

REGULAR MEETING MINUTES*

Board of Trustees Coast Community College District Board Room

**Wednesday, November 5, 2025
4:00 p.m. Closed Session, 5:00 p.m. Open Session**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 5, 2025 in the District Office Board Room at 1370 Adams Avenue, Costa Mesa, CA.

1.00 Preliminary Matters

1.01 Call to Order

Board President Dorn Parker called the meeting to order at 4:00 p.m.

1.02 Roll Call

Trustees Present: Trustees Dorn Parker, Hornbuckle, Moreno, Nguyen, Prinsky, Student Trustee Espinoza joined the meeting at the beginning of open session. Trustee Prinsky left the meeting following closed session

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed three minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.09. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583
Marco Baeza vs. Coast CCD, U.S. District Court Case No. 8:24-cv-2044
Jennifer Daniels vs. Coast CCD, California Civil Rights Department Case No. 2025-02-28159115
Maria Del Refugio Cacho vs. Coast CCD et al., Orange County Superior Court Case No. 30-2025-01453203
John Doe vs. Ocean Institute et al., Orange County Superior Court Case No. 30-2025-01474329
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946
Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974
Melvin Marin vs. Golden West College et al., U.S. District Court Case No. 3:25-cv-0850
Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537
Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332
Dawn Willson vs. Coast CCD, California Civil Rights Department Case No. 2024-09-26064004

c. Conference with Labor Negotiator
Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Dr. Diane Fiero, Vice Chancellor of Human Resources

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

The meeting was reconvened by the Board President Dorn Parker at 5:00pm

1.06 Adoption of the Agenda

The Board voted to adopt the agenda with modifications to agenda item 2.01 and 11.03.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

1.07 Pledge of Allegiance

Trustee Moreno led the Pledge of Allegiance

1.08 Report of Action in Closed Session

1.04 a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

The Board voted unanimously to ratify the probationary release of a classified employee.

1.04 b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Regarding the Jennifer Daniels Civil Rights Department case, the Board voted unanimously to ratify the Settlement Agreements.

In the case of *Louis Tran vs. Coast Community College District*, which involves a lawsuit filed against the District in Orange County Superior Court on July 10, 2023, the Court granted the District's Motion for Summary Judgment and ordered the case dismissed. On October 27, 2025, because the District was the prevailing party, the Court ordered the Plaintiff to pay to the District a total of \$130,354.03 to reimburse the District for its legal fees and costs.

1.09 Public Comment

There were no requests for public comment.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Minutes

The Board voted to approve the minutes from the September 30, 2025 and October 15 2025 Regular Meetings.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

2.02 Acceptance of Retirements

The Board voted to accept the retirement of Johnathon Truong

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

2.03 Reports from the Presidents of Student Government Organizations

The Board heard reports from Sharon Fabion, Student Body President at Golden West and Troy Andrew Levin, Student Body President at Orange Coast College

2.04 Report on the Chancellor's Goals for the District 2025-26

The Board heard a report on the Chancellor's Goals for the District.

2.05 Board Self-Evaluation

Pursuant to Board Policy 2745, the Board conducted a self-evaluation and requested District employees to participate in the evaluation process. The results of the fall 2025 self-evaluation were reviewed to identify accomplishments and areas of improvement since the last self-evaluation cycle.

2.06 Full-time Faculty Related Information, Faculty Obligation Number (FON), Recommendation for Full-time Faculty Hiring for Fall 2026, and Compliance with the 50% Law

Vice Chancellor Serban and Executive Director of Fiscal Services, Emily Day provided information on full-time faculty, Faculty Obligation Number (FON), compliance with the 50% law, including a recommendation for full-time faculty hiring for fall 2025.

The Board voted to accept the recommendation for hiring of full-time faculty for fall 2026 as presented.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Parker, Nguyen
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

2.07 Board Policies and Administrative Procedures for First Reading

The following Board Policies and Administrative Procedures were brought to the Board for first reading, and would be returned for further review and action:

Chapter 2. Board of Trustees

BP 2015 Student Member, Board of Trustees – Revision

Chapter 3. General Institution

BP 3050 Code of Professional Ethics – Revision

AP 3050 Code of Professional Ethics – Revision

BP 3440 Service and Emotional Support Animals – Revision

AP 3440 Service and Emotional Support Animals – Revision

BP 3518 Child Abuse Reporting – Revision

AP 3518 Child Abuse Reporting – Revision

BP 3570 Smoking and Tobacco Use - Review, no recommended changes

AP 3570 Smoking and Tobacco Use – Revision

Chapter 4. Academic Affairs

BP 4110 Honorary Degrees – Revision

BP 4901 International and Multicultural Education – Revision

AP 4901 International Students – Revision

Chapter 7. Human Resources

BP 7120 Employee Recruitment and Selection – Revision

AP 7120 Employee Recruitment and Selection – Revision

BP 7234 Overtime – Revision

AP 7234 Overtime – Revision

BP 7250 Educational Administrators – Revision

AP 7250 Educational Administrators – Revision

2.08 Board Meeting Dates

The Board reviewed upcoming meeting dates.

2.09 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming Meetings and Conferences of the AACC, ACCT, CCLC and CCCT.

2.10 Board Directives and Reports Log

The Board reviewed the Board Directives and Reports Log noting a change in the date for the Audit report due to the federal government shutdown.

3.00 Consent Calendar (Items 4.01 - 14.01)

The Board voted to approve the Consent Calendar

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

4.00 Travel

4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences

4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences

5.00 Ratification of Approved Curriculum

5.01 DIS - Curriculum

6.00 Ratification of Approved Student Trips

6.01 CCC - Student Trips

6.02 OCC - Student Trips

7.00 Ratification of Approved Special Events and Projects

7.01 CCC - Special Events and Projects

7.02 OCC - Special Events and Projects

8.00 Ratification of Approved Standard Agreements up to \$114,800

8.01 CCC – Standard Independent Contractor Agreements

8.02 OCC - Standard Clinical Affiliation Agreements

8.03 OCC - Standard Independent Contractor Agreements

8.04 DIS - Standard Independent Contractor Agreement with the Orange County

Automobile Dealers Association (OCADA) (Educational Services and Technology

8.05 DIS - Standard Study Abroad Service Provider Agreements with Accent Global Learning

9.00 Ratification of Approved Non-Standard Agreements up to \$114,800

9.01 OCC - Non-Standard Memorandum of Understanding with Coalition for Humane Immigrant Rights

9.02 OCC - Non-Standard Educational Affiliation Agreement with MemorialCare Medical Foundation and MemorialCare Medical Group

9.03 OCC - Non-Standard Supply and Filtration Monitoring Agreement with Restaurant Technologies, Inc.

10.00 Ratification of Approved Institutional Memberships

10.01 CCC - Institutional Memberships

10.02 DIS - Institutional Membership

11.00 Ratification/Approval of Personnel Items

11.01 DIS - Ratification of Revised Classified Job Description: Cosmetology Lab Associate

11.02 DIS - Ratification of Revised Management Job Description: Program Manager, Nursing Clinical Sites

11.03 DIS - Personnel

12.00 Ratification of Purchase Orders

12.01 DIS - Purchase Orders

13.00 Ratification of Checks

13.01 DIS - Checks

14.00 Ratification of General Obligation Bond Fund Transactions

14.01 DIS - General Obligation Bond Fund Transactions

15.00 Discussion Calendar

16.00 Approval of Non-Standard Agreements in Excess of \$114,800

16.01 DIST - Approval of Non-Standard Agreement Renewal with Marsh Risk and Insurance Services

Description of Services/Project: Marsh Risk and Insurance Services provides broker services and assists the Risk Services department in its commitment to secure cost-effective insurance premium quotes. It also evaluates and recommends optimum coverages for the district in its specialty insurance programs:

- Marine-instruction and Foundation vessels, including pollution coverage.
- Fine Arts.
- Coast Community College District Enterprise, Inc. Directors and Officers coverage plus excess.
- Swap Meet General liability plus excess.
- Directors and Officers coverage for the District's Foundations

Notwithstanding General Counsel concerns regarding Section 13 not being in the district's best legal interests concerning exclusion of certain damages, and the \$10 million limit of liability, the Board voted to approve the Non-Standard Agreement Renewal with Marsh Risk and Insurances Services.

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

17.00 Ratification/Approval of General Items of Business

17.01 DIS- Approval of Amendments to Educational Administrator Employment Agreements

The Board approved the Amendments, with revised contract end dates, for the Interim Educational Administrator Employment Agreements with Peggy Bilbruck, Interim Dean of Career and Technical Education and Alison Martell, Temporary Interim Director of Student Life and Engagement.

Motion by Trustee Nguyen, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

17.02 DIS- Approval of Standard Educational Administrator Employment Agreement (Nathaniel Harrison, CCC)

The Board appointed to approve, as orally announced by the Board President, the standard Educational Administrator Employment Agreement for Nathaniel Harrison, as Academic Dean, Innovative Learning at Coastline College, with an annual salary of \$189,587, a monthly mileage stipend of \$130, and a monthly longevity stipend of \$225.00

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

17.03 DIS- Approval of Standard Acting Educational Administrator Employment Agreements (Behr & Howe)

The Board voted to approve, as orally announced by the Board President, the Standard Acting Educational Administrator Employment Agreements for Laura Behr, as Acting Dean, Kinesiology and Athletics at Orange Coast College, with an annual salary of \$163,773, a monthly mileage stipend of \$130, and a monthly longevity stipend of \$225.00 and Natalya Howe, as Acting Program Director, Adult Education Program at Coastline College, with an annual salary of \$113,212, and a monthly mileage stipend of \$110.00.

Motion by Trustee Moreno, Second by Trustee Hornbuckle

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

18.00 Policy Approval/Procedure Ratification

18.01 Board Policies and Administrative Procedure for Deletion

The Board voted to approve the deletion of the following Board Policies and Administrative Procedure:

Chapter 4. Academic Affairs

BP 4400 Community Services Programs

Chapter 6. Business and Fiscal Affairs

BP 6950 Drug and Alcohol Testing

AP 6950 Drug and Alcohol Testing

Motion by Trustee Moreno, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

18.02 Board Policies for Approval and Administrative Procedures for Ratification

The Board voted to approve the Board Policies and ratify the Administrative Procedures as listed below:

Chapter 3. General Institution

BP 3200 Accreditation – Revision

Chapter 4. Academic Affairs

BP 4040 Library and Learning Support Services – Revision

Chapter 6. Business and Fiscal Affairs

BP 6100 Delegation of Authority – Revision

AP 6100 Delegation of Authority – Revision

BP 6150 Designation of Authorized Signatures – Revision

AP 6150 Designation of Authorized Signatures – Revision

BP 6320 Investments – Revision

AP 6320 Investments – Revision

BP 6980 Acquiring Federal Surplus Property - Revision

Chapter 7. Human Resources

BP 7270 Student Assistants - Revision

AP 7270 Student Assistants - Revision

AP 7381 Pre-retirement Reduced Schedule for Management and Confidential Employees (associated with BP 7380 Retiree Health Benefits) – Revision

BP 7915 Sexual Harassment: Letters of Recommendation and Settlements – New

Motion by Trustee Hornbuckle, Second by Trustee Nguyen

Carried with the following vote:

Ayes: Trustees Hornbuckle, Moreno, Nguyen, Dorn Parker
Noes: None
Abstain: None
Absent: Trustee Prinsky and Student Trustee Espinoza

19.00 Informational Reports

19.01 Report from the Chancellor

The Chancellor provided a report to the Board.

19.02 Reports from the College Presidents

The following College Presidents provided reports to the Board:

Dr. Vince Rodriguez, Coastline College
Meridith Randall, Golden West College
Dr. Angelica Suarez, Orange Coast College

19.03 Reports from the Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Steve Fauce, Coastline College
Justin Smith, Golden West College
Rendell Drew, Orange Coast College

19.04 Reports from the Classified Senate Presidents

Jeanette Grimm, Orange Coast College

19.05 Reports from the Presidents of Employee Representative Groups

No Reports were provided

19.06 Reports from the Board of Trustees

Trustees present provided oral reports to the Board and Student Trustee Espinoza provided a written report.

20.00 Close of Meeting

20.01 Adjournment

The meeting was adjourned at 6:44pm



Julie Clevenger
Acting, Secretary of the Board