

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District Board Room**

**Wednesday, May 7, 2025**

**4:00 p.m. Closed Session, 5:00 p.m. Open Session**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 7, 2025 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Dorn Parker called the meeting to order at 4:00 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Student Trustee Nunez joined the meeting at 5:00 p.m.

Trustees Absent: None

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:00 p.m. to discuss the following:

##### **a. Public Employee Performance Evaluation**

Pursuant to Government Code § 54957

Position: Chancellor

##### **b. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

##### **c. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-sections "d-2" and "e-3" of Government Code § 54956.9

Two Cases: Threatened Litigation by Erik Kailarr

**d. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Marco Baeza vs. Coast CCD*, U.S. District Court Case No. 8:24-cv-2044

*Maria Del Refugio Cacho vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2025-01453203

*Atif Chaudhry vs. Coast CCD*, California Civil Rights Department Case No. 2024-10-26557706

*Stanislav Dubrovskiy vs. Coast CCD*, California Civil Rights Department Case No. 2024-02- 23495302

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Elaine Folayan vs. Coast CCD*, Orange County Superior Court Case No. 30-2023-01322946

*Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al.*, Orange County Superior Court Case No. 30-2024-01372974

*Juilianna Hallsted vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2024-01389047

*Melvin Marin vs. Golden West College et al.*, U.S. District Court Case No. 3:25-cv-0850

*Sabrina Oleson vs. Ray et al.*, Orange County Superior Court Case No. 30-2024-0149039

*Louis Tran vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2023-01336537

*Tom Tran vs. Coast CCD*, Orange County Superior Court Case No. 30-2024-01380332

*Dawn Willson vs. Coast CCD*, California Civil Rights Department Case No. 2024-09-26064004

*Coast CCD vs. Eighteen Supplies Co.*, Orange County Superior Court Case No. 30-2025-01471309

*Coast CCD vs. Joanna Abelo*, Orange County Superior Court Case No. 30-2025-01468402

**e. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators  
Dean, Math and Sciences
3. Approval of Appointment of Classified Management  
Acting Director, Business Services

4. Approval of Appointment of Classified Staff
  - Administrative Assistant
  - Admissions and Records Specialist
  - Custodian
  - Energy Management Specialist- HVAC
  - Financial Aid Assistant
  - Financial Aid Specialist
  - Instructional Lab Coordinator, Photo
  - Nursing Program Administrative Specialist
  - Program Coordinator, Early Childhood Lab School
5. Approval of Appointment of Confidential Staff
6. Ratification of Appointment of Substitute, Faculty
7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff
  - Executive Assistant
  - Instructional Lab Coordinator, Photo
  - Nursing Administrative Program Specialist
  - Public Safety Operations Coordinator
9. Ratification of Project-Specific Assignment, Classified Staff
  - Accounting Assistant Senior
  - Administrative Assistant
  - Cosmetology Dispensary Technician
  - Instructional Associate
  - Student Programs Specialist

**f. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Dr. Diane Fiero, Vice Chancellor of Human Resources

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

### **1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Dorn Parker at 5:14 p.m.

### **1.06 Pledge of Allegiance**

Trustee Prinsky led the Pledge of Allegiance.

### **1.07 Report of Action in Closed Session**

Board President Dorn Parker reported the following action from Closed Session:

#### **Item 1.04 c. Conference with Legal Counsel: Anticipated Litigation**

The Board voted to deny the claim of Camren McDonald.

Motion by Trustee Prinsky, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: Trustee Moreno  
Absent: None

#### **Item 1.04 e. Public Employment**

The Board voted to approve and ratify the personnel items.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

#### **Item 1.04 f. Conference with Labor Negotiator**

The Board voted to ratify the following MOU with Coast Federation of Educators/  
American Federation of Teachers (CFE/AFT) Local 1911:

- CFE/CCA 25-CBE1: Coastline Competency-Based Education Program  
Faculty 2025 – 2027 Pilot

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

The Board voted to ratify the following MOU with Coast Federation of Classified Professionals, AFT Local 4794:

- CFCP MOU 25-1: Orange Coast College Harry and Grace Steele Children's Center Layoffs

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

#### **1.08 Public Comment**

The following individuals addressed the Board regarding the non-agenda topic of federal financial aid:

Eric Todd, Laura Reese, Lauren Becker, Ann Holiday, Douglas Johnson/Vivek Monde, Russell Boston/Skylar Cunningham, Jesus Arredondo, Rob Schneiderman, Marc Kepler, and Christian Delgado.

Michael Odegaard addressed the Board regarding the non-agenda topic of indigenous linguistics.

#### **2.00 Informational Reports, Matters for Review, Discussion and/or Action**

##### **2.01 Minutes**

The Board voted to approve the minutes from the April 16, 2025 Regular Meeting as amended:

Motion by Trustee Prinsky, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **2.02 Resolution #25-11 Confer Emeritus Status to Trustee Jerry Patterson, Esq.**

The Board voted to approve Resolution #25-11 to confer Emeritus status to Trustee Jerry Patterson, Esq.

Motion by Trustee Moreno, Second by Trustee Nguyen.

A substitute motion was made. The Board voted to approve Resolution #25-11 with amendments, replacing Emeritus with Meritorious, thereby conferring Meritorious status to Trustee Jerry Patterson, Esq.

Motion by Trustee Dorn Parker, Second by Trustee Hornbuckle.

The substitute motion carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Dorn Parker, Prinsky
Noes:	Trustees Moreno, Nguyen
Abstain:	None
Absent:	None

As the substitute motion carried, the original motion was not brought to a vote.

At the request of Board President Dorn Parker, Item 2.04, Reports from the Presidents of Student Government Organizations, was heard before Item 2.03, Acceptance of Retirements.

## **2.03 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

- Edward Bender, Instructor, OCC, Retirement Effective Date: June 1, 2025
- Margot Bowlby, Instructor, GWC, Retirement Effective Date: July 29, 2025
- Thom Bruno, Instructor, OCC, Retirement Effective Date: June 1, 2025
- Barbara Cortes, Child Care Specialist, OCC, Retirement Effective Date: December 31, 2025
- Sheila Cox, Administrative Assistant to VP, GWC, Retirement Effective Date: July 1, 2025
- Jeanette Ellis, Instructor, OCC, Retirement Effective Date: June 1, 2025
- Anna Hanlon, Instructor, OCC, Retirement Effective Date: June 3, 2025
- Terry Irving, Admissions and Records Specialist, OCC, Retirement Effective Date: May 1, 2025
- Kenneth Leighton, Instructor, CCC, Retirement Effective Date: June 1, 2025
- Eve Luckring, Instructor, OCC, Retirement Effective Date: June 1, 2025
- Dennis Morgan, Instructor, OCC, Retirement Effective Date: June 1, 2025
- Charles Otwell, Instructor, OCC, Retirement Effective Date: June 1, 2025
- Kenneth Parker, Instructor, OCC, Retirement Effective Date: June 1, 2025
- Lori Pullman, Instructor, OCC, Retirement Effective Date: June 1, 2025

- Michelle Wild, Instructor/Coordinator, CCC, Retirement Effective Date: June 1, 2025

The Board voted to accept the retirements as amended.

Motion by Trustee Prinsky, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
 Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
 Noes: None  
 Abstain: None  
 Absent: None

#### **2.04 Reports from the Presidents of Student Government Organizations**

The following representatives of Student Government Organizations provided written and verbal reports to the Board:

- Amelia Le, Coastline College
- Breanna Barerra, Golden West College
- Savannah Garcia, Orange Coast College

#### **2.05 Ceremonial Resolution Honoring Classified Employees Appreciation Week**

The Board voted to adopt the Ceremonial Resolution Honoring Classified Employees Appreciation Week.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
 Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
 Noes: None  
 Abstain: None  
 Absent: None

#### **2.06 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

#### **2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

## **2.08 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

## **2.09 Board Policies and Administrative Procedures for First Reading**

The Board voted to ratify AP 3415 Immigration Enforcement Activities without a second reading.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

The remaining Board Policies and Administrative Procedures were brought to the Board for first reading, and would be returned for further review and action:

### **Chapter 3. General Institution**

AP 3415 Immigration Enforcement Activities – Revision

### **Chapter 5. Student Services**

AP 5030 Fees – Revision

BP 5110 Counseling – Revision

AP 5110 Counseling - Revision

### **Chapter 7. Human Resources**

BP 7908 Lactation – Revision

AP 7908 Lactation – Revision

## **3.00 Consent Calendar (Items 4.01 - 16.01)**

9.01 Non-Standard Memorandum of Understanding with Orange County Community Foundation was pulled from the Consent Calendar for separate discussion. The Board voted to approve the remaining items on the Consent Calendar as amended.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None



The Board voted to accept 9.01 Non-Standard Memorandum of Understanding with Orange County Community Foundation.

Motion by Trustee Dorn Parker, Second by Trustee Prinsky

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

#### **17.00 Discussion Calendar**

#### **18.00 Approval of Non-Standard Agreements in Excess of \$114,800**

##### **18.01 DIS - Non-standard Order Form and Master Services Agreement with Civitas Learning, Inc.**

At the regular Board meeting on May 4, 2016, the Board ratified a non-standard agreement with Civitas Learning, Inc. for the implementation and ongoing maintenance and availability of College Scheduler for students at all three Colleges in the District. College Scheduler provides a web-based schedule planner for use by students. College Scheduler automates the manual process of schedule development by students and presents the student with every possible schedule option that is open and for which the student is able to register in real time. The term for the initial agreement was May 5, 2016-May 5, 2019. At the regular Board meeting on May 15, 2019, the Board ratified an amendment that renewed and extended the utilization of College Scheduler through May 5, 2022. At the regular Board meeting on April 20, 2022, the Board approved a renewal agreement that extended the utilization of College Scheduler through May 4, 2025. The attached Order Form and Master Services Agreement renew the utilization of College Scheduler through May 4, 2027. Over 80% of students enrolled at the Colleges in the District use College Scheduler every term to develop their schedules. This is one of the most popular, useful, and utilized online platforms by our students.

Term: May 5, 2025 – May 4, 2027

Fiscal Impact: \$66,058 annual subscription fee for 5/5/2025-5/4/2026 and \$68,040 annual subscription fee for 5/5/2026-5/4/2027 for a total of \$134,098 to be paid from categorical and general funds.

The Board voted to approve the Non-standard Order Form and Master Services Agreement with Civitas Learning, Inc.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **19.00 Revenue Generating Agreements Over \$114,800**

### **19.01 DIS - Funded Program**

Coastline Community College received an Amendment to the Rehabilitative Investment Grants for Healing and Transformation (RIGHT) grant from the California Department of Corrections and Rehabilitation (CDCR) via Chabot-Las Positas Community College District. Funding supports the development and delivery of rehabilitative in-prison programming. Coastline Community College, through its Hope Scholars operations, is currently serving 34 CDCR facilities and uses RIGHT grant funds to help mitigate course material costs by providing course and program materials to students, converting courses to Open Educational Resources (OERs), updating course content, funding a Faculty Advisor position, and attending conferences and trainings related to supporting students who are incarcerated. Funding also supports upgrades to databases and systems to increase efficiencies and provide timely information to proctors and education coordinators who support students. The project tracks how RIGHT resources enhance capacity and efficiency to deliver in-prison rehabilitative programming. The Amendment extends the grant end term from June 30, 2025 to September 30, 2025, and amends the final report due date from November 15, 2025 to October 31, 2025. All other terms and conditions remain the same.

Fiscal Impact: Coastline Community College receives \$274,855.92 from July 1, 2022 to September 30, 2025. No matching funds required.

Coastline Community College received a grant from the California Community Colleges Chancellor's Office (CCCCO) for the UMOJA Campus Programs. The purpose of this grant is to promote student services and improve student life outcomes for all students through a curriculum that is responsive to the legacy of the African American Diasporas. UMOJA and Coastline Community College will work together to provide a program for African American and other under-represented students.

Fiscal Impact: Coastline Community College receives \$199,312 from June 1, 2025 to September 30, 2027. No matching funds required.

Golden West College received a grant from CCCCCO for the UMOJA Campus Programs. UMOJA and Golden West College will work together to provide a program for African American and other under-represented students.

Fiscal Impact: Golden West College receives \$167,183 from June 1, 2025 to September 30, 2027. No matching funds required.

The Board voted to approve to participate in the following funded programs, contracts, and amended contracts as outlined above.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

#### **19.02 DIS - Ratification of Amendment to the Ground Lease with Connell Chevrolet**

Coast Community College District entered into a Ground Lease with Connell Chevrolet, Inc. on October 1, 2006. Pursuant to Section 5.2 of the Lease, the monthly rent is to increase one time during the 25-year term of the lease from \$40,000 to \$50,000 effective October 1, 2020. The monthly rent was increased with the November 1, 2023, payment, resulting in a retro-active unpaid amount owed of \$370,000 for the period of October 2020 through October 2023. Per the Amendment to the Ground Lease, the Parties agree that the Back Rent is to be paid by the Tenant (Connell Chevrolet) to the Landlord (Coast Community College District) in 14 monthly installments of \$26,428.58 each, payable on the first day of each month commencing on May 1, 2025.

Fiscal Impact: No fiscal impact. There is no change to the fiscal term of the original lease, there is only a change to the repayment schedule of the \$370,000 in arrears.

The Board voted to ratify the Amendment to the Ground Lease.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

#### **20.00 Ratification/Approval of General Items of Business**

##### **20.01 DIS- Approval of Standard Educational Administrator Employment Agreement (Sheila Hudson, GWC)**

Following the oral announcement by the Board President of the recommended Board action pursuant to the Brown Act, the Board voted to approve the Standard Educational Administrator Employment Agreement for the following individual with the following annual compensation: Sheila Hudson, serving as Dean of Arts and Letters at Golden West College, with an annual salary of \$195,273, a monthly mileage stipend of \$130, and an annual doctoral stipend of \$3000.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

**20.02 DIS - Approval of Academic Calendar, Classified/Administrative Holiday Schedule, and Calendar for the Golden West College Cosmetology Program for 2026-27**

The Board voted to approve the Academic Calendar, Classified/Administrative Holiday Schedule, and Calendar for the Golden West College Cosmetology Program for 2026-27, as presented.

Motion by Trustee Moreno, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

**20.03 DIS - Ratification of Second Memorandum of Understanding between Coast Community College District and Newport-Mesa Unified School District for the Operation of an Early College High School**

The Board voted to ratify the Second Memorandum of Understanding between Coast Community College District and Newport-Mesa Unified School District for the Operation of an Early College High School.

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

**20.04 DIS - Bid Tabulations and Award of Contract for Contractor Services for the Golden West College Math/Science Landscape Upgrade Project Bid No. 2204**

The Board voted to award the Standard Contractor Services Agreement for Bid No.

2204 to Greenfield Management, the lowest responsive and responsible bidder, and that the Board President or designee be authorized to sign all documents indicating approval by the Board.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

#### **20.05 DIS - Authorization to File Notice of Completion and Release Retention Funds**

The Board voted to give authorization to the Chancellor or designee to file a Notice of Completion on the following project in compliance with Public Contract Code Section 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee is authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Motion by Trustee Prinsky, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

**20.06 DIS - Ratification of Revised Classified Employee Job Description: Instructional Associate Art/Ceramics**

The Board voted to ratify the revised Classified job description for the position of Instructional Associate – Art/Ceramics.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

**20.07 DIS - Ratification of Revised Management Employee Job Description: District Director, Public Affairs and Marketing**

The Board voted to ratify the revised Management job description for the position of District Director, Public Affairs and Marketing as amended.

Motion by Trustee Prinsky, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

**21.00 Policy Approval/Procedure Ratification**

**21.01 Board Policies for Approval and Administrative Procedures for Ratification**

The Board voted to approve/ratify the following policies and procedures:

**Chapter 3. General Institution**

BP 3560 Alcoholic Beverages - Revision

AP 3560 Alcoholic Beverages – Revision

**Chapter 4. Academic Affairs**

BP 4060 Agreements with School Districts for Adult Education – Revision

**Chapter 6. Business and Fiscal Affairs**

BP 6520 Use and Security for District-Owned and Personal Property – Revision

AP 6520 Use and Security for District-Owned and Personal Property – Revision

Motion by Trustee Nguyen, Second by Trustee Prinsky

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

## **22.00 Informational Reports**

### **22.01 Report from the Chancellor**

The Chancellor provided a report to the Board.

### **22.02 Reports from the College Presidents**

The following College Presidents provided reports to the Board:

- Dr. Vince Rodriguez, Coastline College
- Meredith Randall, Golden West College
- Dr. Angelica Suarez, Orange Coast College

### **22.03 Reports from the Academic Senate Presidents**

The following Academic Senate Presidents provided reports to the Board:

- Ann Holliday, Coastline College
- Justin Smith, Golden West College
- Rendell Drew, Orange Coast College

### **22.04 Reports from the Classified Senate Presidents**

Jeanette Grimm, Orange Coast College Classified Senate President, provided a report to the Board.

### **22.05 Reports from the Presidents of Employee Representative Groups**

Rob Schneiderman, Coast Federation of Educators/American Federation of Teachers President, provided a report to the Board.

### **22.06 Reports from the Board of Trustees**

The Trustees provided individual reports.

## **23.00 Close of Meeting**

### **23.01 Adjournment**

The Board voted to adjourn the meeting in memory of Robert Cole, Jean Forbath, and

the Pope at 6:09 p.m.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Nunez (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

  
\_\_\_\_\_  
Richard Goetz  
Secretary of the Board

\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.

4/11/25  
10:00  
10:05  
10:10  
10:15  
10:20



## APPENDIX

### Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

#### 1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

None

#### 2. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Moore, Henry	GWC	Dean, Math and Sciences	05/27/25-06/30/27
Justin			

#### 3. Approval of Appointment of Classified Management

##### Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Dates</u>
Alvarez, Araceli	GWC	Acting Director, Business Services	04/28/25-06/30/25

#### 4. Approval of Appointment of Classified Staff

##### Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Contreras, Nelson	GWC	Nursing Program Administrative Specialist	05/08/25

##### External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Evans, Sabrina	OCC	Financial Aid Specialist	05/12/25
Le, Scott	OCC	Energy Management Specialist-HVAC	05/26/25
Lieu, Grace	OCC	Admissions and Records Specialist, 48.75 FTE	05/13/25
Santoyo, Jorge	OCC	Custodian	05/12/25
Valdez, Chad	GWC	Administrative Assistant	05/12/25

##### Reorganization

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>
Davis, James	OCC	Instructional Associate	Instructional Lab Coordinator, Photo	05/08/25
Do-Rivera, Vi Michelle	OCC	Administrative Assistant	Program Coordinator, Early Childhood Lab School	05/08/25

Reassignment based on Article 13 of the CFCP Agreement

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>
*Herrera, Karena	OCC	Course Assistant	Financial Aid Assistant	06/01/25

*\*Revised start date from 03/19/25 Closed Session Agenda*

**5. Approval of Appointment of Confidential Staff**

None

**6. Ratification of Appointment of Substitute, Faculty**

None

**7. Ratification of Appointment of Part-Time Faculty**

None

**8. Ratification of Temporary Out of Class Assignments, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCP Agreement):

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>	<u>End Dt</u>
Davis, James	OCC	Instructional Associate	Instructional Lab Coordinator, Photo	03/03/25	05/07/25
Ortiz, Elizabeth	DIST	Benefit Plan Analyst	Executive Assistant	05/05/25	06/30/25

Extension of End Dates to Out of Class Assignments

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Extend From</u>	<u>Extend To</u>
Contreras, Nelson	GWC	Administrative Assistant to VP	Nursing Administrative Program Specialist	04/16/25	05/07/25
Nguyen, Henry	CCC	Public Safety Officer	Public Safety Operations Coordinator	05/08/25	06/18/25

**9. Ratification of Project-Specific Assignment, Classified Staff**

It is recommended by the Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCP Agreement):

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Lopez, Glory	OCC	Administrative Assistant	Temporary duties that are not fixed and prescribed	04/01/25	04/30/25

Navarro, Guadalupe	CCC	Accounting Assistant Senior	to the assigned position that exceed five working days within a 15-day period. Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/01/25	04/30/25
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Extension of End Dates to Project-Specific Assignments

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Powers, Julie	GWC	Cosmetology Dispensary Technician	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/01/25	06/30/25
Queja, Nalani	GWC	Instructional Associate	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	03/01/25	06/30/25
Vu, Bridget	GWC	Student Programs Specialist	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	03/01/25	06/30/25
Wang, Michelle	OCC	Administrative Assistant	Temporary duties that are not fixed and	05/01/25	05/31/25

prescribed to  
the assigned  
position that  
exceed five  
working days  
within a 15-day  
period.