

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District Board Room

Wednesday, August 20, 2025

4:00 p.m. Closed Session, 5:00 p.m. Open Session

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on August 20, 2025 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Dorn Parker called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Student Trustee Espinoza

Trustees Absent: None

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Marco Baeza vs. Coast CCD, U.S. District Court Case No. 8:24-cv-2044

Atif Chaudhry vs. Coast CCD, California Civil Rights Department Case No. 2024-10-26557706

Jennifer Daniels vs. Coast CCD, California Civil Rights Department Case No. 2025-02-28159115
Maria Del Refugio Cacho vs. Coast CCD et al., Orange County Superior Court Case No. 30-2025-01453203
John Doe vs. Ocean Institute et al., Orange County Superior Court Case No. 30-2025-01474329
Stanislav Dubrovskiy vs. Coast CCD, California Civil Rights Department Case No. 2024-02- 23495302
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946
Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974
Julianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047
Melvin Marin vs. Golden West College et al., U.S. District Court Case No. 3:25-cv-0850
Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537
Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332
Dawn Willson vs. Coast CCD, California Civil Rights Department Case No. 2024-09-26064004
Coast CCD vs. Joseph Freeman, Orange County Superior Court Case No. 30-2025-01485941

c. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Dr. Diane Fiero, Vice Chancellor of Human Resources

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Dorn Parker at 5:05 p.m.

1.06 Adoption of the Agenda

The Board voted to adopt the agenda, noting a revision to item 2.01, Minutes.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory:	Student Trustee Espinoza (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.07 Pledge of Allegiance

Trustee Nguyen led the Pledge of Allegiance.

1.08 Report of Action in Closed Session

Board President Dorn Parker reported the following action from Closed Session:

Item 1.04.c. Conference with Labor Negotiator

The Board voted to ratify the following four MOUs with CFE:

- CFE MOU #25-CG05 Coordinator Position GWC Nursing Assistant Director
- CFE MOU #25-CG13 Coordinator Position GWC Council for Curriculum and Instruction Technical Lead
- CFE MOU #25-CO05 Multicultural Center Coordinator
- CFE MOU #25-CO06 OCC ZTC/OER (Zero Textbook Cost/Open Educational Resources) Coordinator

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

1.09 Public Comment

Vincent Chio provided public comment regarding the installation of pay machines at
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OCC parking.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Minutes

The Board voted to approve the minutes from the August 6, 2025, Regular Meeting.

Motion by Trustee Prinsky, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

2.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the District:

Classified

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Last Day of Work</u>	<u>Retirement Effective Date</u>	<u>Years of Service</u>
Ward, Helen	CCC	Transfer Center Specialist	08/15/25	08/16/25	40 years, 1 month

The Board voted to accept the retirements.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

2.03 Informational Report per Resolution 24-11 Authority to Respond to Legislative Matters

The Board reviewed the Informational Report per Resolution 24-11 Authority to Respond to Legislative Matters.

2.04 DIS - Annual Report on District Insurance Programs and Workers Compensation Self-Insured Open Claims

The Board received a brief overview of the Coast Community College District Annual Report on District Insurance Programs and Workers' Compensation Self-Insured Open Claims, presented by Jerry Marchbank, Senior Director, Facilities Planning and Construction, District Office.

2.05 Board Meeting Dates

The Board reviewed the Board Meeting Dates.

2.06 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.07 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 14.01)

The Board voted to approve the Consent Calendar, with the exception of item 11.01: DIS - Personnel, which was pulled from consent.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

Trustee Dorn Parker recused herself from discussion and action on item 11.01: DIS – Personnel and exited the meeting room. The Board voted to ratify item 11.01: DIS - Personnel.

Motion by Trustee Nguyen, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Prinsky
Noes: None
Abstain: None

Absent: Trustee Dorn Parker

Trustee Dorn Parker returned following the conclusion of the item.

4.00 Travel

4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences

4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences

5.00 Ratification of Approved Student Trips

5.01 OCC - Student Trips

6.00 Ratification of Approved Special Events and Projects

6.01 OCC - Special Events and Projects

7.00 Ratification of Approved Standard Agreements up to \$114,800

7.01 DIS - Standard Independent Contractor Agreements with 10e Media

8.00 Ratification of Approved Non-Standard Agreements up to \$114,800

8.01 DIS - Non-Standard Independent Contractor Agreement with Strata Information Group

9.00 Revenue Generating Agreements Under \$114,800

9.01 DIS - Funded Program

10.00 Ratification of Approved Institutional Memberships

10.01 OCC - Institutional Membership

10.02 DIS - Institutional Membership

11.00 Ratification of Personnel Items

11.01 DIS - Personnel

12.00 Ratification of Purchase Orders

12.01 DIS - Purchase Orders

13.00 Ratification of Checks

13.01 DIS - Checks

14.00 Ratification of General Obligation Bond Fund Transactions

14.01 DIS - General Obligation Bond Fund Transactions

15.00 Discussion Calendar

16.00 Ratification/Approval of General Items of Business

16.01 DIS - Approval of Purchase Order General Terms & Conditions

Description: As part of the initiative to streamline processes and improve efficiency, the updated Purchase Order General Terms and Conditions will allow the District to be able to obtain various products and services using only a Purchase Order, without the need for a formal contract by incorporating contractual provisions into the District's Purchase Order form.

The Board voted to approve the new Purchase Order General Terms and Conditions.

Motion by Trustee Prinsky, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

16.02 DIS - Approval of 2025-2026 Salary Schedules

Description: The following 2025-2026 employee salary schedules are hereby submitted for approval. These employee salary schedules are being increased by the Student Centered Funding Formula (SCFF) adjusted Cost of Living Adjustment (COLA) amount of 0.23% which is consistent with the terms of the respective collective bargaining agreements and attached MOUs, as follows:

2025/2026 Salary Schedules which include a 0.23% COLA increase:

- A2 – Full Time Faculty (221 days)
- AA – Full Time Faculty (175 days)
- BB – Part Time Faculty (Instructor, Counselor, Librarian)
- E0 – Classified (10 month)
- E1 – Classified (11 month)
- EE – Classified (12 month)
- ES – Classified Substitute
- JJ – Confidential
- Q2 – Full Time Faculty, Cosmetology
- QQ – Full Time Faculty, Counselors

The Board voted to approve the 2025-2026 salary schedules with a 0.23% COLA increase: A2 – Full Time Faculty (221 days), AA – Full Time Faculty (175 days), BB – Part Time Faculty (Instructor, Counselor, Librarian), E0 – Classified (10 month), E1 – Classified (11 month), EE – Classified (12 month), ES – Classified Substitute, JJ – Confidential, Q2 – Full Time Faculty Cosmetology, and QQ – Full Time Faculty Counselors, effective July 1, 2025.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

16.03 OCC - Authorization to Conduct a Short-term Study Abroad Program – Florence, Italy Summer 2026

The Board voted to authorize the following study abroad program: Florence, Italy, from June 4, 2026 through July 4, 2026. Franca Hamber to serve as faculty. All logistical arrangements will be handled by the program service provider Accent Global Learning.

Fiscal Impact: \$12,859.81. To be funded by the College; the program will generate full-time equivalent students.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

16.04 DIS - Ratification of Non-Standard Program Agreement with Mater Dei High School

Description of Services: The Program Agreement establishes a partnership between Orange Coast College (OCC) and Mater Dei High School. OCC offers a cross-listed DANC A203 Performing Dance Ensemble I and DANC A233 Performing Dance Ensemble III class on the Mater Dei High School campus during the fall 2025 semester and provides Mater Dei High School free access to the Robert B. Moore Theatre from January 6, 2026 to January 10, 2026 for two dance concerts and dress rehearsal related to the class. Mater Dei High School provides OCC free access to a classroom and necessary equipment to conduct the class. OCC pays for the cost of instruction and

will claim the full-time equivalent students (apportionment) generated by the class.

Term: August 25, 2025 – January 30, 2026

Fiscal Impact: Orange Coast College will generate revenue through apportionment to offset the costs.

The Board voted to ratify the Program Agreement with Mater Dei High School.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Advisory:	Student Trustee Espinoza (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

17.00 Close of Meeting

17.01 Adjournment

The Board voted to adjourn the meeting in memory of John MacDonald at 5:36 p.m.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory:	Student Trustee Espinoza (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None



Richard Goetz
Secretary of the Board

*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.