

# **REGULAR MEETING MINUTES\***

## **Board of Trustees Coast Community College District Board Room**

**Wednesday, May 21, 2025**

**4:00 p.m. Closed Session, 5:00 p.m. Open Session**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 21, 2025 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

### **1.00 Preliminary Matters**

#### **1.01 Call to Order**

Board President Dorn Parker called the meeting to order at 4:00 p.m.

#### **1.02 Roll Call**

Trustees Present: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Student Trustee Nunez joined the meeting at 5:00 p.m.

Trustees Absent: None

#### **1.03 Public Comment (Items on Closed Session Agenda)**

There were no requests to address the Board.

#### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:00 p.m. to discuss the following:

##### **a. Public Employee Performance Evaluation**

Pursuant to Government Code § 54957

Position: Chancellor

##### **b. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

##### **c. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Marco Baeza vs. Coast CCD*, U.S. District Court Case No. 8:24-cv-2044

*Maria Del Refugio Cacho vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2025-01453203  
*Atif Chaudhry vs. Coast CCD*, California Civil Rights Department Case No. 2024-10-26557706  
*Stanislav Dubrovskiy vs. Coast CCD*, California Civil Rights Department Case No. 2024-02-23495302  
*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration  
*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E  
*Elaine Folayan vs. Coast CCD*, Orange County Superior Court Case No. 30-2023-01322946  
*Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al.*, Orange County Superior Court Case No. 30-2024-01372974  
*Juilianna Hallsted vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2024-01389047  
*Melvin Marin vs. Golden West College et al.*, U.S. District Court Case No. 3:25-cv-0850  
*Sabrina Oleson vs. Ray et al.*, Orange County Superior Court Case No. 30-2024-0149039  
*Louis Tran vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2023-01336537  
*Tom Tran vs. Coast CCD*, Orange County Superior Court Case No. 30-2024-01380332  
*Dawn Willson vs. Coast CCD*, California Civil Rights Department Case No. 2024-09-26064004  
*Coast CCD vs. Eighteen Supplies Co.*, Orange County Superior Court Case No. 30-2025-01471309  
*Coast CCD vs. Joanna Abelo*, Orange County Superior Court Case No. 30-2025-01468402

**d. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators
3. Approval to Extend the Appointment of Educational Administrator  
Interim Dean, Consumer and Health Sciences
4. Approval of Appointment of Classified Management
5. Approval of Appointment of Classified Staff  
Athletic Equipment Manager  
Custodian  
Financial Aid Specialist  
IT User Support Technician  
Marine Maintenance Specialist I  
Student Programs Specialist
6. Approval of Appointment of Confidential Staff

7. Approval of Appointment to Student Trustee
8. Ratification of Appointment of Substitute, Faculty
9. Ratification of Appointment of Part-Time Faculty
10. Ratification of Temporary Out of Class Assignments, Classified Staff  
Instructional Scheduling Technician
11. Ratification of Project-Specific Assignment, Classified Staff  
Budget Technician Senior  
Curriculum Specialist

**e. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Dr. Diane Fiero, Vice Chancellor of Human Resources

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National  
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Dorn Parker at 5:07 p.m.

**1.06 Pledge of Allegiance**

Trustee Prinsky led the Pledge of Allegiance.

**1.07 Report of Action in Closed Session**

Board President Dorn Parker reported the following action from Closed Session:

**Item 1.04 d. Public Employment**

The Board voted to approve and ratify the personnel items.

Motion by Trustee Prinsky, Second by Trustee Moreno

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky

Noes: None  
Abstain: None  
Absent: None

### **1.08 Public Comment**

The following individuals addressed the Board regarding the non-agenda topic of federal financial aid:

Jerry Pacheco Soto, Jessica Christian, Nickolas Bagnga, Sharon Fabian, Laura Wayne, and Kyaw Thuta/AJ.

The following individuals addressed the Board regarding the non-agenda topic of bond measure:

Julia Sato, Sharon Fabian, and Katherine Wan.

Rob Schneiderman addressed the Board regarding the non-agenda topic of shared governance.

## **2.00 Informational Reports, Matters for Review, Discussion and/or Action**

### **2.01 Minutes**

The Board voted to approve the minutes from the May 7, 2025 Regular Meeting:

Motion by Trustee Prinsky, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

### **2.02 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

- Nicole Lloyd, Division/Area Office Coordinator, OCC, Retirement Effective Date: July 1, 2025
- Patricia Kopp, Library Media Technician, OCC, Retirement Effective Date: May 31, 2025
- Janell Mihatov, Enterprise Reporting Analyst Senior, CCCD, Retirement Effective Date: July 1, 2025

The Board voted to accept the retirements.

Motion by Trustee Moreno, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

### **2.03 Service and Tenure Recognition**

The Board recognized the one faculty member who achieved tenure, and the 228 employees who reached significant milestones during the period of July 1, 2024 through June 30, 2025.

The Board voted to recess for 15 minutes.

Motion by Trustee Nguyen, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

### **2.04 Ceremonial Resolution Honoring Student Trustee**

The Board voted to approve the ceremonial resolution honoring Student Trustee Darla Nunez.

Motion by Trustee Moreno, Second by Trustee Dorn Parker

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

### **2.05 Informational Report per Resolution 24-11 Authority to Respond to Legislative Matters**

Per Resolution 24-11 the Legislative Affairs committee reported on the support of AB 1400 (Soria): Community colleges: Baccalaureate Degree in Nursing Pilot Program.

### **2.06 Retirement Board of Authority 3rd Quarter Portfolio Investment Report**

The Board reviewed the Coast Community College District Retirement Board of Authority portfolio performance for the third quarter of FY2025.

### **2.07 Support Letter for Presentation Proposal at ACCT Leadership Congress**

The Board voted to approve the letters of support as amended.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

## **2.08 Board Policies and Administrative Procedures for First Reading**

The following Board Policies and Administrative Procedures were brought to the Board for first reading, and would be returned for further review and action:

### **Chapter 3. General Institution**

BP 3410 Prohibition of Unlawful Discrimination, Harassment, and Retaliation – Revision  
AP 3410 Prohibition of Unlawful Discrimination, Harassment, and Retaliation – Revision  
BP 3435 Unlawful Discrimination, Harassment, and Retaliation Complaints and Investigations - Revision  
AP 3435 Unlawful Discrimination, Harassment, and Retaliation Complaints and Investigations - Revision  
BP 3500 Campus Safety – Revision  
AP 3500 Campus Safety – Revision  
BP 3501 District Facility Security and Access – Revision  
AP 3501 District Facility Security and Access – Revision  
BP 3515 Reporting of Crimes - Revision  
AP 3515 Reporting of Crimes – Revision  
BP 3520 Local Law Enforcement – Revision  
AP 3520 Local Law Enforcement – Revision  
BP 3810 Claims Against the District – Revision  
AP 3810 Claims Against the District – Revision

### **Chapter 5. Student Services**

BP 5055 Enrollment Priorities – Revision  
AP 5055 Enrollment Priorities – Revision  
BP 5070 Attendance – Revision  
AP 5070 Attendance – Revision  
BP 5140 Disabled Student Programs and Services – Revision  
AP 5140 Disabled Student Programs and Services – Revision  
BP 5205 Student Accident Insurance - Revision  
AP 5205 Student Accident Insurance - Revision  
BP 5500 Student Code of Conduct – Review  
AP 5500 Student Code of Conduct – Revision  
BP 5910 Title IX and Title 5 Sexual Misconduct – Interim Board Policy - Revision  
AP 5910 Title IX and Title 5 Sexual Misconduct – Interim Administrative Procedure - Revision

### **Chapter 6. Business and Fiscal Affairs**

BP 6200 Budget Preparation – Revision  
AP 6200 Budget Preparation – Revision

BP 6250 Budget Management – Revision (redlined)  
BP 6310 Accounting - Revision  
AP 6310 Accounting – Revision  
BP 6315 Warrants – Revision  
AP 6315 Warrants – Revision  
BP 6350 Contracts Relating to Construction - Revision  
AP 6350 Contracts Relating to Construction – Revision  
BP 6370 Contracts for Independent Contractors and Professional Experts - Revision  
AP 6370 Contracts for Independent Contractors and Professional Experts - Revision  
BP 6535 Use of District Equipment – Revision  
AP 6535 Use of District Equipment – Revision  
BP 6540 Insurance - Revision  
AP 6540 Insurance – Revision  
BP 6550 Disposal of District Property - Revision  
AP 6550 Disposal of District Property – Revision

## **2.09 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

## **2.10 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

## **2.11 Board Directives and Reports Log**

The Board reviewed the Board Directives and Reports Log.

## **3.00 Consent Calendar (Items 4.01 - 14.01)**

8.07 DIS - Approval of Non-Standard Contract for Consultant Services was pulled from the agenda. The Board voted to approve the remaining items on the Consent Calendar.

Motion by Trustee Prinsky, Second by Trustee Moreno

Carried with the following vote:

|           |   |
|-----------|---|
| Advisory: | Student Trustee Nunez (Aye)                               |
| Ayes:     | Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky |
| Noes:     | None  |
| Abstain:  | None  |
| Absent:   | None  |

## **4.00 Travel**

### **4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**

### **4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**

## **5.00 Ratification of Approved Student Trips**

- 5.01 CCC - Student Trips**
  - 5.02 OCC - Student Trips**
- 6.00 Ratification of Approved Special Events and Projects**
  - 6.01 OCC - Special Events and Projects**
- 7.00 Ratification of Approved Standard Agreements up to \$114,800**
  - 7.01 CCC - Standard Independent Contractor Agreements**
  - 7.02 OCC - Standard Clinical Affiliation Agreements**
  - 7.03 OCC - Standard Independent Contractor Agreements**
  - 7.04 DIS - Standard Amendment No. 4 to the Special Services Agreement with Atkinson, Andelson, Loya, Ruud, and Romo**
- 8.00 Ratification of Approved Non-Standard Agreements up to \$114,800**
  - 8.01 CCC - Non-Standard Agreement with Strategic Energy Innovations**
  - 8.02 GWC – Amendment No. 1 to Non-Standard Energy Services Agreement – Solar with FFP BTM Solar, LLC**
  - 8.03 OCC - Non-Standard Agreement with 32nd District Agricultural Association/OC Fair & Event Center**
  - 8.04 OCC - Non-Standard MOU with Mariner Credential Services LLC**
  - 8.05 OCC - Non-Standard Quality Start OC Quality Rating and Improvement System Participation Agreement with Orange County Department of Education**
  - 8.06 DIS - Non-Standard Independent Contractor Agreement with Pazzani & Sandhu LLP**
  - 8.07 DIS - Approval of Non-Standard Contract for Consultant Services**
- 9.00 Revenue Generating Agreements Under \$114,800**
  - 9.01 DIS - Funded Programs**
- 10.00 Ratification of Approved Institutional Memberships**
  - 10.01 CCC - Institutional Membership**
  - 10.02 OCC - Institutional Membership**
  - 10.03 DIS - Institutional Membership**
- 11.00 Ratification of Personnel Items**



**11.01 DIS - Personnel**

**12.00 Ratification of Purchase Orders**

**12.01 DIS - Purchase Orders**

**13.00 Ratification of Checks**

**13.01 DIS – Checks**

**14.00 Ratification of General Obligation Bond Fund Transactions**

**14.01 DIS - General Obligation Bond Fund Transactions**

**15.00 Discussion Calendar**

**16.00 Approval of Standard Agreements in Excess of \$114,800**

**16.01 DIS - Approval of Standard Professional Services Agreement with Twining Consulting; Golden West College Fine Art Complex**

Golden West College is currently preparing for the renovation of the Fine Arts Complex, which has been approved for partial proposition 51 State funding. In accordance with Title 24 §4336, school construction projects require the observation, testing, and reporting of Special Inspection Verified Reports to the Division of State Architects. Twining Consulting will provide all necessary services to meet the specific requirements inclusive of multiple laboratory-based and field-based tests to ensure the structural integrity of construction.

Term: May 22, 2024 – June 30, 2025

Fiscal Impact: \$173,906 to be split between General Obligation Measure M Bond Funds & State Proposition 51 Funds.

The Board approved the Standard Professional Services Agreement with Twining Consulting., and that the Board President or designee be authorized to sign any related documents.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

|           |   |
|-----------|---|
| Advisory: | Student Trustee Nunez (Aye)                               |
| Ayes:     | Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky |
| Noes:     | None  |
| Abstain:  | None  |
| Absent:   | None  |

**17.00 Ratification/Approval of General Items of Business**

**17.01 DIS - Approval of Standard Educational Administrator Employment Agreement (Henry Justin Moore, GWC)**

Following the oral announcement by the Board President of the recommended Board action pursuant to the Brown Act, the Board voted to approve the standard Educational Administrator Employment Agreement for the following individual with the following annual compensation: Henry Justin Moore, serving as Dean of Math and Sciences at Golden West College, with an annual salary of \$195,273, a monthly mileage stipend of \$130, and an annual doctoral stipend of \$3000.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

**17.02 DIS - Approval of Amendment to Interim Educational Administrator Employment Agreement (Kelly Holt, OCC)**

The Board voted to approve the amendment to the Interim Educational Administrator Employment Agreement for the following individual with the following annual compensation: Kelly Holt, serving as Interim Dean at Orange Coast College, with an annual salary of \$171,961, a monthly mileage stipend of \$130, and an annual doctoral stipend of \$3000.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

**17.03 DIS - Adoption of College Institutional Self Evaluation Reports for Reaffirmation of Accreditation - Coastline Community College, Golden West College, Orange Coast College**

The Board voted to adopt the Institutional Self Evaluation Reports for Coastline Community College, Golden West College, and Orange Coast College.

Motion by Trustee Prinsky, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None

Abstain: None  
Absent: None

**17.04 DIS - Authorization to File Notice of Completion and Release Retention Funds for Precision Concrete Construction Inc.**

The Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following project in compliance with Public Contract Code Section 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee is authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Golden West College General Education Building Demolition- Bid 2190; Package 32A

Contractor: Precision Concrete Construction Inc.

Motion by Trustee Moreno, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)  
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky  
Noes: None  
Abstain: None  
Absent: None

**17.05 DIS - Approval of Change Order No. 1 with RVH Constructors for the Golden West College General Education Demolition and New Site Work Improvements; Bid No 2190; Bid Package 01A**

On August 2, 2023, the Board awarded Bid No. 2190; Bid Package 01A, to RVH Constructors, Inc. for contractor services to demolish the existing General Education Building and install new site work improvements. Due to an extended project duration, RVH Constructors Inc. was required to provide additional Stormwater Pollution Prevention Plan (SWPPP) services in compliance with Environmental Protection Agency (EPA) regulations through May 2, 2025. These services include the continued use of trench plates at the construction entrance to meet SWPPP compliance requirements. Change Order No.1 reflects these additional services, and the costs associated with this work have been reviewed by the project team who find them to be fair and reasonable. Approval of this change order will finalize and close out RVH Constructors contract.

Term: August 3, 2023 – May 31, 2025

Fiscal Impact:  
Original Contract: \$341,000

Change Order No. 1: \$15,272.00

New Contract Total: \$356,272.00 (4.48% Increase)

To be paid using GWC Measure M Bond Funds and reimbursed by the GWC Student Trust Account

The Board voted to approve Change Order No. 1 with RVH Constructors for the Golden West College General Education Building Demolition and New Site Work Improvements; Bid No. 2190; Bid Package 01A and authorizes the President of the Board of Trustees or designee to sign any related documents, indicating approval by the Board of Trustees.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Nunez (Aye)

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky

Noes: None

Abstain: None

Absent: None

## **18.00 Resolutions**

### **18.01 Resolution #25-12 Approval of Change Order No. 2 for the Golden West College Golden West College General Education Demolition project; Bid No 2190, Package 32B, Marina Landscape**

On August 2nd, 2023 the Board of Trustees awarded Bid No. 2190, Bid Package 32B – Landscape to Marina Landscape for the demolition of the Golden West College General Education Building.

Approval of this Change order will address modifications to the landscaping that have resulted in additional areas requiring sod and boulders, upgrades to the irrigation system including increased assemblies, and reconnecting the existing system to the new layout.

This change order will close out the contract with Marina Landscape for work on this project. Execution of this Change Order will result in Marina Landscape exceeding the 10% change order threshold for their contract. As a result, the Board must adopt Resolution #25-12 for approval of work without bidding.

Term: August 3, 2023 – May 31, 2025

Fiscal Impact:

Original Contract: \$612,750

Change Order No. 1: \$54,198.72

Change Order No. 2: \$120,487.93

New Contract Total: \$787,436.65 (28.5% Overall Increase)

To be Paid Using General Obligation Measure M Bond Funds

The Board voted to adopt Resolution #25-12 to approve Change Order No. 2 with Marina Landscape for the Golden West College General Education Demolition

project; Bid No. 2190, Package 32B and authorizes the President of the Board of Trustees or designee to sign any related documents, indicating approval by the Board of Trustees

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

|           |   |
|-----------|---|
| Advisory: | Student Trustee Nunez (Aye)                               |
| Ayes:     | Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky |
| Noes:     | None  |
| Abstain:  | None  |
| Absent:   | None  |

## **19.00 Policy Approval/Procedure Ratification**

### **19.01 Board Policies for Approval and Administrative Procedures for Ratification**

The Board voted to approve/ratify the following policies and procedures:

#### **Chapter 5. Student Services**

AP 5030 Fees – Revision

BP 5110 Counseling – Revision

AP 5110 Counseling - Revision

#### **Chapter 7. Human Resources**

BP 7908 Lactation – Revision

AP 7908 Lactation – Revision

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

|           |   |
|-----------|---|
| Advisory: | Student Trustee Nunez (Aye)                               |
| Ayes:     | Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky |
| Noes:     | None  |
| Abstain:  | None  |
| Absent:   | None  |

### **19.02 Administrative Procedure for Deletion**

The Board voted to delete Administrative Procedure 6250 Budget Management per recommendation from the General Counsel.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

|           |   |
|-----------|---|
| Advisory: | Student Trustee Nunez (Aye)                               |
| Ayes:     | Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky |
| Noes:     | None  |
| Abstain:  | None  |

Absent: None

## **20.00 Close of Meeting**

### **20.01 Adjournment**

The Board voted to adjourn the meeting in memory of Elizabeth Stahr, Melinda Seely, and Robert B. Smith at 6:26 p.m.

Motion by Trustee Moreno, Second by Trustee Prinsky

Carried with the following vote:

|           |   |
|-----------|---|
| Advisory: | Student Trustee Nunez (Aye)                               |
| Ayes:     | Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky |
| Noes:     | None  |
| Abstain:  | None  |
| Absent:   | None  |



Richard Goetz  
Secretary of the Board

\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.

## APPENDIX

### Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

#### 1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

None

#### 2. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

None

#### 3. Approval to Extend the Appointment of Educational Administrator (contingent upon the execution and Board approval of the amendment to the employment agreement)

| <u>Name</u> | <u>Site</u> | <u>Position</u>                            | <u>Contract End Date</u> | <u>Amended End Date</u> |
|-------------|-------------|--|--------------------------|-------------------------|
| Holt, Kelly | OCC         | Interim Dean, Consumer and Health Sciences | 06/30/25                 | 06/30/26                |

#### 4. Approval of Appointment of Classified Management

None

#### 5. Approval of Appointment of Classified Staff

##### Promotion

| <u>Name</u>    | <u>Site</u> | <u>Position</u>            | <u>Start Dt</u> |
|----------------|-------------|----------------------------|-----------------|
| Friesen, Emily | DIST        | IT User Support Technician | 06/02/25        |

##### Lateral Classification Change

| <u>Name</u>  | <u>Site</u> | <u>Position</u>            | <u>Start Dt</u> |
|--------------|-------------|----------------------------|-----------------|
| Bravo, Julio | GWC         | Athletic Equipment Manager | 06/02/25        |

##### External Hires

| <u>Name</u>       | <u>Site</u> | <u>Position</u>                 | <u>Start Dt</u> |
|-------------------|-------------|---------------------------------|-----------------|
| Clayton, Richard  | OCC         | Marine Maintenance Specialist I | 05/27/25        |
| *Evans, Sabrina   | OCC         | Financial Aid Specialist        | 06/02/25        |
| Jackson, Michael  | OCC         | Custodian                       | 05/27/25        |
| Pantoja, Nicholas | OCC         | Custodian                       | 05/27/25        |
| Serrano, Ada      | OCC         | Custodian                       | 05/27/25        |

\*Revised start date from 05/07/25 Closed Session Agenda.

##### Reassignment based on Article 13 of the CFCP Agreement

| <u>Name</u>    | <u>Site</u> | <u>Position From</u> | <u>Position To</u>          | <u>Start Dt</u> |
|----------------|-------------|----------------------|-----------------------------|-----------------|
| *Hester, Carol | OCC         | Course Assistant     | Student Programs Specialist | 06/01/25        |

\*Revised start date from 03/19/25 Closed Session Agenda

## 6. Approval of Appointment of Confidential Staff

None

## 7. Approval of Appointment of Student Trustee

| <u>Name</u>      | <u>Site</u> | <u>Position</u> | <u>Start Dt</u> |
|------------------|-------------|-----------------|-----------------|
| Espinoza, Thalia | DIST        | Student Trustee | 06/01/25        |

## 8. Ratification of Appointment of Substitute, Faculty

None

## 9. Ratification of Appointment of Part-Time Faculty

### Spring 2025

Appointments for the period 01/31/25-05/31/25

| <u>CCC</u>        | <u>Discipline</u> | <u>Start Date</u> |
|-------------------|-------------------|-------------------|
| Phillips, Michael | English           | 05/01/25          |

| <u>GWC</u>   | <u>Discipline</u> | <u>Start Date</u> |
|--------------|-------------------|-------------------|
| German, John | Coaching          | 04/24/25          |

## 10. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCP Agreement):

| <u>Name</u>     | <u>Site</u> | <u>Position From</u>  | <u>Position To</u>                  | <u>Start Dt</u> | <u>End Dt</u> |
|-----------------|-------------|-----------------------|-------------------------------------|-----------------|---------------|
| Rowden, Melissa | OCC         | Curriculum Specialist | Instructional Scheduling Technician | 04/21/25        | 06/30/25      |

## 11. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCP Agreement):

| <u>Name</u> | <u>Site</u> | <u>Title</u>             | <u>Project-Specific Assignment</u>  | <u>Start Dt</u> | <u>End Dt</u> |
|-------------|-------------|--------------------------|---|-----------------|---------------|
| Pham, Dao   | GWC         | Budget Technician Senior | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period. | 04/23/25        | 06/30/25      |



Extension of End Date to Project-Specific Assignment

| <u>Name</u> | <u>Site</u> | <u>Title</u>               | <u>Project-Specific Assignment</u>  | <u>Extend From</u> | <u>Extend To</u> |
|-------------|-------------|----------------------------|---|--------------------|------------------|
| Nguyen, Bai | OCC         | Administrative Assistant I | Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period. | 05/01/25           | 05/31/25         |