

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District Board Room

Wednesday, June 18, 2025

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on June 18, 2025 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Dorn Parker called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
(participated via teleconference for Closed Session only)
Student Trustee Espinoza (joined the meeting at 5:00 p.m.;
departed at 6:58 p.m.)

Trustees Absent: None

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 4:00 p.m. to discuss the following:

a. Public Employee Performance Evaluation

Pursuant to Government Code § 54957

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

Pursuant to Government Code § 54957(b)(1)

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-sections "d-2" and "e-2" of Government Code § 54956.9

One Case: *Matin Samimiat et al. vs. Stephanie Smallshaw*, U.S. District Court Case No. 8:25-cv-01098

d. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-sections “d-2” and “e-3” of Government Code § 54956.9

One Case: Claim by Charles Leonard Nelson Jr.

e. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section “d-1” of Government Code § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Marco Baeza vs. Coast CCD, U.S. District Court Case No. 8:24-cv-2044

Atif Chaudhry vs. Coast CCD, California Civil Rights Department Case No. 2024-10-26557706

Jennifer Daniels vs. Coast CCD, California Civil Rights Department Case No. 2025-02-28159115

Maria Del Refugio Cacho vs. Coast CCD et al., Orange County Superior Court Case No. 30-2025-01453203

Stanislav Dubrovskiy vs. Coast CCD, California Civil Rights Department Case No. 2024-02- 23495302

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946

Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974

Juilianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047

Melvin Marin vs. Golden West College et al., U.S. District Court Case No. 3:25-cv-0850

Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039

Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332

Dawn Willson vs. Coast CCD, California Civil Rights Department Case No. 2024-09-26064004

Coast CCD vs. Eighteen Supplies Co., Orange County Superior Court Case No. 30-2025-01471309

Coast CCD vs. Joanna Abelo, Orange County Superior Court Case No. 30-2025-01468402

Coast CCD vs. Antonio Smith, Orange County Superior Court Case No. 30-2025-01484336

Coast CCD vs. Joseph Freeman, Orange County Superior Court Case No. 30-2025-

f. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators
3. Approval to Extend the Appointment of Educational Administrator
Interim Dean, Career and Technical Education
Interim Dean, English and Humanities
Interim Dean, Innovative Learning
Interim Dean, Student Services
4. Approval of Appointment of Classified Management
Acting Academic Support Coordinator
Acting Director of Student Equity and Title IX
Interim Director, Marketing
Manager, Board Support Services and Board Secretary
Manager, Recruitment, Compensation, and Development
Senior Director, Human Resources and Employee/Employer Relations
5. Approval of Appointment of Classified Staff
Accounting Technician
Athletic Equipment Manager
Division/Area Office Coordinator
Early Childhood Lab Assistant
Instructional Associate- Industrial Technology
IT Cyber Security Analyst
IT User Support Technician
Office Services Assistant
Public Safety Operations Coordinator
Receptionist
Student Success and Equity Specialist Senior
6. Approval of Appointment of Confidential Staff
7. Ratification of Appointment of Substitute, Faculty
8. Ratification of Appointment of Part-Time Faculty
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Child Care Specialist
Executive Assistant
Instructional Designer
Library Media Technician
Printing and Publishing Team Leader

10. Ratification of Project-Specific Assignment, Classified Staff
Athletic Operations Assistant
Counseling Technician

g. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Dr. Diane Fiero, Vice Chancellor of Human Resources

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Dorn Parker at 5:07 p.m.

Board President Dorn Parker made a point of privilege to move Item 3.02, Acceptance of Retirements, ahead of Item 2.01, Public Hearing for the Adoption of the Coast Community College District Tentative Budget for the 2025-26 Fiscal Year.

1.06 Pledge of Allegiance

Trustee Dorn Parker led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

Board President Dorn Parker reported the following action from Closed Session:

The Board voted to approve and ratify the personnel items.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky

Noes: None

Abstain: None

Absent: None

1.08 Public Comment

There were no requests to address the Board.

1.09 Oath of Office - Student Trustee

Board President Dorn Parker officiated the oath of office for Student Trustee Thalia Espinoza.

2.00 Public Hearing

2.01 Public Hearing for the Adoption of the Coast Community College District Tentative Budget 2025-26 FY

Board President Dorn Parker opened the Public Hearing at 5:23 p.m.

There were no requests to address the Board.

Vice Chancellor of Finance and Administrative Services, Marlene Drinkwine, provided a staff report and presentation to the Board on Budget Development, and responded to comments from Trustees and the Chancellor. The 2024-2025 Tentative Budget was presented for adoption.

The Tentative Budget has been prepared as prescribed by Title 5 of the California Code of Regulations, Section 58305. Funding for the budget is based upon the latest information available as of the March 2025, First Apportionment. Any changes based on the enacted state budget that are signed by the Governor will be included in the 2025-26 Final Budget.

The Tentative Budget beginning balance is estimated to be \$72,385,400 or 25.99% (including the \$11.7 million from entity balances). The beginning balance could fluctuate up or down due to final re-calculation of State apportionment. A firm figure for the beginning balance will not be available until the year-end closing is completed in late July.

Total 2025-26 FY General Fund revenues are projected to be \$392.9 million. The revenue estimate includes 2.43% COLA for applicable state categorical programs, Student Centered Funding Formula effective COLA of 0.74%, 0.50% growth funds, and an estimated 0.5% deficit factor. Student fees remain at \$46 per unit.

The Tentative Budget includes 2.30% COLA. Additional expenses include an estimated \$5.5 million increase (12%) in the cost of delivering health benefits. The Employer contributions for the Public Employee Retirement System (PERS) are expected to increase from 27.05% to 27.40% of payroll. Employer contribution from the State Teachers Retirement System (STRS) employer rate will remain at 19.1%, starting July 1, 2025. The combined effect across both programs is a net increase estimated at \$0.3 million. The 2025-2026 General Fund expenditures are projected to be \$399.7 million.

Administrative Procedure 6305 Reserves (AP 6305) specifies that the budget include an

unappropriated reserve of 16.7% of prior year unrestricted general fund expenditures, consisting of a 8.35% Reserve for Contingencies, pursuant to Title 5, Section 58307, and a 8.35% Ancillary Reserve.

Estimates under which the Tentative Budget has been prepared to reflect a reserve amount of more than 16.7%.

These estimates of fund balance will be refined with year-end closing and actual figures presented to the Board with the Final Budget on September 3, 2025.

The Board voted to adopt the Tentative Budget for the 2025-2026 Fiscal Year.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Espinoza (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky

The Public Hearing was closed at 6:20 p.m.

3.00 Informational Reports, Matters for Review, Discussion and/or Action

3.01 Minutes

The Board voted to approve the minutes from the May 21, 2025, Regular Meeting and the June 4, 2025, Special Meeting.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Espinoza (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky

3.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

- Betty Pierce, Administrative Clerk, GWC, Retirement Effective Date: July 1, 2025
- Linda Kiser, Accounting Analyst, GWC, Retirement Effective Date: July 1, 2025
- Kevin Myers, Instructor, Ceramics, OCC, Retirement Effective Date: July 18,

2025

- Sylvia Amito'elau, Instructional Designer, CCC, Retirement Effective Date: July 1, 2025
- Sheila Cox, Administrative Assistant to VP, GWC, Retirement Effective Date: July 1, 2025
- Daniela Thomspson, Executive Director, Fiscal Services, DIST, Retirement Effective Date: July 1, 2025

The Board voted to accept the retirements.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky

3.03 Reports from the Presidents of Student Government Organizations

No reports from presidents of student government organizations during the summer.

3.04 Exploring the Use of Artificial Intelligence (AI) in Educational Settings

Rupa Saran, Chief Information Technology Officer and Vice Chancellor, introduced and facilitated the presentation on the District's ongoing exploration of Artificial Intelligence (AI) in colleges and district initiatives. The presentation was introduced by Dr. Rendell Drew, Academic Senate President at Orange Coast College, and presented by Stacey Smith, Professor of Economics and Business at Coastline College; Pete Bouzar, Professor of Mathematics and Statistics at Golden West College; and Matthew Newman, Professor of Film, Television, and Immersive Media (VR/AR) at Orange Coast College.

The presentation covered the development of a district-wide AI policy and department-level protocols to ensure ethical AI use. Faculty input is being gathered through the Academic Senates' AI survey. The presentation also referenced the Academic Senate for California Community Colleges (ASCCC) Resolution 13.05, *Consider the Merits and Faults of Artificial Intelligence in Community College Classroom*, which supports critical examination of AI's educational role.

Topics included addressing concerns about AI's impact on human learning and academic integrity, and strategies for overcoming fears through informed understanding. Presenters highlighted innovations in AI pedagogy, including the NectirAI pilot project from the California State Chancellor's Office and examples of AI-augmented learning for creative disciplines. Additionally, they discussed the use of AI for fraud detection, leveraging algorithms to identify suspicious application patterns, improve accuracy, and generate immediate alerts for high-risk cases.

3.05 Reaffirmation of Student Trustee Rights

Under sub-section "d" of Education Code Section 72023.5, if the Student Trustee is to be allowed to make and second motions, to receive compensation, and to serve a one-year term, as is set forth in Board Policy 2015, the Board of Trustees is required to adopt rules to this effect each year.

The Board voted to reaffirm the rights of the Student Trustee under Board Policy 2015.

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Espinoza (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky

3.06 Acceptance of Associated Student Organizations Annual Reports and Assessments of Good Standing

In accordance with Board Policy and Administrative Procedure 3600 Auxiliary Organizations, the college Associated Student Organizations submitted their Annual Reports and Good Standing Checklists.

The Board voted to accept the Annual Reports and find all three Associated Student Organizations to continue to be in Good Standing.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza

3.07 Approval for the Associated Student Government of Coastline Community College 2025-2026 Annual Budget

The Board voted to approve the Associated Student Government of Coastline College 2025-2026 Annual Budget.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

3.08 Approval of the Associated Students of Orange Coast College 2025-2026 Annual Budget

The Board voted to approve the Associated Students of Orange Coast College 2025-2026 Annual Budget.

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

3.09 Approval of the Associated Students of Golden West College 2025-2026 Annual Budget

The Board voted to approve the Associated Students of Golden West College 2025-2026 Annual Budget.

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

3.10 Consideration of Annual Compensation Increase for the Board of Trustees

Trustees shall consider an annual compensation increase to be granted to the elected Board of Trustees effective July 1, 2025. Pursuant to District Board Policy 2725, the Board may, on an annual basis in June during the budget fiscal discussions, increase the compensation of Board members by the Cost of Living Adjustment (COLA) in effect for the next fiscal year or five percent, whichever is less.

The Board declined an increase in compensation for the 2024-2025 fiscal year.

3.11 Coastline College 2030 Vision Plan

The Board of Trustees received and filed the Coastline College 2030 Vision Plan.

3.12 Internal Audit Quarterly Report

Rachel Snell, Internal Audit Director, provided a quarterly report of projects completed, projects in progress, FY24-25 Accomplishments Report and FY25-26 Annual Strategic Work Plan.

The Board voted to approve the Fiscal Year 2025-2026 Strategic Audit Plan.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza

3.13 Quarterly Financial Status Report (311Q) FY 2024-25, Quarter 3

The Board of Trustees received and filed the CCFS-311Q Third Quarter Financial Status Report for the period ending March 31, 2025. The accompanying memo from Vice Chancellor of Finance and Administrative Services Marlene Drinkwine provided details on the District's financial and budgetary status. In accordance with Title 5, California Code of Regulations, Section 58310, the District is required to file a Quarterly Financial Status Report (CCFS-311Q) with the California Community Colleges Chancellor's Office following the completion of the first, second, and third quarters of the fiscal year.

3.14 DIS - Fiscal Crisis and Management Assistance Team (FCMAT) Fiscal Health Risk Analysis Report

The Board of Trustees received and filed an update on the Fiscal Crisis and Management Assistance Team (FCMAT) Fiscal Health Risk Analysis and Budget Review report, issued on June 18, 2024, for the Coast Community College District. The report included 19 recommendations. The Finance and Administrative Services Division provided the Board with an update on the status of these recommendations and outlined next steps.

3.15 DIS - Governor's Proposed Budget for FY 2025-26, May Revision

The Board of Trustees received and filed an overview of the Governor's May Revision of the 2025-26 State Budget, released on May 14, 2025. The accompanying memo from Vice Chancellor Marlene Drinkwine highlighted key proposals and their implications for California Community Colleges.

3.16 Chancellor's Goals for the District 2025-26

The Board voted to adopt the Chancellor's Goals for the District 2025-26, as amended.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

3.17 Board Policies and Administrative Procedures for First Reading

The Board voted to waive a second reading for the following Board Policy and Administrative Procedure:

BP 3436 Preventing and Responding to Hazing – Interim Board Policy – New
AP 3436 Preventing and Responding to Hazing – Interim Administrative Procedure - New

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

The following Board Policy and Administrative Procedure were approved:

BP 3436 Preventing and Responding to Hazing – Interim Board Policy – New
AP 3436 Preventing and Responding to Hazing – Interim Administrative Procedure - New

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

The remaining Board Policies and Administrative Procedures were brought to the Board for first reading, and would be returned for further review and action:

Chapter 6. Business and Fiscal Affairs

BP 6322 Employee Indemnity Bonds – Revision
AP 6322 Employee Indemnity Bonds – Revision
BP 6325 Payroll - Review

AP 6325 Payroll – Revision
BP 6450 Wireless or Cellular Telephone Use – Review
AP 6450 Wireless or Cellular Telephone Use – Revision
BP 6500 District Real Property - Revision
AP 6500 District Real Property – Revision
BP 6600 Capital Construction – Revision
AP 6600 Capital Construction - Revision
BP 6750 Parking and Traffic - Review
AP 6750 Parking and Traffic - Revision
BP 6960 Identity Theft Prevention – Revision
AP 6960 Identity Theft Prevention – Revision

Chapter 7. Human Resources

BP 7110 Delegation of Authority, Human Resources – Revision
AP 7110 Delegation of Authority, Human Resources – Review

3.18 Board Meeting Dates

The Board reviewed upcoming meeting dates.

3.19 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

3.20 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

4.00 Consent Calendar (Items 4.01 - 18.01)

The Board voted to approve the Consent Calendar as revised.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza

5.00 Travel

5.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences

5.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences

6.00 Ratification of Approved Curriculum

6.01 DIS - Curriculum

7.00 Ratification of Approved Student Trips

7.01 CCC - Student Trips

7.02 OCC - Student Trips

8.00 Ratification of Approved Special Events and Projects

8.01 CCC - Special Events and Projects

8.02 OCC - Special Events and Projects

8.03 DIS - Special Events and Projects

9.00 Ratification of Approved Standard Agreements up to \$114,800

9.01 CCC - Amendment #1 to Standard Independent Contract Agreement with Joseph Needleman

9.02 CCC - Standard Independent Contractor Agreements

9.03 OCC - Standard Independent Contractor Agreements

9.04 DIS - Amendment #1 to the Standard Independent Contractor Agreement with Patriot Consulting, LLC

9.05 DIS - Amendment #1 to the Standard Independent Contractor Agreement with Prion Enterprises LLC

10.00 Ratification of Approved Non-Standard Agreements up to \$114,800

10.01 CCC - Amendment #1 to Standard Independent Contractor Agreement with Michael Glass

10.02 CCC - Non-Standard Memorandum of Understanding with the City of Westminster

10.03 CCC - Non-Standard Program Host Site Agreement College Pantry Program with Second Harvest Food Bank of Orange County

10.04 GWC - Non-Standard Memorandum of Understanding with The Research and Planning Group for California Community Colleges

10.05 CCC - Non-Standard Memorandum of Agreement with Umoja Community Education Foundation

- 10.06 OCC - Non-Standard Program Host Site Agreement with Second Harvest Food Bank of Orange County**
- 10.07 OCC - Non-Standard Health Sciences Program Agreement with The Regents of the University of California, on behalf of its University of California, Irvine**
- 10.08 DIS - Non-Standard Amendment #2 to the Property and Casualty Claims Administration Services Agreement with Keenan and Associates**
- 10.09 DIS - Non-Standard Consulting Services Agreement with Total Compensation Systems, Inc.**
- 10.10 DIS - Non-Standard Memorandum of Understanding with Lightcast**
- 10.11 DIS - Non-Standard Memorandum of Understanding with Orange County Workforce Development Board**
- 10.12 DIS - Non-Standard Retainer Agreement with Callahan and Blaine**
- 10.13 OCC - Non-Standard Rental Agreement with 32nd District Agricultural Association/OC Fair & Event Center**
- 10.14 DIS - Standard Amendment No. 1 to the Non-Standard Independent Contractor Agreement with Liebert Cassidy Whitmore (LWC)**
- 10.15 DIS - Approval of Non-Standard Contract for Consultant Services**
- 11.00 Ratification of Approved Institutional Memberships**
 - 11.01 CCC - Institutional Membership**
 - 11.02 DIS - Institutional Membership**
 - 11.03 OCC - Institutional Membership**
- 12.00 Ratification of Approved Off-Campus Assignments**
 - 12.01 CCC - Off Campus Assignments**
- 13.00 Ratification of Approved Professional Development**
 - 13.01 CCC - CDMA Management Professional Development**
 - 13.02 DIS - Classified Professional Development**
- 14.00 Ratification of Personnel Items**
 - 14.01 DIS - Personnel**

14.02 DIS - Ratification of New Classified Management Job Descriptions: Manager Employment Services, Manager Recruitment Compensation and Development, Manager School of Nursing Expansion, Senior Director Human Resources and Employee/Employer Relations

15.00 Ratification of Purchase Orders

15.01 DIS - Purchase Orders

16.00 Ratification of Checks

16.01 DIS – Checks

17.00 Ratification of General Obligation Bond Fund Transactions

17.01 DIS - General Obligation Bond Fund Transactions

18.00 Discussion Calendar

19.00 Approval of Standard Agreements in Excess of \$114,800

19.01 OCC - Standard Independent Contractor Agreement with Lopez Works, Inc.

Description of Services/Project: To provide sweeping and cleanup services for OCC Swap Meet. Arrival to premises at 4:30 PM on Saturdays and Sundays. Trash pick up by hand and the use of mechanical devices. Trash and debris will be picked up from Swap Meet perimeter area and all parking lots adjacent to H lot (old Adams Lot).

Term: July 1, 2025 – June 30, 2026

Fiscal Impact: NTE \$190,000 upon approval of invoices to be funded from CCCD Enterprise Funds.

The Board voted to approve the Standard Independent Contractor Agreement with Lopez Works, Inc.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza

19.02 DIS - Standard Architectural Services Agreement with tBP Architecture for the Golden West College MDF Relocation

Description of Services/Project: As part of the Golden West College Fine Arts

Renovation project, the existing Main Distribution Frame (MDF) room—currently the central hub for the campus’s telecommunications network—is scheduled for demolition. To maintain uninterrupted connectivity, a new MDF must be constructed and fully operational before any demolition work can proceed.

tBP Architecture will be responsible for preparing and maintaining all necessary documentation for bidding, construction, and project closeout. In addition, they will oversee all professional architectural and engineering services as outlined in the agreement.

Term: June 19, 2025 – June 30, 2026

Fiscal Impact: \$335,000 to be paid with GWC Measure M Funds

The Board voted to approve the standard architectural services agreement with tBP Architecture, and that the Board President or designee be authorized to sign all documents indicating approval by the Board.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza

20.00 Approval of Non-Standard Agreements in Excess of \$114,800

20.01 DIS - Standard Architectural Services Agreement with tBP Architecture for the Golden West College Athletics Fence Modernization

Description of Services/Project: As part of Golden West College’s initiative to modernize the existing fencing along the west, north, and east perimeters of the Athletics Campus, tBP Architecture will lead a multidisciplinary team, including architectural, civil, structural, and electrical engineers, through a six-phase process from design to project completion.

Additionally, tBP Architecture will provide a topographic survey, utility location services, and a geotechnical report as part of their scope of work.

Term: June 19, 2025 – June 30, 2026

Fiscal Impact: \$167,075 to be paid with GWC Campus Capital Funds.

The Board voted to approve the standard architectural services agreement with tBP Architecture, and that the Board President or designee be authorized to sign all documents indicating approval by the Board.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza

21.00 Revenue Generating Agreements Over \$114,800

21.01 DIS - Funded Program

Description: Golden West College (GWC) received a grant for Rebuilding Nursing Infrastructure Fiscal Year 2024-25 from the California Community Colleges Chancellor's Office. This grant will significantly enhance GWC's ability to expand its Concurrent Enrollment Pathway (CEP) and Associate Degree in Nursing (ADN) programs, particularly in serving the medium- to high-need areas of Orange and Los Angeles counties. This funding will facilitate the hiring of personnel (Student Success Coach/Case Manager, Counselors, and Instructional Staff) and the development of infrastructure (Assessment Technologies Institute curriculum, laptops, instructional supplies, and marketing initiatives), addressing critical challenges in nursing education and workforce development. Funds will also allow the program to enroll another CEP cohort in the spring semester to expand the current Bachelor of Science in Nursing (BSN) CEP with California State University, San Bernardino (CSUSB). Activities will develop a strong pipeline of new incoming CEP applicants, strengthening the students' success through support from the Student Success Coach/Case Manager and the program with the purchase of lab kits and other instructional supplies to reduce barriers to successfully complete both the ADN coursework with GWC and BSN coursework with CSUSB.

Fiscal Impact: Golden West College receives \$850,000 from July 1, 2025 to June 30, 2027. No matching funds required.

The Board voted to approve participation in the funded program.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza

22.00 Ratification/Approval of General Items of Business

22.01 OCC - Authorization to Conduct Short-term Study Abroad Programs Spring 2026 and Summer 2026

The Board voted to authorize the following study abroad programs:

Guerrero Negro, Baja California, Mexico, from February 13, 2026 through February 16, 2026. Robert Ellis and Mary Blasius to serve as faculty. All logistical arrangements will be handled by the program service provider Andiamo Travel.

Fiscal Impact: \$9,311. To be funded by the College; the program will generate full-time equivalent students (FTES).

St. Andrews, Inverness, and Oban, Scotland, from June 12, 2026 through July 9, 2026. Robert Ellis, Mary Blasius, and Karen Baker to serve as faculty. All logistical arrangements will be handled by the program service provider Vagabond Tours Inc., Educational Travel Adventures (ETA).

Fiscal Impact: \$15,634.18. To be funded by the College; the program will generate FTES.

Seoul, South Korea, from June 1, 2026 through June 29, 2026. Hannah Kang to serve as faculty. All logistical arrangements will be handled by the program service provider American Institute for Foreign Study (AIFS).

Fiscal Impact: \$18,899.90. To be funded by the College; the program will generate FTES.

Madrid, Spain, from July 1, 2026 through August 1, 2026. Jeffery Brown to serve as faculty. All logistical arrangements will be handled by the program service provider Accent Global Learning.

Fiscal Impact: \$16,996.35. To be funded by the College; the program will generate FTES.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza

22.02 DIS - Ratification of Revised Classified Employee Job Description: Public Safety Operations Coordinator

The Board voted to ratify the revised Classified employee job description for the position of Public Safety Operations Coordinator.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza

22.03 DIS - Approval of Amendment to Temporary Faculty Employment Agreement (Paul Garaven, GWC)

Temporary Faculty Name	Site	Title	End Date	Amended End Date
Garaven, Paul	GWC	Instructor, Administration of Justice	5/31/2025	6/30/2025

The Board voted to approve the Amendment with a revised contract end date for the Temporary Faculty Agreement with Paul Garaven, Temporary Instructor- Administration of Justice, at Golden West College.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

22.04 DIS - Approval of Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement with Newport Mesa Unified School District

Description of Services/Project: The District first entered into a College and Career Access Pathways (CCAP) partnership agreement with NMUSD on January 3, 2022 for the purpose of offering dual enrollment opportunities at the Colleges in the District for high school students who may not already be college bound or who are underrepresented in higher education. The current agreement expires on June 30, 2025. This new agreement is to continue the CCAP partnership with NMUSD, which includes all three Colleges in the District. The goal of this partnership is to develop seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve college and career readiness.

Term: July 1, 2025 to June 30, 2028

Fiscal Impact: No cost to the District. The District does not anticipate any additional costs for teaching the dual enrollment classes at either the Colleges' sites or one of the NMUSD sites.

The Board voted to approve the Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement between Coast Community College District and NMUSD and authorized the President of the Board of Trustees or designee to sign any related documents, indicating approval by the Board of Trustees.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

22.05 DIS - Appointment of Official Representative of Coast Community College District to the Coast Adult Education Consortium for the 2025-26 Fiscal Year

The Board voted to appoint Dr. Andreea Serban, Vice Chancellor of Educational Services and Technology, to continue to serve as the official representative of Coast Community College District to the Coast Adult Education Consortium for the 2025–26 Fiscal Year.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

22.06 DIS - Ratification of Non-Standard Professional Services Agreement with C.W. Driver

Description of Services/Project: To facilitate demolition activities at both Orange Coast College and Golden West College, C.W. Driver will assist in developing and project scope, schedule, and budget documents. It is anticipated that CW Driver will provide the necessary services, not to exceed 20 hours per week. Services will be billed at a rate of \$194 per hour on an actual time basis.

Terms: June 19, 2021 - December 24, 2021

Fiscal Impact: \$112,520 to be Split Between Golden West College and Orange Coast College Measure M Funds.

The Board voted to ratify the Non-Standard Professional Services Agreement with C.W. Driver.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None

Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

22.07 DIS - Approval of District's 2027-2031 Five Year Construction Plan

Description: The Five-Year Construction Plan (FYCP) is an annual document required by the State Chancellor's Office for every California Community College District in the State. Included in the FYCP are upcoming projects in which the District may pursue State funding assistance.

Faculty, staff, and administrators from each of the three Colleges, have been working with Gensler through the Spring semester to develop the Five Year Construction Plan. This includes analyzing campus space utilization, assessing current and future programmatic needs, and determining which of these elements would meet the criteria for possible state support. The goal is to formulate a FYCP that will maximize the District's eligibility for State funding for its capital projects. Since 2001, the Coast Community College District has secured over \$100M in state funding for capital projects, including the most recent Orange Coast College Chemistry project, Golden West College Language Arts Complex and Golden West College Fine Arts Renovation.

This year's proposed FYCP includes Four Initial Project Proposals (IPPs). Preliminary analysis suggests that these projects could be viable candidates for future state funding and upon approval of the IPP they will become eligible to compete for funding as Final Project Proposals (FPPs). The projects are as follows:

- Orange Coast College Fine & Performing Arts Complex Replacement: \$66,246,530 project that will receive \$33,246,364 in State funding;
- Orange Coast College PE Complex Replacement: \$34,538,634 project that will receive \$17,511,085 in State funding;
- Golden West College Theater Replacement: \$34,271,799 project that will receive \$17,356,654 in State funding;
- Golden West College Career Education Replacement: \$36,843,849 project that will receive \$18,664,651 in State funding;

The purpose of the FYCP is twofold: 1) To provide the State with insight as to District's existing and prospective use of facilities as compared to student demand and, 2) to determine the worthiness of the District for funding support for its capital construction program.

Fiscal Impact: \$0 (no fiscal impact for plan submission)

The Board voted to approve the submittal of Coast Community College District's 2027-2031 Five-Year Construction Plan to the California Community Colleges Chancellor's Office.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker

Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

22.08 DIS - Approval of Amendments to Interim Educational Administrator Employment Agreements

Following oral announcement by the Board President, the Board voted to approve the Amendments to the Interim Educational Administrator Employment Agreements for revised contract end dates and salary placements, effective July 1, 2025, for the following individuals with the following annual compensation:

- Dr. Peggy Bilbruck, serving as Interim Dean at Coastline College, with an annual salary of \$212,345 and an annual doctoral stipend of \$3000.
- Stephanie Bridges serving as Interim Dean at Coastline College, with an annual salary of \$180,559.
- Dr. Leighia Fleming serving as Interim Dean at Coastline College, with an annual salary of \$207,167, a monthly mileage stipend of \$225, and an annual doctoral stipend of \$3000.
- Nathaniel Harrison serving as Interim Dean at Coastline College, with an annual salary of \$189,587, and an annual longevity stipend of \$3000.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

22.09 DIS - Approval of Settlement and Release Agreement with Old Republic General Insurance Corporation

Description: After taking occupancy of the Language Arts and Social Science Building at Orange Coast College, the Building experienced significant and repeated water leaks. As a result, the District presented claims against the project Insurers seeking reimbursement for repairs and mitigation of the identified source of water intrusion. This Settlement Agreement authorizes a payment of \$1,629,424 to the District, representing the full cost of mitigation and repairs. Additionally, the District will release the insurer from claims pertaining to the past water intrusion events.

Fiscal Impact: \$1,629,424 reimbursement to the District for incurred repair expenses.

The Board voted to approve the Settlement and Release Agreement.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

23.00 Resolutions

23.01 Resolution #25-13 Allowing for the County Superintendent of Schools to Make Routine Budget Transfers

The Board voted to adopt Resolution #25-13 to allow the County Superintendent of Schools to make routine budget transfers (except from District reserves), as needed, at the close of Coast Community College District's FY 2024-25 and during FY 2025-26.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

23.02 Resolution #25-14, Q3 Increase Income and Expenditure for Adopted Budget 2024-25 FY

The Board voted to adopt Resolution #25-14 for approval of the Q3 Budget Revision, to Increase of Income and Expenditures for January - March 2025, FY 2024-25.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

23.03 Resolution #25-15, Q3 Budget Transfers

The Board voted to adopt Resolution #25-15 to approve Q3, January - March 2025, Budget Transfers for FY 2024-25.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

23.04 Resolution #25-17 Imposition of a Hiring Freeze and District-wide Reorganizational and Lateral Transfer Plan for the 2025-2026 Fiscal Year

The Board voted to adopt Resolution #25-17, Imposition of a Hiring Freeze and District-wide Reorganization and Lateral Transfer Plan for the 2025-2026 fiscal year, effective July 1, 2025.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky, Student Trustee Espinoza

24.00 Policy Approval/Procedure Ratification

24.01 Board Policies for Approval and Administrative Procedures for Ratification

The Board voted to approve/ratify the following policies and procedures:

Chapter 3. General Institution

BP 3410 Prohibition of Unlawful Discrimination, Harassment, and Retaliation – Revision

AP 3410 Prohibition of Unlawful Discrimination, Harassment, and Retaliation – Revision

BP 3435 Unlawful Discrimination, Harassment, and Retaliation Complaints and Investigations - Revision

AP 3435 Unlawful Discrimination, Harassment, and Retaliation Complaints and Investigations - Revision

BP 3500 Campus Safety – Revision

AP 3500 Campus Safety – Revision

BP 3501 District Facility Security and Access – Revision

AP 3501 District Facility Security and Access – Revision

BP 3515 Reporting of Crimes - Revision

AP 3515 Reporting of Crimes – Revision

BP 3520 Local Law Enforcement – Revision

AP 3520 Local Law Enforcement – Revision

BP 3810 Claims Against the District – Revision

AP 3810 Claims Against the District – Revision

Chapter 5. Student Services

BP 5055 Enrollment Priorities – Revision

AP 5055 Enrollment Priorities – Revision

BP 5070 Attendance – Revision
AP 5070 Attendance – Revision
BP 5140 Disabled Student Programs and Services – Revision
AP 5140 Disabled Student Programs and Services – Revision
BP 5205 Student Accident Insurance - Revision
AP 5205 Student Accident Insurance - Revision
BP 5500 Student Code of Conduct – Review
AP 5500 Student Code of Conduct – Revision
BP 5910 Title IX and Title 5 Sexual Misconduct – Interim Board Policy - Revision
AP 5910 Title IX and Title 5 Sexual Misconduct – Interim Administrative Procedure - Revision

Chapter 6. Business and Fiscal Affairs

BP 6200 Budget Preparation – Revision
AP 6200 Budget Preparation – Revision
BP 6250 Budget Management - Revision
BP 6310 Accounting - Revision
AP 6310 Accounting – Revision
BP 6315 Warrants – Revision
AP 6315 Warrants – Revision
BP 6350 Contracts Relating to Construction - Revision
AP 6350 Contracts Relating to Construction – Revision
BP 6370 Contracts for Independent Contractors and Professional Experts - Revision
AP 6370 Contracts for Independent Contractors and Professional Experts - Revision
BP 6535 Use of District Equipment – Revision
AP 6535 Use of District Equipment – Revision
BP 6540 Insurance - Revision
AP 6540 Insurance – Revision
BP 6550 Disposal of District Property - Revision
AP 6550 Disposal of District Property – Revision

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza

25.00 Informational Reports

25.01 Report from the Chancellor

The Chancellor provided a report to the Board.

25.02 Reports from the College Presidents

The following College Presidents provided reports to the Board:

- Dr. Vince Rodriguez, Coastline College
- Meridith Randall, President, Golden West College
- Dr. Angelica Suarez, Orange Coast College

25.03 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

- Ann Holliday, Coastline College
- Damien Jordan, Golden West College
- Rendell Drew, Orange Coast College

25.04 Reports from the Classified Senate Presidents

Jeanette Grimm, Orange Coast College Classified Senate President, provided a report to the Board.

25.05 Reports from the Presidents of Employee Representative Groups

There were no reports.

25.06 Reports from the Board of Trustees

The Trustees provided individual reports.

Recess to Closed Session

Trustees Hornbuckle, Moreno, Nguyen and Dorn Parker recessed to Closed Session at 8:05 p.m.

Reconvene to Open Session

The meeting was reconvened by Board President Dorn Parker at 9:24 p.m.

Report of Action in Closed Session

Board President Dorn Parker reported the following action from Closed Session:

The Board voted to ratify the release of a probationary classified employee

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky

The Board voted to terminate the employment of a classified manager.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky

The Board voted to terminate the employment of a classified employee.

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky

The Board voted to deny the claim of Charles Nelson.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky

The Board voted to ratify the filing of a petition for a restraining order against Joseph Freeman.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky

The Board voted to ratify the filing of a petition for a restraining order against Antonio

Smith.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky

Board President Dorn Parker reported that in the Louis Tran litigation, the District prevailed on its motion for summary judgment. The next step will be for the District to seek reimbursement of legal fees and costs associated with the lawsuit.

The Board voted to respond to the complaint of discrimination filed by Jennifer Daniels.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky

26.00 Close of Meeting

26.01 Adjournment

The Board voted to adjourn the meeting in memory of Spencer Marrujo at 9:25 p.m.

Motion by Trustee Nguyen, Second by Trustee Dorn Parker

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes:	None
Abstain:	None
Absent:	Trustee Prinsky, Student Trustee Espinoza



Richard Goetz
Secretary of the Board

*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.

APPENDIX

Public Report of Personnel Actions Taken by the Board of Trustees in Closed Session

1. Approval of Appointment of Full Time Faculty (contingent upon the execution and Board approval of the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Date</u>
Hamrick, Jacob	GWC	Instructor, Automotive Technology	08/22/25
Roston, Teresa	GWC	Instructor, Cosmetology	07/01/25
Woolworth, Jessica	CCC	Instructor, Accounting	08/22/25

2. Approval of Appointment of Educational Administrators (contingent upon the execution and Board approval of the employment agreement)

None

3. Approval to Extend the Appointment of Educational Administrator (contingent upon the execution and Board approval of the amendment to the employment agreement)

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Contract End Date</u>	<u>Amended End Date</u>
Bilbruck, Peggy	CCC	Interim Dean, Career and Technical Education	06/30/25	12/31/25
Bridges, Stephanie	CCC	Interim Dean, English and Humanities	06/30/25	12/31/25
Fleming, Leighia	CCC	Interim Dean, Student Services	06/30/25	12/31/25
Harrison, Nathaniel	CCC	Interim Dean, Innovative Learning	06/30/25	12/31/25

4. Approval of Appointment of Classified Management

Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Goetz, Ricky	DIST	Manager, Board Support Services and Board Secretary	06/19/25

Reorganizations

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>
McCutcheon, Crystal	DIST	Director, Employee Relations and Compliance	Senior Director, Human Resources and Employee/Employee Relations	07/01/25
Williams, Brandi-Rene	DIST	Manager, Recruitment, Compensation, and Classification Services	Manager, Recruitment, Compensation, and Development	07/01/25

Extensions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>End Date</u>	<u>Revised End Date</u>
Jaramillo Hernandez, Jeannette	GWC	Acting Academic Support Coordinator	06/30/25	12/31/25
Lopez, Albert	CCC	Interim Director, Marketing	06/30/25	12/31/25
Oja, Christina	CCC	Acting Director of Student Equity and Title IX	06/30/25	12/31/25

5. Approval of Appointment of Classified Staff

Promotions

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
*Friesen, Emily	DIST	IT User Support Technician	*06/01/25
<i>*Revised start date from 05/21/25 Closed Session Agenda</i>			

Lateral Classification Change

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
*Bravo, Julio	GWC	Athletic Equipment Manager	*06/01/25
<i>*Revised start date from 05/21/25 Closed Session Agenda</i>			

External Hires

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Start Dt</u>
Dang, Jolynna	GWC	Student Success and Equity Specialist Senior	07/14/25
*Kelley, Brandon	OCC	Accounting Technician	*06/02/25
Liau, Kim	DIST	IT Cyber Security Analyst	06/23/25
Lindou, Carl	OCC	Instructional Associate- Industrial Technology	06/23/25

**Revised start date from 04/02/25 Closed Session Agenda*

Reorganization

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>
House, Dana	DIST	Executive Office Services Assistant	Office Services Assistant	07/01/25
Ngueyn, Bai	OCC	Administrative Assistant	Public Safety Operations Coordinator	06/19/25
Nguyen, Henry	CCC	Administrative Assistant/Public Safety Officer Senior	Public Safety Operations Coordinator	06/19/25

Reassignments based on Article 13 of CFCP Agreement

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>
Morgan, Amy Margaret	OCC	Child Care Assistant (12- month, 100% FTE)	Receptionist (12-month, 100% FTE)	07/01/25
Schroeder, Sherri	OCC	Child Care Assistant (10- month, 100% FTE)	Early Childhood Lab Assistant (10-month, 68.75% FTE)	07/01/25

Reassignment

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>
Deveraux, Denise	OCC	Children's Center Manager	Division/Area Office Coordinator	07/01/25

6. Approval of Appointment of Confidential Staff

None

7. Ratification of Appointment of Substitute, Faculty

Part Time Faculty Substitutes, Spring 2025

<u>GWC</u>	<u>Discipline</u>	<u>Effective Date</u>
Collette, Jack	Coaching	05/23/25

<u>OCC</u>	<u>Discipline</u>	<u>Effective Date</u>
Thompson, April	Culinary Arts	05/01/25

8. Ratification of Appointment of Part-Time Faculty

None

9. Ratification of Temporary Out of Class Assignments, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for classified staff working temporarily Out of Class be ratified (Article 19.9, Section D. of CFCP Agreement):

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Start Dt</u>	<u>End Dt</u>
Garcia, Tracy	OCC	Child Care Assistant	Child Care Specialist	06/01/25	06/30/25
Pontius, Cody	CCC	Educational Technology Associate	Instructional Designer	04/28/25	06/30/25
Wood, Natalie	OCC	Library Clerk Senior	Library Media Technician	06/01/25	06/30/25

Extension of End Dates to Out of Class Assignments

<u>Name</u>	<u>Site</u>	<u>Position From</u>	<u>Position To</u>	<u>Extend From</u>	<u>Extend To</u>
Ortiz, Elizabeth	DIS T	Benefit Plans Analyst	Executive Assistant	07/01/25	10/31/25
Pino, Victor	OC C	Printing and Publishing Specialist I	Printing and Publishing Team Leader	05/12/25	06/30/25

10. Ratification of Project-Specific Assignment, Classified Staff

It is recommended by the Vice Chancellor of Human Resources that the following changes for classified staff working in a Project-Specific Assignment be ratified (Article 19.9, Section C. of CFCP Agreement):

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Start Dt</u>	<u>End Dt</u>
Du, Gary	CC C	Counseling Technician	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	04/01/25	06/30/25

Extension of End Date to Project-Specific Assignment

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Project-Specific Assignment</u>	<u>Extend From</u>	<u>Extend To</u>
Bremen, Timothy	GW C	Athletic Operations Assistant	Temporary duties that are not fixed and prescribed to the assigned position that exceed five working days within a 15-day period.	07/01/25	08/30/25