic staff are recommended by the Chancellor for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

None

**2. Ratification of Appointment of Substitutes, Academic Staff**

Part Time Faculty Substitutes

It is recommended by the Chancellor that the following individuals be appointed as substitutes, pursuant to *Education Code* Section 87482.5 and subject to Board Policies governing such appointments, to be paid \$56.046/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2023-24 academic year.

<u>OCC</u>	<u>Discipline</u>
Caldani, Patricia	Biology
Civen, Isobel	ESL
Haeri, Shadi	Biology

**3. Ratification of Appointment of Part Time Faculty**

It is recommended by the Chancellor that the following appointments be ratified for:

None

**4. Approval of Appointment of Educational Administrators**

In accordance with Board Policies and Administrative Procedures, the following academic administrative staff are recommended by the Chancellor for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrators are recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreements.

None

## 5. Approval of Appointment of Classified Management

In accordance with Board Policies and Administrative Procedures, the following Classified Management are recommended by the Chancellor for appointment to advertised positions; these include promotions, new hires, and rehires:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Amoukhteh, Katherine	CCC	Program Director, Career Education and Workforce Development	02/08/24	CM-004-24

## 6. Approval of Appointment of Classified Staff

In accordance with Board Policies and Administrative Procedures, it is recommended by the Chancellor that the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Vacancy #</u>
Acerro, Maridelle	DIST	Administrative Assistant II	02/12/24	D-013-24
*Chavez, Cynthia	OCC	Student Success & Equity Specialist Senior	02/05/24	O-010-24
Duong, John	DIST	Accounting Analyst Senior	02/12/24	D-018-24
Munford, Dee	GWC	Admissions & Records Specialist	02/12/24	G-024-24

\*Revised start date from 01/17/24 agenda

## 7. Approval of Appointment of Confidential Staff

In accordance with Board Policies and Administrative Procedures, the following Confidential Staff are recommended for appointment to advertised positions:

None

## 8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended by the Chancellor that the following changes for Classified Staff be ratified:

None

## 9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Chancellor that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
*Bowman, Laurie	OCC	Accounting Assistant	Administrative Assistant	01/02/24	03/31/24
Carranza, Oscar	OCC	Maintenance Specialist I	Maintenance Specialist II	01/01/24	03/31/24
*Chung, Cidney	OCC	Payroll Technician	Instructional Load & Payroll Analyst	01/02/24	03/31/24
*Madrigal, Francisco	OCC	Energy Management Specialist HVAC	Maintenance Specialist Team Lead	01/01/24	03/31/24
Martinez, Maribel	OCC	Custodian Senior	Custodial Services Team Leader	01/02/24	03/31/24



*Nguyen, Mindy	OCC	Division/Area Office Coordinator	Instructional Load & Payroll Analyst	01/02/24	03/31/24
Pacheco Jeronimo, Arturo	OCC	Custodian	Maintenance Specialist I	01/01/24	03/31/24
Profeta, Robert	OCC	Instructional Associate	Instructional Lab Coordinator	01/02/24	03/31/24
*Rowden, Melissa	CCC	Curriculum Specialist	Instructional Load & Payroll Analyst	01/02/24	03/31/24

\*Work Experience Program

#### 10. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Chancellor that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Jacobi, Jami	OCC	A&R Specialist Senior	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/24	03/31/24
Jones, Kourtney	OCC	Program Coordinator Early Childhood Lab School	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/24	03/31/24
Kao, Karen	DIST	Benefits Plans Technician	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/17/24	03/31/24
Nguyen, Bai	OCC	Administrative Assistant I	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/24	03/31/24
Salgado, Arturo	OCC	Maintenance Specialist Team Lead	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/24	03/31/24

#### Extension of End Date to Project-Specific Assignment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Crawford, Maureen	OCC	Energy Management Data Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days.	01/01/24	03/31/24

