

Coast Community College District
BOARD POLICY
Chapter 3
General Institution

BP 3902 Gift Limits and Reporting

References:

California Code of Regulations, Title 2, Sections 18730, 18730.1, and 18930 et seq.
California Government Code, Sections 87200 et seq.
BP 2712 Conflict of Interest Code

District employees and consultants who are designated in Board Policy 2710 are required to comply with the limitations on receiving gifts, and the requirements to report gifts, as are set forth in the Political Reform Act and in the applicable regulations of the Fair Political Practices Commission. The Chancellor or designee shall create a procedure that specifies and defines gifts and exemptions to this Policy.

The negotiation of either quantity or trade discounts with suppliers for all purchases shall be by the Vice Chancellor of Finance and Administrative Services or designee. The District prohibits the use of gifts, incentives, inducements, favors, monetary returns, either promised or given, or rebates of any kind (hereinafter referred to as incentives) that do not accrue directly to the District. Any supplier of goods or services attempting to or providing such incentives shall be subject to the termination of any existing and future purchase order or contract with the supplier.

Adopted May 17, 2023