

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Board Room

Tuesday, June 18, 2024

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on June 18, 2024 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Student Trustee Nunez joined the meeting at 5:00 p.m.

Trustees Absent: None

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

a. Public Employee Performance Evaluation

Pursuant to *Government Code* § 54957

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

c. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Marco Baeza vs. Coast CCD, California Civil Rights Department Case No. 2023-10-224560325

Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221

Coast CCD vs. Talon Brunelle, Orange County Superior Court Case No. 30-2023-01341701

Stanislav Dubrovskiy vs. Coast CCD, California Civil Rights Department Case No. 2024-02-23495302

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946

Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974

Juilianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047

Velvet Miscione vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6860-E

Velvet Miscione vs. Coast CCD, California Civil Rights Department Case No. 2023-09-30020

Linda T. Nguyen vs. Coast CCD, Equal Employment Opportunity Commission Case No. 480-2024-01141

Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Maria Garcia vs. Coast CCD, WCAB Case No. 17640505

Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894

Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138

Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697

Phuong Pham vs. Coast CCD, WCAB Case No. 15039592

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

d. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Executive Educational Administrators
Vice Chancellor of Human Resources

3. Approval of Appointment of Educational Administrators
 - Acting Athletic Director
 - Acting Dean
 - Acting Vice President of Administrative Services
 - Dean (on Special Assignment)
 - Vice President of Instruction
 4. Approval of Appointment of Classified Management
 - Early Childhood Education Lab School Manager
 - Interim Manager, Board Support Services/Board Secretary
 5. Approval of Appointment of Classified Staff
 - Adult Educational Program Specialist
 - Dispatcher
 - Division/Area Office Coordinator
 - Human Resources Generalist
 - Instructional Assistant- Biological Sciences
 - IT Business Process Analyst
 - Marine Maintenance Specialist II
 - Program Coordinator- Maritime Training Center
 - Public Safety Officer
 6. Approval of Appointment of Confidential Staff
 7. Ratification of Appointment of Student Trustee
 8. Ratification of Appointment of Substitute, Faculty
 9. Ratification of Appointment of Part-Time Faculty
 10. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Administrative Assistant
 - Facilities Systems Specialist
 - Registered Nurse- Charge
 11. Ratification of Project-Specific Assignment, Classified Staff
 - Administrative Assistant II
 - Assistant- Executive Office Services
 - Division/Area Office Coordinator
 - Instructional Associate
 - Office Services Assistant
 - Program Coordinator- Early Childhood Lab School
 - Student Equity Program Assistant
 - Student Retention Specialist
- e. Conference with Labor Negotiator**
Pursuant to *Government Code* § 54957.6

District Negotiators:
Dr. Whitney Yamamura, Chancellor
Marlene Drinkwine, Vice Chancellor Finance and Administrative Services
Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:
Coast Federation of Classified Professionals (CFCP)
Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:
Association of Confidential Employees (ACE)
Classified Managers and Educational Administrators

f. Threat to Public Facilities

Conference with District's General Counsel pursuant to *Government Code*
§ 54957(a)

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:06 p.m.

1.06 Pledge of Allegiance

Trustee Parker led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

1.04 b. Public Employee Discipline/Dismissal/Release

The Board voted to terminate the employment of a classified manager.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.04 c. Conference with Legal Counsel: Existing Litigation

The Board voted to respond to the charge of discrimination filed by Linda Nguyen with the Equal Employment Opportunity Commission.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.04 c. Conference with Legal Counsel: Existing Litigation

The Board voted to respond to the complaint of discrimination filed by Stanislav Dubrovskiy with the California Civil Rights Department.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

Item 1.04 d. Public Employment

The Board voted to approve and ratify the public employment items as revised.
(See Appendix)

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

Item 1.04 e. Conference with Labor Negotiator

The Board voted to approve the following Memoranda of Understanding with Coast Federation of Educators/American Federation of Teachers:

MOU #24-6	Salary Compensation Formula Workgroup
MOU #24-CC5	Revised: Open Educational Resources

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.08 Public Comment

Marcella Norling addressed the Board.

1.09 Oath of Office - Student Trustee

Board President Prinsky officiated the oath of office for Student Trustee Darla Nunez.

2.00 Public Hearing

2.01 Public Hearing for the Adoption of the Coast Community College District Tentative Budget 2024-25 FY

Board President Prinsky opened the Public Hearing at 5:11 p.m.

There were no requests to address the Board.

Vice Chancellor of Finance and Administrative Services, Marlene Drinkwine, provided a staff report and presentation to the Board on Budget Development, and responded to comments from Trustees and the Chancellor. The 2024-2025 Tentative Budget was presented for adoption.

The Tentative Budget has been prepared as prescribed by Title 5 of the California Code of Regulations, Section 58305. Funding for the budget is based upon the latest information available as of the March 2024, First Apportionment. Any changes based on the enacted state budget that are signed by the Governor will be included in the 2024-25 Adopted Budget.

The Tentative Budget beginning balance is estimated to be \$67,337,682 or 24.58% (including the \$9.1 million from entity balances). The beginning balance could fluctuate up or down due to final re-calculation of State apportionment. A firm figure for the beginning balance will not be available until the year-end closing is completed in late July.

Total 2024-25 FY General Fund revenues are projected to be \$403.7 million. The revenue estimate includes 0.76% COLA, 0% growth funds, and an estimated 0.5% deficit factor. Student fees remain at \$46 per unit.

The Tentative Budget includes 0.76% COLA. Additional expenses include an estimated \$4.2 million increase (10%) in the cost of delivering health benefits. The Employer contributions for the Public Employee Retirement System (PERS) are expected to increase from 26.68% to 27.05% of payroll. Employer contribution from the State Teachers Retirement System (STRS) employer rate will remain at 19.1%, starting July 1, 2024. The combined effect across both programs is a net increase estimated at \$0.3 million. The 2024-2025 General Fund expenditures are projected to be \$407.1 million.

Administrative Procedure 6305 Reserves (AP 6305) specifies that the budget include an unappropriated reserve of 16.7% of prior year unrestricted general fund expenditures, consisting of a 8.35% Reserve for Contingencies, pursuant to Title 5, Section 58307, and a 8.35% Ancillary Reserve. Estimates under which the Tentative Budget has been prepared to reflect a reserve amount of more than 16.7%. These estimates of fund balance will be refined with year-end closing and actual figures presented to the Board with the Final Budget on September 4, 2024.

Consistent with the requirements of 5 CCR § 58305, the Final Budget for the 2024-25 FY is scheduled for presentation and adoption on September 4, 2024, at 5:00 p.m. in the Coast Community College District Board Room located at 1370 Adams Avenue, Costa Mesa, CA 92626.

The annual Financial and Budget Report (CCFS 311) will be sent to the California Community College Chancellor's Office (CCCCO) on or before October 10, 2024. This same regulatory framework requires districts to send copies of their budgets to the County Office of Education by September 30 and to the California Community Colleges Chancellor's Office (CCCCO) on or before October 10. Lastly, districts must submit annual audited financial statements to the CCCCCO before December 31.

The Board voted to adopt the Tentative Budget for the 2024-2025 Fiscal Year.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

The Public Hearing was closed at 5:49 p.m.

3.00 Informational Reports, Matters for Review, Discussion and/or Action

3.01 Minutes

The Board voted to approve the minutes of the May 15, 2024 Regular Meeting.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

3.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Chauncey Bayes, Graphic Designer, OCC, Retirement Effective June 29, 2024
Bruce Berman, Dir of College Foundation, GWC, Retirement Effective June 29, 2024
Dave Bunnell, Records and Mail Clerk Senior, DIS, Retirement Effective July 1, 2024
Shirley Collins, IT User Support Tech, DIS, Retirement Effective June 14, 2024
Jeffrey Delaney, Textbook Acquisition Assistant, OCC, Retirement Effective July 1, 2024
Lisa Dupuy, Human Resources Generalist, DIS, Retirement Effective July 1, 2024
Keith Matten, Maintenance Specialist, OCC, Retirement Effective July 4, 2024
Edward Reyna, Instructor, GWC, Retirement Effective July 1, 2024
Margaret Rossi, Registered Nurse Charge, OCC, Retirement Effective July 1, 2024
Colleen Rymas, Safety Risk Loss Prevention, DIS, Retirement Effective July 5, 2024
Lisa Shore, Disability Services Associate, CCC, Retirement Effective July 1, 2024
John Vasquez, Transportation Scheduler, DIS, Retirement Effective July 1, 2024
Debbie Womack, Childcare Specialist, OCC, Retirement Effective June 29, 2024
Noreen Yoshida-Peer, Office Coordinator, GWC, Retirement Effective July 1, 2024

The Board voted to accept the retirements.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

3.03 Service and Tenure Recognition

The Board of Trustees recognized the 13 members of faculty who achieved tenure, and the 222 employees who reached significant milestones during the past fiscal year from July 1, 2023 through June 30, 2024.

3.04 Reports from the Presidents of Student Government Organizations

There were no reports.

3.05 Acceptance of Associated Student Organizations Annual Reports and Assessments of Good Standing

In accordance with Board Policy and Administrative Procedure 3600 Auxiliary Organizations, the college Associated Student Organizations submitted their Annual Reports and Good Standing Checklists.

The Board voted to accept the Annual Reports and find all three Associated Student Organizations to continue to be in Good Standing.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

3.06 Approval of the Associated Student Government of Coastline College 2024-2025 Annual Budget

The Board voted to approve the Associated Student Government of Coastline College 2024-2025 Annual Budget.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

3.07 Approval of the Associated Students of Golden West College 2024-2025 Annual Budget

The Board voted to approve the Associated Students of Golden West College 2024-2025 Annual Budget.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

3.08 Approval of the Associated Students of Orange Coast College 2024-2025 Annual Budget

The Board voted to approve the Associated Students of Orange Coast College 2024-2025 Annual Budget.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

3.09 Reaffirmation of Student Trustee Rights

Under sub-section "d" of Education Code Section 72023.5, if the Student Trustee is to be allowed to make and second motions, to receive compensation, and to serve a one-year term, as is set forth in Board Policy 2015, the Board of Trustees is required to adopt rules to this effect each year.

The Board voted to reaffirms the rights of the Student Trustee under Board Policy 2015.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None

Abstain: None
Absent: None

3.10 Consideration of Annual Compensation Increase for the Board of Trustees

Trustees shall consider an annual compensation increase to be granted to the elected Board of Trustees effective July 1, 2024. Pursuant to District Board Policy 2725, the Board may, on an annual basis in June during the budget fiscal discussions, increase the compensation of Board members by the Cost of Living Adjustment (COLA) in effect for the next fiscal year or five percent, whichever is less.

The Board voted to decline an increase in compensation for the 2024-2025 fiscal year.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

3.11 Quarterly Financial Status Report (311Q) FY 2023-24, Quarter 3

Marlene Drinkwine, Vice Chancellor of Finance and Administrative Services, provided the CCFS-311Q third quarter Financial Status Report ending March 31, 2024. The report and accompanying memo provided details on the District's financial and budgetary status. Title 5, California Code of Regulations, Section 58310 requires the District to file a Quarterly Financial Status Report (CCFS-311Q) with the California Community Colleges Chancellor's Office following completion of the first, second and third quarter of the fiscal year.

3.12 Internal Audit Quarterly Report

Rachel Snell, Internal Audit Director, provided a quarterly report of projects completed, projects in progress, FY23-24 Accomplishments Report and FY24-25 Annual Strategic Work Plan.

The Board voted to approve the Fiscal Year 2024-2025 Internal Audit Strategic Work Plan.

Motion by Trustee Parker, Second by Trustee Patterson

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky

Noes: None
Abstain: None
Absent: None

3.13 Chancellor's Goals for the District 2024-25

In consultation with the Board of Trustees, the Chancellor develops and maintains a set of goals that identifies priorities for each academic year.

The Board voted to adopt the Chancellor's Goals for the District 2024-25.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

3.14 DIS - Board Policies and Administrative Procedures for First Reading

The following Board Policies and Administrative Procedures were brought to the Board for first reading, and would be returned for further review and action:

Chapter 3. General Institution

BP 3420 Equal Employment Opportunity – Revision

AP 3420 Equal Employment Opportunity – Revision

BP 3722 Accessibility Standards for Electronic and Information Technology – Revision

AP 3722 Accessibility Standards for Electronic and Information Technology - Review

Chapter 4. Academic Affairs

BP 4103 Work Experience Education – New

AP 4103 Work Experience Education – New

Chapter 5. Student Services

BP 5030 Fees – Review

AP 5030 Fees – Revision

Chapter 7. Human Resources

BP 7400 Travel - Revision

AP 7400 Travel – Revision

BP 7911 Volunteers – New

AP 7911 Volunteers – New

3.15 Board Meeting Dates

The Board reviewed upcoming meeting dates.

3.16 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

3.17 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

4.00 Consent Calendar (Items 5.01 - 17.01)

The Board voted to approve the Consent Calendar as revised.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

18.00 Discussion Calendar

19.00 Revenue Generating Agreements/Contracts Over \$114,500

19.01 OCC - Non-Standard Site License Agreement with OC Recycling, Inc.

OC Recycling will operate the Recycling Center at Orange Coast College through this Site License Agreement. The OCC Recycling Center has operated at a financial loss for the past several years resulting in the ASOCC adopting a resolution in May 2023 requesting assistance in resolving the negative cash flow and financial losses of the Recycling Center. Compliance with Education Code 88003.1 has been reviewed by the Acting Vice Chancellor, Human Resources and President of the Coast Federation of Classified Professionals. The District issued a Request for Proposals in March 2024 for experienced recycling center operators with participation by ASOCC and OCC personnel. At the conclusion of the RFP process, it was recommended to enter into an agreement with OC Recycling, Inc.

Term: August 1, 2024 – July 31, 2029, with two five-year extensions by mutual consent

Fiscal Impact: OC Recycling Inc. will pay \$5,000/month plus 10% of net profits, plus reimbursement of utilities.

The Board voted to approve the Site License Agreement with OC Recycling.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

19.02 DIS - Amendment No. 2 to Vendor Agreement with Rancho Santiago Community College District acting as Fiscal agent for California Community Colleges Chancellor's Office

The purpose of the Agreement is to transfer Michelle Grimes-Hillman, an employee of Coast Community College District, to the California Community Colleges Chancellor's Office on a full-time basis to serve the California Community Colleges as a visiting Dean in the Equitable Student Learning, Experience, and Impact Office. Grimes-Hillman will function as a strategic initiative advisor and manager in facilitating the systemwide implementation of common course numbering promoting equitable transfer toward baccalaureate degree attainment.

Under the authority of Public Contract Code, section 20662, Fiscal Agent (Rancho Santiago Community College District) acts on behalf of the Chancellor's Office in the administration of funds appropriated by the California Legislature for the Common Course Numbering program. Under the terms of the Chancellor's Master Fiscal Agency Agreement with Fiscal Agent, the Fiscal Agent has authority to bind the Chancellor's Office to the terms of this Agreement. CCCD (OCC) and Michelle Grimes Hillman have been selected by the Chancellor's Office to provide the goods and/or services described in the Scope of Work to advance this program's purposes.

Amendment No. 2 to extend the term from June 30, 2024, to June 30, 2026, and also increase compensation commensurate with this term extension.

Term: December 1, 2023 - June 30, 2026

Fiscal Impact:
Original Contract Amount: \$150,591.50
Amendment No. 2: \$566,570.00
New Contract Total: NTE \$717,161.50

The Board voted to ratify the amended Vendor Agreement with Rancho Santiago Community College District acting as Fiscal agent for California Community Colleges Chancellor's Office.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

19.03 DIS - Funded Programs

Coast Community College District received a grant from CalOptima Health titled "Orange County Dual Enrollment Nursing and Allied Health Pathways." This grant will support Golden West College (GWC) expand its dual enrollment partnership with Westminster High School and California State University, San Bernadino (CSUSB) Running Start to Nursing pathway. This grant will also support Orange Coast College develop and implement a pathway to the Radiologic Technology (RADT) Certificate program and increase enrollment by 30 students per year.

Fiscal Impact: Coast Community College District receives \$2,040,000 from May 1, 2024 to August 1, 2029. No matching funds required.

Golden West College received a grant amendment to increase the award amount for the Mathematics, Engineering, and Science Achievement (MESA) Program from the California Community Colleges Chancellor's Office. Amendment #1 increases the award amount for fiscal year 2023-24 by \$153,219 from \$280,000 to \$433,219. The total multi-year award amount increases from \$1,552,038.75 to \$1,705,257.75. All other terms remain unchanged.

Fiscal Impact: Golden West College receives \$1,705,257.75 from January 1, 2023 to July 31, 2027. No matching funds required.

The Board voted to approve participation in the funded programs as well as the contract and amendment to the contract.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None

Absent: None

20.00 Ratification/Approval of General Items of Business

20.01 OCC, GWC and CCC - Ratification of Non-Standard Amendment #4 to the Agreement for Bookstore Services with Barnes & Noble College Booksellers, LLC

Amendment #4 is to amend Section 4, Term, Section 38, Inventory upon Termination, and Section 62, Notices, of the Agreement.

Term: July 1, 2024 – June 30, 2025

Fiscal Impact: No fiscal impact to the District.

The Board voted to ratify Amendment #4 to the Agreement for Bookstore Services with Barnes & Noble College Booksellers, LLC.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

20.02 GWC - Ratification of Non-Standard Master Services Agreement with IDP Education Limited

IDP Education Limited promoted GWC through various promotional media, development and distribution of localized promotional materials, and appropriate advisement of prospective and continuing students.

Term: May 28, 2024 – May 27, 2029

Fiscal Impact: NTE \$50,000; to be paid per student, per semester, for up to 2 semesters for each student recruited NTE \$1,300 per student. Contingent upon enrollment and payment of a minimum of 12 units per student.

The Board voted to ratify the Master Services Agreement with IDP Education Limited.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

20.03 DIS - Approval of Amendment to Interim Educational Administrator Employment Agreement, Leighia Fleming, CCC

Amendment to the Interim Educational Administrator Employment Agreement for Leighia Fleming to serve as the Interim Dean at Coastline College from July 1, 2024 through December 31, 2024. The salary is also being revised from Salary Schedule DG, Range 12, Step 5, to Salary Schedule DG, Range 12, Step 6.

The Board voted to approve the Amendment to the Interim Educational Administrator Employment Agreement with Leighia Fleming at Coastline College with a revised salary, Salary Schedule DG, Range 12, Step 6, currently \$201,132.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

20.04 DIS - Approval of Second Amendment to Acting Educational Administrator Employment Agreement, Daniel Johnson, GWC

Second Amendment to the Acting Educational Administrator Employment Agreement for Daniel Johnson to serve as the Acting Dean at Golden West College from July 1, 2024 through August 9, 2024. The salary is also being revised from Salary Schedule DG, Range 12, Step 5, to Salary Schedule DG, Range 12, Step 6.

The Board voted to approve the Second Amendment to the Educational Administrator Employment Agreement with Daniel Johnson at Golden West College with a revised salary, Salary Schedule DG, Range 12, Step 6, currently \$201,132.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky

Noes: None
Abstain: None
Absent: None

20.05 DIS - Approval of Second Amendment to Acting Educational Administrator Employment Agreement, Timothy Bremen, GWC

Second Amendment to the Acting Educational Administrator Employment Agreement for Timothy Bremen to serve as the Acting Athletic Director at Golden West College from July 1, 2024 through August 9, 2024. The salary is also being revised from Salary Schedule DG, Range 10, Step 1, to Salary Schedule DG, Range 10, Step 2.

The Board voted to approve the Second Amendment to the Educational Administrator Employment Agreement with Timothy Bremen at Golden West College with a revised salary, Salary Schedule DG, Range 10, Step 2, currently \$148,552.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

20.06 DIS - Approval of Second Amendment to Acting Educational Administrator Employment Agreement, Ricky Hicks, GWC

Second Amendment to the Acting Educational Administrator Employment Agreement for Ricky Hicks to serve as the Acting Vice President at Golden West College from July 1, 2024 through December 31, 2024. The salary is also being revised from Salary Schedule DG, Range 14, Step 5, to Salary Schedule DG, Range 14, Step 6.

The Board voted to approve the Second Amendment to the Acting Educational Administrator Employment Agreement with Ricky Hicks at Golden West College with a revised salary, Salary Schedule DG, Range 14, Step 6, currently \$232,481.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None

Absent: None

20.07 DIS - Approval of Interim Educational Administrator Employment Agreement, Stephanie Bridges, CCC

On May 15, 2024, the Board approved the appointment of Stephanie Bridges to the position of Interim Dean at Coastline College commencing on June 10, 2024 and ending on December 31, 2024. The Chancellor is recommending that the Board approve the Interim Educational Administrator Employment Agreement with Stephanie Bridges setting forth the terms of her employment. Compensation is to be based on the DG Salary Schedule, Range 12, Step 1.

The Board voted to approve the Interim Educational Administrator Employment Agreement with Stephanie Bridges as Interim Dean at Coastline College at an annual salary of \$163,773, based on Salary Schedule DG, Range 12, Step 1.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

20.08 DIS - Approval of Educational Administrator Employment Agreement, Jennifer Kalfsbeek-Goetz, GWC

On June 18, 2024, pending Board approval in Closed Session, Jennifer Kalfsbeek-Goetz will be appointed to the position of Vice President of Instruction at Golden West College, commencing on July 8, 2024 through June 30, 2026. The Chancellor is recommending that the Board approve the Educational Administrator Employment Agreement with Jennifer Kalfsbeek-Goetz, setting forth the terms of her employment. Compensation is to be based on the DG Salary Schedule, Range 14, Step 7.

The Board voted to approve the Educational Administrator Employment Agreement with Jennifer Kalfsbeek-Goetz as Vice President of Instruction at an annual salary of \$239,454, based on Salary Schedule DG, Range 14, Step 7, plus an annual doctoral stipend of \$3,000.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None

Abstain: None
Absent: None

20.09 DIS - Approval of Educational Administrator Employment Agreement, Michelle Grimes-Hillman, DIST

On June 18, 2024, pending Board approval in Closed Session, Michelle Grimes-Hillman will be appointed to the position of Dean on Special Assignment for the Common Core Numbering Program as requested by the California Community College's State Chancellor's Office. Grimes-Hillman will function as a strategic initiative advisor and manager in facilitating the systemwide implementation of common course numbering, promoting equitable transfer toward baccalaureate degree attainment. This appointment commences on July 1, 2024 and ends June 30, 2026. The Chancellor is recommending that the Board approve the Educational Administrator Employment Agreement with Michelle Grimes-Hillman, setting forth the terms of her employment. Compensation is to be based on the DG Salary Schedule, Range 12, Step 6.

The Board voted to approve the Educational Administrator Employment Agreement with Michelle Grimes-Hillman as Dean on Special Assignment with the State Chancellor's Office at an annual salary of \$201,132, based on Salary Schedule DG, Range 12, Step 6.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

20.10 DIS - Approval of Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement with Huntington Beach Union High School District

The District first entered into a College and Career Access Pathways (CCAP) partnership agreement with HBUHSD on February 1, 2017 for the purpose of offering dual enrollment opportunities at Golden West College for high school students who may not already be college bound or who are underrepresented in higher education. A new agreement was approved at the March 17, 2021 Board meeting that expanded it to include all three Colleges in the District. That agreement expires on June 30, 2024. This new agreement is to continue the CCAP partnership with HBUHSD and includes all three Colleges in the District.

Term: July 1, 2024 - June 30, 2027

Fiscal Impact: No cost to the District.

The Board voted to approve the Dual Enrollment College and Career Access Pathways Partnership Agreement with Huntington Beach Union High School District.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

20.11 DIS - Coast Community College District Retirement Board of Authority Report and Recommendation for Board Action: Withdrawal of Funds from the Keenan Futuris Trust and Deposit into the CCLC JPA Trust

The Retirement Board of Authority (RBOA) recently examined the performance and fees of the two Other Post-employment Benefits (OPEB) trusts in which the District participates, the Community College League of California (CCLC) JPA Trust and the Keenan-managed Futuris Trust. The District first established a trust, the CCLC JPA Trust, and the RBOA in 2006 to comply with applicable GASBs and to allow District assets to grow in value, with a goal of fully funding its retirement health benefits liability. In 2016-17, the District joined the Keenan Futuris Trust and shifted half its invested funds from the CCLC JPA Trust to the Keenan Futuris Trust.

The RBOA reached the conclusion that, due to the lower fees and greater performance of the CCLC JPA Trust, the District's investment in an OPEB Trust would be better served if all funds should be withdrawn from the Keenan Futuris Trust and deposited into the CCLC JPA Trust and the Public Entity Investment Trust Program Services Agreement with Keenan & Associates be terminated.

The Board voted to approve the withdrawal of all funds allowable and practical from the Keenan Futuris Trust and deposit them into the CCLC JPA Trust.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

20.12 DIS - Coast Community College District Retirement Board of Authority Report and Recommendation for Board Action: Termination of the Public Entity Investment Trust Program Services Agreement with Keenan & Associates

The Retirement Board of Authority reached the conclusion that, due to the lower fees and greater performance of the CCLC JPA Trust, the District's investment in an OPEB Trust would be better served if all funds should be withdrawn from the Keenan Futuris Trust and deposited into the CCLC JPA Trust and the Public Entity Investment Trust Program Services Agreement with Keenan & Associates be terminated.

The Board voted to approve the termination of the Public Entity Investment Trust Program Services Agreement with Keenan & Associates according to the terms of the agreement.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

20.13 DIS - Approval of District's 2026-2030 Five Year Construction Plan

The Five-Year Construction Plan (FYCP) is an annual document required by the State Chancellor's Office for every California Community College District in the State. Included in the FYCP are upcoming projects in which the District may pursue State funding assistance.

Faculty, staff, and administrators from each of the three Colleges, have been working with Gensler through the Spring semester to develop the Five Year Construction Plan. This includes analyzing campus space utilization, assessing current and future programmatic needs, and determining which of these elements would meet the criteria for possible state support. The plan provides the State with insight as to District's existing and prospective use of facilities as compared to student demand and determines the worthiness of the District for funding support for its capital construction program.

The Board voted to approve the submittal of Coast Community College District's 2026-2030 Five-Year Construction Plan to the California Community Colleges Chancellor's Office.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky

Noes: None
 Abstain: None
 Absent: None

20.14 DIS - Approval of Change Orders for Four Trade Contractors, Golden West College Language Arts Complex; Bid No. 2156

As part of the Vision 2020 Facilities Master Plan, Golden West College constructed a 76,732 square foot complex to replace the Humanities Building. The project was partially state-funded, thus trade package allowances were not authorized to be included in the contract to cover field adjustments, and each of the changes were authorized by the Board of Trustees. The contractors finalized their work on the project, and this was the final change order brought forward for these trades.

Company	Bid Package #	Purchase Order	Current Contract Value	Change Order #	Final Change Order before Retention	Change Order Amount	Revised Contract Value
Bogh Engineering	01A	P0362172	\$1,887,697	4	Yes	(\$70,809)	\$1,816,888
Bogh Engineering	03A	P0362174	\$2,180,752	5	Yes	\$56,966	\$2,237,718
ISEC	10A	P0362192	\$528,737	7	Yes	(\$2,585)	\$526,152
Malcolm Drilling	31B	P0362199	\$1,618,700	1	Yes	\$1,384	\$1,620,084

Fiscal Impact: (\$15,044) (~0.24% Decrease in project costs)

The Board voted to approve the change orders to four trade contracts for the Golden West College Language Arts Complex; Bid No. 2156.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
 Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
 Noes: None
 Abstain: None
 Absent: None

20.15 DIS - Bid Tabulations and Award of Contract for Contractor Services for the Golden West College Nursing Remodel Bid No. 2199

Golden West College sought contractor services to remodel the second floor of Nursing to include 4 hospital style rooms, reconfigure HVAC, plumbing, electrical, fire life safety devices, and adding A/V equipment. It was anticipated that work would commence on June 19, 2024 and be completed by October 23, 2024.

Notices were published in the Daily Pilot on May 9, 2024, and May 16, 2024. Additionally, notices were sent out to 442 vendors utilizing the Planet Bids portal. An onsite job walk was conducted on May 17, 2024, and six bids were received and opened on May 31, 2024.

The bid results were as follows:

<u>Bid Received From:</u>	<u>Total Bid:</u>
Golden Gate Steel Inc.	\$742,200
14709 Carmenita Road	
Norwalk, California 90650	
Elegant Construction	\$784,000
JSB Builders Inc	\$799,999
Wakeco Inc	\$860,503
R Dependable Construction	\$960,000
R J Daum Construction	\$996,805

Term: June 19, 2024 - October 23, 2024

Fiscal Impact: \$742,200 which included \$42,500 in project allowance to be paid using Golden West College Higher Education Emergency Relief (HEERF) funds.

The Board voted to award the Standard Contractor Services Agreement for Bid No. 2199 to Golden Gate Steel Inc.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

21.00 Resolutions

21.01 Resolution #24-15, Q3 Increase Income & Expenditure for Adopted Budget 2023-24 FY

On September 6, 2023, the Coast Community College District Board of Trustees approved the FY 2023-24 budget. Some programs were not known about at the time of adoption of the district budget, and at each quarter a resolution is advanced to the Board to reconcile emerging fiscal data.

As of March 31, 2024, the district administration is projecting to have a net budget increase of \$15,926,131 during FY 2023-24. As this was not included in the 2023-24 Adopted Budget, it is necessary to adopt a resolution to increase income and expenditures for FY 2023-24.

The Board voted to adopt Resolution #24-15 for approval of the Q3 Budget Revision, to Increase of Income and Expenditures for January - March 2024, FY 2023-24.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

21.02 Resolution #24-16 Q3 Budget Transfers

The California Code of Regulations (Title V) Section 58307, requires the Board of Trustees to approve, by a majority vote, all transfers of funds between expenditure classifications. There are a total of 813 transfers for Q3, January - March, 2023, of which 594 are restricted. Resolution.

The Board voted to adopt Resolution #24-16 to approve Q3, January - March 2024, Budget Transfers for FY 2023-24.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

21.03 Resolution #24-17 Imposition of a Hiring Freeze and District-wide Reorganization and Lateral Transfer Plan for the 2024-2025 Fiscal Year

On June 21, 2023, the Board adopted Resolution #23-32, Imposition of a Hiring Freeze for July 2023 through June 2024 and Reorganization and Lateral Transfer Plan. A continued hiring freeze is necessary for the 2024-2025 fiscal year due to the combination of a FTES enrollment decline, increasing expenditures for salaries and benefits, variations in Student Centered Funding Formula funding, and a pending change in the structure of hold-harmless provisions in fiscal year 2025-2026 prompt the need to match staffing levels with earned FTES enrollment levels.

The Board voted to adopt Resolution #24-17, Imposition of a Hiring Freeze and District-wide Reorganization and Lateral Transfer Plan for the 2024-2025 fiscal year, effective July 1, 2024.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

21.04 Resolution #24-18 Allowing for the County Superintendent of Schools to Make Routine Budget Transfers

Resolution #24-18 addresses the role of the County Superintendent of Schools in facilitating routine budget transfers (without overtly granting authority to move funds from the District's contingency reserves) to allow the payment of obligations of the District incurred during each school year.

Despite the formal separation of the California K-12 School system and the Community College System, the Orange County Superintendent of Schools maintains certain oversight of payroll and budget functions. From an operational perspective, this resolution allows the Orange County Department of Education to act as our agent with the offices of the Orange County Treasurer-Tax Collector and Auditor-Controller.

The Board voted to adopt Resolution #24-18 to allow the County Superintendent of Schools to make routine budget transfers (except from District reserves), as needed, at the close of Coast Community College District's FY 2023-24 and during FY 2024-25.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None

Abstain: None
Absent: None

22.00 Policy Approval/Procedure Ratification

22.01 DIS - Board Policy for Approval and Administrative Procedures for Ratification

The Board voted to approve/ratify the following Board Policies and Administrative Procedures:

Chapter 6. Business and Fiscal Affairs

BP 6300 Fiscal Management - Revision

AP 6300 Fiscal Management – Revision

AP 6906 Cash Receipt and Handling – Revision

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

23.00 Informational Reports

23.01 Report from the Chancellor

The Chancellor provided a report to the Board.

23.02 Reports from the College Presidents

The following College Presidents provided reports to the Board:

Vice President Christine Nguyen, Coastline College

Meridith Randall, Golden West College

Dr. Angelica Suarez, Orange Coast College

23.03 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Ann Holliday, Coastline College

Rendell Drew, Orange Coast College

23.04 Reports from the Classified Senate Presidents

John Fawcett, Orange Coast College Classified Senate President, provided a report to the Board.

23.05 Reports from Presidents of Employee Representative Groups

There were no reports.

23.06 Reports from the Board of Trustees

The Trustees provided individual reports.

24.00 Close of Meeting

24.01 Adjournment

The meeting was adjourned in memory of Janice Robertson at 7:05 p.m.



Richard Goetz
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Date</u>
Clement, Nicole	GWC	Instructor, Nursing (Obstetrics)	08/23/24
Escobedo, Carlos	CCC	Instructor, Ethnic Studies	08/23/24

2. Approval of Appointment of Executive Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

None

3. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Grimes-Hillman, Michelle	DIST	Dean (on Special Assignment)	07/01/24-06/30/26
Kalfsbeek-Goetz, Jennifer	GWC	Vice President of Instruction	07/08/24-06/30/26

Extensions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Boogar, Tyler	OCC	Acting Dean	07/01/24-07/31/24
Bremen, Timothy	GWC	Acting Athletic Director	07/01/24-08/09/24
Giblin, Tara	OCC	Acting Vice President of Instruction	07/01/24-07/31/24
Hicks, Ricky	GWC	Acting Vice President of Administrative Services	07/01/24-12/31/24
Johnson, Daniel	GWC	Acting Dean	07/01/24-08/09/24

4. Approval of Appointment of Classified Management

Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Jones, Kourtney	OCC	Early Childhood Education Lab School Manager	06/24/24
Goetz, Ricky	DIST	Interim Manager, Board Support Services/Board Secretary	06/19/24

5. Approval of Appointment of Classified Staff

Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Lazaro, Janet	OCC	Division/Area Office Coordinator	06/24/24
Strambeanu, Alexandru	DIST	IT Business Process Analyst	07/01/24

External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Ayala, Marlene	CCC	Adult Education Program Specialist	06/20/24
Martinez Beccera, Edgar	OCC	Public Safety Officer	06/24/24
McNichols, Carolyn Ann	GWC	Dispatcher	06/24/24
Nguyen, Michelle	OCC	Instructional Assistant-Biological Sciences	06/24/24
Shealy, Matthew	GWC	Dispatcher	06/24/24
Vazquez-Medina, Betzabeth	DIST	Human Resources Generalist	07/01/24
Williams, Bradley	OCC	Program Coordinator-Maritime Training Center	06/24/24

Reorganization

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Dalrymple, Robert	OCC	Marine Maintenance Specialist II	06/19/24

6. Approval of Appointment of Confidential Staff

None

7. Ratification of Appointment of Student Trustee

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Nunez, Darla	DIST	Student Trustee	06/01/24

8. Ratification of Appointment of Substitute, Faculty

Part-Time Faculty Substitute(s), Spring 2024

<u>OCC</u>	<u>Discipline</u>
Cioczek-Georges, Renata	Mathematics

9. Ratification of Appointment of Part-Time Faculty

None

10. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>	<u>End Dt</u>
Marcu-McCue, Nicole	OCC	Registered Nurse	Registered Nurse-Charge	05/22/24	06/30/24
Wong, Michael	OCC	Energy Management Coordinator	Facilities Systems Specialist	12/01/22	06/30/24

Extension of End Date to Out of Class Assignment

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Extend From</u>	<u>Extend To</u>
Navarro, Guadalupe	CCC	Accounting Assistant Senior	Administrative Assistant	05/01/24	06/30/24

11. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Ayala, Vanessa	GWC	Student Equity Program Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	06/01/24	08/31/24
House, Dana	DIST	Assistant-Executive Office Services	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	06/01/24	08/31/24
Rodriguez Prado, Monica	GWC	Office Services Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	07/01/24	09/30/24

Extension of End Dates to Project-Specific Assignments

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Alcala, Javier	CCC	Administrative Assistant II	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	06/01/24	08/31/245
Chaudhry, Allyssa	GWC	Division/Area Office Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	06/01/24	06/30/24
Jones, Kourtney	OCC	Program Coordinator-Early Childhood Lab School	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/01/24	06/23/24
Nalani, Queja	GWC	Instructional Associate	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	07/01/24	08/31/24
Ramierz, Nancy	CCC	Student Retention Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	06/01/24	08/31/24