

# **REGULAR & ORGANIZATIONAL MEETING MINUTES\***

## **Board of Trustees Coast Community College District**

**Board Room**

**Friday, December 12, 2025**

**2:00 p.m. Closed Session, 2:30 p.m. Open Session**

A Regular and Organizational Meeting of the Board of Trustees of the Coast Community College District was held on December 12, 2025 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Dorn Parker called the meeting to order at 2:00 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Student Trustee Espinoza

Trustees Absent: None

**Note:** Trustee Prinsky participated in the meeting virtually. All votes were conducted by roll call.

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 2:01 p.m. to discuss the following:

a. **Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

b. **Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Marco Baeza vs. Coast CCD*, U.S. District Court Case No. 8:24-cv-2044

*Maria Del Refugio Cacho vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2025-01453203

*John Doe vs. Ocean Institute et al.*, Orange County Superior Court Case No. 30-2025-01474329

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946*

*Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974*

*Melvin Marin vs. Golden West College et al., U.S. District Court Case No. 3:25-cv-0850*

*Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039*

*Ben Tchigashamwa vs. Coast CCD, California Civil Rights Department Case No. 2025-07-30161606*

*Coast CCD vs. Ben Tchigashamwa, Orange County Superior Court Case No. 30-2025-01528500*

*Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537*

*Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332*

*Dawn Willson vs. Coast CCD, California Civil Rights Department Case No. 2024-09-26064004*

**c. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Dr. Diane Fiero, Vice Chancellor of Human Resources

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Dorn Parker at 2:42 p.m.

**1.06 Pledge of Allegiance**

Trustee Moreno led the Pledge of Allegiance.

**1.07 Adoption of the Agenda**

The Board voted to adopt the agenda, incorporating redline changes to Items 4.01 (DIS – Approval of Travel for Attendance at Meetings and/or Conferences), 4.02 (DIS – Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences), and 18.02 (DIS – Approval of Standard Executive Educational

Administrator Employment Agreements and Standard Educational Administrator Employment Agreements).

Motion by Trustee Prinsky, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

#### **1.08 Report of Action in Closed Session**

Board President Dorn Parker reported the following action from Closed Session:

##### **1.04 a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

The Board voted to ratify the administrator on leave.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

The Board voted to ratify the placement of a part-time faculty member on leave.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

##### **1.04 b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

The Board voted to ratify the filing of a petition in the case of *Coast CCD vs. Ben Tchigashamwa*, Orange County Superior Court Case No. 30-2025-01528500.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

### 1.09 Public Comment

Two members of the public addressed the Board. Dr. Rich Pagel spoke regarding Item 18.02 DIS - Approval of Standard Executive Educational Administrator Employment Agreements and Standard Educational Administrator Employment Agreements. Viri Ramos addressed the Board regarding financial aid.

## 2.00 Informational Reports, Matters for Review, Discussion and/or Action

### 2.01 Reports from the Presidents of Student Government Organizations

The Board heard a report from Sharon Fabion, Student Body President at Golden West.

### 2.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Last Day of Work</u>	<u>Retirement Effective Date</u>	<u>Years of Service</u>
Girard, Susan	GWC	Division Area Office Coordinator	12/30/25	12/31/25	24 years, 5 months
Jimenez, Natalia	OCC	Custodian Senior	12/30/25	12/31/25	36 years, 1 month
Sanchez-Petray, Silvia	OCC	A & R Specialist Senior	12/30/25	12/31/25	27 years, 7 months
*Valle, Erica	CCC	Administrative Assistant I	12/30/25	12/31/25	27 years, 8 months

\*Revised dates from 11/19/25 Retirements Board Item

The Board voted to accept the retirements.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None

Absent: None

### **2.03 Minutes**

The Board voted to approve the minutes from the following meetings:

- November 19, 2025, Regular Meeting
- December 5, 2025, Special Meeting

Motion by Trustee Prinsky, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

### **2.04 Board Officer Elections**

#### **a. Election of Board President**

The Board Secretary, Ricky Goetz, conducted the election of the Board President. The election was conducted by motion rather than nominations.

A motion was made to re-elect Trustee Dorn Parker to serve as Board President.

Motion by Trustee Hornbuckle, Second by Student Trustee Espinoza.

During discussion, a substitute motion was proposed by Trustee Nguyen to elect Trustee Moreno as Board President. The maker of the original motion, Trustee Hornbuckle, indicated they did not support the substitute motion. Therefore, the original motion remained on the table.

The Board voted to re-elect Trustee Dorn Parker to serve as Board President.

Motion by Trustee Hornbuckle, Second by Student Trustee Espinoza

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

Following the election, Trustee Dorn Parker, having been duly elected as Board President, assumed the duties of the office and presided over the remainder of the meeting, including the election of all other Board officers.

#### **b. Election of Board Vice President**

The Board voted to elect Trustee Moreno, to serve as Board Vice President.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky

Noes: None

Abstain: None

Absent: None

**c. Election of Board Clerk**

The Board voted to elect Trustee Nguyen, to serve as Board Clerk.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky

Noes: None

Abstain: None

Absent: None

**d. Reseating of Trustees**

Trustees would assume new seats on the dais at the next meeting.

**2.05 Appointments of Trustee Representatives to Serve on District Committees, County Department of Education Groups, and as Liaisons to District Auxiliary Organizations**

**a. Appointments of Trustee Representatives to Serve as Liaisons to District Auxiliary Organizations**

The Board appointed members to serve as liaisons to the following District Auxiliary Organizations:

Coast Community College District Foundation: Trustee Prinsky

Orange Coast College Foundation: Trustee Dorn Parker

Golden West College Foundation: Trustee Moreno

Coastline College Foundation: Trustee Nguyen

Coast Community College Enterprise Corp: Trustee Hornbuckle

The Board Secretary was directed to notify the Executive Director of each auxiliary organization of the respective liaison appointment of the Board of Trustees.

**b. Appointment of Trustee to Serve on the Nominating Committee for Orange County on School District Organization**

The Board appointed Trustee Nguyen to serve on the Nominating Committee for Orange County on School District Organization.

**c. Appointment of Trustee to Serve on Orange County School Board's Political Action Group Effort (PAGE)**

The Board appointed Trustee Nguyen to serve on the OC School Board's Political Action Group Effort

**d. Appointment of Trustee to Serve on Orange County Legislative Task Force**

The Board appointed Trustee Prinsky to serve on the Orange County Legislative Task Force.

**e. Appointments to the Board of Trustees' Audit and Budget Committee**

The Board appointed Trustees Moreno and Dorn Parker to serve on the Board's Audit and Budget Committee

**f. Appointment to the Board of Trustees' Legislative Affairs Committee**

The Board appointed Trustees Prinsky, and Moreno to serve on the Board's Legislative Affairs Committee.

**g. Appointment to the Retirement Board of Authority**

The Board appointed Trustees Hornbuckle and Nguyen to serve on the Retirement Board of Authority.

The Board voted to approve all the appointments as notated above.

Motion by Trustee Moreno, Second by Trustee Prinsky

Carried with the following vote:

Advisory:	Student Trustee Espinoza (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

**2.06 CCFS 311Q-Q1 Memo FY 2025-26**

The Board reviewed the CCFS 311Q-Q1 Memo FY 2025-26.

**2.07 Internal Audit Quarterly Report**

The Board reviewed the Internal Audit Quarterly Report.

**2.08 Board Policies and Administrative Procedures for First Reading**

The following Board Policies and Administrative Procedures were brought to the Board for first reading, and would be returned for further review and action:

**Chapter 2. Board of Trustees**

BP 2310 Regular Meetings of the Board – Revision

**Chapter 4. Academic Affairs**

BP 4010 Academic Calendar – Revision

AP 4010 Academic Calendar – Revision

**Chapter 5. Student Services**

BP 5220 Shower Facilities for Students – Review, no recommended changes

AP 5220 Shower Facilities for Students – Revision

BP 5901 Athletic Event Admission Fees – Revision

BP 5902 Taking Positions on Issues – Revision

**Chapter 7. Human Resources**

BP 7150 Evaluation – Revision

AP 7150 Evaluation – Revision

The Board voted to waive the second reading of BP 2310 - Regular Meetings of the Board to allow the policy to take effect at the beginning of the new year.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

The Board voted to approve BP 2310 - Regular Meetings of the Board.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

**2.09 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

## **2.10 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

## **2.11 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log. It was noted that the Board Directives and Reports Log may be updated following changes to the Board meeting schedule and procedures, as reflected in Item 19.03 - Resolution #25-29 Adopting the Board of Trustees Meeting Schedule for Calendar Year 2026.

## **3.00 Consent Calendar (Items 4.01 - 14.01)**

The Board voted to approve the Consent Calendar.

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **4.00 Travel**

### **4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**

### **4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**

## **5.00 Ratification of Approved Curriculum**

### **5.01 DIS – Curriculum**

## **6.00 Ratification of Approved Student Trips**

### **6.01 OCC - Student Trips**

## **7.00 Ratification of Approved Standard Agreements up to \$114,800**

### **7.01 OCC - Standard Clinical Affiliation Agreements**

### **7.02 OCC - Standard Promotional Agreements**

## **8.00 Ratification of Approved Non-Standard Agreements Up to \$114,800**

- 8.01 OCC - Non-Standard Agreement with Food Finders**
- 8.02 OCC - Non-Standard Affiliation Agreement with City of Hope**
- 8.03 OCC - Non-Standard Memorandum of Understanding with California State University, Fullerton**
- 8.04 OCC - Non-Standard Educational Training Agreement with CommonSpirit Health**
- 8.05 DIS - Non-standard Premium Access Agreement with Getty Images (US) Inc**
- 9.00 Approval of Revenue Generating Agreements Up to \$114,800**
  - 9.01 DIS - Funded Program**
  - 9.02 CCC - Non- Standard Lease Agreement with Bella Tran Insurance & Financial Services, Inc.**
- 10.00 Ratification of Approved Institutional Memberships**
  - 10.01 OCC - Institutional Memberships**
  - 10.02 DIS - Institutional Memberships**
- 11.00 Ratification/Approval of Personnel Items**
  - 11.01 DIS – Personnel**
- 12.00 Ratification of Purchase Orders**
  - 12.01 DIS - Purchase Orders**
- 13.00 Ratification of Checks**
  - 13.01 DIS – Checks**
- 14.00 Ratification of General Obligation Bond Fund Transactions**
  - 14.01 DIS - General Obligation Bond Fund Transactions**
- 15.00 Discussion Calendar**
- 16.00 Approval of Non-Standard Agreements in Excess of \$114,800**
  - 16.01 OCC - Non-Standard Cooperative Agreement with Orange County Transportation Authority**

Cooperative Agreement with Orange County Transportation Authority (OCTA) is to host a college pass program which will provide unlimited bus rides for eligible OCC students.

**Term:** August 20, 2025 – May 28, 2027

**Fiscal Impact:** \$304,588.56. To be funded from One-Time Outreach and Retention Funds.

The Board voted to approve the Non-Standard Cooperative Agreement with Orange County Transportation Authority.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **17.00 Approval of Revenue Generating Agreements in Excess of \$114,800**

### **17.01 DIS - Funded Programs**

**Coastline Community College (CCC)** received a modified Participation Agreement for the FY 2025-26 Strong Workforce Program - Regional Funds (SWP-R) from the California Community College Chancellor's Office (CCCCO) via Rancho Santiago Community College District (RSCCD). CCC is the lead for the Paving Equitable Pathways Technology Careers II (\$601,311) and Regional Marketing (\$87,248) programs. Additional programs receiving funding that CCC will participate in include Bridge Project (\$109,000), Career Education Faculty Development (\$20,000), Public and Human Services (\$51,428), and Orange County (OC) Transfer Alliance (\$18,500). The Modification provides \$18,500 to support participation in the OC Transfer Alliance program. All other terms and conditions remain the same.

**Fiscal Impact:** Coastline Community College receives \$887,487 from July 1, 2025 to June 30, 2027. No matching funds required.

**Golden West College (GWC)** received a modified Participation Agreement for the FY 2025-26 SWP-R from CCCCCO via RSCCD. GWC is the lead for the Career Education Faculty Development (\$47,600) and Public and Human Services (\$80,004) projects. Additional programs receiving funding that GWC will participate in include Bridge Project (\$109,000), Paving Equitable Pathways Technology Careers II (\$13,000), Regional Marketing (\$87,242), Strengthening Partnerships with Healthcare Agencies (\$132,000), Teaching and Learning Excellence in Healthcare Education (\$145,000), and OC Transfer Alliance (\$18,500). The Modification provides \$18,500 to support participation in the OC Transfer Alliance program. All other terms and conditions remain the same.

**Fiscal Impact:** Golden West College receives \$632,346 from July 1, 2025 to June 30, 2027. No matching funds required.

**Orange Coast College (OCC)** received a modified Participation Agreement for the FY 2025-26 SWP-R from CCCCO via RSCCD. OCC is the lead for the Bridge Project (\$328,000). Additional programs receiving funding that OCC will participate in include Paving Equitable Pathways Technology Careers II (\$12,000), Public and Human Services (\$51,428), Regional Marketing (\$87,242), Strengthening Partnerships with Healthcare Agencies (\$132,000), Teaching and Learning Excellence in Healthcare Education (\$145,000), and OC Transfer Alliance (\$18,500). The Modification provides \$18,500 to support participation in the OC Transfer Alliance program. All other terms and conditions remain the same.

**Fiscal Impact:** Orange Coast College receives \$774,170 from July 1, 2025 to June 30, 2027. No matching funds required.

The Board voted to approve the amendments to the agreements as noted above.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **18.00 Ratification/Approval of General Items of Business**

### **18.01 DIS - Approval of Standard Acting Educational Administrator Employment Agreements (Aranda and Garaven, GWC)**

Golden West College requests to appoint Oscar Aranda to the position of Acting Criminal Justice Training Center Coordinator (50% FTE), commencing on November 10, 2025, and ending on February 13, 2026.

Golden West College also requests to appoint Paul Garaven to the position of Acting Criminal Justice Training Center Coordinator (50% FTE), commencing November 12, 2025 and ending February 13, 2026.

#### ***Acting Educational Administrators***

<b>Name</b>	<b>Site</b>	<b>Title</b>	<b>Effective Date</b>	<b>Placement</b>
Aranda, Oscar	GWC	Acting Criminal Justice Training Center Coordinator	11/10/25-02/13/26	DG-4-5 (50% FTE)
Garaven, Paul	GWC	Acting Criminal Justice Training Center Coordinator	11/12/25-02/13/26	DG-4-9 (50% FTE)

Center  
Coordinator

The Board voted to approve, as orally announced by the Board President, the standard Acting Educational Administrator Employment Agreements for the following individuals with their annual compensation below:

- Oscar Aranda, serving as Acting Criminal Justice Training Center Coordinator at Golden West College, with an annual salary of \$53,739.
- Paul Garaven, serving as Acting Criminal Justice Training Center Coordinator at Golden West College, with an annual salary of \$59,897.50.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

**18.02 DIS - Approval of Standard Executive Educational Administrator Employment Agreements and Standard Educational Administrator Employment Agreements**

*Executive Educational Administrators*

<b>Name</b>	<b>Site</b>	<b>Title</b>	<b>Reappointment Term</b>	<b>Plcmt</b>
Rodriguez, Vincent P.	CCC	President Vice Chancellor, Educational Services and Technology	3 years	LL-2-7
Serban, Andreea M.	CCCD	Technology	3 years	LL-2-7
Randall, Meridith	GWC	President	3 years	LL-2-7

*Educational Administrators*

<b>Name</b>	<b>Site</b>	<b>Title</b>	<b>Reappointment Term</b>	<b>Plcmt</b>
Bui, Don H.	CCC	Project Director, Concurrent and Dual Enrollment	1 year	DG-7-9
Neal, Tommy L.	CCC	Dean, Newport Beach Campus	2 years	DG-12-9
Nguyen, Christine P.	CCC	Vice President, Administrative Services	2 years	DG-14-9
Schonfeld, Natalie B.	CCC	Dean, Counseling	2 years	DG-12-9
Wright, Nicholas C.	CCC	Director, Disabled Student Programs and Services	2 years	DG-8-6
Zentner, Aeron C.	CCC	Dean, Institutional Effectiveness	2 years	DG-12-9

Bowman, Chad M.	GWC	Director, Disabled Student Programs and Services	2 years	DG-8-9
Cheng-Chen, Judy L.	GWC	Associate Dean, Director of Student Health Center	2 years	DG-10-9
Hicks, Ricky A.	GWC	Vice President, Administrative Services	2 years	DG-14-9
Johnson, Daniel R.	GWC	Athletic Director	2 years	DG-10-9
Kalfsbeek, Jennifer L.	GWC	Vice President, Instruction	2 years	DG-14-9
Lee, Claudia	GWC	Vice President, Student Services	2 years	DG-14-9
Verduzco, Gisela	GWC	Dean, Counseling	2 years	DG-12-8
Capoccia-White, Rozanne M.	OCC	Dean, Enrollment Services	2 years	DG-12-9
Carlson, Donald A.	OCC	Dean, Technology	2 years	DG-12-5
Constein, Jason C.	OCC	Director, Disabled Student Programs and Services	2 years	DG-8-9
Daly, Kelly A.	OCC	Associate Dean, Director of Student Health Center	2 years	DG-10-9
De Long, Renee S.	OCC	Dean, Counseling	2 years	DG-12-9
Dion, Justin D.	OCC	Director, Waterfront Campus	2 years	DG-8-3
Dy, Heather	OCC	Dean, Math and Sciences	2 years	DG-12-3
Giblin, Tara L.	OCC	Vice President, Instruction	2 years	DG-14-8
Jensen, Nathan L.	OCC	Associate Dean, Global Engagement	2 years	DG-10-9
Kehler, Jason P.	OCC	Athletic Director	2 years	DG-10-9
Mandelkern, Michael A.	OCC	Dean, Literature and Languages	1 year	DG-12-9
Martinez, Sara A.	OCC	Program Director, Adult Education Programs	1 year	DG-7-9
Quihuiz, Shannon D.	OCC	Dean, Title IX and Student Relations	2 years	DG-12-9
Salazar, Felipe F.	OCC	Associate Dean of Equity and Special Programs	2 years	DG-10-6
Vergara, Derek	OCC	Dean, Students	1 year	DG-12-9

The Board voted to approve, as orally announced by the Board President, the Executive Educational Administrator and Educational Administrator Employment Agreements for the following individuals with the following annual compensation:

- **Vincent Rodriguez**, with an annual salary of **\$317,957**, an annual doctoral stipend of **\$3,000**, and a monthly mileage stipend of **\$290**.
- **Andreea Serban**, with an annual salary of **\$317,957**, an annual doctoral stipend of **\$3,000**, and a monthly mileage stipend of **\$290**.
- **Meridith Randall**, with an annual salary of **\$317,957**, an annual doctoral stipend of **\$3,000**, and a monthly mileage stipend of **\$325**.
- **Don Bui**, with an annual salary of **\$150,459** and a monthly mileage stipend of **\$110**.
- **Tommy Neal**, with an annual salary of **\$217,655**, an annual doctoral stipend

- of \$3,000, and a monthly mileage stipend of \$225.
- **Christine Nguyen**, with an annual salary of \$251,578, an annual longevity pay of \$3,500, and a monthly mileage stipend of \$225.
- **Natalie Schonfeld**, with an annual salary of \$217,655, an annual doctoral stipend of \$3,000, and a monthly mileage stipend of \$225.
- **Nicholas Wright**, with an annual salary of \$149,835.
- **Aeron Zentner**, with an annual salary of \$217,655, an annual doctoral stipend of \$3,000, and a monthly mileage stipend of \$130.
- **Chad Bowman**, with an annual salary of \$162,143, an annual longevity pay of \$1,300, and an annual doctoral stipend of \$3,000.
- **Judy Cheng-Chen**, with an annual salary of \$188,023, an annual doctoral stipend of \$3,000, and a monthly mileage stipend of \$65.
- **Ricky Hicks**, with an annual salary of \$251,578 and a monthly mileage stipend of \$130.
- **Daniel Johnson**, with an annual salary of \$188,023, an annual longevity pay of \$2,000, and a monthly mileage stipend of \$130.
- **Jennifer Kalfsbeek**, with an annual salary of \$251,578, an annual doctoral stipend of \$3,000, and a monthly mileage stipend of \$130.
- **Claudia Lee**, with an annual salary of \$251,578, an annual doctoral stipend of \$3,000, and a monthly mileage stipend of \$130.
- **Gisela Verduzco**, with an annual salary of \$212,345, an annual doctoral stipend of \$3,000, and a monthly mileage stipend of \$130.
- **Rozanne Capoccia-White**, with an annual salary of \$217,655, an annual longevity pay of \$2,700, and a monthly mileage stipend of \$130.
- **Donald Carlson**, with an annual salary of \$195,273 and a monthly mileage stipend of \$130.
- **Jason Constein**, with an annual salary of \$162,143 and a monthly mileage stipend of \$130.
- **Kelly Daly**, with an annual salary of \$188,023, an annual longevity pay of \$2,000, and a monthly mileage stipend of \$130.
- **Renee De Long**, with an annual salary of \$217,655, an annual doctoral stipend of \$3,000, and a monthly mileage stipend of \$130.
- **Justin Dion**, with an annual salary of \$134,509.
- **Heather Dy**, with an annual salary of \$180,559, an annual doctoral stipend of \$3,000, and a monthly mileage stipend of \$130.
- **Tara Giblin**, with an annual salary of \$245,442, an annual doctoral stipend of \$3,000, and a monthly mileage stipend of \$130.
- **Nathan Jensen**, with an annual salary of \$188,023 and a monthly mileage stipend of \$130.
- **Jason Kehler**, with an annual salary of \$188,023 and a monthly mileage stipend of \$130.
- **Michael Mandelkern**, with an annual salary of \$217,655, an annual longevity pay of \$3,500, an annual doctoral stipend of \$3,000, and a monthly mileage stipend of \$130.
- **Sara Martinez**, with an annual salary of \$150,459 and a monthly mileage stipend of \$110.
- **Shannon Quihuiz**, with an annual salary of \$217,655 and a monthly mileage stipend of \$130.
- **Felipe Salazar**, with an annual salary of \$173,750 and a monthly mileage stipend of \$65.

- **Derek Vergara**, with an annual salary of **\$217,655**, an annual doctoral stipend of **\$3,000**, and a monthly mileage stipend of **\$130**.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
 Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
 Noes: None  
 Abstain: None  
 Absent: None

**18.03 DIS- Approval of Fourth Amendment to Executive Educational Administrator Employment Agreement (Rupa Saran, CCCD)**

After review by the Chancellor, it is recommended that the Board approve the Fourth Amendment to the Executive Educational Administrator Employment Agreement for Rupa Saran at Coast Community College District, amending the term of the agreement. All other terms and conditions of the Agreement remain the same. The Board President or designee is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

*Executive Educational Administrator*

<b>Name</b>	<b>Site</b>	<b>Title</b>	<b>End Date</b>	<b>Amended End Date</b>
Saran, Rupa	CCCD	Vice Chancellor, Chief Information Technology Officer	06/30/2026	12/31/2026

The Board voted to approve, as orally announced by the Board President, the Fourth Amendment with a revised contract end date for the Executive Educational Administrator Employment Agreement with Rupa Saran, Vice Chancellor, Chief Information Technology Officer, at the Coast Community College District.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
 Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
 Noes: None  
 Abstain: None  
 Absent: None

**19.00 Resolutions**

**19.01 Resolution #25-27 Q1 Budget Transfers**

The California Code of Regulations (Title V) Section 58307, requires the Board of Trustees to approve, by a majority vote, all transfers of funds between expenditure classifications. There are a total of 331 transfers for July - September 2025, of which 186 are restricted. Resolution #25-27 of the Coast Community College District is to approve Q1 budget transfers, July-September FY 2025-26.

**Fiscal Impact:** There is no cost associated with the Resolution, but it is integral to fiscal operations.

The Board voted to adopt Resolution #25-27 for approval of Q1, July - September, 2025 Budget Transfers for FY 2025-26.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Espinoza (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

**19.02 Resolution #25-28 Q1 Budget Revision**

On September 3, 2025, the Coast Community College District Board of Trustees adopted the 2025-26 FY budget. Some programs were not known at the time of adoption of the District Budget, and at each quarter a resolution is advanced to the Board to reconcile emerging fiscal data. As of September 30, 2025, district administration is projecting to have a net budget increase of \$605,461 during 2025-2026. As this was not included in the 2025-2026 Adopted Budget, it is necessary to adopt a resolution to increase income and expenditures for 2025-2026.

**Fiscal Impact:** There is no cost associated with the Resolution, but it is integral to fiscal operations.

The Board voted to adopt Resolution #25-28 for approval of the Q1 Budget Revision, Increase of Income and Expenditure for July - September 2025, FY 2025-26.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory:	Student Trustee Espinoza (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

### **19.03 Resolution #25-29 Adopting the Board of Trustees Meeting Schedule for Calendar Year 2026**

It was noted that this item includes two proposed options for the Board of Trustees Meeting Schedule for Calendar Year 2026. Both options were attached for review. A motion was made to adopt Option 2 for the Board of Trustees meeting schedule. Motion by Trustee Hornbuckle, Second by Trustee Nguyen.

During discussion, Trustee Moreno expressed concern that reducing the number of meetings from 20 to 13 would make it difficult to review the agenda materials thoroughly and respond to unexpected or complex issues.

Trustee Hornbuckle proposed a substitute motion, and Seconder Trustee Nguyen agreed, to maintain Option 1 through the end of May and see how it works with the new agenda. At the May 6 meeting, the board would then review whether to move to Option 2 for the remainder of the year. Discussion included consideration of staff workload in May and June, and the ability to cancel meetings if agendas were light, provided proper notice and an agenda item were taken. Trustees and the Student Trustee shared opinions in support of either option, noting the benefits of shorter, more manageable meetings versus experimenting with a reduced schedule.

Trustee Hornbuckle proposed an additional substitute motion, and Seconder Trustee Nguyen agreed, to maintain Option 1 until the March 18, 2026 meeting, allowing the board to trial the new streamlined agenda. At the March 18 meeting, the board would revisit the schedule. Discussion ensued.

The Board voted to adopt Option 1 through the March 18, 2026 meeting, with an agenda item at that meeting to revisit the annual meeting schedule.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky

Noes: None

Abstain: None

Absent: None

## **20.00 Policy Approval/Procedure Ratification**

### **20.01 Board Policy and Administrative Procedure for Deletion**

Chapter 6. Business and Fiscal Affairs

The key provisions in BP 6850 and AP 6850 are covered by BP 6800 and AP 6800 Occupational and Workplace Safety.

- BP 6850 Hazardous Materials
- AP 6850 Hazardous Materials

The Board voted to delete Board Policy and Administrative Procedure 6850 - Hazardous Materials.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **21.00 Informational Reports**

### **21.01 Report from the Chancellor**

The Chancellor provided a report to the Board.

### **21.02 Reports from the College Presidents**

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez, Coastline College  
Meridith Randall, Golden West College  
Dr. Angelica Suarez, Orange Coast College

### **21.03 Reports from the Academic Senate Presidents**

The following Academic Senate Presidents provided reports to the Board:

Steve Fauce, Coastline College  
Justin Smith, Golden West College  
Rendell Drew, Orange Coast College

### **21.04 Reports from the Classified Senate Presidents**

Jeanette Grimm, Classified Senate President at Orange Coast College, provided a report.

### **21.05 Reports from the Presidents of Employee Representative Groups**

No Reports were provided

### **21.06 Reports from the Board of Trustees**

The Trustees provided individual reports.

## 22.00 Close of Meeting

### 22.01 Adjournment

A motion to adjourn the meeting was made by Trustee Hornbuckle and seconded by Trustee Nguyen. The motion carried, and the meeting was adjourned at 4:21 p.m.



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Ricky Goetz  
Secretary of the Board