

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District Board Room

**Wednesday, September 17, 2025
4:00 p.m. Closed Session, 5:00 p.m. Open Session**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 17, 2025 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Dorn Parker called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Dorn Parker, Hornbuckle, Moreno, Nguyen, Prinsky,
Student Trustee Espinoza

1.03 Public Comment (Items on Closed Session Agenda)

There were no requests to address the Board.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No.
30-2022-01282583

Marco Baeza vs. Coast CCD, U.S. District Court Case No. 8:24-cv-2044

Atif Chaudhry vs. Coast CCD, California Civil Rights Department Case No.
2024-10-26557706

Jennifer Daniels vs. Coast CCD, California Civil Rights Department Case No.
2025-02-28159115

Maria Del Refugio Cacho vs. Coast CCD et al., Orange County Superior Court Case No. 30-2025-01453203
John Doe vs. Ocean Institute et al., Orange County Superior Court Case No. 30-2025-01474329
Stanislav Dubrovskiy vs. Coast CCD, California Civil Rights Department Case No. 2024-02- 23495302
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946
Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974
Julianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047
Melvin Marin vs. Golden West College et al., U.S. District Court Case No. 3:25-cv-0850
Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537
Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332
U.S. Office for Civil Rights vs. Golden West College, OCR Case No. 09232672
Dawn Willson vs. Coast CCD, California Civil Rights Department Case No. 2024-09-26064004

c. Conference with Labor Negotiator
Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Dr. Diane Fiero, Vice Chancellor of Human Resources

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Dorn Parker at 5:09 p.m.

1.06 Adoption of the Agenda

The Board voted to adopt the agenda.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

1.07 Pledge of Allegiance

Trustee Hornbuckle led the Pledge of Allegiance.

1.08 Report of Action in Closed Session

No Report

1.09 Public Comment

Public comment was provided by Charles Young.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Minutes

The Board voted to approve the minutes from the August 28, 2025, Special Meeting and the 9-3-25, Regular Meeting.

Motion by Trustee Prinsky, Second by Trustee Moreno

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

2.02 Golden West College Program Highlight

Golden West's Associate Dean of Equity and Special Programs, Andre Manukyan, presented on the College Fresh Success Program.

2.03 Internal Audit Quarterly Report

The Board Reviewed the Internal Audit Quarterly Report.

2.04 Approach and Timeline for Conducting the Board Self Evaluation

Description: Per Board Policy 2745 the Board conducts a self-evaluation during fall of each odd numbered year. In accordance with the Policy, the Board conducted its most recent self-evaluation in fall 2023. The self-evaluation consisted of:

- An online survey provided to all District employees
- An online survey provided to the Board members
- Discussion of the survey results
- Discussion of the status of Board Goals for 2022-23
- Discussion and establishment of new Board Goals for 2023-25

On a Motion by Trustee Hornbuckle and seconded by Trustee Prinsky the Board voted to accept the timeline and survey instruments with the following changes:

- Highlighting the source of the questions that come from the accreditation standards by bolding the font.
- including both non accreditation questions that were offered.
- Communicating in the survey results that comments could be redacted for confidentiality purposes.

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

2.05 DIS - 2024-2025 Accolades and Accomplishments

The Board Reviewed the 2024-2025 Accolades and Accomplishments and congratulated the Colleges' and district staff and faculty on their efforts.

2.06 Board Meeting Dates

The Board reviewed the Board Meeting Dates.

2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.08 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log.

3.00 Consent Calendar (Items 4.01 - 14.01)

The Board voted to approve the Consent Calendar.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

4.00 Travel

4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences

4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences

5.00 Ratification of Approved Student Trips

5.01 OCC - Student Trips

6.00 Ratification of Approved Special Events and Projects

6.01 OCC - Special Events and Projects

7.00 Ratification of Approved Standard Agreements up to \$114,800

7.01 DIS - Standard Study Abroad Service Provider Agreement with Andiamo Tour Mexico, Inc.

7.02 DIS - Standard Independent Contractor Agreements (Educational Services and Technology)

7.03 OCC - Standard Clinical Affiliation Agreements

8.00 Ratification of Approved Non-Standard Agreements up to \$114,800

8.01 OCC - Non-Standard Memorandum of Understanding with Orange County Flight Center, Inc.

9.00 Ratification of Approved Institutional Memberships

9.01 OCC - Institutional Memberships

9.02 DIS - Institutional Membership

10.00 Ratification of Approved Professional Development

10.01 DIS - Classified Professional Development

11.00 Ratification/Approval of Personnel Items

11.01 DIS - Ratification of New Classified Management and Academic Management Job Descriptions: Director, District Foundation, Director, Military and Contract Education, Senior Director Facilities Planning, and Dean of Counseling and Enrollment Services. Ratification of Revised Classified Management Job Description: District Director of Campus Safety

11.02 DIS - Personnel

12.00 Ratification of Purchase Orders

12.01 DIS - Purchase Orders

13.00 Ratification of Checks

13.01 DIS - Checks

14.00 Ratification of General Obligation Bond Fund Transactions

14.01 DIS - General Obligation Bond Fund Transactions

15.00 Discussion Calendar

16.00 Ratification/Approval of General Items of Business

16.01 OCC - Authorization to Conduct Short-Term Study Abroad Programs Summer 2026

The Board voted to authorize OCC to conduct Short-Term Study Abroad Programs in Madrid, Spain and Rome, Italy.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory:	Student Trustee Espinoza (Aye)
Ayes:	Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes:	None
Abstain:	None
Absent:	None

16.02 DIS - Approval of Standard Interim Educational Administrator Employment Agreement (Alison Martell, CCC)

Description: Coastline College requested to appoint Alison Martell to the position of Temporary Interim Director of Student Life and Engagement, commencing on September 4, 2025 and ending on December 31, 2025. Compensation to be

based on the appropriate placement on the salary schedule as indicated below.

Interim Educational Administrator

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Effective Dates</u>
Martell, Alison	CCC	Temporary Interim Director of Student Life and Engagement	09/04/25-12/31/25

The board proved the standard Interim Educational Administrator Employment Agreement for the following individual with their annual compensation below:

Alison Martell, serving as Temporary, Interim Director of Student Life and Engagement at Coastline College, with an annual salary of \$118,873.

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
 Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
 Noes: None
 Abstain: None
 Absent: None

16.03 DIS - Approval of Educational Administrator Employment Agreement Amendment (Amescua, CCC)

Description: After review by the Chancellor, it was recommended that the Board approve the Amendment to the standard Educational Administrator Employment Agreement for Juan Carlos Amescua at Coastline College, to remove the mileage stipend, effective September 4, 2025. All other terms and conditions of the Agreement remained the same. The Board President or designee is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Educational Administrator

<u>Name</u>	<u>Site</u>	<u>Title</u>	<u>Amended Mileage Rate</u>
Amescua, Juan Carlos	CCC	Director, Extended Opportunity Programs and Services	\$0

The board approved the Amendment removing the mileage stipend for Juan Carlos Amescua, effective September, 4, 2025.

Motion by Trustee Hornbuckle, Second by Trustee Moreno

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

17.00 Resolutions

17.01 Resolution #25-26 Authorizing Payment to Trustee Absent from Board Meeting

The Board voted to adopt Resolution #25-26 Authorizing Payment to Student Trustee Absent from Board Meeting.

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

17.02 Resolution #25-24 Authorization of Signatures with the Orange County Department of Education

The Board voted to adopt Resolution #25-24 authorizing signatures with the Orange County Department of Education.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None

18.00 Close of Meeting

18.01 Adjournment

The Board voted to adjourn the meeting in memory of Dr. Philip Nisco at 5:54 p.m.

Motion by Trustee Hornbuckle, Second by Trustee Prinsky

Carried with the following vote:

Advisory: Student Trustee Espinoza (Aye)
Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker, Prinsky
Noes: None
Abstain: None
Absent: None



Richard Goetz
Secretary of the Board

*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.