

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Board Room

Wednesday, May 15, 2024

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 15, 2024 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Student Trustee Bruning joined the meeting at 5:00 p.m.

Trustees Absent: None

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

a. Public Employee Performance Evaluation

Pursuant to *Government Code* § 54957

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

c. Conference with Legal Counsel: Threat to Public Services or Facilities
Pursuant to *Government Code* § 54957(a)

d. Conference with Legal Counsel: Existing Litigation
Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Marco Baeza vs. Coast CCD, California Civil Rights Department Case No. 2023-10-224560325

Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221

Coast CCD vs. Talon Brunelle, Orange County Superior Court Case No. 30-2023-01341701

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946

Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974

Juilianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047

Velvet Miscione vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6860-E

Velvet Miscione vs. Coast CCD, California Civil Rights Department Case No. 2023-09-30020

Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Maria Garcia vs. Coast CCD, WCAB Case No. 17640505

Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894

Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138

Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697

Phuong Pham vs. Coast CCD, WCAB Case No. 15039592

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

e. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty

2. Approval of Appointment of Educational Administrators
Interim Dean

Interim Dean of Students

3. Approval of Appointment of Classified Management
Interim Director, Public Relations and Marketing
4. Approval of Appointment of Classified Staff
Admissions and Records Specialist (SEA)
Payroll Technician
Purchasing Assistant
5. Approval of Appointment of Confidential Staff
6. Ratification of Appointment of Substitute, Faculty
7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff
Accounting Analyst
9. Ratification of Project-Specific Assignment, Classified Staff
Educational Technologies Specialist
Office Services Assistant

f. Conference with Labor Negotiator
Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:03 p.m.

1.06 Pledge of Allegiance

Trustee Moreno led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

1.04 d. Conference with Legal Counsel: Existing Litigation

The Board voted to authorize the District to respond to the lawsuit in the Gruber case.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

Item 1.04 e. Public Employment

The Board voted to approve and ratify the public employment items. (See Appendix)

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

Item 1.04 f. Conference with Labor Negotiator

The Board voted to approve the following Coordinator Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers for Coastline College:

- #24-CC2 Accreditation
- #24-CC3 Student Learning Outcome
- #24-CC4 Center for Excellence and Innovation in Teaching
- #24-CC5 Open Educational Resources
- #24-CC6 Flex
- #24-CC7 Math Center
- #24-CC8 Writing Center

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

Item 1.04 f. Conference with Labor Negotiator

The Board voted to approve the following Coordinator Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers for Golden West College:

#24-CG1 Nursing Assistant Director
#24-CG2 Title V Grant Project/STEM Director
#24-CG3 Open Educational Resources
#24-CG4 Professional Learning/Center for Innovation and Learning
#24-CG5 Umoja
#24-CG6 Competency-Based Education
#24-CG7 Student Learning Outcomes
#24-CG8 Accreditation Co-Chair
#24-CG10 Automotive American Honda
#24-CG11 Distance Education
#24-CG12 Council for Curriculum and Instruction Technical Lead

Motion by Trustee Patterson, Second by Trustee Parker

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

Item 1.04 f. Conference with Labor Negotiator

The Board voted to approve the following Coordinator Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers for Orange Coast College:

#24-CO5 Guided Pathways – Ensure Learning
#24-CO6 Early College Credit, Concurrent, and Dual Enrollment
#24-CO2 Online
#24-CO4 Flex
#24-CO7 Accreditation Institutional Self-Evaluation

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

Item 1.04 f. Conference with Labor Negotiator

The Board voted to approve the following additional Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers:

#24-1 Federation Released Time Spring 2024
#24-2 Cosmetology Calendar
#24-3 Health Care
#24-5 Federation Released Time at Coastline

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

Item 1.04 f. Conference with Labor Negotiator

The Board voted to approve the following Memorandum of Understanding with Coast Community College Association - California Teachers Association / National Education Association:

#24-2 Health Insurance Program

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

Item 1.04 f. Conference with Labor Negotiator

The Board voted to approve the following Tentative Agreements with Coast Federation of Educators/American Federation of Teachers:

Section 3.1 Calendar and Work Year
Section 5.14 Federation Leaves
Section 10.2 Textbook Selection
Section 10.3 Department Chairs
Section 11.1 Work Week
Section 11.14 Class Size
Section 11.3-d Overload
Section 11.3-e Overload Banking
Section 11.6 Clinical Assignments
Section 11.8 Counselors
Section 11.11 Lunch Periods
Section 11.13 Forensic Coaching
Section 11.19: Hours of Service
Sections 11.20 and 13.5 Hours and Compensation
Section 12.1 Safety
Section 12.13 Scheduling
Section 13.1 Vocational Salary
Section 16.1 Flex Day
Section 21.3: Sabbaticals
Section 26.4 Duration

Motion by Trustee Parker, Second by Trustee Patterson

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.08 Public Comment

Kevin Donohue addressed the Board.

2.00 Public Hearing

2.01 Public Hearing Regarding Award of Power Purchase Agreement for Installation, Operation, and Maintenance of a 4.18MW Solar Photovoltaic System at Golden West College; Adoption of Resolution #24-14 Approving Energy Services Agreement - Solar with FFP BTM SOLAR, LLC ("Provider") and Demand Assurance Guarantee Agreement with ForeFront Power

Board President Prinsky opened the Public Hearing at 5:10 p.m.

Golden West College Vice President Rick Hicks, School Project for Utility Rate Reduction representative Kevin Flanigan, and ForeFront Power representative Nate Smith provided a staff report regarding the award of Power Purchase Agreement for Installation, operation, and maintenance of a 4.18MW Solar Photovoltaic System at Golden West College; adoption of Resolution #24-14 approving Energy Services Agreement - Solar with FFP BTM SOLAR, LLC ("Provider") and Demand Assurance Guarantee Agreement with ForeFront Power.

Trustees provided comments and questions.

The Board voted to adopt Resolution #24-14.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

The Public Hearing was closed at 5:22 p.m.

3.00 Informational Reports, Matters for Review, Discussion and/or Action

3.01 Minutes

The Board voted to approve the minutes of May 1, 2024.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

3.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Mitchell Alves, Instructor, CCC, Retirement Effective May 26, 2024

Cherryl Baker, Instructor, OCC, Retirement Effective May, 26, 2024
David Barrett, Instructor, GWC, Retirement Effective June 1, 2024
Brock Cilley, Theater Technical Specialist, OCC, Retirement Effective July 1, 2024
Donovan Gaytán, Instructor, OCC, Retirement Effective May 26, 2024
Denise Kahlen, Facilities Utilization Specialist, GWC, Retirement Effective May 1, 2024
Renee Kubiak, Instructor, OCC, Retirement Effective May 26, 2024
Cynthia Reber-Bonhall, Program Director & Instructor, Retirement Effective May 31, 2024
Melissa Simpson, Instructor, OCC, Retirement Effective June 1, 2024
Roger Whitridge, Instructor, OCC, Retirement Effective May 26, 2024

The Board voted to accept the retirements.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

3.03 Ceremonial Resolution Honoring Student Trustee

A ceremonial resolution was presented honoring outgoing Student Trustee John Bruning, acknowledging his outstanding work as Student Trustee and his service and dedication to the students of the Coast Community College District.

The Board voted to adopt the ceremonial resolution.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

3.04 Equity, Inclusion, and Compliance Update

Marlene Drinkwine, Vice Chancellor of Finance and Administrative Services, and Crystal Crane, District Director of Human resources, Presented an update on District Equity, Inclusion, and Compliance.

3.05 Retirement Board of Authority Portfolio Performance

Marlene Drinkwine, Vice Chancellor of Finance and Administrative Services, provided a summary of the Coast Community College District Retirement Board of Authority portfolio performance for the third quarter of FY2024.

3.06 DIS - Board Policies and Administrative Procedures for First Reading

The following Board Policies and Administrative Procedures were brought to the Board for first reading, and would be returned for further review and action:

BP 6300 Fiscal Management
AP 6300 Fiscal Management
AP 6906 Cash Receipt and Handling

3.07 Board Meeting Dates

The Board reviewed upcoming meeting dates.

3.08 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

3.09 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

4.00 Consent Calendar (Items 5.01 - 18.01)

Item 14.03 DIS - Off-Campus Assignments was pulled for discussion.

The Board voted to approve the balance of the Consent Calendar as revised.

Motion by Trustee Hornbuckle, Second by Trustee Patterson

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

Following discussion, the Board voted to approve item 14.03 DIS - Off-Campus Assignments.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

19.00 Discussion Calendar

20.00 Approval of Standard Agreements in Excess of \$114,500

20.01 CCC - Standard Professional Services Agreement with Westgroup Designs, Inc.

West Group Designs provided professional services related to the design of two elevator additions to the Coastline Annex Building at 17075 Newhope St., Fountain Valley. Westgroup provided architectural design, interior design, structural engineering, mechanical, plumbing and electrical engineering services.

Comments: Reviewed by Purchasing and Contract Services on May 1, 2024.

Term: May 16, 2024 - December 31, 2025

Fiscal Impact: \$141,450 paid with Coastline College Capital Outlay Funds.

The Board voted to approve the Standard Professional Services Agreement with Westgroup Designs, Inc.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

21.00 Revenue Generating Agreements/Contracts Over \$114,500

21.01 DIS - Funded Program

Orange Coast College received Amendment #5 for the National Science Foundation, Improving Undergraduate STEM Education program subaward via the University of

California, Irvine – Improving Transition of Community College Students into University STEM Programs through Cross-Enrollment. The purpose of this program was to diversify the pool of STEM graduates by increasing transfer rates from community colleges to four-year institutions for underrepresented students through cross-enrollment. Amendment #5 provided a 12-month no-cost time extension. All other terms and conditions remained unchanged.

Fiscal Impact: Orange Coast College received \$294,554 from October 1, 2019 - September 30, 2024. No matching funds required.

The Board voted to approve Amendment #5 to the National Science Foundation, Improving Undergraduate STEM Education program.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

22.00 Ratification/Approval of General Items of Business

22.01 DIS - Ratification of New Classified Employee Job Specification: Marine Maintenance Specialist I

The Board voted to ratify the new Classified employee job specification for Marine Maintenance Specialist I.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

22.02 DIS - Ratification of New Classified Employee Job Specification: Marine Maintenance Specialist II

The Board voted to ratify the new Classified employee job specification for Marine Maintenance Specialist II.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

22.03 DIS - Ratification of the District's Learning Aligned Employment Program (LAEP) Student Intern Standard Agreement Template

The District's Learning Aligned Employment Program Student Intern Standard Agreement was made between the District and eligible student interns. The purpose of the Agreement was to provide eligible student interns with education-aligned, career-related experience within their academic program of study.

The Board voted to approve the District Learning Aligned Employment Program Student Intern Standard Agreement template.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

22.04 DIS - Approval of Change Order No.10 with Alpha Mechanical for the Golden West College Language Arts Complex; Bid No 2156, Package 23A

Golden West College constructed a 76,732 square foot complex to replace the Humanities Building. In the Governor's 2018-19 budget, the Coast Community College District was awarded approximately \$23M toward the construction of this facility as part of the State Capital Outlay Bond Program. The project was partially state-funded, thus trade package allowances were not authorized to be included in the contract to cover field adjustments, and each of the changes were authorized by the Board of Trustees. Change Order No. 10 covered the labor, materials, equipment, supervision, and necessary supplies to complete additional HVAC controls programming and implementation.

Term: February 18, 2021 - June 30, 2024

Fiscal Impact:

Original Contract: \$3,198,000
Change Order No. 1: \$6,702
Change Order No. 2: \$50,599
Change Order No. 3: \$35,928
Change Order No. 4: \$9,669
Change Order No. 5: (\$2,041)
Change Order No. 6: \$13,732
Change Order No. 7: (\$3,032)
Change Order No. 8: \$22,441
Change Order No. 9: \$35,523
Change Order No. 10: \$123,880
New Contract Total: \$3,491,401 (9.17% Overall Increase)
Paid with Measure M Funds - GWC Language Arts Complex Project

The Board voted to approve Change Order No. 10 with Alpha Mechanical for the Golden West College Language Arts Complex; Bid No. 2156; Package 23A.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

22.05 DIS - Bid Tabulations and Award of Contract for Contractor Services for the Orange Coast College Removal/Replacement Damaged Drywall, Tile & Other Finishes; Bid No. 2197

Orange Coast College sought contractor services for the removal & replacement of damaged drywall, tile & other interior finishes on the Literature & Languages/ Social & Behavioral Sciences building. The damages were the result of water intrusions which were corrected by a different contractor.

Notices were published in the Daily Pilot on March 29, 2024, and April 4, 2024. Additionally, notices were sent out to 520 vendors utilizing the Planet Bids portal. An onsite job walk was conducted on April 5, 2024 and three bids were received and opened on April 18, 2024.

The bid results were as follows:

<u>Bid Received From:</u>	<u>Total Bid:</u>
Rhyme Profile Construction Corp.	
19171 Magnolia St. Ste 5	\$195,549
Huntington Beach, CA 92646	

R Dependable Construction Inc	\$274,890
Abajian Enterprise	\$435,000

Term: May 16 - August 31, 2024

Fiscal Impact: \$195,549 which included \$40,000 in project allowance paid with District Capital Outlay and to be reimbursed through Insurance.

The Board voted to award the Standard Contractor Services Agreement for Bid No. 2197 to Rhome Profile Construction Corp.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

20.06 DIS - Bid Tabulations and Award of Contract for Contractor Services for the Golden West College General Education Building Demolition and new Site Work Bid No. 2198

Golden West College sought contractor services for the demolition of the General Education Building and New Site Work Improvements. It was anticipated that the work associated with this package would commence on May 20, 2024.

Notices were published in the Daily Pilot on April 11, 2024, and April 18, 2024. Additionally, notices were sent out to 623 vendors utilizing the Planet Bids portal. An onsite job walk was conducted on April 19, 2024, and three bids were received and opened on April 30, 2024.

The bid results were as follows:

<u>Bid Received From:</u>	<u>Total Bid:</u>
MSH Construction Company, Inc.	\$110,027
15301 Connector Lane,	
Huntington Beach, CA 92649	

SPAREA	\$182,000
Pro-Craft Construction, Inc.	\$378,000

Term: May 16 - June 30, 2024

Fiscal Impact: \$110,27 which included \$15,000 in project allowance paid with Golden West College Measure M Funds

The Board voted to award the Standard Contractor Services Agreement for Bid No. 2198 to MSH Construction Company, Inc.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

22.07 DIS - Authorization to File Notice of Completion and Release Retention Funds for the Coastline College Newport Beach Cadaver Lab Project

The Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following project in compliance with Public Contract Code Section 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District would withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Coastline College Newport Beach Cadaver Lab Project- Bid 2178
Contractor: A2ZConstruct Inc

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Bruning (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

23.00 Resolutions

23.01 Resolution #24-13 Order of the Board of Trustees of the Coast Community College District of Biennial Trustee Election and Specifications of the Election Order

The Board voted to adopt Resolution # 24-13, a Resolution and Order of Biennial Trustee Election and Specifications of the Election Order.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Bruning (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

24.00 Close of Meeting

24.01 Adjournment

Student Trustee John Bruning provided farewell remarks and thanked the Board for their support during his term. The meeting was adjourned in memory of Mercedes Esparza and Donald Craig at 6:04 p.m.



Richard Goetz
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Date</u>
McCarthy, Michael	GWC	Instructor, Administration of Justice	08/23/24

2. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Bridges, Stephanie	CCC	Interim Dean	06/10/24-12/31/24

Extensions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Fleming, Leighia	CCC	Interim Dean of Students	07/01/24-12/31/24

3. Approval of Appointment of Classified Management

External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Lopez, Alberto	CCC	Interim Director, Public Relations and Marketing	05/20/24

4. Approval of Appointment of Classified Staff

External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Aquino, Victoria	DIST	Purchasing Assistant	05/27/24
Kim, Christine	OCC	Admissions and Records Specialist (SEA)	06/10/24
Trieu, Kevin	DIST	Payroll Technician	05/20/24
Unger, Leigh Ann	OCC	Admissions and Records Specialist (SEA)	07/08/24

5. Approval of Appointment of Confidential Staff

None

6. Ratification of Appointment of Substitute, Faculty

Part Time Faculty Substitutes, Spring 2024

<u>OCC</u>	<u>Discipline</u>
Balding, Diane	Dental Technology
Eberts, John	Chemistry

7. Ratification of Appointment of Part-Time Faculty

None

8. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following change for a classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>	<u>End Dt</u>
Do, Nghia	OCC	Budget Technician	Accounting Analyst	05/01/24	06/30/24

9. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Rodriguez Prado, Monica	GWC	Office Services Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	03/25/24	06/30/24

Extension of End Date to Project-Specific Assignment

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Williams, Curtis	OCC	Educational Technologies Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	05/01/24	05/31/24