

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Board Room

Wednesday, April 3 2024

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 3, 2024 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Student Trustee Bruning joined the meeting at 5:00 p.m.

Trustees Absent: None

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9:

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583
Marco Baeza vs. Coast CCD, California Civil Rights Department Case No. 2023-10-224560325
Crispina Barrita vs. Coast CCD, Orange County Superior Court Case No. 30-2022-01298015
Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221
Coast CCD vs. Talon Brunelle, Orange County Superior Court Case No. 30-2023-01341701
Coast CCD vs. Christian Willis, Orange County Superior Court Case No. 30-2024-1387947
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946
Velvet Miscione vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6860-E
Velvet Miscione vs. Coast CCD, California Civil Rights Department Case No. 2023-09-30020
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Maria Garcia vs. Coast CCD, WCAB Case No. 17640505
Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894
Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138
Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697
Phuong Pham vs. Coast CCD, WCAB Case No. 15039592
Thai Pham vs. Coast CCD, WCAB Case No. 11064970

c. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators
3. Approval of Appointment of Classified Management
Acting Deputy Chief Information Technology Officer
Controller
4. Approval of Appointment of Classified Staff
Administrative Assistant
Early Childhood Lab Assistant
Human Resources Generalist

5. Approval of Appointment of Confidential Staff
6. Ratification of Appointment of Substitute, Faculty
7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Administrative Assistant
 - Administrative Assistant I
 - Administrative Assistant to VP
 - Custodial Services Team Leader
 - Maintenance Specialist Team Leader
 - Research Analyst Senior
9. Ratification of Project-Specific Assignment, Classified Staff
 - Administrative Assistant I
 - Energy Management Data Specialist
 - Sailing Program Coordinator

d. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:00 p.m.

1.06 Pledge of Allegiance

Trustee Prinsky led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

1.04 b. Conference with Legal Counsel: Existing Litigation

The Board voted to ratify the filing of the petition for a restraining order against Christian Willis.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

Item 1.04 c. Public Employment

The Board voted to approve and ratify the public employment items. (See Appendix)

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

Item 1.04 d. Conference with Labor Negotiator

The Board voted to ratify MOU #24-CO3 Coordinator Position: Counseling Latinas for Equity and Engagement at Orange Coast College with Coast Federation of Educators/American Federation of Teachers.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.08 Public Comment

There were no requests to address the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Minutes

The Board voted to approve the minutes of the March 20, 2024 regular meeting.

Motion by Trustee Parker Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

2.02 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided reports to the Board:

Hamzah Kerdi, Coastline College
Darla Nunez, Golden West College
Madison Harris, Orange Coast College

2.03 Technology Accessibility Options

Chief Information Technology Officer Rupa Saran and Director of IT Support Kevin Harrison provided an overview of Coast Community College District's Technology Accessibility Options for Board Meetings. The topic would return to a future meeting for further consideration with additional information regarding operational details, policy requirements and a summary of other community college's methods.

2.04 Annual Report of Chancellor's Outside Assignment

Chancellor Yamamura provided a summary of the outside assignments he maintained for the 2024-2025 academic year.

2.05 DIS - Board Policies and Administrative Procedures for First Reading

The following Board Policy and Administrative Procedure were approved without second reading:

BP 3900 Speech: Time, Place, and Manner
AP 3900 Speech: Time, Place, and Manner

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

2.06 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.08 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log and directed the Chancellor to schedule a future update for Technology Accessibility Options for Board Meetings.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

3.00 Consent Calendar (Items 4.01 - 18.01)

The following items were pulled for discussion:

- 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences
- 11.01 CCC - Facilities Use Agreements

The Board voted to approve the balance of the Consent Calendar.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

Following discussion, the Board voted to approve revised item 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

Following discussion, the Board voted to approve revised item 11.01 CCC - Facilities Use Agreements.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

19.00 Discussion Calendar

20.00 Revenue Generating Agreements/Contracts Over \$114,500

20.01 DIS - Funded Program

Coast Community College District received a modification to the Participation Agreement for the Employer Engagement grant from the California Community Colleges Chancellor's Office via Rancho Santiago Community College District. Through funding from the Orange County Regional Consortium, each community college district in Orange County received an equal share of Employer Engagement Funds to lead the region's effort to build more workforce-based learning, internships, and employment opportunities for students. The February 2024 modification awarded 2024-25 (Year 4) funds in the amount of \$200,870, for

a total allocation of \$703,045, and extended the term end date from June 30, 2024 to June 30, 2025. All other terms remained unchanged.

Fiscal Impact: Coast Community College District received \$703,045 from January 1, 2022 to June 30, 2025. No matching funds were required.

The Board voted to approve participation in the funded program and the modified participation agreement.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

21.00 Ratification/Approval of General Items of Business

21.01 CCC - Authorization to Adopt Mission Statement for Coastline College

In consultation with the college President and at the recommendation of the Planning, Institutional Effectiveness and Accreditation Committee and the College Council Committee, a revised mission statement was proposed.

The Board voted to authorize adoption of the Mission Statement for Coastline College.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

21.02 OCC - Ratification of Non-Standard Clinical Affiliation Agreement with Hollyleaf Healthcare, Inc. dba New Orange Hills

The Clinical Affiliation Agreement with Hollyleaf Healthcare, Inc. dba New Orange Hills was a new clinical affiliation for OCC's Nutrition and Dietetics Technician program.

Term: March 8, 2024 – March 1, 2025

Fiscal Impact: No fiscal impact to the District.

The Board voted to ratify the Non-Standard Clinical Affiliation Agreement with Hollyleaf Healthcare, Inc. dba New Orange Hills.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

21.03 DIS - Approval of Change Order No. 1 with Pardess Air, Inc for the Orange Coast College Air Handler Unit Replacement, Building 7; Bid No. 2179

On January 18, 2023 the Board of Trustees awarded Bid No. 2149, to Pardess Air, Inc to remove and replace existing multi-zone air handling unit in building 7 at Orange Coast College. During the course construction, it was determined that the existing piping was beyond its useful life and had to be replaced while two additional control valves were necessary for water balancing. Change Order No. 1 covered expenses related to the additional material as well all necessary programming and integration.

Term: January 19, 2023 – April 30, 2024

Fiscal Impact:

Original Contract: \$198,000

Change Order No. 1: \$4,492.28

New Contract Total: \$202,492.28 (2.26% Increase)

Paid with Orange Coast College FY21-22 Scheduled Maintenance Funds

The Board voted to approve Change Order No. 1 with Pardess Air, Inc. for the Orange Coast College Air Handler Unit Replacement, building 7; Bid No. 2179.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

21.04 DIS - Legislative Affairs Committee Recommendation - SB895 (Roth) Community Colleges: Baccalaureate Degree in Nursing Pilot Program

The Legislative Affairs committee recommended approval of a letter in support of SB895 (Roth) Community Colleges: Baccalaureate Degree in Nursing Pilot Program. The landmark bill would address California's dire nursing shortage by authorizing the Chancellor of the California Community Colleges to select up to 15 community college districts with existing nationally accredited ADN programs to offer Bachelor of Science in Nursing (BSN) degrees.

Motion by Trustee Moreno, Second by Student Trustee Bruning

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

22.00 Resolutions

22.01 Resolution #24-11 Legislative Affairs Committee Authority

The Board voted to adopt Resolution #24-11 authorizing the Legislative Affairs committee to take positions on legislation and other appropriate and related issues when an alert was received from the CCLC, AACT, or the State Chancellor's Office. Letters would be provided via e-mail to all trustees at the time sent and be placed on the next Board Meeting agenda for approval.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes:	None
Abstain:	None
Absent:	None

23.00 Policy Approval/Procedure Ratification

23.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

The Board voted to approve/ratify the following Board Policies and Administrative Procedures:

BP 3516 Registered Sex Offender Information
AP 3516 Registered Sex Offender Information
BP 6330 Purchasing
AP 6330 Purchasing
BP 6901 Institutional Memberships
AP 7120C Faculty Hiring

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson and Prinsky
Noes: None
Abstain: None
Absent: None

24.00 Informational Reports

24.01 Report from the Chancellor

The Chancellor provided a report to the Board.

24.02 Reports from the College Presidents

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez, Coastline College
Meridith Randall, Golden West College
Dr. Angelica Suarez, Orange Coast College

24.03 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Ann Holliday, Coastline College
Lee Gordon, Orange Coast College

24.04 Reports from the Classified Senate Presidents

John Fawcett, Orange Coast College Classified Senate President, provided a report to the Board.

24.05 Reports from Presidents of Employee Representative Groups

Rob Schneiderman, Coast Federation of Educators/American Federation of Teachers President, provided a report to the Board.

24.06 Reports from the Board of Trustees

The Trustees provided individual reports.

25.00 Close of Meeting

25.01 Adjournment

The meeting was adjourned in memory of the World Central Kitchen aid workers killed in Gaza and Samy Kamienowicz at 6:20 p.m.



Richard Goetz
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

The appointments set forth below in Section 1 through 7 are recommended by the Acting Vice Chancellor of Human Resources.

1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

None

2. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

None

3. Approval of Appointment of Classified Management

Revision from 12/06/23 Board Agenda

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Santos, Marc	DIST	Acting Deputy Chief Information Technology Officer	01/01/24

External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Kim, Steve	DIST	Controller	04/08/24

4. Approval of Appointment of Classified Staff

Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Tucker, Mardi	OCC	Early Childhood Lab Assistant	04/08/24

External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Barriga, Adriana	DIST	Human Resources Generalist	04/08/24

Reassignment

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Lockhart, Karen	OCC	Administrative Assistant	04/15/24

5. Approval of Appointment of Confidential Staff

None

6. Ratification of Appointment of Substitute, Faculty

None

7. Ratification of Appointment of Part-Time Faculty

None

8. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCE Agreement):

Extension of End Dates to Out of Class Assignments

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Extend From</u>	<u>Extend To</u>
*Bowman, Laurie	OCC	Accounting Assistant	Administrative Assistant	04/01/24	06/30/24
*Grams, Lucy	OCC	Research Analyst	Research Analyst Senior	04/01/24	04/30/24
*Grimm, Jeanette	OCC	Division/Area Office Coordinator	Administrative Assistant to VP	05/01/24	06/30/24
*Madrigal, Francisco	OCC	Energy Management Specialist- HVAC	Maintenance Specialist Team Leader	04/01/24	06/30/24
Martinez, Maribel	OCC	Custodian Senior	Custodial Services Team Leader	04/01/24	06/30/24
Navarro, Guadalupe	CCC	Accounting Assistant Senior	Administrative Assistant I	04/01/24	04/30/24

***Work Experience Program**

9. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCE Agreement):

Extension of End Dates to Project-Specific Assignments

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Crawford, Maureen	OCC	Energy Management Data Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/01/24	04/30/24
Nguyen, Bai	OCC	Administrative Assistant I	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/01/24	06/30/24
Segerblom, Mette	OCC	Sailing Program Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	03/01/24	06/30/24