

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Board Room

Wednesday, August 21, 2024

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on August 21, 2024 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Trustees Absent: Student Trustee Nunez

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583
Marco Baeza vs. Coast CCD, California Civil Rights Department Case No. 2023-10-224560325
Coast CCD vs. Young, Orange County Superior Court Case No. 30-2024-01412146
Coast CCD vs. Young, Orange County Superior Court Case No. 30-2024-01375578
Gabriel Cuellar vs. Coast CCD, California Civil Rights Department Case No. 2024-03-24071622
Stanislav Dubrovskiy vs. Coast CCD, California Civil Rights Department Case No. 2024-02-23495302
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946
Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974
Juillianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047
Velvet Miscione vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6860-E
Velvet Miscione vs. Coast CCD, California Civil Rights Department Case No. 2023-09-30020
Linda T. Nguyen vs. Coast CCD, Equal Employment Opportunity Commission Case No. 480-2024-01141
Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537
Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332

c. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Executive Educational Administrator
Vice Chancellor of Human Resources
3. Approval of Appointment of Educational Administrator
Acting Athletic Director
Acting Criminal Justice Training Center Coordinator
Acting Dean
4. Approval of Appointment of Classified Management
5. Approval of Appointment of Classified Staff
Facilities Systems Specialist
Financial Business Systems Support Analyst
IT Infrastructure Engineer

Mechanic

6. Approval of Appointment of Confidential Staff
7. Ratification of Appointment of Substitute, Faculty
8. Ratification of Appointment of Part-Time Faculty
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Division/Area Office Coordinator
Program Coordinator- Early Childhood Lab School
10. Ratification of Project-Specific Assignment, Classified Staff
Budget Senior Technician

d. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:05 p.m.

1.06 Pledge of Allegiance

Trustee Hornbuckle led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

1.04 a. Public Employee Discipline/Dismissal/Release

The Board voted to ratify the probationary release of a classified employee.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

Item 1.04 c. Public Employment

The Board voted to approve and ratify the public employment items. (See Appendix)

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

Board President Prinsky noted that in Closed Session the Board appointed Diane Fiero as Vice Chancellor of Human Resources, and her employment agreement would be on the September 4, 2024 Board meeting agenda.

1.08 Public Comment

There were no requests to address the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Minutes

The Board voted to approve the minutes of the following meetings:

August 7, 2024 Regular Meeting as revised
August 8, 2024 Special Meeting

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Absent)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None

Abstain: None
Absent: None

2.02 Annual Report on Risk Management and Insurance

Jerry Marchbank, Senior Director, Facilities Planning and Construction, provided the Annual Report on Risk Management and Insurance.

2.03 Workers' Compensation Self-Insured Open Claims Annual Status Report

Marlene Drinkwine, Acting Vice Chancellor of Human Resources, provided the Workers' Compensation Self-Insured Open Claims Annual Status Report.

2.04 Retirement Board of Authority Portfolio Performance Report as of June 30, 2024

Marlene Drinkwine, Vice Chancellor of Finance and Administrative Services, provided a summary of the Coast Community College District Retirement Board of Authority portfolio performance as of June 30, 2024.

2.05 Technology Accessibility Options

Rupa Saran, Vice Chancellor and Chief Information Technology Officer, provided a continuation of technology accessibility options that highlighted practices used by neighboring districts and responded to comments and questions from trustees.

The Board voted to move forward with live streaming of Board Meetings.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Absent)
Ayes: Trustees Hornbuckle, Parker, Patterson, Prinsky
Noes: Trustee Moreno
Abstain: None
Absent: None

The Board discussed a motion by Trustee Hornbuckle and seconded by Trustee Parker to restrict public comments to in-person or submission via email. Following discussion, the motion was revised.

The Board voted to restrict public comments to in-person only.

Motion by Trustee Hornbuckle, Second by Trustee Parker.

Carried with the following vote:

Advisory: Student Trustee Nunez (Absent)
Ayes: Trustees Hornbuckle, Parker, Patterson, Prinsky
Noes: Trustee Moreno
Abstain: None
Absent: None

The Board voted to Direct Vice Chancellor Serban to revise existing Board Policy to include live streaming and present it for first reading at the September 18, 2024 meeting. Second reading of the policy revisions would be presented at the October 1, 2024 meeting. If approved, the October 16, 2024 meeting would be live streamed.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Absent)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

2.06 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.08 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 14.01)

The following items were pulled:

- 6.03 OCC - Special Events and Projects
- 11.01 DIS - Personnel

The Board voted to approve the balance of the Consent Calendar.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Absent)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

Following discussion, the Board voted to approve item 6.03 OCC - Special Events and Projects.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Absent)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

The Board voted to approve item 6.04 DIS - Special Events and Projects as revised.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Absent)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

Trustee Parker recused herself from the discussion and vote for item 11.01 DIS - Personnel.
The Board voted to approve item 11.01 DIS - Personnel as revised.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Absent)
Ayes: Trustees Hornbuckle, Moreno, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None
Recused: Trustee Parker

15.00 Discussion Calendar

16.00 Approval of Standard Agreements in Excess of \$114,500

16.01 DIS - Standard Independent Contractor Agreement with Dr. Makuochukwu Okoma

The Orange County Center of Excellence project brings together regional colleges and districts to conduct research on the return on investment of Strong Workforce Programs Regional projects. To support the project goals, Dr. Okoma will conduct this research for the Strong Workforce Programs Regional projects in which the District participated or led.

The Board voted to approve the Independent Contractor Agreement with Dr. Makuochukwu Okoma.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Absent)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

17.00 Ratification/Approval of General Items of Business

17.01 DIS - Approval of Educational Administrator Employment Agreement (Steven Gostin, OCC)

On August 7, 2024 the Board approved the appointment of Steven Gostin to the position of General Manager Instructional Food Services at Orange Coast College, commencing on August 12, 2024 and ending on June 30, 2026. After review by the Chancellor, it is recommended that the Board approve the Employment Agreement with Steven Gostin setting forth the terms of his employment. Compensation is to be an annual salary of \$144,881, based on the DG Salary Schedule, Range 9, Step 3.

Following the oral announcement by the Board President of the recommended Board action pursuant to the Brown Act, the Board voted to approve the Employment Agreement with Steven Gostin as General Manager Instructional Food Services at Orange Coast College at an annual salary of \$144,881.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Absent)
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Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

17.02 DIS - Approval of Standard GWC Regional Criminal Training Center Inter-Agency Instructional Services Template

The Board voted to approve the new Standard GWC Regional Criminal Training Center Inter-Agency Instructional Services Template as revised.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Absent)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

17.03 DIS - Appointment of Official Representative of Coast Community College District to the Coast Adult Education Consortium for the 2024-25 Fiscal Year

Coast Community College District is a member of the Coast Adult Education Consortium along with Huntington Beach Union High School District, Newport-Mesa Unified School District, Garden Grove Unified School District, Coastline Regional Occupation Program, and the Orange County Department of Education. An official representative is necessary to ensure that the District Adult Education Program participates in the decision-making process including the disbursement of Consortium funds to provide adult education instruction and student support services authorized by AB 104, Section 84913.

The Board voted to appoint Dr. Andreea Serban, Vice Chancellor of Educational Services and Technology, to continue to serve as the official representative of Coast Community College District to the Coast Adult Education Consortium for the 2024-25 fiscal year.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Absent)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

18.00 Resolutions

18.01 Resolution #24-19 Authorizing Payment to Trustee Absent from Board Meeting

The Board voted to adopt Resolution #24-19 Authorizing Payment to Trustee Absent from Board Meeting.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Nunez (Absent)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

18.02 Resolution #24-20 Authorizing Payment to Trustee Absent from Board Meeting

The Board voted to adopt Resolution #24-20 Authorizing Payment to Trustee Absent from Board Meeting.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Absent)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

19.00 Close of Meeting

19.01 Adjournment

The meeting was adjourned in memory of Cornelia Protzner, Suji Kim and Richard Alatorre at 5:54 p.m.



Richard Goetz
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

The appointments set forth below in Section 1 through 7 are recommended by the Acting Vice Chancellor of Human Resources.

1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

None

2. Approval of Appointment of Executive Educational Administrator (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Date</u>
Fiero, Diane	DIST	Vice Chancellor of Human Resources	09/23/24

3. Approval of Appointment of Educational Administrator (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
*Cox, Rodney	GWC	Acting Criminal Justice Training Center Coordinator	*09/03/24-11/12/24

*Revised dates from 08/07/24 board agenda

Extensions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Bremen, Timothy	GWC	Acting Athletic Director	08/10/24-09/27/24
Johnson, Daniel	GWC	Acting Dean	08/10/24-09/27/24

4. Approval of Appointment of Classified Management

None

5. Approval of Appointment of Classified Staff

Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Tswei, Daniel	DIST	IT Infrastructure Engineer	09/09/24

Reorganization

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Banasiak, Michael	OCC	Mechanic	08/22/24
Macgregor, Shannon	OCC	Financial Business Systems Support Analyst	08/22/24
Wong, Michael	OCC	Facilities Systems Specialist	08/22/24

6. Approval of Appointment of Confidential Staff

None

7. Ratification of Appointment of Substitute, Faculty

None

8. Ratification of Appointment of Part-Time Faculty

None

9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>	<u>End Dt</u>
Do, Vi Michelle	OCC	Administrative Assistant	Program Coordinator- Early Childhood Lab School	08/12/24	12/31/24
Woiemberghe, Nicole	GWC	Athletic Equipment Manager	Division/Area Office Coordinator	07/01/24	09/30/24

10. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Pham, Dao	DIST	Budget Technician Senior	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15- day period.	07/15/24	09/30/24