

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

**Board Room**

**Wednesday, September 4, 2024**

**4:00 p.m. Closed Session, 5:00 p.m. Open Session**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 4, 2024 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Prinsky called the meeting to order at 4:00 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky  
Student Trustee Nunez joined the meeting at 5:00 p.m.

Trustees Absent: None

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

##### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

##### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583  
*Marco Baeza vs. Coast CCD*, California Civil Rights Department Case No. 2023-10-224560325  
*Coast CCD vs. Young*, Orange County Superior Court Case No. 30-2024-01412146  
*Coast CCD vs. Young*, Orange County Superior Court Case No. 30-2024-01375578  
*Gabriel Cuellar vs. Coast CCD*, California Civil Rights Department Case No. 2024-03-24071622  
*Stanislav Dubrovskiy vs. Coast CCD*, California Civil Rights Department Case No. 2024-02-23495302  
*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration  
*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E  
*Elaine Folayan vs. Coast CCD*, Orange County Superior Court Case No. 30-2023-01322946  
*Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al.*, Orange County Superior Court Case No. 30-2024-01372974  
*Juillianna Hallsted vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2024-01389047  
*Velvet Miscione vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6860-E  
*Velvet Miscione vs. Coast CCD*, California Civil Rights Department Case No. 2023-09-30020  
*Linda T. Nguyen vs. Coast CCD*, Equal Employment Opportunity Commission Case No. 480-2024-01141  
*Sabrina Oleson vs. Ray et al.*, Orange County Superior Court Case No. 30-2024-0149039  
*Louis Tran vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2023-01336537  
*Tom Tran vs. Coast CCD*, Orange County Superior Court Case No. 30-2024-01380332

**c. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators  
Interim Dean  
Temporary Interim Vice President
3. Approval of Appointment of Classified Management
4. Approval of Appointment of Classified Staff  
Administrative Assistant I  
Administrative Assistant to VP  
Athletic Trainer  
Custodial Services Team Leader  
Educational Technologies Associate  
Instructional Assistant- Biological Sciences-Chemistry  
IT Applications Developer

IT Business Processes Analyst Senior  
Maintenance Specialist II  
Receptionist  
Public Safety Officer

5. Approval of Appointment of Confidential Staff
6. Ratification of Appointment of Substitute, Faculty
7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff  
Accounting Technician EOPS/CARE  
Administrative Assistant to VP  
Division/Area Office Coordinator
9. Ratification of Project-Specific Assignment, Classified Staff

**d. Conference with Labor Negotiator**  
Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor  
Marlene Drinkwine, Vice Chancellor Finance and Administrative Services  
Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT)  
Coast Community College Association-California Teachers Association/National  
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)  
Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Prinsky at 5:00 p.m.

**1.06 Pledge of Allegiance**

Trustee Moreno led the Pledge of Allegiance.

**1.07 Report of Action in Closed Session**

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

#### **1.04 a. Public Employee Discipline/Dismissal/Release**

The Board voted to ratify the probationary release of a Classified employee.

Motion by Trustee Parker, Second by Trustee Patterson

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

#### **Item 1.04 c. Public Employment**

The Board voted to approve and ratify the public employment items as amended.  
(See Appendix)

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

#### **Item 1.04 d. Conference with Labor Negotiator**

The Board voted to ratify Memorandum of Understanding #24-CG13 Coordinator Position GWC Certified Nurse Assistant Program Director with Coast Federation of Educators/American Federation of Teachers.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

#### **1.08 Public Comment**

Rob Schneiderman addressed the Board.

## **2.00 Public Hearing**

### **2.01 Public Hearing and Adoption of the 2024-25 FY Proposed Budget for the Coast Community College District**

Board President Prinsky opened the Public Hearing at 5:07 p.m.

Daniela Thompson, Executive Director of Fiscal Services, provided a presentation to the Board that highlighted the following:

- 2023-24 Budget Recap
- 2024-25 State Budget
- District 2024-25 Adopted Budget
- Education Protection Act

Trustees discussed the presentation, and Director Thompson responded to questions.

The Board voted to adopt the 2024-2025 District Budget as proposed and directed all reports to be disseminated as required by law.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

The Public Hearing was closed at 5:50 p.m.

## **3.00 Informational Reports, Matters for Review, Discussion and/or Action**

### **3.01 Minutes**

The Board voted to approve the minutes of the August 21, 2024 Regular Meeting.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None

Absent: None

### **3.02 Reports from the Presidents of Student Government Organizations**

The following representatives of Student Government Organizations provided reports to the Board:

Amelia Le, Coastline College  
Breanna Barerra, Golden West College  
Mathew Tuong, Orange Coast College

### **3.03 Legislative Board Committee Recommendation - Proposition 2 Kindergarten through 12 Grade Schools and Local Community College Public Education Facilities, Modernization, Repair, and Safety Bond Act of 2024**

Proposition 2 provided \$1.5 billion for the community college capital outlay program.

The Board voted to adopt of Resolution #24-24 in support of Proposition 2: Kindergarten through 12 Grade Schools and Local Community College Public Education Facilities, Modernization, Repair, and Safety Bond Act of 2024.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky  
Noes: None  
Abstain: None  
Absent: None

### **3.04 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

### **3.05 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

### **3.06 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

### **4.00 Consent Calendar (Items 5.01 - 16.01)**

The Board voted to approve the Consent Calendar.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

#### **17.00 Discussion Calendar**

#### **18.00 Ratification/Approval of General Items of Business**

##### **18.01 DIS - Approval of Executive Educational Administrator Employment Agreement (Diane Fiero, DIST)**

Following the oral announcement by the Board President of the recommended Board action pursuant to the Brown Act, the Board voted to approve the Executive Educational Administrator Employment Agreement with Diane Fiero as Vice Chancellor of Human Resources at an annual salary of \$317,947 plus a \$250 per month doctoral stipend and \$283 per month for Mileage Stipend.

Motion by Trustee Patterson, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

##### **18.02 DIS - Approval of Amendments to Acting Educational Administrator Employment Agreements**

The Board voted to approve the Third Amendments with revised contract dates for the Acting Educational Administrator Employment Agreements with Timothy Bremen, Acting Athletic Director, GWC, and Daniel Johnson, Acting Dean, GWC.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky  
Noes: None  
Abstain: None  
Absent: None

### **18.03 DIS - Approval of Revised Cybersecurity Apprenticeship Salary Schedule**

The Cybersecurity Apprenticeship salary schedule ("AP") was updated to align with the updated California Cybersecurity Apprenticeship Project agreement.

The Board voted to approve the revised Cybersecurity Apprenticeship salary schedule ("AP"), effective July 1, 2024.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **19.00 Resolutions**

### **19.01 Resolution #24-21 Approval of Q4 Budget Transfers, April - June 2024, FY 2023-24**

The California Code of Regulations (Title V) Section 58307, requires the Board of Trustees to approve, by a majority vote, all transfers of funds between expenditure classifications. There are a total of 880 transfers for April-June 2024, of which 663 are restricted.

The Board voted to adopt Resolution #24-21 for approval of Q4, April-June 2024 Budget Transfers for FY 2023-24.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky  
Noes: None  
Abstain: None  
Absent: None



## **19.02 Resolution #24-22 Budget Revision, Increase of Income and Expenditure, April - June 2024, FY 2023-24**

On September 6, 2023, the Coast Community College District Board of Trustees adopted the 2023-24 FY budget. Some programs were not known at the time of adoption of the District Budget, and at each quarter a resolution is advanced to the Board to reconcile emerging fiscal data. As of June 30, 2024, district administration is projecting to have a net budget increase of \$13,030,860 during 2023-24 FY. As this was not included in the 2023-24 Adopted Budget, it is necessary to adopt a resolution to increase income and expenditures for FY 2023-24.

The Board voted to adopt Resolution #24-22 for approval of the Q4 Budget Revision, Increase of Income and Expenditure for April-June 2024, FY 2023-24.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

## **19.03 Resolution #24-23 Establishing the Appropriation Limit, GANN Initiative for 2024-25**

The Board voted to adopt Resolution #24-23 to establish maximum GANN Initiative appropriation limitations for fiscal year 2024-25.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

## **20.00 Informational Reports**

### **20.01 Report from the Chancellor**

The Chancellor provided a report to the Board.

### **20.02 Reports from the College Presidents**

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez, Coastline College  
Meridith Randall, Golden West College  
Dr. Angelica Suarez, Orange Coast College

#### **20.03 Reports from the Academic Senate Presidents**

The following Academic Senate Presidents provided reports to the Board:

Ann Holliday, Coastline College  
Damien Jordan, Golden West College  
Rendell Drew, Orange Coast College

#### **20.04 Reports from the Classified Senate Presidents**

Jeanette Grimm, Orange Coast College Classified Senate President provided a report to the Board.

#### **20.05 Reports from Presidents of Employee Representative Groups**

Rob Schneiderman, Coast Federation of Educators/American Federation of Teachers President provided a report to the Board.

#### **20.06 Reports from the Board of Trustees**

The Trustees provided individual reports.

#### **21.00 Close of Meeting**

#### **21.01 Adjournment**

The meeting was adjourned in memory of former OCC faculty Jaki Kamphuis, Robin O'Connor and Ted Baker at 6:40 p.m.

  
\_\_\_\_\_  
Richard Goetz  
Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

## **APPENDIX**

### **Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session**

#### **1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)**

None

#### **2. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)**

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Sachs, Loren	OCC	Interim Dean	09/05/24-06/30/25

##### Extensions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Hicks, Ricky	GWC	Temporary Interim Vice President	09/03/24-12/31/24

#### **3. Approval of Appointment of Classified Management**

None

#### **4. Approval of Appointment of Classified Staff**

##### Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Grimm, Jeanette	OCC	Administrative Assistant to VP	09/09/24
Parsons, Jason	DIST	IT Business Processes Analyst Senior	09/09/24
Rafferty, Michael	OCC	Maintenance Specialist II	09/09/24
Verdoza, John	DIST	IT Applications Developer	09/09/24
Vinh, Tho	DIST	IT Applications Developer	09/09/24

##### External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Balderrama, Carey	OCC	Athletic Trainer	09/09/24
Fleckenstein, Laura	GWC	Instructional Assistant-Biological Sciences- Chemistry	09/05/24
Ho, Hong	OCC	Receptionist	09/09/24
Hoang, Thu	OCC	Receptionist	09/05/24
O'Daniel, Amy	GWC	Student Programs Specialist	09/05/24
Ornelas, Luis	OCC	Custodial Services Team Leader	09/09/24
Quinonez Tapia, Edgar	OCC	Public Safety Officer	09/09/24

**Reorganization**

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
James, Teresa	CCC	Educational Technologies Associate	09/05/24

**Reassignment**

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Donahue, Kevin	CCC	Administrative Assistant I	09/05/24

**5. Approval of Appointment of Confidential Staff**

None

**6. Ratification of Appointment of Substitute, Faculty**

None

**7. Ratification of Appointment of Part-Time Faculty**

None

**8. Ratification of Temporary Out of Class Assignments, Classified Staff**

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>	<u>End Dt</u>
Benitez, Ana	OCC	Administrative Assistant	Accounting Technician EOPS/CARE	07/22/24	10/31/24
Cifuentes, Karen	OCC	Division/Area Office Coordinator	Administrative Assistant to VP	08/06/24	10/31/24

**Extension of End Date to Out of Class Assignment**

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Extend From</u>	<u>Extend To</u>
Vu, Mary	CCC	Administrative Clerk	Division/Area Office Coordinator	08/01/24	09/30/24

**9. Ratification of Project-Specific Assignment, Classified Staff**

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCE Agreement):

None