

Coast Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2900 District Student Council

PURPOSE

The District Student Council will act as an alliance to unite the students of the three colleges.

The District Student Council shall provide District-wide leadership when necessary and will:

Strive to render exceptional public service across the District.

Provide the Board with a clear articulation of District-wide student issues.

Maintain open and progressive relationships throughout the District.

MEMBERSHIP

The District Student Council shall consist of 10 members: the Student Trustee, 3 members selected from the student body of Coastline Community College, 3 members selected from the student body of Golden West College, and 3 members selected from the student body of Orange Coast College. The representatives from each college shall be the Associated Student President or designee and two other members with three alternates. The Student Trustee shall be the Chair and shall create the agenda for the Council with the District Student Council Advisor. All meetings and operations of the District Student Council shall comply with the provisions of the Ralph M. Brown Act, California's open meeting law.

After recommending the selection of the Student Trustee, the District Student Council shall be a coordinating body and continue to operate as a liaison between the Student Trustee and the students. It shall be the responsibility of the members of the District Student Council to report the proceedings of the meetings to their respective Colleges.

1. An "Executive Student Committee" shall consist of the Student Trustee as Chair, a Vice Chair, a Secretary, and a Public Relations Officer of the District Student Council. Each of the three Colleges shall be represented by the officers. The purpose of the Executive Student Committee shall be to offer suggestions and/or make recommendations on important issues concerning students to the District Student Council Advisor, Chancellor and Board President, prior to a Board of Trustees' meeting.

The Executive Student Committee shall take no action on behalf of the District Student Council, and as a subsidiary body, all of its operations and meetings shall be subject to the provisions of the Ralph M. Brown Act.

The Executive Student Committee may meet prior to each Board of Trustees' meeting to ensure that all agenda items have been vetted through a representative of each College.

The Executive Student Committee shall meet at other times as may be desirable to

report action taken and action proposed by the Board of Trustees affecting student interests and to receive guidance and advice.

2. The procedure for a college student government organization to present issues to the Board of Trustees shall be as follows:
 - a) When an issue arises that is perceived to have district-wide implications, the Student Trustee shall be contacted for information and clarification.
 - b) When such an issue is considered to have district-wide implications by a college student government association, it shall be brought before the District Student Council for discussion.
 - c) The District Student Council shall determine whether or not the issue shall be agendized for possible action by the Board of Trustees.
 - d) The Student Trustee shall report to the Board of Trustees and shall report motions without modification.

REQUIRED MEETINGS

The District Student Council, shall meet on a regular basis (at least once per month) to discuss items of student interest. The meeting place shall be at Coastline Community College, Golden West College, Orange Coast College or at the Board of Trustees' Office, 1370 Adams Avenue, Costa Mesa, CA 92626. The District Student Council shall meet at such other times as may be desirable to report action taken and action proposed by the Board of Trustees affecting student interests and to receive guidance and advice.

The Chancellor should be invited to meet with the District Student Council twice a year, preferably once a semester. Individual Members of the Board of Trustees shall be extended the same invitation as the Chancellor. If a majority of the Members of the Board of Trustees will attend the same meeting of the District Student Council, then that meeting will be agendized as a Special Board Meeting.

A retreat for the District Student Council will be held at the beginning of the academic year to plan for the year. As part of the retreat meeting, the District Student Council shall select officers for the year: a Vice Chair, a Secretary and a Public Relations Officer. The Vice Chair, Secretary and Public Relations Officer shall each be from different Colleges, ensuring that each College has representation on the District Student Council's officer membership. The Vice Chair shall preside over the meetings of the District Student Council, in the absence of the Student Trustee, the Secretary shall keep the Minute Book of the District Student Council and the Public Relations Officer shall maintain all social media and publicity for the District Student Council.

Special Meetings may be called by the Student Trustee, in accordance with the provisions of the Ralph M. Brown Act, and only if supported by a majority of the District Student Council. The Student Trustee may call for a Regular or Special Meeting during final examination periods or during the District's Spring Break only if supported by a majority of the District Student Council.

There will be an effort to hold and sponsor one district-wide function a year, planned by the District Student Council.

QUORUM

The quorum to conduct a business meeting shall be four. The Student Trustee shall be counted for purposes of determining whether a quorum of the District Student Council is present or in determining the vote required to carry any measure before the Board. Meetings should start no later than five minutes after the posted meeting start time after attaining quorum.

Every effort shall be made to assure that each College is represented.

ADVISOR

The Secretary of the Board of Trustees or designee shall serve as Advisor to the District Student Council and is appointed by the Board of Trustees and Chancellor. The designee is selected by the Board of Trustees and the Chancellor. The Secretary of the Board of Trustees or designee and college student government advisors should be present at District Student Council meetings.

ATTENDANCE AT BOARD OF TRUSTEES MEETINGS

In order to facilitate greater understanding of the relationship between students and the Board of Trustees, members of the District Student Council are strongly encouraged to attend at least one Board of Trustees' meeting during their term in office and remain present until the completion of the Reports of the Student Trustee and of the Student Government Organizations to the Board of Trustees.

TASK FORCES

The Student Trustee, as Chair, may appoint Task Forces to research and analyze issues that come before the District Student Council, and to request that a report be returned over certain period of time. Task Forces of the District Student Council shall consist of no more than three members and shall exist as ad-hoc committees established only to fulfill a specific, limited purpose. As such, the meetings and operations of these entities are not subject to the provisions of the Ralph M. Brown Act.

GUEST SPEAKERS

To promote the continued education of student leaders, the Student Trustee and District Student Council Advisor may invite guest speakers to make presentations on issues concerning students. Guest speakers may include, but are not limited to, elected officials, College administrators, faculty members, notable experts in various fields, or other individuals who serve the needs of students.

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