

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Board Room

Wednesday, May 1, 2024

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 1, 2024 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Student Trustee Bruning joined the meeting at 5:00 p.m.

Trustees Absent: None

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Threat to Public Services or Facilities

Pursuant to *Government Code* § 54957(a)

c. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Marco Baeza vs. Coast CCD, California Civil Rights Department Case No. 2023-10-224560325

Crispina Barrita vs. Coast CCD, Orange County Superior Court Case No. 30-2022-01298015

Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221

Coast CCD vs. Talon Brunelle, Orange County Superior Court Case No. 30-2023-01341701

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946

Juilianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047

Velvet Miscione vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6860-E

Velvet Miscione vs. Coast CCD, California Civil Rights Department Case No. 2023-09-30020

Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Maria Garcia vs. Coast CCD, WCAB Case No. 17640505

Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894

Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138

Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697

Phuong Pham vs. Coast CCD, WCAB Case No. 15039592

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

d. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators
3. Approval of Appointment of Classified Management Director of Business Services
4. Approval of Appointment of Classified Staff Admissions and Records Specialist

Admissions and Records Team Leader
Childcare Specialist
Early Childhood Lab Assistant
Maintenance Specialist Team Leader
Warehouse and Distribution Coordinator

5. Approval of Appointment of Confidential Staff
6. Ratification of Appointment of Substitute, Faculty
7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff
Executive Assistant
9. Ratification of Project-Specific Assignment, Classified Staff
Administrative Assistant
Area Facilitator
Educational Technologies Specialist
Instructional Associate
IT User Support Analyst
Maintenance Specialist Team Leader

e. Conference with Labor Negotiator
Pursuant to *Government Code* § 54957.6

District Negotiators:
Dr. Whitney Yamamura, Chancellor
Marlene Drinkwine, Vice Chancellor Finance and Administrative Services
Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:
Coast Federation of Classified Professionals (CFCP)
Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:
Association of Confidential Employees (ACE)
Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:06 p.m.

1.06 Pledge of Allegiance

Trustee Hornbuckle led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

1.04 c. Conference with Legal Counsel: Existing Litigation

The Board voted to approve the settlement agreement in the Barrita case.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

Item 1.04 d. Public Employment

The Board voted to approve and ratify the public employment items. (See Appendix)

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

Item 1.04 e. Conference with Labor Negotiator

The Board voted to ratify the following Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers:

24-CC01	Coordinator Position CCC Competency Based Education
24-CG9	Coordinator Position GWC Esthetics/Cosmetology

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.08 Public Comment

Eduardo Jesus Aresmendi Pardi and Kris Cutting addressed the Board.

2.00 Public Hearing

2.01 Public Hearing on Addendum to Initial Bargaining Proposal from the Coast Federation of Educators/American Federation of Teachers, Local 1911 (CFE) to the Coast Community College District

Board President Prinsky opened the Public Hearing at 5:12 p.m.

Crystal Crane, Executive Director of Human Resources, provided a staff report and opportunity for members of the public to comment on the addendum to the initial bargaining proposal from the Coast Federation of Educators/American Federation of Teachers, Local 1911 (CFE) to the Coast Community College District to open negotiations on the following articles for the Parties' successor collective bargaining agreement:

Section 11.19. Academic Senate: Augment Academic Senate President summer hours and include January.

Section 11.6. Clinical Assignments: Incorporate MOU 23-3 into the collective bargaining agreement.

Rob Schneiderman addressed the Board.

The Public Hearing was closed at 5:16 p.m.

3.00 Informational Reports, Matters for Review, Discussion and/or Action

3.01 Minutes

The Board voted to approve the minutes of the following meetings:

April 17, 2024 Regular Meeting

April 18, 2024 Special Meeting

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

3.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the District:

Eustorgia Leon, Custodian, OCC, Retirement Effective March 9, 2024

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

3.03 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided reports to the Board:

Hamzah Kerdi, Coastline College
Darla Nunez, Golden West College
Madison Harris, Orange Coast College

3.04 Ceremonial Resolution Honoring Classified Employees Appreciation Week

The Board voted to adopt the Ceremonial Resolution Honoring Classified Employees Appreciation Week.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

3.05 Board Meeting Dates

The Board reviewed upcoming meeting dates.

3.06 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

3.07 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

4.00 Consent Calendar (Items 5.01 - 16.01)

The Board voted to approve the Consent Calendar.

Motion by Trustee Moreno, Second by Trustee Patterson

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

17.00 Discussion Calendar

18.00 Ratification/Approval of General Items of Business

18.01 OCC - Approval for the Associated Students of OCC to Increase the College Service Charge

The College Service Charge provided funding for over 25 College programs and services including: ASOCC, OCC Athletics, the Student Life & Leadership Department, and many more. The service charge of \$26 would increase to the following amounts beginning in 2024-25: Fall semester - \$30.00, Spring semester \$30.00, and Summer semester - \$18.00.

The Board voted to approve the increased college service charge.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

18.02 OCC - Ratification of the 2024-25 FY Operating Budget for OCC Student Housing, The Harbour

In accordance with the Ground Lease Agreement between the Coast Community College District and National Campus and Community Development Corporation (NCCD) – Orange Coast Properties LLC, Section 18 – Annual Budget, The Scion Group prepared the housing facility's budget describing in detail all revenues and expenses. The operating budget was discussed and approved by the advisory group, which included members of Scion, NCCD, and Orange Coast College.

The Board voted to ratify the 2024-25 FY operating budget for the Orange Coast College student housing, The Harbour.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

18.03 DIS - Ratification of Revised Educational Administrator Job Specification: Director, Waterfront Campus

The Educational Administrator job specification for the position of Director, Waterfront Campus was revised to update the essential duties and responsibilities.

The Board voted to ratify the revised Educational Administrator job specification for Director, Waterfront Campus.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

18.04 DIS - Approval of Revised Cybersecurity Apprenticeship Salary Schedule

The Cybersecurity Apprenticeship salary schedule was updated to add additional rates.

The Board voted to approve the revised Cybersecurity Apprenticeship salary schedule, effective May 1, 2024.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

19.00 Informational Reports

19.01 Report from the Chancellor

The Chancellor provided a report to the Board.

19.02 Reports from the College Presidents

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez, Coastline College
Meridith Randall, Golden West College
Dr. Angelica Suarez, Orange Coast College

19.03 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Ann Holliday, Coastline College
Damien Jordan, Golden West College
Lee Gordon, Orange Coast College

19.04 Reports from the Classified Senate Presidents

John Fawcett, Orange Coast College Classified Senate President provided a report to the Board.

19.05 Reports from Presidents of Employee Representative Groups

Rob Schneiderman, Coast Federation of Educators/American Federation of Teachers President provided a report to the Board.

19.06 Reports from the Board of Trustees

The Trustees provided individual reports.

20.00 Close of Meeting

20.01 Adjournment

The meeting was adjourned in memory of Shirley Dettloff and Delaine Eastin at 6:16 p.m.



Richard Goetz
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

None

2. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

None

3. Approval of Appointment of Classified Management

External Hire

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Martinez, Stephanie	GWC	Director of Business Services	05/06/24

4. Approval of Appointment of Classified Staff

Promotion

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Madrigal, Francisco	OCC	Maintenance Specialist Team Leader	05/06/24

External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Granadino, Cinthia	OCC	Early Childhood Lab Assistant	05/06/24
Heasley, Callum	OCC	Admissions and Records Specialist	05/02/24
Joya, Amanda	OCC	Child Care Specialist	05/06/24

Reorganization

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Jacobi, Jami	OCC	Admissions and Records Team Leader	05/02/24

Reassignment

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Quiroz, Elias	OCC	Warehouse and Distribution Coordinator (Pirates Cove)	05/02/24

5. Approval of Appointment of Confidential Staff

None

6. Ratification of Appointment of Substitute, Faculty

Part Time Faculty Substitute, Spring 2024

<u>OCC</u>	<u>Discipline</u>
Hall, John	Film Studies

7. Ratification of Appointment of Part-Time Faculty

None

8. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following change for a classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>	<u>End Dt</u>
Lopez-Daly, Yadira	CCC	Outreach Specialist CTE	Executive Assistant	04/08/24	06/30/24

9. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Edison, Michelle	CCC	Area Facilitator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/08/24	06/30/24
Salgado, Arturo	OCC	Maintenance Specialist Team Leader	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/01/24	06/30/24
Williams, Curtis	OCC	Educational Technologies Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	10/26/22	04/30/24

Extension of End Dates to Project-Specific Assignments

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
James, Teresa	CCC	Administrative Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/01/24	06/30/24
Queja, Nalani	GWC	Instructional Associate	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/01/24	06/30/24
Tswei, Daniel	DIST	IT User Support Analyst	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/01/24	06/30/24

