

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District

**Board Room
Wednesday, March 5, 2025
4:00 p.m. Closed Session, 5:00 p.m. Open Session**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on March 5, 2025 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Dorn Parker called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Student Trustee Nunez joined the meeting at 5:00 p.m.

Trustees Absent: None

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:01 p.m. to discuss the following:

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Marco Baeza vs. Coast CCD, U.S. District Court Case No. 8:24-cv-2044
Maria Del Refugio Cacho vs. Coast CCD et al., Orange County Superior Court Case No. 30-2025-01453203
Atif Chaudhry vs. Coast CCD, California Civil Rights Department Case No. 2024-10-26557706
Stanislav Dubrovskiy vs. Coast CCD, California Civil Rights Department Case No. 2024-02- 23495302
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946
Iris Gonzalez et al. vs. Golden West College et al., Orange County Superior Court Case No. 30-2025-01460896
Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974
Juilianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047
Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537
Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332

c. Public Employment

Pursuant to *Government Code § 54957(b)(1)*

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators
3. Approval of Appointment of Classified Management
4. Approval of Appointment of Classified Staff
 - Accessible Media Specialist
 - IT User Support Technician, Senior
 - Student Programs Specialist
5. Approval of Appointment of Confidential Staff
6. Ratification of Appointment of Substitute, Faculty
7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Administrative Assistant
 - Division/Area Office Coordinator
 - Instructional Designer
9. Ratification of Project-Specific Assignment, Classified Staff

Foundation Development Coordinator

d. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Dr. Diane Fiero, Vice Chancellor of Human Resources

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Dorn Parker at 5:06 p.m.

1.06 Pledge of Allegiance

Student Trustee Nunez led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

Board President Dorn Parker reported the following action from Closed Session:

Item 1.04 b. Conference with Legal Counsel: Existing Litigation

The Board voted to respond to the lawsuit of Berta and Iris Gonzalez.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky

Noes: None

Abstain: None

Absent: None

Item 1.04 c. Public Employment

The Board voted to approve and ratify the public employment items.

(See Appendix)

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.08 Public Comment

Charles Young, Heidi Segovia, Matt Ottoson, Matt Prouty, Peggy Liu, Jenny Chaiyakal, and Jimmy Nguyen addressed the Board.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Minutes

The Board voted to approve the minutes of the February 19, 2025 meeting.

Motion by Trustee Prinsky, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

2.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Wei-Lun Lo, Library Media Technician, GWC, Retirement Effective Date: March 31, 2025
Natalie Timpson, EOPS Director, GWC, Retirement Effective Date: March 3, 2025

The Board voted to accept the retirements.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

2.03 Reports from the Presidents of Student Government Organizations

The following representatives of Student Government Organizations provided written and verbal reports to the Board:

Amelia Le, Coastline College
Breanna Barerra, Golden West College
Savannah Garcia, Orange Coast College

2.04 CCFS 311Q-Q2 Memo FY 2024-25

Marlene Drinkwine, Vice Chancellor of Finance and Administrative Services, provided the CCFS-311Q second quarter Financial Status Report ending December 31, 2024. Title 5, California Code of Regulations, Section 58310 requires the District to file a Quarterly Financial Status Report (CCFS-311Q) with the California Community Colleges Chancellor's Office following completion of the first, second, and third quarter of the fiscal year.

2.05 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.06 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.07 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Study Session

3.01 Preliminary Budget Study Session

Marlene Drinkwine, Vice Chancellor of Finance and Administrative Services, and the Vice Presidents of Administrative Services from the three colleges presented an overview of the Governor's Proposed Budget for FY 2025-26, the framework for a tentative budget for the Coast Community College District for the 2025-26 fiscal year, and projections for future years.

4.00 Consent Calendar (Items 5.01 - 15.01)

The Board voted to approve the Consent Calendar.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

16.00 Discussion Calendar

17.00 Revenue Generating Agreements Over \$114,800

17.01 DIS - Funded Program

Golden West College received a Modified Participation Agreement for the FY 2023-24 Strong Workforce Program Regional funding from the California Community Colleges Chancellor's Office via Rancho Santiago Community College District. The Modified Participation Agreement increases funding for the Allied Health Program Innovation: Simulation Centers and Best Practices from \$230,000 to \$264,000. All other terms and conditions remain the same.

Fiscal Impact: Golden West College receives \$819,000 from July 1, 2023 to June 30, 2025. No matching funds required.

The Board voted to approve the Modified Participation Agreement for the FY 2023-24 Strong Workforce Program.

Motion by Trustee Prinsky, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

18.00 Ratification/Approval of General Items of Business

18.01 DIS - Ratification of Non-Standard Facility Rental Agreement with the City of Costa Mesa

Rental of the Fairview Room at the Norma Hertzog Community Center to hold the Annual Board of Trustees Retreat. General Counsel has concerns with the breadth of the indemnity waiver and with the fact that this provision is not mutual, but approval of the agreement is nevertheless recommended.

Term: February 26, 2025

Fiscal Impact: \$287.58 paid with general funds.

The Board voted to ratify the Facility Rental Agreement with the City of Costa Mesa.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

18.02 DIS - Approval of Standard Educational Administrator Employment Agreement (Heather Dy, OCC)

The Board voted to approve the Standard Educational Administrator Employment Agreement for Heather Dy with an annual salary of \$163,773, an annual doctoral stipend of \$3000, and a monthly mileage stipend of \$130 commencing on March 3, 2025 and ending on June 30, 2026.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

19.00 Resolutions

19.01 Resolution #25-5 Q2 Budget Revision

As of December 31, 2024, district administration is projecting to have a net budget increase of \$6,597,827 during 2024-2025 FY. As this was not included in the 2024-2025 Adopted Budget, it is necessary to increase income and expenditures for 2024-2025.

Fiscal Impact: There is no cost associated with the Resolution, but it is integral to fiscal operations.

The Board voted to adopt Resolution #25-5 for approval of the Q2 Budget Revision, Increase of Income and Expenditure for October-December 2024, FY 2024-25.

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

19.02 Resolution #25-6 Q2 Budget Transfers

The California Code of Regulations (Title V) Section 58307, requires the Board of Trustees to approve, by a majority vote, all transfers of funds between expenditure classifications. There are a total of 526 transfers for October-December 2024, of which 412 are restricted.

Fiscal Impact: There is no cost associated with the Resolution, but it is integral to fiscal operations.

The Board voted to adopt Resolution #25-6 for approval of Q2, October-December 2024 Budget Transfers for FY 2024-25.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

19.03 Resolution #25-7 Authorizing Payment to Trustee Absent from Board Meeting

The Board voted to adopt Resolution #25-7 Authorizing Payment to Trustee Absent from Board Meeting.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: Trustee Prinsky
Absent: None

20.00 Policy Approval/Procedure Ratification

20.01 Board Policy for Approval

The Board voted to approve the following policy:

BP 2712 Conflict of Interest Code

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

21.00 Informational Reports

20.01 Report from the Chancellor

The Chancellor provided a report to the Board.

21.02 Reports from the College Presidents

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez, Coastline College
Meridith Randall, Golden West College
Dr. Angelica Suarez, Orange Coast College

21.03 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Damien Jordan, Golden West College
Rendell Drew, Orange Coast College

21.04 Reports from the Classified Senate Presidents

Jeanette Grimm, Orange Coast College Classified Senate President, provided a report to the Board:

21.05 Reports from Presidents of Employee Representative Groups

There were no reports.

21.06 Reports from the Board of Trustees

The Trustees provided individual reports.

22.00 Close of Meeting

22.01 Adjournment

The Board voted to adjourn the meeting in memory of Dennis Anderson and Lynne Cottrell at 7:13 p.m.

Motion by Trustee Hornbuckle, Second by Trustee Dorn Parker

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None



Richard Goetz
Secretary of the Board

**The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

Faculty Tenure-Track Advancement

A. Advancement to Second-Year. Pursuant to Sections 87607 and 87608 of the *Education Code* and based upon a comprehensive evaluation by each faculty member's Tenure Review Committee and the recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a one-year contract with the individuals listed below for the 2025-2026 academic year as probationary faculty members. This recommendation is made in accordance with Section 87608(b) of the *Education Code* and is contingent upon the faculty member completing a full academic year in 2024-2025, as defined in Sections 87468 or 87469 of the *Education Code*. The Board will consider approval of the contracts in Open Session at a subsequent Board meeting.

CCC

Escobedo, Carlos	Ethnic Studies
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GWC

<u>Name</u>	<u>Discipline</u>
Clement, Nicole	Nursing
McCarthy, Michael	Administration of Justice

OCC

<u>Name</u>	<u>Discipline</u>
Davis, John	Journalism

B. Advancement to Third-Year. Pursuant to Sections 87607 and 87608.5 of the *Education Code* and based upon a comprehensive evaluation by each faculty member's Tenure Review Committee and the recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a two-year contract with the individuals listed below for the 2025-2026 & 2026-2027 academic years as probationary faculty members. This recommendation is made in accordance with Section 87608.5(b) of the *Education Code* and is contingent upon the faculty member completing a full academic year in 2024-2025, as defined in Sections 87468 or 87469 of the *Education Code*. The Board will consider approval of the contracts in Open Session at a subsequent Board meeting.

CCC

None

GWC

<u>Name</u>	<u>Discipline</u>
Edmonds, Annette	Computer Science
Garcia, Armando	Counseling, EOPS
Ponciano, Chad	Counseling

OCC

<u>Name</u>	<u>Discipline</u>
Gonzalez, Jessica	Philosophy
Lee, Robert	Aviation
Najera, Francisco	Ethnic Studies

C. Award of Tenure. Pursuant to Sections 87607 and 87609 of the *Education Code* and based upon a comprehensive evaluation by each faculty member's Tenure Review Committee and the recommendation of the respective College President, the Chancellor recommends that the Board of Trustees award tenure to the following individual, commencing at the 2025-2026 academic year. This recommendation is made in accordance with Section 87609(a) of the *Education Code* and is contingent upon the faculty member completing a full academic year in 2024-2025, as defined in Sections 87468 or 87469 of the *Education Code*.

CCC

None

GWC

None

OCC

Name

Nguyen, Jimmy

Discipline

Speech and Language Pathology and
Program Coordinator/Director

D. Extension. Pursuant to Education Code Section 87606 and in accordance with the Agreement between the Coast Federation of Educators and the District, Article VIII, Section 5, the Chancellor recommends that the following individual be granted an extension in the 2025-2026 academic year. This recommendation is based on the Tenure Track Committee(s) not having sufficient time during the year to allow for the evaluation of the faculty member as required by the collective bargaining agreement.

Repeat Third-Year During 2025-2026 Academic Year

Name

Jones, Kara

LOC

OCC

Discipline

Child Development and
Education

Description

Leave of Absence

2. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

None

3. Approval of Appointment of Classified Management

None

4. Approval of Appointment of Classified Staff

Promotions

Name

Quintana, Rene

Site

DIST

Position

IT User Support Technician,
Senior

Start Dt

03/06/25

External Hires

Name

Bernard, Bryant

Site

DIST

Position

IT User Support Technician
(48.75% FTE)

Start Dt

03/10/25

*Sachs, Caleb

GWC

Student Programs Specialist

02/27/25

Williams, Laura

CCC

Accessible Media Specialist

03/06/25

*Revised start date from 02/19/25 Closed Session Agenda

5. Approval of Appointment of Confidential Staff

None

6. Ratification of Appointment of Substitute, Faculty

None

7. Ratification of Appointment of Part-Time Faculty

Intercession/Spring 2025

Appointments for the period 01/02/25-05/31/25

<u>OCC</u>	<u>Discipline</u>	<u>Start Date</u>	<u>End Date</u>
Carbajal, Steve	Construction Technology	03/24/25	05/29/25
Munn-Perez, Micaela	Counseling	02/17/25	05/30/25

8. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>	<u>End Dt</u>
*Akiona, Amy	OCC	Course Assistant	Administrative Assistant	02/18/25	04/30/25
*Hester, Carol	OCC	Course Assistant	Division/Area Office Coordinator	02/18/25	04/30/25
James, Teresa	CCC	Education Technologies Associate	Instructional Designer	03/01/25	05/31/25
Phonsiri, Stephanie	OCC	Administrative Assistant	Division/Area Office Coordinator	02/18/25	04/30/25

*Work Experience Program

9. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCE Agreement):

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Quinonez, Rena	OCC	Foundation Development Coordinator	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	02/16/25	03/02/25

