

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Board Room

Wednesday, July 17, 2024

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on July 17, 2024 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Parker, Prinsky
Student Trustee Nunez joined the meeting at 5:00 p.m.

Trustees Absent: Trustee Patterson

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

a. Public Employee Performance Evaluation

Pursuant to *Government Code* § 54957

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

c. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583
Marco Baeza vs. Coast CCD, California Civil Rights Department Case No. 2023-10-224560325
Coast CCD vs. Talon Brunelle, Orange County Superior Court Case No. 30-2023-01341701
Gabriel Cuellar vs. Coast CCD, Civil Rights Department Case No. 2024-03-24071622
Stanislav Dubrovskiy vs. Coast CCD, California Civil Rights Department Case No. 2024-02-23495302
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946
Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974
Juilianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047
Velvet Miscione vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6860-E
Velvet Miscione vs. Coast CCD, California Civil Rights Department Case No. 2023-09-30020
Linda T. Nguyen vs. Coast CCD, Equal Employment Opportunity Commission Case No. 480-2024-01141
Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Maria Esther Garcia vs. Coast CCD, WCAB Case No. ADJ19213077
Maria Sanabria Garcia vs. Coast CCD, WCAB Case No. 17640505
Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894
Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138
Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697
Phuong Pham vs. Coast CCD, WCAB Case No. 15039592
Thai Pham vs. Coast CCD, WCAB Case No. 11064970

d. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty

2. Approval of Appointment of Executive Educational Administrators
3. Approval of Appointment of Educational Administrators
Acting Vice President of Instruction
Vice President of Instruction
4. Approval of Appointment of Classified Management
Acting Director of Student Equity and Title IX
Temporary Interim Director, College Foundation and Community Relations
5. Approval of Appointment of Classified Staff
Administrative Assistant
Administrative Assistant I
Adult Educational Program Specialist
IT User Support Technician
Program Coordinator- STEM
Research Analyst Senior
Tutorial Services Specialist
6. Approval of Appointment of Confidential Staff
Executive Assistant
7. Ratification of Appointment of Substitute, Faculty
8. Ratification of Appointment of Part-Time Faculty
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Accounting Analyst
Administrative Assistant II
Administrative Assistant to the VP
Custodial Services Team Leader
Early Childhood Education Development Specialist
Facilities Systems Specialist
Instructional Lab Coordinator
Maintenance Specialist I
Registered Nurse- Charge
10. Ratification of Project-Specific Assignment, Classified Staff
Administrative Assistant
Administrative Assistant I
Maintenance Specialist Team Leader
Sailing Program Coordinator

e. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:
Coast Federation of Classified Professionals (CFCP)
Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:
Association of Confidential Employees (ACE)
Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:08 p.m.

1.06 Pledge of Allegiance

Student Trustee Nunez led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

1.04 c. Conference with Legal Counsel: Existing Litigation

The Board voted to respond to the complaint of discrimination filed by Gabriel Cuellar.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

1.04 c. Conference with Legal Counsel: Existing Litigation

The Board voted to respond to the lawsuit filed by Sabrina Oleson.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes:	None
Abstain:	None

Absent: Trustee Patterson

Item 1.04 d. Public Employment

The Board voted to approve and ratify the public employment items as revised.
(See Appendix)

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

1.08 Public Comment

There were no requests to address the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Minutes

The Board voted to approve the minutes of the following meetings:

June 11, 2024 Special Meeting
June 18, 2024 Special Meeting
June 18, 2024 Regular Meeting

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

2.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

John Linke, IT Network Engineer Senior, DIS, Retirement Effective July 8, 2024

Bobby Ostovarpour, IT Data Systems Analyst, DIS, Retirement Effective July 1, 2024
Domingo Perez, Grounds and Landscape Spec, OCC, Retirement Effective June 29, 2024
David Scaglione, Theater Technical Spec, OCC, Retirement Effective July 29, 2024
Eva Shaffer-Hyska, Student Activities Assistant, OCC, Retirement Effective June 27, 2024
James Smolin, Instructor, OCC, Retirement Effective June 1, 2024
Stephen Webster, Research Analyst Senior, DIS, Retirement Effective August 16, 2024

The Board voted to accept the retirements.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

2.03 Reports from the Presidents of Student Government Organizations

There were no reports.

2.04 College Student Equity Plans: Status and Progress

Andreea Serban, Vice Chancellor of Educational Services, and representatives from the colleges provided an update on the status and progress made towards the objectives of the 2022-25 College Student Equity Plans.

2.05 Career Technical Education: Programs, Grants, and Program Reviews

Andreea Serban, Vice Chancellor of Educational Services, provided an update of career technical education programs and regional initiatives and projects.

2.06 DIS - Board Policy and Administrative Procedure for First Reading

The Board voted to return the following Board Policy and Administrative Procedure to a future meeting for further review and action:

BP 5910 Title IX: Sex Discrimination and Sex-Based Harassment
AP 5910 Title IX: Sex Discrimination and Sex-Based Harassment

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

2.07 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.08 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.09 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 17.01)

The Board voted to approve the Consent Calendar as revised.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

18.00 Discussion Calendar

19.00 Approval of Standard Agreements in Excess of \$114,500

19.01 OCC - Standard Independent Contractor Agreement with Lopez Works, Inc.

Lopez Works, Inc. to provide sweeping and clean-up services for OCC Swap Meet to include trash pick-up by hand and the use of mechanical devices. Trash and debris will be picked up from the Swap Meet perimeter and all parking lots adjacent to the H Lot.

Term: July 1, 2024 – June 30, 2025

Fiscal Impact: NTE \$190,000 upon approval of invoices to be funded from Enterprise Swap Meet funds.

The Board voted to approve the Standard Independent Contractor Agreement with Lopez Works, Inc.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

20.00 Approval of Non-Standard Agreements in Excess of \$114,500

20.01 DIS - Non-Standard Amendment No. 3 to the Standard Professional Services Agreement with M. Arthur Gensler, Jr. and Associates, Inc.

The amendment seeks to update the Vision 2030 Facilities Master Plan to align the plan with our post-pandemic reality via a three-step planning process.

Term: March 21, 2019 - December 31, 2024.

Fiscal Impact:

Original Contract Amount: \$952,800.00

Amendment No. 1: \$103,500.00

Amendment No. 2: \$240,500

New Contract Total: \$1,296,500 to be paid with Measure M General Obligation Bond Funds.

The Board voted to approve Amendment No. 3 to the Standard Professional Services Agreement with M. Arthur Gensler, Jr. and Associates, Inc.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

21.00 Revenue Generating Agreements/Contracts Over \$114,500

21.01 DIS - Funded Programs

Coastline Community College received Amendment #1 to increase the award amount for the Mathematics, Engineering, and Science Achievement (MESA) Program grant from the California Community Colleges Chancellor's Office. Amendment #1 increases the award amount for Fiscal Year 2023-24 by \$153,219 from \$280,000 to \$433,219. The total multi-year award amount increases from \$1,552,038.75 to \$1,705,257.75. All other terms remain unchanged.

Orange Coast College received Amendment #1 to increase the award amount for the Mathematics, Engineering, and Science Achievement (MESA) Program grant from the California Community Colleges Chancellor's Office. Amendment #1 increases the award amount for Fiscal Year 2023-24 by \$153,219 from \$280,000 to \$433,219. The total multi-year award amount increases from \$1,650,136.75 to \$1,803,355.75. All other terms remain unchanged.

The Board voted to approve participation in the funded programs and the amendments to the contracts.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	Trustee Patterson

22.00 Ratification/Approval of General Items of Business

22.01 OCC - Ratification of Non-Standard Affiliation Agreement with Keck Medical Center of USC on behalf of its Keck Hospital of USC

The Affiliation Agreement with Keck Medical Center is to continue providing a clinical site for OCC's Neurodiagnostic Technology Program.

Term: June 30, 2024 - July 1, 2027

Fiscal Impact: No cost to the District.

The Board voted to ratify the Non-Standard Affiliation Agreement with Keck Medical Center of USC on behalf of its Keck Hospital of USC.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

22.02 DIS - Ratification of Non-Standard Program Agreement with Mater Dei High School

The Program Agreement establishes a partnership between Orange Coast College and Mater Dei High School. OCC offers a DANC 223 Performing Dance Ensemble II class on the Mater Dei High School campus during the fall 2024 semester and provides Mater Dei High School free access to the Robert B. More Theatre from January 14, 2025 to January 18, 2025 for two dance concerts and dress rehearsal related to the class. Mater Dei High School provides OCC free access to a classroom and necessary equipment to conduct the class. OCC pays for the cost of instruction and will claim the full-time equivalent students (apportionment) generated by the class.

Term: August 26, 2024 – January 18, 2025

Fiscal Impact: Orange Coast College will generate revenue through apportionment to offset the costs.

The Board voted to ratify the Program Agreement with Mater Dei High School.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

22.03 DIS - Approval of Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement with Garden Grove Unified School District

The agreement is to continue the CCAP partnership with GGUSD, which includes all three Colleges in the District. The goal of this partnership is to develop pathways from high school to community college for career technical education or preparation for transfer.

Term: July 1, 2024 - June 30, 2027

Fiscal Impact: No cost to the District. The District does not anticipate any additional costs for teaching the dual enrollment classes at either the Colleges' sites or one of the GGUSD sites.

The Board voted to approve the Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement between Coast Community College District and GGUSD.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

22.04 DIS - Approval of Employment Agreement for Chancellor Yamamura, 2024-2027

The Board voted to approve the 2024-2027 Employment Agreement for Dr. Whitney I. Yamamura in the position as Chancellor of the Coast Community College District at the annual salary of \$377,000 for the period July 1, 2024 through June 30, 2027.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

22.05 DIS - Approval of Educational Administrator Employment Agreement (Tara Giblin, OCC)

The Board voted to approve the Educational Administrator Employment Agreement with Tara Giblin as Vice President of Instruction at an annual salary of \$232,481, based on Salary Schedule DG, Range 14, Step 6, plus an annual doctoral stipend of \$3,000 commencing on July 22, 2024 through June 30, 2026.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky

Noes: None
Abstain: None
Absent: Trustee Patterson

22.06 DIS - Approval of Amendments to Educational Administrator Employment Agreements

The Board voted to approve the Educational Administrator and Executive Educational Administrator Employment Agreement Amendments for the following individuals at the following annual compensation:

Educational Administrator

<u>First Name</u>	<u>Last Name</u>	<u>Salary</u>
Tyler	Boogar	\$171,104
Tara	Giblin	\$232,481, plus \$250 doctoral stipend
Leighia	Fleming	\$195,237, plus \$250 doctoral stipend through June 30, 2024 \$201,132, plus \$250 doctoral stipend effective July 1, 2024

Executive Educational Administrator

<u>First Name</u>	<u>Last Name</u>	<u>Salary</u>
Rupa	Saran	\$274,755

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Abstain)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

22.07 DIS - Approval of 2024-2025 Salary Schedules

The Board voted to approve the following salary schedules effective July 1, 2024:

1.07% COLA Increase

A2 – Full Time Faculty (12 month)
AA – Full Time Faculty (175 days)
BB – Part Time Faculty (Instructor, Counselor, Librarian)
E0 – Classified (10 month)
E1 – Classified (11 month)
EE – Classified (12 month)
ES – Classified Substitute

JJ – Confidential
Q2 – Faculty Cosmetology
QQ – Faculty Counselors

No COLA Increase

DG – Classified Management and Educational Administrators
LL – Executives

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

22.08 DIS - Approval of 2024-2025 Hourly and Temporary Employees Salary Schedules

The Board voted to approve the following salary schedules effective July 1, 2024:

No Change from 2023-2024

AJ – Administration of Justice
AP – Cybersecurity Apprenticeship
ST – Short-term/Temporary

Modified from 2023-2024

PE – Professional Expert
SA – Student Assistant/Intern
SC – Waterfront Campus Professional Expert

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

22.09 DIS - Approval of 2024-2025 Board of Trustees VV Salary Schedule

The Board voted to approve the VV salary schedule with no change from 2023-2024 (per the vote of the Board of Trustees on June 18, 2024) effective July 1, 2024.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

22.10 DIS - Adoption of the District-wide Strategic Plan 2024-27

The Strategic Plan establishes specific strategic focus on key areas while providing for flexibility for each District site to develop and implement operational strategies and tactical activities towards achieving the district-wide strategic goals and objectives which consider and build upon the strengths and uniqueness of each District site.

The Board voted to adopt the District-wide Strategic Plan 2024-27.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

22.11 DIS - Authorization to File Notice of Completion and Release Retention Funds for the Orange Coast College Technology Building Skylight Renovation

The Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following project in compliance with Public Contract Code Section 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee is authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Orange Coast College Technology Building Skylight Renovation - Bid 2183
Contractor: Angelus Waterproofing & Restoration, Inc.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None
Absent: Trustee Patterson

23.00 Policy Approval/Procedure Ratification

23.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

The Board voted to approve/ratify the following Board Policies and Administrative Procedures as revised:

Chapter 3. General Institution

BP 3420 Equal Employment Opportunity

AP 3420 Equal Employment Opportunity

BP 3722 Accessibility Standards for Electronic and Information Technology

AP 3722 Accessibility Standards for Electronic and Information Technology

Chapter 4. Academic Affairs

BP 4103 Work Experience Education

AP 4103 Work Experience Education

Chapter 5. Student Services

BP 5030 Fees

AP 5030 Fees

Chapter 7. Human Resources

BP 7400 Travel

AP 7400 Travel

BP 7911 Volunteers

AP 7911 Volunteers

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Prinsky
Noes: None
Abstain: None

Absent: Trustee Patterson

24.00 Informational Reports

24.01 Report from the Chancellor

The Chancellor provided a report to the Board.

24.02 Reports from the College Presidents

The following College Presidents provided reports to the Board:

Dr. Kate Mueller on behalf of Dr. Vince Rodriguez, Coastline College
Meridith Randall, Golden West College
Dr. Madjid Niroumand on behalf of Dr. Angelica Suarez, Orange Coast College

24.03 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Ann Holliday, Coastline College
Damien Jordan, Golden West College
Rendell Drew, Orange Coast College

24.04 Reports from the Classified Senate Presidents

Jeanette Grimm & Elizabeth Page, Orange Coast College Classified Senate Co-Presidents provided a report to the Board.

24.05 Reports from Presidents of Employee Representative Groups

Rob Schneiderman, Coast Federation of Educators/American Federation of Teachers President provided a report to the Board.

24.06 Reports from the Board of Trustees

The Trustees provided individual reports.

25.00 Close of Meeting

25.01 Adjournment

The meeting was adjourned at 6:37 p.m.



Richard Goetz
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

The appointments set forth below in Section 1 through 8 are recommended by the Acting Vice Chancellor of Human Resources.

1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Date</u>
Davis, John	OCC	Instructor, Journalism	08/23/24

2. Approval of Appointment of Executive Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

None

3. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Giblin, Tara	OCC	Vice President of Instruction	07/22/24-06/30/26

Extensions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
*Giblin, Tara	OCC	Acting Vice President of Instruction	07/01/24-07/21/24

*Revised dates from June 18, 2024, Closed Session Agenda

4. Approval of Appointment of Classified Management

Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Rangno, Andrea	GWC	Temporary Interim Director, College Foundation and Community Relations	07/01/24

External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Carithers-Benebo, Alisha	CCC	Acting Director of Student Equity and Title IX	07/24/24

5. Approval of Appointment of Classified Staff

Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Nguyen, Mindy	OCC	Adult Education Program Specialist	07/18/24

External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Chandupatla, Ragamaye	DIST	Research Analyst Senior	08/26/24
Phan, Chau	GWC	Adult Education Program Specialist	07/22/24
Quintana, Rene	DIST	IT User Support Technician	08/05/24

Reorganization

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Gonzalez, Rafael	OCC	Program Coordinator- STEM (FTE updated to 100%)	08/01/24

Reassignment

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Aubin, Todd	OCC	Administrative Assistant I	07/18/24
Lam, Kelly	OCC	Administrative Assistant	07/18/24
Nuzzolese-Laflamme, Virginia	OCC	Tutorial Services Specialist	07/18/24
Oquist, Michael	OCC	Tutorial Services Specialist	07/18/24

6. Approval of Appointment of Confidential Staff

Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Lopez-Daly, Yadira	DIST	Executive Assistant	07/18/24

7. Ratification of Appointment of Substitute, Faculty

None

8. Ratification of Appointment of Part-Time Faculty

Summer 2024

Appointments for the period 06/10/24-08/16/24

CCC

<u>Name</u>	<u>Discipline</u>
Aguilera, Peter	Sociology
Ahmadpanah, Dr. Seyed	Biology
Alfaro, David	Counseling
Alweheiby, Julie	Spanish
Aprile, Judy	Special Education
Ardinger, Charles	English
Arellano, German	English as a Second Language
Baitoo, Hilda	Digital Media Design
Biganeh, Maryam	Communication Studies
Blash, Megan	Political Science
Breslaw, Cathy	Art

Bridges, Stephanie	English
Brock, Marilyn	English
Burke, Peggy	English as a Second Language
Caldani, Patricia	Biology
Can, Minh	Mathematics
Carleton, Ryan	Computer Service Technology
Carlock, Alison	Education
Carlucci, Michael	Mass Communications
Carson, Raymond	English as a Second Language
Ceralde-Elson, Cheryl	English as a Second Language
Chamberlain, Michael	English as a Second Language
Chapman, Cheryl	Education
Cheng, Bing	Mathematics
Cisneros, Mark	Mathematics
Cobb, Tonya	English as a Second Language
Cordovil, Heather	Special Education
Cratty, William	Music
Crisantos Valencia, Stephany	Counseling
Cristales, Angel	Counseling
Crowley, Debra	Computer Information Systems
Cruz-Teposte, Janet	English as a Second Language
Daniel, Maribeth	English
Diaz-Brown, William	History
Do, Anhvy	English as a Second Language
Do, Coco	Counseling
Do, Tu	Biology
Edson, Melissa	Counseling
El-Ahraf, Amer	Arabic
Everett, Mike	Mathematics
Farnham II, Paul	Mathematics
Forbes, Junko	Mathematics
Franklin, Robert	Geography
Fuchs, David	French
Garvin, Timothy	History
Gilgren, Michael	Accounting
Godoy, Esmeralda	English as a Second Language
Golojuh, Josiah	English
Greer, Mary	Biology
Greuel, Jamie	English
Grove, Timothy	English as a Second Language
Gutierrez, Diego	Physics
Hanke, Rhonda	Digital Media Design

Hartl, Forrest	Theater Arts
Hasan, Fouton	English as a Second Language
Heichman, Laura	History
Hofferd, Richard	English as a Second Language
Horikawa, Kazumi	Mathematics
Hornung, Chris	Music
Jaber, Jihad	Mathematics
Jaeger, Nancy	Special Education
Jugle, Beth	Counseling
Kelly, Dr. Mark	Biology
Kepler, Marc	English as a Second Language
Khan, Dr. Mahbub	Physics
Kim, Rick	Business
Leffler, Eric	Art
Letourneau, Alex	Chemistry
Lopez, Michelle	English
Lopez, Rachelle	Counseling
Magrann, Dr Tracey	Biology
Marks, Karen	Human Services
Matar, Mike	Management
Matthis, Gregory	English as a Second Language
Menzing, Todd	History
Moeck, Heather	Psychology
Montooth, Carisa	Counseling
Morehouse, Karen	English
Najera, Michael	Political Science
Navidnia, Dr.	Biology
Nguyen, Cindy	English as a Second Language
Nguyen, David	Vietnamese
Nguyen, Diem	Mathematics
Nguyen, Steve	Counseling
Niehaus, Rachel	Kinesiology
Ostrowski, Kenneth	Chemistry
Pallante, Paloma	Special Education
Pentek, Jozsef	Biology
Pham, Anne	Counseling
Phamle, Skyler	Counseling
Ritchie, Angela	Digital Media Design
Rogoff, Meri	English
Ryan, John	Mathematics
Ryan, Mutsuno	Mathematics
Sabrin, Shaheed	English as a Second Language
Salimi, Layla	Counseling

Salvi, Lisa	Anthropology
Sampson, Kevin	Real Estate
Sanchez, Sylvia	Counseling
Satow, Jingfang	Chinese
Scianni, Kevin	Art
Seto, Shoo	Mathematics
Shiring, Richard	Mathematics
Sineri, Loretta	Digital Media Design
Smith Jones, Lisa	Accounting
Steinberg, Mai	Mathematics
Stillings, Lisa	Accounting
Stockwell, Debra	Biology
Syed, Dr. Erum	Biology
Takahashi, Hiromi	Japanese
Tanner, Bill	Law
Tavantzis, Mara	English as a Second Language
Tran, Chau	Mathematics
Tran, Chau	Counseling
Tran, Duy	Mathematics
Tran, Vinh	Chemistry
Uytiepo, Pryscilla	Counseling
Villalobos, Jose	Mathematics
Volmer, Kim	English
Vu, Andy	Accounting
Walsh, Michelle	Geography
Ward, Douglas	English as a Second Language
Washington, Warren	Ethnic Studies
Watts, Susan	Law
Wen, Edward	Chemistry
Williams, Luke	Special Education
Wong, Karis	Biology
Youn, May	English as a Second Language
Zentner, Aeron	Computer Information Systems

GWC

Name

Amado, Nicholas
Anderson, Chathi
Anglin, Marie
Barsha, Anthony
Beamer, Debito
Becker, Craig

Discipline

Intercollegiate Athletics
Communication Studies
English Language Learning
Mathematics
Ethnic Studies
Political Science

Berry, Ashley	Psychology
Boan, Zach	American Sign Language
Bru, Louis	Biology
Bruns, Katie	Communication Studies
Bui, Minh	Mathematics
Buker, Guy	Business
Camacho, Daisy	Spanish
Carmona, Renee	Cosmetology
Celly, Bhriugu	Computer Science
Cohen, Herbert	Computer Science
Combs, Mark	Psychology
Contreras, David	Spanish
Cowan, Rory	Theater Arts
Cox, Wyatt	English Language Learning
Cruz, Nathen	Political Science
Deville, Yolanda	Cosmetology
Dinger, Michelle	Communication Studies
Elgindi, Isaac	Mathematics
Evans, Bryan	Intercollegiate Athletics
Fay, Aaron	Biology
Ferry, Michelle	History
Fleming, Akemi	Intercollegiate Athletics
Flores, Rodrigo	Intercollegiate Athletics
Garcia-Rios, Fatima	Spanish
Gardner, Christopher	Automotive Technology
Ghadami, Sara	Computer Science
Gimenez, Alejandro	Intercollegiate Athletics
Gonzalez Phelps, Micha	Cosmetology
Gruber, Michon	Cosmetology
Halchishak, Regina	Cosmetology
Haley, Michelle	Geography
Hall, Jennifer	Psychology
Hamilton, Michael	Economics
Hamrick, Jacob	Automotive Technology
Harrington Jr, Odell	Intercollegiate Athletics
Haynes-Nicholls, Holly	History
Heavener, Connie	Cosmetology
Hernandez, Rebecca	Biology
Hoang, Minh	Accounting
Hoberg, Megan	Geography
Humphrys, Teri	Anthropology
Husari, Ronza	Mathematics
Jahan, Reza	Biology

Jara, Ric	Chemistry
Jazayeri, Jennifer	Sociology
Jereb, Claudia	English
Khong, San	Chemistry
Klein, Tom	Political Science
Kowalski, Vic	Biology
Le, Dream	Biology
Little Zermeno, Antonio	Health Education
Liu, Shin	Computer Science
Long, Judy	Cosmetology
Lopez, Gerardo	Counseling
Manley, Heather	Biology
Manzo, Jessica	Philosophy
Mayfield V, James	History
McKinney, Don	Art
Mcperson, Deborah	Communication Studies
Minassian, Eric	Astronomy
Natale, Shelley	Communication Studies
Nguyen, Hiep	Computer Business Applications
Ohm, Carrie	Art
Page, Sam	Philosophy
Palencia Gutierrez, Judit	Spanish
Pao, Kevin	Geography
Pascoe, George	Intercollegiate Athletics
Ramos, Andrew	Intercollegiate Athletics
Razban, Erin	Geography
Redmon, Brydey	Economics
Reyes, Lourdes	Spanish
Rodriguez, Christian	Intercollegiate Athletics
Roston, Teresa	Cosmetology
Ruggeri-Dilello, Tiffany	Communication Studies
Sanchez, Sergio	English Language Learning
Sanei, Maryam	Biology
Schenk, Lauren	Library
Sesay, Dominic	Intercollegiate Athletics
Seshie, Juti	American Sign Language
Soqui-Lopez, Susana	Spanish
Street, Karah	Biology
Suzuki, Milan	Psychology
Swendson, Paul	History
Tran, Trina	Chemistry
Tumbas, Nancy	English Language Learning
Vo Luong, My	Chemistry

Vu, Emily
Wagner, Summer
White, Hailey
Willey, Michael
Wyatt, Joanna
Zeighami, Farid

Communication Studies
Communication Studies
English
Intercollegiate Athletics
Cosmetology
Computer Science

OCC

Name

Ali, Susan
Allgood, Maria
Alsaegh, Saif
Arbor, Kayla
Arbor, Patrick
Arias, Aaron
Baker, Janet
Bell III, John
Boutilier, Ann
Brown, Kevin
Chen, Elizabeth
Click, Sean
Collins, Sean
Cook, Sean
Cottrell, Wayne
Crowley, JoJo
Dhillon, Sarah
Dickens, Donna
Doherty, Michelle
Duckett, Matt
Dunn, Darin
Dunne, Debbie
Duran, Paloma
Elias, Jennifer
Falkenstein, Daniel
Fernandes, Twin
Fritzler, Amythyst
Ghosh, Pratanu
Gibson, Robert
Gressier, Pamela
Gutierrez, Heather
Haeri, Shadi
Halkia, Georgia

Discipline

Music
Interior Design
Film & Television
English
English
Kinesiology
Interior Design
Communication Studies
Allied Health
English Language Learning
English
English Language Learning
Intercollegiate Athletics
English Language Learning
Engineering
Architecture
Food and Beverage Management
Fashion
English
Art
Kinesiology
Marine Activities
English as a Second Language
Allied Health
Kinesiology
Intercollegiate Athletics
Dance
Engineering
English Language Learning
English
Diagnostic Medical Sonography
Biology
Integrative Health

Hamber, Franca	Italian
Hartnett, Devyn	Communication Studies
Heneks, Kasara	Mathematics
Hesse, Lisa	Foods & Nutrition
Hirunthanakorn, Christopher	Electronics Technology
Hung, Emily	Music
Johnson, Shauna	English Language Learning
Johnson, Troy	Welding Technology
Jones, Kourtney	Child Development & Education
Kane, Raenie	Allied Health
Kass, Darcie	Child Development & Education
Kimball, Don	Aviation Maintenance Tech
Kiyohara, Lisa	Diagnostic Medical Sonography
Komatovich, Angelina	Marine Science
Laws, Elise	Intercollegiate Athletics
Lazzara, Nunzio	English
Le, Sunny	Mathematics
Lee, Jamaal	Kinesiology
Lee, Steve	Construction Technology
Lemus, Stephanie	Ethnic Studies
Lopez, Gregory	Counseling
Madsen, Brenda	Biology
Mann, Mike	Aviation Pilot Training
Marantz, Larissa	Art
Mayer, Matthew	Tutoring
Mealey, Ron	Marine Activities
Menaker, Shana	Dance
Merlo, Adrienne	Spanish
Miller, Sherilyn	Fashion
Mitchell, Michele	English
Moniz, Pamela	Biology
Najjar, Rana najjar	Allied Health
Newman, Brooke	Child Development & Education
Newman, Charlene	Welding Technology
Ngo, Khanh	Communication Studies
Nielsen, Chris	Digital Media Arts & Design
Niumata, JT	Intercollegiate Athletics
Noah, Melissa	Child Development & Education
Northrup, Scott	Mathematics
Obnial, Christine	Architecture
Pecora, Heather	Kinesiology
Pham, Mai-Thi	Counseling
Pierce, Donna	Radiologic Technology

Place, Donna	Dance
Potts, Gretchen	Art
Quinonez, Rena	Computer & High Technology
Roberts, Brittanee	Intercollegiate Athletics
Ross, James	Chemistry
Rue, Michelle	Film & Television
Sabine-Wolf, Kerri	Art
Sabori, Sibley	Consumer Studies
Saint Lilith, Rebel	Communication Studies
Salagean, Natalie	English
Salazar, Felipe	Ethnic Studies
Salim, Linda	English Language Learning
Schulz, Stephen	Electronics Technology
Serna, Gabriela	Astronomy
Shieh, David	Engineering
Shimanek, Thomas	Film & Television
Skaggs, Timothy	Intercollegiate Athletics
Speth, Mardi	Digital Media Arts & Design
Stickel, Karl	Machine Technology
Strachan, Glenn	Kinesiology
Sutfin, Thomas	Aviation Pilot Training
Tarango, Courtney	Kinesiology
Thompson, April	Culinary Arts
Thornton, Trenton	Kinesiology
Tu, Kim	Chemistry
Upchurch, Devan	Child Development & Education
Van Deventer, Foster	English Language Learning
Warner, Wes	Computer & High Technology

9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>	<u>End Dt</u>
Vallet, Janet	OCC	Administrative Assistant I	Administrative Assistant II	07/01/24	09/30/24

Extension of End Dates to Out of Class Assignments

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Extend From</u>	<u>Extend To</u>
Do, Nghia	OCC	Budget Technician	Accounting Analyst	07/01/24	09/30/24
*Grimm, Jeanette	OCC	Division/Area Office Coordinator	Administrative Assistant to the VP	07/01/24	09/30/24
Marcu-McCue, Nicole	OCC	Registered Nurse	Registered Nurse-Charge	07/01/24	09/30/24

Martinez, Maribel	OCC	Custodian Senior	Custodial Services Team Leader	07/01/24	09/30/24
Pacheco, Jeronimo	OCC	Custodian	Maintenance Specialist I	07/01/24	09/30/24
Phonsiri, Stephanie	OCC	Administrative Assistant	Administrative Assistant II	07/01/24	09/30/24
Profeta, Robert	OCC	Instructional Associate	Instructional Lab Coordinator	07/01/24	09/30/24
Wong, Michael	OCC	Energy Management Coordinator	Facilities Systems Specialist	07/01/24	09/30/24

***Work Experience Program**

Out of Class Assignments for Child Care Center to Meet Child/Instructor Ratios, Timecard Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Granadino, Cinthia	OCC	Early Childhood Lab Assistant	Early Childhood Education Development Specialist	08/01/24	06/30/25
Hulgreen, Erin	OCC	Early Childhood Lab Assistant	Early Childhood Education Development Specialist	08/01/24	06/30/25
Jordan, Judith	OCC	Early Childhood Lab Assistant	Early Childhood Education Development Specialist	08/01/24	06/30/25
Penmetcha, Hemalalitha	OCC	Early Childhood Lab Assistant	Early Childhood Education Development Specialist	08/01/24	06/30/25
Tucker, Mardi	OCC	Early Childhood Lab Assistant	Early Childhood Education Development Specialist	08/01/24	06/30/25

10. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Salgado, Arturo	OCC	Maintenance Specialist Team Leader	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	07/01/24	08/31/24

Extension of End Dates to Project-Specific Assignments

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
James, Teresa	CCC	Administrative Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	07/01/24	09/30/24
Nguyen, Bai	OCC	Administrative Assistant I	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	07/01/24	09/30/24

Segerblom, Mette	OCC	Sailing Program Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15- day period.	07/01/24	09/30/24
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