

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

Board Room

Wednesday, September 18, 2024

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 18, 2024 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Prinsky called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Student Trustee Nunez joined the meeting at 5:00 p.m.

Trustees Absent: None

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583
Marco Baeza vs. Coast CCD, California Civil Rights Department Case No. 2023-10-224560325
Gabriel Cuellar vs. Coast CCD, California Civil Rights Department Case No. 2024-03-24071622
Stanislav Dubrovskiy vs. Coast CCD, California Civil Rights Department Case No. 2024-02- 23495302
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946
Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974
Juilianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047
Velvet Miscione vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6860-E
Velvet Miscione vs. Coast CCD, California Civil Rights Department Case No. 2023-09-30020
Linda T. Nguyen vs. Coast CCD, Equal Employment Opportunity Commission Case No. 480-2024-01141
Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537
Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332

c. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators
Acting Director EOPS
Temporary Interim Dean
3. Approval of Appointment of Classified Management
4. Approval of Appointment of Classified Staff
Custodian
Division/Area Office Coordinator
Instructional Assistant- Biological Sciences-Chemistry
IT Business Processes Analyst
Multimedia Specialist
5. Approval of Appointment of Confidential Staff
6. Ratification of Appointment of Substitute, Faculty

7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff
9. Ratification of Project-Specific Assignment, Classified Staff

d. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Prinsky at 5:00 p.m.

1.06 Pledge of Allegiance

Trustee Parker led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

Item 1.04 c. Public Employment

The Board voted to approve and ratify the public employment items as revised.
(See Appendix)

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

1.08 Public Comment

Ann Holliday addressed the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Minutes

The Board voted to approve the minutes of the following meetings:

August 29, 2024 Special Meeting
September 4, 2024 Regular Meeting

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

2.02 Golden West College Program Highlight

Yasmin Bravo, Student Retention Specialist, and Dr. Christina Ryan Rodriguez, Dean of Enrollment Services, highlighted the Golden West College Basic Needs Center.

2.03 2023-2024 Accolades and Accomplishments

Vice Chancellor Serban provided a report summarizing recognition of Districtwide accolades and accomplishments for 2023-2024.

2.04 Internal Audit Quarterly Report

Rachel Snell, Director of Internal Audit, provided a quarterly report of projects completed, projects in progress, and other service provided.

2.05 DIS - Board Policies and Administrative Procedures for First Reading

The Board voted to approve the following Board Policies without a second reading:

Chapter 2. Board of Trustees

BP 2310 Regular Meetings of the Board

BP 2320 Special and Emergency Meetings

Motion by Trustee Hornbuckle, Second by Trustee Patterson

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Parker, Patterson, Prinsky
Noes: None
Abstain: Trustee Moreno
Absent: None

2.06 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.08 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 14.01)

The Board voted to approve the Consent Calendar as revised.

Motion by Trustee Hornbuckle, Second by Trustee Parker

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

15.00 Discussion Calendar

16.00 Ratification/Approval of General Items of Business

16.01 CCC - Ratification of Non-Standard License Agreement with Vivante Westside, LLC

The License Agreement authorizes Coastline to offer Special Programs and Services Department Adapted Fitness Classes on site at Vivante Newport Mesa, a senior assisted living and memory care community.

Term: August 1, 2024 - July 31, 2029

Fiscal Impact: No cost to District

The Board voted to ratify the Non-Standard License Agreement with Vivante Westside, LLC.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

16.02 OCC - Authorization to Conduct Short-term Study Abroad Programs Summer 2025

Florence, Italy, from June 5, 2025 through July 5, 2025. Franca Hamber to serve as faculty. All logistical arrangements will be handled by the program service provider Accent Global Learning.

Fiscal Impact: \$12,725.30. To be funded by the College; the program will generate full-time equivalent students (FTES).

Kyoto, Japan, from June 3, 2025 through July 4, 2025. Dean L. Abernathy and Chris Kerins to serve as faculty. All logistical arrangements will be handled by the program service provider American Institute for Foreign Study (AIFS).

Fiscal Impact: \$19,312.92. To be funded by the College; the program will generate FTES.

The Board voted to authorize the study abroad programs.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

16.03 DIS - Approval of Equal Employment Opportunity (EEO) Annual Certification Form

The CCCD Equity & Equal Employment Opportunity Plan 2024-2027 was approved by the Board of Trustees at the April 17, 2024 meeting. The annual certification form consolidates all reporting requirements stipulated in Section 53024.2 into a single document. It replaces the previous EEO Fund District Expenditure Report and Multiple Method Allocation Certification forms. Districts are required to complete and submit this form to the State Chancellor's Office annually for approval.

The Board voted to approve the 2024 Equal Employment Opportunity Annual Certification Form.

Motion by Trustee Moreno, Second by Trustee Parker

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

16.04 DIS - Approval of Contract Faculty Employment Agreements for Tenure Track Faculty New Hires for the 2024-25 Academic Year

The Board voted to approve the Contract Faculty Employment Agreements for tenure-track faculty new hires for the 2024-25 Academic Year as revised.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes:	None
Abstain:	None
Absent:	None

16.05 DIS - Approval of Third Amendment to Temporary Interim Educational Administrator Employment Agreement (Ricky Hicks, GWC)

The Board voted to approve the Third Amendment with revised contract dates and new position title for the Interim Educational Administrator Employment Agreement with Ricky Hicks, Temporary Interim Vice President, GWC effective September 3, 2024 - December 31, 2024.

Motion by Trustee Parker, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

17.00 Resolutions

17.01 Resolution #24-25 Authorizing Payment to Trustee Absent from Board Meeting

The Board voted to adopt Resolution #24-25 Authorizing Payment to Trustee Absent from Board Meeting.

Motion by Trustee Parker, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Parker, Patterson, Prinsky
Noes: None
Abstain: None
Absent: None

18.00 Close of Meeting

18.01 Adjournment

The meeting was adjourned at 5:36 p.m.



Richard Goetz
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

The appointments set forth below in Section 1 through 7 are recommended by the Acting Vice Chancellor of Human Resources.

1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

None

2. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Haley, Roslyn	CCC	Acting Director EOPS	09/23/24-06/30/25
Harrison, Nathaniel	CCC	Temporary Interim Dean	09/02/24-12/31/24

3. Approval of Appointment of Classified Management

None

4. Approval of Appointment of Classified Staff

Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Woiemberghe, Nicole	GWC	Division/Area Office Coordinator	09/19/24

External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Delgado, Roberto	OCC	Custodian	09/23/24
*Fleckenstein, Laura	GWC	Instructional Assistant- Biological Sciences-Chemistry	09/09/24
Fuentes Leon, Tania	OCC	Custodian	09/23/24
Kim, Dong Jin	DIST	IT Business Processes Analyst	09/19/24

*Revised start date from 09/04/24 Board Agenda

Reorganization

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Ried, Gibian	GWC	Multimedia Specialist	09/19/24

5. Approval of Appointment of Confidential Staff

None

6. Ratification of Appointment of Substitute, Faculty

None

7. Ratification of Appointment of Part-Time Faculty

None

8. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCE Agreement):

None

9. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Acting Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCE Agreement):

None